

## **DURHAM HOMELESS SERVICES ADVISORY COMMITTEE**

**September 26, 2012**

**Committee Room - 2<sup>nd</sup> Floor - City Hall – 3:00 p.m.**

The Durham Homeless Services Advisory Committee (HSAC) met on the above date and time.

**Members present:** Chair Robert “Bo” Glenn, John Bowman, Reverend Warren Herndon, Kimberly Monroe, Joyce Payne, Fred Stoppelkamp, Reverend Chris Tuttle, Mayor Pro Tempore Cora Cole-McFadden, Pam Karriker, County Commissioner (for Michael Page), Thomas J. Bonfield, City Manager, Drew Cummings, Assistant County Manager, Mayme Webb-Bledsoe, Duke University, Sue Jackson, Executive Dean & Department Head of Continuing Education, Durham Technical Community College, Jackie Love, Durham Public Schools Homeless & At-Risk Liaison, Lois Harvin-Ravin, Durham County Veterans Services Officer and Bob Williamson, Durham VA Medical Center Homeless Coordinator.

**Excused Absence:** Vice-Chair Minnie Forte-Brown, Durham Public Schools Board, Dr. Deborah Bailey, Director of Academic Community Service Learning Program at NCCU and Committee Member Steve Hopkins.

**Absent:** None

**Also Present:** Interim Director Reginald Johnson, Lloyd Schmeidler, Matthew Schnars, Department of Community Development; Dallas Parks, Durham County Social Services; Gail Mills, Durham Rescue Mission; Alma Davis, Durham Crisis Response Center; Stephanie Williams & Valaria Brown, Alliance Behavioral HealthCare; Lafayette Perry, Citizen; Joi Stepney, Housing for New Hope; Claire Denning, Genesis Home; Joyce Stancil-Williams, CASA; Sharon Elliott-Bynum, Healing with CAARE; Catherine Pleil, Durham IHN, Patrice Nelson, Urban Ministries of Durham and Sheila Bullock, Sr. Executive Assistant (Office of the City Clerk).

**Subject: Call to Order/Welcome**

Chair Glenn called the meeting to order at 3:00 p.m. and welcomed everyone.

**Subject: Public Comment Period**

None

**Subject: Minutes Review/ Approval**

**Motion** by Committee Member Herndon seconded by Committee Member Bowman to approve minutes of the August 22, 2012 HSAC meeting was approved at 3:02 p.m.

**Subject: HSAC Education Session**

An education session, coordinated by Committee Member StoppelKamp and the Housing Results Team, was presented by CoC Service Providers who shared information about homeless services available in Durham. Presenters included:

- Dallas Parks, Durham Housing Authority
- Gail Mills, Durham Rescue Mission
- Alma Davis, Durham Crisis Response Center
- Stephanie Williams & Valaria Brown, Alliance Behavioral Healthcare (formerly known as Durham Center)
- Joi Stepney, Housing for New Hope

- Claire Denning, Genesis Home
- Patrice Nelson, Urban Ministries of Durham
- Catherine Pleil, Interfaith Hospitality Network
- Rebecca Graves, TROSA
- Dr. Sharon Elliott-Bynum, Healing with CAARE
- Joyce Stancil-Williams, CASA

Service Providers that were not in attendance at the meeting were Women's House for Hope, Love & Respect and The Volunteers of America.

**Discussion, Comments & Questions:**

- Committee Member Herndon wanted to know the number of spaces that were available for children. Lloyd Schmeidler, Project Manager responded Rescue Mission (25); Urban Ministries (9); Genesis Homes (15); Durham Interfaith Hospitality Network (4) and Durham Crisis Response Center (18).
- In reference to the Coordinated Intake process, City Manager Bonfield asked if the County would provide the HSAC a monthly or quarterly report on the number of persons being assisted and where they are being referred. Matthew Schnars, Project Manager reported that this information was being tracked. Chair Glenn asked that this information be included with the HSAC's monthly packet for their meetings.
- Ms. Nelson explained the difference between the Urban Ministries' Journey Program and Enrichment Program.
- Mayor Pro Tempore Cole-McFadden asked what the success rate was for the Hope & Belief Program of Urban Ministries. Ms. Nelson will get specific numbers to Mayor Pro Tempore Cole-McFadden.
- Mayor Pro Tempore Cole-McFadden also wanted to know what agencies minister throughout the year to the people on the street corners. Ms. Stepney explained that this was part of the outreach program for Housing for New Hope and that they continue to reach out to these individuals. Dr. Elliot-Bynum added that Healing with CAARE has a food pantry that services approximately 300 people per week. Ms. Nelson commented that Urban Ministries serves about 650 meals a day.

**Subject: Update of Project Homeless Connect**

Mr. Schnars reminded everyone that Project Homeless Connect would be held on October 11, 2012. Several HSAC members are involved as well as several sponsorships from businesses throughout the community.

**Subject: Opening Doors Vision/Mission Approval**

**Motion** by Committee Member Bowman seconded by Mayor Pro Tempore Cole-McFadden to approve the "Durham Opening Doors" Vision/Mission was unanimously approved at 3:55 p.m.

**Subject: State ESG Additional Award**

Reginald Johnson, Interim Director, Department of Community Development explained that the State has awarded Durham an additional \$18,000 in State ESG funds. Staff recommends that the additional funds be awarded to CAARE, Inc.

**Motion** by Mayor Pro Tempore Cole-McFadden seconded by Committee Member Herndon to approve staff's recommendation to award the additional \$18,000 in State ESG funding to Healing with CAARE was approved unanimously at 3:59 p.m.

**Subject: 2012 CoC Funding Priorities**

Mr. Johnson provided the following staff recommendations to the Committee for their consideration of 2012 CoC Funding Priorities:

- Allocate \$75,000 in support of CHIN;
- \$12, 100 for strategic planning; and
- \$113,000 for a permanent housing project application, whether it be for permanent supportive housing or rapid re-housing

**Discussion & Comments**

- Committee Member Cummings felt \$75,000 a year for a database system was a lot of money, especially if it's not shaping up to serve the purpose which it was designed for.
- Chair Glenn suggested that the funding priorities item be assigned to the Performance Management Subcommittee and they could bring a recommendation back to the Committee by e-mail.
- Committee Member Stoppelkamp asked if the providers also paid to get the program. Mr. Schmeidler explained that there would be no cost to the providers. He added that all of the major CoC's across the state would be funding CHIN. All Providers are currently in the CHIN system with the exception of the Durham Rescue Mission, Love & Respect and Women's House of Hope.
- Mr. Schnars made comments regarding background of the HMIS system and its uses.
- Mayor Pro Tempore Cole-McFadden stated that they do not want to do anything that would jeopardize their funding. She felt that if staff feels the \$75,000 is fair then it should be paid.
- Committee Member Payne expressed her concern that it seems as if the HSAC would be approving a blanket payment without seeing any type of budget invoice. She commented the Performance Subcommittee could give a review of the specifics and give a general "ok".
- Mr. Johnson stated that they could work with having CHIN to come to the Performance Subcommittee's meeting.
- Concerning the time frame, Mr. Schmeidler anticipates applications to HUD would be due mid to late December.

**Motion** by Committee Member Bowman seconded by Mayor Pro Tempore Cole-McFadden that the HSAC adopt the three-part recommendation as allocated by staff, incorporating the Performance Subcommittee's review, was unanimously approved at 3:45 p.m.

**Subject: HSAC Liaisons**

Chair Glenn noted that he had previously sent out a memo to Committee Members listing several different agencies and groups which serve the homeless. He encouraged Committee members, if they would like; to serve as a liaison on one or more of the committees. Chair Glen also asked if any member was serving on an active committee and would like to become a liaison to please let him know.

**Subject: Discussion & Reports: Results Teams & Structure Subcommittee**

**Performance Management Subcommittee: Minnie Forte-Brown, Chair; Members John Bowman, Joyce Payne, Catherine Pleil. Staff: Lloyd Schmeidler**

**Report by: John Bowman and Lloyd Schmeidler**

- Suggested performance measures have been reviewed, presented to Executive Directors and comments were received.
- Mr. Schmeidler will be taking recommendations of the providers, as it relates to the amendments of the original draft of the performance measures, back to the Performance Management Subcommittee for further revisions.
- It may be suggested that a second review be done with the providers on the performance measures since the first review was not completed.

Chair Glenn assigned the Point-in-Time Count to the Performance Management Subcommittee. He asked that those Committee Members who are not assigned to a subcommittee to please consider serving on the Performance Management Subcommittee

**Access to Services Results Team: Sue Jackson, Chair; Members Drew Cummings, Kimberly Monroe**

**Report by: Drew Cummings**

- Keith Daniel will no longer be able to participate on the Access to Services Results Team.
- Recommend inviting Urban Ministries to come and speak about what their Enrichment Program could offer the homeless community in Durham County and see how the HSAC can support this initiative.
- Creation of a discharge planning vision is still a key priority.
- Consider a Youth Point-in-Time Count and work closely with Committee Member Love and Durham Public Schools to keep HSAC informed of the needs of youth and to see where the Committee may be able to assist.
- Continue to support the evaluation of the current pilot of the Coordinated Intake Process.

Chair Glenn suggested the Youth Point-in-Time Count assignment be traded to the Homeless Prevention Results Team.

Comments and brief discussion took place about an e-mail from Newman and Akina Lache that Chair Glenn had received concerning finding rental assistance for people coming out of the hospital. Chair Glenn felt this topic could be one of the Committee's educational "half hours" and he asked Newman and Akina to get with Committee Member Monroe to see how this could be presented.

Chair Glenn has asked Committee Member Jackson to help with the Income Results Team and she has accepted.

**Income Results Team: Bob Williamson, Chair**

**Report by: Bob Williamson**

Committee Member Williamson noted the problems he has encountered while working with the homeless include men who have criminal histories. Step Up Ministries and Volunteers of America are just two of the several organizations in Durham that assist the homeless in locating jobs. He would like to have a representative from Step Up Ministries as part of the Income Results Team.

Chair Glenn asked that Committee Member Williamson give an update to the HSAC next month after the Income Results Team has had their first meeting.

**Housing Results Team: Fred Stoppelkamp, Chair; Members Ryan Fehrman, Jack Preiss, Lindsey Adlage, Dallas Parks, Phillip Jackson, Joi Stepney, I. Jarvis Martin**

**Staff: Lloyd Schmeidler**

**Report by: Fred Stoppelkamp, Chair**

- A tax credit received by the Durham Housing Authority (DHA) eliminated the use of \$720,000 that was previously allocated under the “Penny for Housing” fund to restore the Preiss Steele Place. The money is now available and the Housing Results Team is recommending that the HSAC make a recommendation to the City Council that this \$720,000 be transferred to a match/grant that would finance permanent housing for disabled persons or the special needs population.

**Motion** by Housing Results Team (represented by Committee Member Stoppelkamp) recommending that the HSAC make a recommendation to the City Council that \$720,000 previously allocated under the “Penny for Housing” fund to restore the Preiss Steele Place be transferred to a match/grant that would finance permanent housing for disabled persons or the special needs population was approved at 4:50 p.m. Abstain: Mayor Pro Tempore Cole-McFadden, City Manager Tom Bonfield.

- Team has added three more responsibilities. Committee Member Stoppelkamp will e-mail this information to HSAC members.

**Structure Subcommittee: Robert “Bo” Glenn, Chris Tuttle, Mayor Pro Tempore Cole-McFadden, John Bowman, Deborah Bailey, Warren Herndon, Steve Hopkins**

Committee Member Tuttle explained that the Structure Subcommittee will be looking at the new interim rule and determining where the HSAC stands regarding any changes that they need to make to be in compliance as well as time frames for the changes. Any recommendations will be brought back to the Committee.

**Homeless Prevention Results Team: Jackie Love, Chair; Members Stephanie Williams, Frank Bryant, Gail Erdheim, Claire Denning, Sharon Elliott-Bynum, Jennifer Meade, Katie Wright, Evelyn Scott Staff: Matt Schnars**

**Report by: Jackie Love**

- Team is experiencing leadership changes. Committee Member Love is no longer able to serve as Chair. However, she will still be working on the Committee.
- Visit to Haven House has been postponed due to leadership changes with the Team.

Mayor Pro Tempore Cole-McFadden announced that Committee Member Bailey was not in attendance at this meeting due to the sudden passing of her brother.

**Subject: Adjourn**

With no further business to come before the Committee the meeting was adjourned at 5:01 p.m.

The next regular meeting of the HSAC is scheduled for Wednesday, October 24 2012 in the 2<sup>nd</sup> floor Committee Room of City Hall at 3:00 p.m.

Respectfully Submitted

Sheila Bullock  
Office of the City Clerk