

## **DURHAM HOMELESS SERVICES ADVISORY COMMITTEE**

**Wednesday, May 22, 2013  
Council Chambers – 1<sup>st</sup> Floor - City Hall – 3:00 p.m.**

The Durham Homeless Services Advisory Committee (HSAC) met on the above date and time.

**Committee Members present:** Chair Robert “Bo” Glenn, Jr., John Bowman, Reverend Warren Herndon, Fred Stoppelkamp, Reverend Chris Tuttle (left at 4:45 p.m.), Mayor Pro Tempore Cora Cole-McFadden (left at 4:20 p.m.), City Manager Thomas J. Bonfield, Assistant County Manager Drew Cummings (left at 4:00 p.m.), Dr. Deborah Bailey, Director of Academic Service Learning Program/NCCU, Mayme Webb-Bledsoe, Duke University, Captain Stan Harris, Durham County Sheriff’s Department, Lois Harvin-Ravin, Durham County Veterans Services Officer, Sue Jackson, Executive Dean and Department Head Continuing Education at Durham Technical Community College, Charita McCollers, MSW, Lincoln Community Health Center and Stephanie Williams, Alliance Behavioral Healthcare (left at 4:00 p.m.).

**Excused Absences:** Vice-Chair Minnie Forte-Brown and Committee Members Kimberly Monroe, Bob Williamson and Jason Wimmer.

**Absent:** Committee Members Steve Hopkins, Jackie Love, Joyce Payne and County Commissioner Michael Page.

**Also Present:** Director Reginald Johnson, Project Managers Lloyd Schmeidler, Matthew Schnars (Department of Community Development), Catherine Pliel (Durham Inter-Faith Hospitality Network (IHN), Donna Biederman, Michelle Hartman (Duke School of Nursing), Julia Gamble (Lincoln Community Health Center), Pam Karriker (Citizen), Reverend Ernie Mills (Durham Rescue Mission), Sally Wilson (PADC), Joi Stepney, Nigel Brown (Housing for New Hope), Dr. Sharon Elliott Bynum (CAARE), Fred Ravin (City of Durham Technology Solutions Department) and Sheila Bullock (Office of the City Clerk).

### **Subject: Call to Order/Welcome**

Chair Glenn called the meeting to order at 3:00 p.m. and welcomed everyone.

At the request of Chair Glenn, Sheila Bullock (Office of the City Clerk) read the list of excused absences.

### **Subject: Minutes Review/Approval (April 24, 2013)**

**Motion** by Committee Member Bowman seconded by Committee Member Webb-Bledsoe to approve the April 24, 2013 HSAC minutes was approved at 3:05 p.m.

### **Subject: Public Comment Period**

Chair Glenn opened the floor to receive public comments.

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Julia Gamble (Lincoln Community Health Center) stated that she and others from a respite group have been working hard on the respite issue. She pointed out that Assistant County Manager Cummings is the Chair of the Access Subcommittee to which this issue has been tasked. He and Committee Member Monroe have been working with the respite group on finding a time to bring the issue before the HSAC.

Ms. Gamble stated that they have been working on a pilot proposal and have been receiving comments about the proposal from folks at Duke as well as people in the community. The proposal has also been shared with the National Healthcare for the Homeless Council who has a national respite working group. The working group has provided strong, positive feedback and they are excited about supporting this effort.

Chair Glenn asked when the HSAC could expect the proposal to come forward. Ms. Gamble deferred this question to Assistant County Manager Cummings who noted that because there were several “moving parts” he also was not in control of providing an answer as to when the proposal would be coming forward. He did mention that there were actually two pilot projects that needed funding and there had been discussion about putting the pilots together, thus increasing the chances of getting the pilots funded.

Ms. Gamble explained that the proposal from Bettina and their proposal was the same thing and that they are all working together. She pointed out that the CATCH proposal included Respite housing.

The following update on the Familiar Faces Forum was given by Assistant County Manager Cummings:

- Work is continuing on the creation of a broader more flexible consent form as well as Business Associates Agreements, which is another tool for sharing data.
- Cross referencing has begun on the list of familiar faces at the different institutions including the Durham County Detention Center.

**Subject: New HSAC Members: Determination of Term**

Introductions were made of current and new HSAC Members. New members are Charita McCollers, MSW, Lincoln Community Health Center, Captain Stan Harris, Durham County Sherriff’s Department and Stephanie Williams, Alliance Behavioral Healthcare.

Terms for new members were determined through a drawing. Based on the outcome of the drawing terms will expire as follows:

<b>Member</b>	<b>Term Expiration</b>
Stephanie Williams	June 30, 2014
Charita McCollers	June 30, 2014
Stan Harris	June 30, 2015

Chair Glenn explained that if members chose to “re-up” they could serve for three more years.

**Subject: HSAC Results Team Updates**

Chair Glenn asked that each Results Team's Chair or Co-Chair give a brief summary of what their group does and he stated that he would, by e-mail, ask that new members select at least one committee to serve on. After the summaries Results Team Updates were given:

**Housing Results Team – Fred Stoppelkamp, Chair**

- Committee Member Stoppelkamp reported that the Housing Results Team met on May 17, 2013. However, in his absence the meeting was lead by Co-Chair Jack Preiss.
- There are no new recommendations at the present time. The group continues to look at affordable housing.
- Site Committee is still meeting with updates provided by Co-Chair Preiss.

Committee Member Herndon asked if the affordable housing in Durham was increasing or decreasing or is there a waiting list. Committee Member Stoppelkamp stated that the last he heard the waiting list at Durham Housing Authority (DHA) was over 2,000. However, he did not have any percentages but there is a huge need for affordable housing in Durham.

Pam Karriker (Citizen) commented that she has become aware of a privately-held apartment complex that was no longer accepting families with housing vouchers and that they were no longer going to deal with housing vouchers. She noted that this would make an already desperate situation more difficult.

Committee Member Stoppelkamp stated that he could look into this situation with DHA to see if there were other options.

**Structure Subcommittee – Chris Tuttle, Chair**

Committee Member Tuttle stated that the Structure Subcommittee had not met since the HSAC last met. The Subcommittee would be meeting on May 30, 2013 and an update would be given at the next HSAC meeting.

**Income Results Team – Bob Williamson, Chair - Report given by Lois Harvin-Ravin**

Project Manager Matthew Schnars (Department of Community Development) noted that new Committee member Jason Wimmer would be joining the Income Results Team. Mr. Wimmer works for the City of Durham Office of Economic and Workforce Development.

- Committee Member Harvin-Ravin reported that they are looking at bringing together under one umbrella the traditional income resources such as Social Security, SSI, VA and SOAR so that the homeless population will not have to go to various organizations for assistance.

Concerns were shared by Committee Member Herndon regarding the working poor, livable wages, affordable housing and households headed by women who make about 70% - 75% to every male's dollar. He asked if the Income Results Team would be looking at the impact of these issues and as the team moves forward will they begin to "massage" any of these concerns out. Committee Member Harvin-Ravin responded that the team would be under taking the initiative and incorporate it in with what they are already doing.

Additional comments were made regarding affordable housing and affordable living.

**Youth Results Team – Jackie Love, Chair - Report given by Mayme Webb-Bledsoe, Co-Chair and Deborah Bailey**

- The Youth Subcommittee, in partnership with NCCU and various other institutions, are developing research-based strategies to help locate the homeless youth, determine who they are and find out more about them before the next Point-in-Time Count.
- The goal is to go out in the streets and do four or five focus groups in June 2013 to capture different segments of the homeless youth population.
- Preliminary data hopefully will be available to HSAC members in late summer or early fall.

At the request of Chair Glenn, Committee Member Bailey explained why it is so difficult to capture the youth with the Point-in-Time Count. She stated that young people may not respond to the title of homeless and that youth who may be living in some other kind of transitional setting may not see themselves as homeless. She added that they may be counted as homeless by the Department of Education or in foster care but not in HUD.

Mr. Schnars added that more and more research indicates that there is a need to broaden the age range for homeless youth. He pointed out that a big challenge for Durham and one reason there are no numbers in the Point-in-Time Count is because Durham does not have any designated homeless support programs for youth.

Further discussion was held about the need to partner and collaborate with Durham Public Schools, Durham Technical Community College and other organizations that young people may end up. Committee Member Bailey stated that part of the need is to get data so the providers can better collaborate.

**Performance Management Results Team – Minnie Forte-Brown, Chair – Report given by John Bowman**

Committee Member Bowman provided a brief description on the role of the Structure Committee for the new members. He also gave an update from the Solicitation Ordinance Subcommittee noting that the Subcommittee received a presentation on an outreach court program being used in Chapel Hill. Committee Member Bowman explained that once every month service providers are available in the court room. Homeless repeat offenders appearing in court are connected with the appropriate providers for assistance. Individuals are invited back monthly by the judge to receive a report on their progress. He added that hopefully, in the end the person's case will be dismissed because

Chapel Hill does not want to criminalize this type of solicitation for money.

The Solicitation Ordinance Subcommittee is looking at ways to model a similar program here in Durham and to also determine a way to revise the language of Durham's current ordinance. The timeline for this project will hopefully be mid-summer.

Further discussion was held regarding the Chapel Hill court outreach program.

**Subject: Homeless Data & Performance**

A power point presentation was given by Mr. Schnars regarding homeless data and performance. The following topics were highlighted:

- Data sources
- Challenges
- Emerging trends and tools
- Data visualization and software
- CHIN data
- Determining costs of services

Lloyd Schmeidler, Project Manager (Department of Community Development) reviewed the *Durham Continuum of Care Performance Report Card* with HSAC members. He noted that the document was the first formal report card on the homeless housing providers in Durham. The CoC lead agency will be putting a report card together quarterly as well as successively for each fiscal year covering July 1 – June 30. This will allow for performance monitoring based on data contained in CHIN.

Additional comments and discussion followed regarding the report card which included permanent supportive housing programs, transitional housing programs, emergency shelter (ES) for single adults programs, emergency shelter for families programs, non-CHIN participating programs and CoC-wide outcomes, goals and performance.

Mr. Schmeidler pointed out that a report was received from the Durham Crisis Response Center (DCRC) which provides emergency shelter to survivors of domestic violence. However, HUD regulations prevent DCRC from participating in CHIN because of privacy concerns. Data was not received from the Durham Rescue Mission, Love & Respect and the USA Veterans program.

Per Mr. Schmeidler, there is also a need for standards for the non-CHIN participating programs in terms of the reliability of their data. A proposal has been developed regarding data submission requirements.

Committee Member Bowman directed members' attention to a document entitled *Community Performance Report Data Submission Requirements* contained in their packet of information. He stated that this is the document which Mr. Schmeidler was referring as to what the Performance Subcommittee would recommend the body adopt. The document would allow the HSAC to report annually to the community on how they are doing.

A recommendation was made to place the *Community Performance Report Data Submission Requirements* item back on the agenda for June 2013 allowing time for HSAC members to review it. The item will be addressed at their next meeting.

Further discussion was held regarding performance indicators, time lines and other information pertaining to the *Community Performance Report Data Submission Requirements* document.

**Subject: CoC Guidance Letter from HUD**

Chair Glenn asked that HSAC members review the CoC HUD guidance letter outside of the meeting and if they had any questions to please e-mail staff.

**Subject: Coordinated Intake Update**

Mr. Schnars stated that the Coordinated Intake Update had previously been sent to HSAC members for their review.

**Subject: Adjourn**

With no further business to come before the body, the meeting was adjourned at 4:58 p.m. The next meeting of the HSAC is scheduled for Wednesday, June 26, 2013 at 3:00 p.m. in the City Council Chambers, 1<sup>st</sup> floor of City Hall.

Respectfully Submitted  
Sheila Bullock, Office of the City Clerk