

DURHAM COUNTY BOARD OF SOCIAL SERVICES
Work Session Minutes
July 11, 2013

The Durham County Board of Social Services held a work session on Thursday, July 11, 2013, 9:00 a.m., at 300 North Duke Street conference room 2221. The following DSS Board Members were in attendance: Chair Tara L. Fikes Board member Helen J. Berry, and Commissioner Wendy Jacobs.

Vice Chair Newman Aguiar and Board member Jane Volland received excused absences.

The DCDSS Department was represented by Director Michael A. Becketts and Montrella Springfield.

Chair Tara L. Fikes called the work session to order.

No public comments.

The Proposed Agenda was amended.

Web Portal

Board members will be able to access board documentation on the intranet. Director Becketts will forward instructions to the web portal upon completion. Documents from August 2012 forward will be placed on the intranet. Printed copies will be available at the DSS Board meeting.

NCFAST

Director Becketts requested time on the Board of County Commissioners Work Session to follow-up on the NC FAST transition. A memorandum will be crafted to the County Manager's Office before the work session regarding the impact of the Affordable Care Act and the follow-up on NC FAST. The memorandum will be reviewed by the DSS Board before submitting to the County Manager's Office.

DSS Board Manual

A drafted copy of the DSS Board Manual was reviewed by the DSS Board Members. Members requested adding the manual to the web portal and keeping a hard copy in the Director's Office.

East Durham Community Initiative (EDCI) Proposal

Rhonda Stevens and Linda Hicks will be working with David Reese to prepare the Memorandum Of Understanding (MOU). The County Attorney's Office will review the MOU and upon approval the MOU will be submitted to the State.

Board members Commissioner Wendy Jacobs and Helen Berry plan to schedule time to visit East Durham Community facility.

DSS Parking

Director Becketts scheduled a meeting with Glenn Whisler and Dave Jerrido. Currently parking at the Human Services Complex for DSS staff is at 85%.

DSS Board Regular Meeting Proposed Agenda - July

The DSS Board Regular scheduled meeting is July 24, 2013. The items listed below will be added to the agenda.

- Memorandum to County Manager and BOCC regarding NCFAST
- Final review of the DSS Board Policy and Procedure document.
- Closed Session

Chair Tara Fikes moved to adjourn the work session. Members of the DSS Board agreed and the work session was adjourned at 11:04 am.

Respectfully submitted

Chairperson

Date

Secretary to the Board

Date