

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, June 4, 2001

9:00 A.M. Worksession

**MINUTES**

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman MaryAnn E. Black, Vice-Chairman Ellen W. Reckhow, and Commissioners Joe W. Bowser, Philip R. Cousin Jr., and Becky M. Heron

Absent: None

Presider: Chairman Black

**Citizen Comments**

The following citizens requested time on the agenda to make comments to the Commissioners:

Mr. Jerenel L. Belten Sr.  
Mr. Ralph McKinney

Mr. Belten, 3015 Beach Grove, came before the County Commissioners in support of establishing a Veterans Services Office for Durham County veterans. He felt that the County should hire a veteran to manage the office. "We should have something in place to support the veterans in Durham County."

Chairman Black called on County Manager Mike Ruffin to report his recommendation to the County Commissioners.

The County Manager said he is requesting a half-time Veterans Services Officer in next year's budget. If approved, the position will be filled as quickly as possible. Office traffic during this next year will determine whether a full time position is warranted.

Mr. McKinney addressed Veterans Day and the Area Mental Health Department. He discussed crime in the community and the protection of citizens' rights. He also talked about protecting women from abuse.

No official action was taken on the citizens' comments.

### **Regional Transportation Strategy**

Adopt the Resolution Endorsing the Findings of the Regional Transportation Strategy.

Resource Person(s): Mark Ahrendsen, City Transportation Services Manager  
Rosemary Waldorf, Mayor of Chapel Hill

County Manager's Recommendation: Receive a report on the Regional Transportation Strategy and adopt a resolution endorsing the findings of this study.

Mayor Rosemary Waldorf, Town of Chapel Hill, spoke to the Commissioners about the Regional Transportation Strategy for the Research Triangle Region of North Carolina. Mayor Waldorf said she hoped the County Commissioners would endorse this study as a reasonable statement of our transportation needs and as a good guide for moving forward. To date, the following have endorsed the study: the Wake County Commissioners, Raleigh City Council, Cary Town Council, Chapel Hill Town Council, CAMPO, DHCNPO, and Durham City Council.

The Commissioners asked questions and made remarks about the report.

Chairman Black said this item would be moved to the Regular Session agenda for next Monday's meeting (June 11, 2001).

### **Consideration of providing support and funds to a multi-jurisdictional proposal led by the Triangle J Council of Governments to guide land use decisions in the vicinity of Raleigh-Durham Airport and Research Triangle Park. The project will be called Center of the Region Workshop.**

To endorse the proposal and refer the matter to County Administration to provide funds in the amount of \$10,000 and to coordinate actions with other jurisdictions related to the organization of processes and staffing needs. The funds could be allocated from the Planning Department or the Board's budget. The land between Raleigh and Durham generates much of the region's economic vitality. The area has all the elements of a city, including office development, big shopping centers, and housing. However, there is no central city coordination to this development, and there are no assurances of its long-term sustainability. Recent approvals have resulted in low-density expansions in a sprawling pattern with uses that may or may not be appropriate. A program to provide overall design guidance offers an opportunity for new development that is coordinated with infrastructure expenditures, improves air quality, retains long-term values, and maintains the quality image of the Triangle. A partnership is proposed which will involve affected governmental units and major employers in a one-year effort to develop a more organized approach to land use decisions within this critical segment of our region.

Resource Person(s): Commission Vice-Chairman Ellen W. Reckhow  
Dick Hails, Interim Planning Director

County Manager's Recommendation: The Manager's recommendation is that the Board receive this presentation and direct staff to administratively address the allocation funds in the 2001-2002 fiscal plan.

Vice-Chairman Reckhow said this idea was initiated through the Durham/Wake Group. The goal is to bring the various jurisdictions together that interface in the airport and the RTP region to plan comprehensively for both land use and supporting infrastructure.

John Hodges-Copple, Director of Planning, Triangle J Council of Governments, made remarks about the report. He highlighted the benefits of undertaking this partnership effort.

Chairman Black said the County Manager would consider the \$10,000 request and make a recommendation to the Board of County Commissioners.

Commissioner Heron suggested that the \$10,000 (if approved) should come from City-County Planning Department's budget.

Commissioner Bowser wished to remind the County Manager that the County lacks funds for many of its nonprofits. He felt the nonprofits should be funded in lieu of this Center of the Region Workshop.

Commissioner Heron said the Board should support this study.

Commissioner Reckhow said she supported the project.

Commissioner Bowser felt that many responsibilities belong to the State including this traffic program. We should not give money to the agencies in the park. We don't have extra money to give this current year or next year. I have a concern when the Board reduces its services to our citizens and gives money for other purposes.

### **Budget Worksession**

#### **Durham Public Schools**

Chairman Black commended the Chairman and Vice Chairman of the School Board, Superintendent Denlinger, and staff for all their hard work and for higher student test scores.

School Board Chairman Kathryn Meyers began by saying it was especially gratifying that the Superintendent, the County Manager, and respective staff have crafted an adequate

and affordable budget for Durham Public Schools. The School Board adopted this budget unanimously on May 9, 2001 following the May 2001 public hearing. This budget restores most of the people and programs that were cut last year, including the \$10.00 per student at the school level and the Evening of Entertainment and Spotlight. The only new item is the local supplement increase for teachers.

Dr Denlinger highlighted the budget message which focused on student achievement and reviewed the goals and accomplishments in the past few years. The Executive Summary explained the \$3,000,000 request for current expenses and the \$1,000,000 for capital outlay. This is a continuing/maintenance budget with the exception of one request--a supplement for veteran teachers of ten years or more.

Dr. Denlinger called on Dr. Calvin Dobbins, Associate Superintendent for Administrative Services, and David Lee, Executive Director for Finance, to present additional financial figures. The total figures follow:

Local Current Expense	\$ 67.8 million
Capital Outlay	\$ 72.3 million
Total	\$140.1 million

The \$3,000,000 increase in the Local Current Expense is broken down as:

State Salary Mandated Increases	\$1,900,000
Salary Supplement for 10 years Service	\$ 300,000
Utility Cost Increase	\$ 800,000
Capital Improvement	\$1,000,000

The Commissioners asked questions and made comments about the proposed FY 2001-2002 budget to which school personnel responded.

Commissioner Reckhow reminded the Commissioners and the school administration that the Memorandum of Understanding is to be reviewed at the end of this year and should be refreshed each year. Many issues in the report have been addressed. The Commissioners wanted to see evaluations of the Lakeview School Project, the third grade reading goal, the laboratory school, and the magnate schools. The evaluations are being completed. A measurable goal for the dropout rate and state averaging was to be completed.

The Commissioners discussed alternative programs for suspended students. The State of North Carolina is considering a program for short-term suspension. Five pilot projects are going on at the present time for short-term suspension.

Dr. Denlinger said the budget process is operating smoothly because of the ongoing relationship between the Commissioners and School Board.

Chairman Black said the same process would be used this year for the budget and Memorandum of Understanding. For the record, the citizens gave \$83,000,000 in local money for the year 2000-2001, including the School Debt Service. The request for FY 2001-2002, including debt service, totals \$87,706,771. The County Manager recommended funding the total request. Durham Public Schools is a good school system.

No action was taken on this agenda item.

### **Durham Technical Community College**

Dr. Phail Wynn, President, Durham Technical Community College, made the budget presentation to the Board of County Commissioners. He thanked the Commissioners for their past financial support which helps serve 22,000 citizens annually. An explosive growth has occurred in the English-As-A-Second-Language Program. The literacy program is continually being expanded to include adult basic education and the GED program. Business, industry, degree, and certificate programs have been customized. The enrollment will increase substantially this fall due to an economy slowdown because people are trying to learn new skills and/or improve skills. The college plays a unique role during times of economic stress.

Dr. Wynn said we are dealing with anticipated cuts in the state allocation. During times of economic stress where we are charged to do more, our overall resources are less. When we met with County Manager Ruffin, we presented a budget that was lean, prudent, and without frills. We wanted an increase in our current expense allocation of about 10.45 percent to address utility, housekeeping, maintenance, and security needs. We requested about the same amount in capital outlay appropriation of approximately \$400,000. The overall budget request was \$3,392,948 (approximately 9.4 percent more than the current fiscal year allocation). Mr. Ruffin recommended an increase of 5.99 percent in our current expense allocation, with the capital outlay portion to remain the same as this fiscal year. We feel that we can accomplish our mission successfully with the increase recommended by the County Manager for the next year. We appreciate County support for our long-term capital improvement program which will address our needs for the next 10 to 20 years. These projects are very important to us. We have been facing capacity constraints for a number of years.

The Commissioners asked questions and made comments to which Dr. Wynn responded.

No official action was taken on this budget request.

### **Sheriff's Department**

Vice-Chairman Reckhow called on Sheriff Worth Hill to present an overview of his budget request.

Sheriff Hill said his budget request included 11 new deputy positions: eight to assist with trouble spots within the City and three to provide security for the downtown library. One additional communicator was requested so two communicators would work each shift. On many occasions only one communicator is on night duty in the Sheriff's Department and more than one person should be in the building at night. The budget also included a request for five new vehicles. The County Manager recommended that the Sheriff's Department receive 18 new vehicles.

The County Commissioners asked questions and made comments about the budget to which Sheriff Hill responded.

Commissioner Bowser stated that he approves the three new deputies to provide security for the downtown library. Permanent deputies would be cheaper than paying overtime to off-duty deputies.

Sheriff Hill said the Legal Department has requested an additional employee to assist the legal advisor. The request is included in the Manager's recommended budget.

Commissioner Bowser said the Sheriff's Department should keep a detailed record of the expenditures for each old vehicle so the Commissioners can see the cost to keep them operational.

No action was taken on this budget request.

### **Public Health**

Mr. Brian Letourneau presented a replacement budget for the previous year when the department did not get the requested funding. We also tried to re-establish several accounts that have not been budgeted in several years. We asked for several new positions to expand programs such as school health nurses and environmental health specialists. After negotiation, the proposed budget was 5.19 percent higher than the current year's budget. A new dental assistant position was requested for the dental unit at area schools.

We are looking at an 8.47 percent increase in County support. That is attributed primarily to reductions in the number of people that are covered by Medicaid at the Health Department. This is not an expansion budget but a hold-the-line budget.

The Commissioners asked questions and made remarks about the Public Health budget to which Mr. Letourneau responded.

Commissioner Reckhow asked Mr. Letourneau to write a letter for the Chairman's signature to the Durham Delegation in reference to the health inspectors' increased workload.

The Commissioners had a general discussion about the various Health Department programs and how they are improving the health of Durham County citizens.

### **Durham Public Library**

Dale Gaddis, Director of Libraries, made the following remarks regarding the Library's proposed budget for FY 2001-2002:

“The Durham County Public Library is well known for the excellence of its collections and services. The strategic plan adopted by the Library Board in 1997 placed emphasis on

- service excellence and equity of service access throughout the library system
- developing collections that address the community's diverse needs and interests
- innovation in our response to new demands for service
- upgrading the library's technology infrastructure and instituting public Internet access at all locations
- expanding program activities for children and adults
- establishing partnerships with other agencies and institutions to promote reading, literacy, and equitable access to information.

Over the last four years, we have made excellent progress in all of these areas.

- We have developed service standards that guide us in library service development.
- We have expanded our own collections of electronic informational resources and have provided access to the extensive electronic offerings of NC-LIVE, a resource developed by a statewide consortium of libraries.
- We have initiated a circulating collection of CD-ROMs and have added collections of children's videos in the branches.
- We have expanded our books-on-tape collections and have begun a books-on-disk collection.
- We are building a collection of Spanish language and bilingual materials and subscribe to a rotating collection of books in a variety of languages from the N.C. Foreign Language Center.

- We are currently building a circulating collection of parenting materials for parents of newborns paid for with Smart Start funds; this collection will be unveiled for the community in late June.
- We have enhanced remote access to library services--renewals and holds are now possible via the library's web site and by telephone without staff intervention. Librarians respond electronically to reference and reader's advisory questions. An electronic reference collection on our web site leads the patron to web sites and electronic data bases to answer questions in a variety of subject areas. Our Durham photographic archive collection may be searched and viewed via our web site.
- We have increased our use of volunteers to enhance our services. Skilled volunteers assist readers with finding just the right book and serve as Internet guides. The number of hours contributed this year represent the equivalent of 3.5 full-time staff and is 53 percent more than the number contributed last year.
- With significant assistance from the IT department, we upgraded our cabling and telecommunications network and now are accessing the Internet from all of our facilities, including the bookmobile.
- Our children's services team, representing staff from throughout the library system, has increased the number and quality of offerings of programs and activities. I hope you will join us on Sunday, June 11, at the Main Library parking lot for a fantastic Family Reading Festival the team has planned to celebrate and encourage summer reading.
- We have partnered with the schools, the Public Education Network, the Museum of Life and Science, a large number of pre-schools and child care centers, the Parks and Recreation Department, Welcome Baby, (and I could go on and on) to promote reading, literacy, and information access.

Circulation is up 2 percent over last year--the first overall increase in a couple of years. I project that circulation will reach 1.5 million and door count will continue to exceed 1 million. Spoken word recordings, videos, CD-ROMs, foreign language materials, and compact disks have experienced the greatest increases. I am glad to see an increase in circulation of children's materials after a year or two of losses. The availability of public access computers and services more focused on children has resulted in significant increases in door count at Bragtown and Stanford L. Warren. The installation of the Gates computers will, I suspect, result in another jump in use. Over 5,100 people use the library's computers to access the Internet each month and another 5,000 access the library's catalog from home. The library's web pages average over 21,000 hits a month (not counting the home page). Almost 5,000 children per month have participated in library programs this year.

We are very grateful for the County's history of support that has helped to make the library an excellent one. But we have not depended solely on the County.

We have used our wonderful base of County support to leverage support from the State, the federal government, local businesses, large corporations, foundations, and individuals. The Friends of the Library has been a partner in many of our efforts to diversify our revenue streams. The Durham Library Foundation, initiated by the Library Board, will soon become another partner as we continue to build on a solid base provided by the County to increase the library's reach into the community and to support our efforts to ensure that the Durham community views the library as an exciting and essential resource.

In light of the projected revenue picture for the County next year, the Library Board and staff developed a budget plan for FY 2002 which focused on maintaining the services and gains of prior years, updating our strategic plan, and moving ahead with our capital improvement program. The only service enhancement we proposed for next year was to develop and implement a program of services to teens.

The budget for the library, as recommended by the Manager, is (of necessity) a bare bones budget. We expect that, as long as we are permitted to spend it, the budget is sufficient to meet many of our objectives and for the most part maintain our current level of service. The request for contracted services to cover the cost of a planning consultant to lead our strategic planning process was cut, but we hope to fill that hole with a federal grant for which we have already applied. We will not be able to move ahead with any planned service enhancement. We do, however, look forward with eager anticipation to the passage of the bond issue in the fall and moving ahead with land acquisition and branch library design and construction.

We appreciate the County's continued commitment to maintaining a safe environment at the Main and Stanford L. Warren Libraries through the use of Sheriff's deputies in both locations. We do ask, however, that security of all County facilities becomes a future priority of the County and that a plan be developed, budgeted, and administered centrally to address security concerns. The Library Board views security as a basic infrastructure need of the entire County, similar to building and computer system maintenance, requiring oversight by people who are trained to plan and implement effective security systems and functions.

There are two aspects of the library's budget which cause us some concern as we consider whether we will have sufficient resources to maintain our current level of service next year. The first is the materials budget. The proposed budget for books, audio-visuals, periodicals, and electronic resources is kept at the same level as the adopted budget for the current year. We are grateful that the Manager is not recommending a cut in the budget. But in light of a projected 10 percent increase in the cost of periodicals and a 5-percent increase

in the cost of books, the budget will provide no leeway for plugging the holes in the collection caused by the purchasing freeze we encountered this year. With the purchasing freeze, we project that we will spend approximately \$250,000 less than the funds originally budgeted, which represents a 30-percent cut in the total budget for materials (books, audio-visuals, periodicals, and electronic resources) in the current year. We were required to cancel all standing orders except those that were school related and not renew a number of expensive reference resources, particularly those related to business and investments. In order to maintain the usefulness of the collection, we will need to do a considerable amount of retrospective buying. Furthermore, our budget for audio-visual materials has been a very conservative one, one that has not been sufficient to meet the increasing demand for materials, even when we may spend it. One of the most frequent requests we receive from patrons is to increase the offerings of audio-visuals in the branches. The purchasing freeze resulted in a 40 percent reduction in the purchasing of audio-visual materials this year. The only materials we were able to add to the branches came as a result of individual donations to the library.

The other area of concern is the area of technology. The library's budget placed high priority on maintaining the increasingly important technical resources and providing technology support all hours the library is open. The library currently has approximately 165 personal computers system-wide. Staff and the public use these. The industry standard calls for computer replacement on a 3 – 5-year rotation. Even with a 5-year rotation, we would need to replace at least 33 computers next year. No replacement funds are included in the Manager's recommended budget. In addition, the purchasing freeze halted purchase of software upgrades and peripherals that had been scheduled for this year. We are already encountering problems with the computers we installed for public Internet access three years ago, and they are no longer covered by warranty. Monitors are failing, keyboards are malfunctioning, and CPUs are crashing. Without funds to maintain the computers we have, the public will increasingly encounter out-of-order signs when they come to use our resources. Staff also has become totally dependent on computers to do their work. Efficiency and productivity disappear when computers are not working. I know firsthand because of the problems I have had with mine this year. It is one that was scheduled for replacement next year. Like security, this is a concern for the entire County. Computer replacement and technology support need to be built into the ongoing operational budget of the County.

In spite of these concerns, we appreciate the support of the Commissioners over the years and the sensitivity of the Manager and the Budget Office to the library's operational needs for next year. We are also very grateful for the gifts of time, money, and materials donated to the library by the people of Durham.

These have helped us through the difficult times and inspire us to higher levels of service during the good times.”

The Commissioners asked questions and made comments about the proposed budget to which Ms. Gaddis and County Manager Ruffin responded.

**Area Mental Health Board**

Dr. Steven Ashby, Area Mental Health Director, presented the following comments:

The Durham Center  
2001-02 County Budget Request

Budget

Adopted	00-01	\$23,558,824 (\$7,541,966 county)
Durham Ctr. Proposed	01-02	\$20,391,966 (\$7,851,966 county)
City Mgr. Proposed	01-02	\$20,062,810 (\$7,512,810 county)
Difference: Durham Ctr. Proposed --		-\$3,166,848
Difference: City Mgr. Proposed--		-\$3,496,004
	Difference	-\$ 329,156

Fund Balance

	<u>*Restricted</u>	<u>Non-Restricted</u>
7/99	\$.53 million	\$2.55 million
7/00	\$.75 million	\$1.35 million
7/01 (projected)	\$.60 million	\$0.00 million

(\*restricted for state Thomas S (now MR/MI) and Willie M (now At-Risk Child/New Beginnings)

Other Relevant Information

45 percent of budget is contracted out to 150-200 contract providers/vendors  
85 percent of Medicaid services are provided by contracted providers outside of budget  
(99-00--\$4.4 million; 00-01--projected \$7 million)

Lost Continuation Revenues-Increased Continuation Costs Without Accompanying Continuation Revenue Increases Cumulative Since 7/99)

Lost Revenue: \$1.7 million State indigent care funds  
\$ .7 million Federal IV-A Emergency Assistance funds  
\$ .2 million Medicaid rate/definition/enroll changes  
\$ .2 million Medicare rules/regulations changes

Total: \$2.8 million

Increased Costs Without Increased Revenues:

Total: \$1.3 million (salary increases, market adjustments,  
benefit increases)

Grand Total: \$4.1 million

Spring 2001 Major Cost Reductions (discretionary funding areas only)

Why-Increased continuation costs without continuation revenues, decreased continuation revenues, full spend down of one-time fund balance funds which were covering these widely publicized impacts

Closed 3 Programs  
Reduced Services in 8 programs  
Eliminated 20 vacancies  
Laid off 3 employees (one involuntarily)  
Transferred 37 employees  
Reduced \$266,000 in administrative costs (on top of \$300,000 reductions in 99-00--  
\$28 percent reduction in 2 years)  
Reduced relevant contract 4<sup>th</sup> quarter payments only by 20 percent  
Only 1 formal challenge (by a parent)  
Expanded 1 Medicaid Program  
Restructured 2 new services with state categorical funds

Biggest impacts on indigent adults and children

2000-01 Major Accomplishments

Pending (Summer 2001) national accreditation, 1,100 standards: focus on consumer outcomes, best practices, as sound planning and operational effectiveness  
Highest consumer satisfaction ratings ever (only 5 percent dissatisfaction)  
Prevention Services Received 2000 NC Council of Community  
MHDDSA Program Excellence Award for best Consumer/Advocate collaboration in the state

Welcome Baby: used as a model for statewide implementation in New Jersey based upon our accreditation review; Smart Start Grant that allows program to be in contact with parent of every newborn in the county

Successfully transitioned 32 of 57 out-of-county children back to Durham, saved county \$500,000 in court-ordered care costs

Adult Services Psychologist named Professional of the Year by NC Alliance for the Mentally Ill

Sara Barker received highest day care rating available in the state (five star rating)

Fully implemented federal Safe Schools/Healthy Students grant services in planned coordination with Schools, Police Department, and Sheriff's Department

95% audited compliance with primary state Division MHDDSA accountability instrument: Annual Performance Agreement

Highest state Medicaid audit compliance ratings since they began in 1998, highest improvement levels ever

#### State Issues and Concerns (12/00 – 4/01)

All formally responded to by The Durham Center: most were unfounded, misrepresented, or misperceived by the state and/or other local stakeholders

Where corrective actions were required, plans have been put in place and in most cases corrections occurred before state findings were identified and reports were even issued

The Center and the state have now strengthened their mutual communication and collaborative problem-solving processes

#### 2001-02 Request

Continuation Budget: Annualized continuation of Spring 2001 Cost Reduction Plan, and payment for employee salary/benefit increases

Note: S.T.A.R.R. funding decisions--to be finalized consistent with state-county legal review

#### 2001-02 Major Uncertainties

System financing, rules, and standards continue to change without clear premise or predictability—establishes a much higher liability and risk environment that requires the Center to have maximum needed flexibility and empowerment to address

Medicaid direct enrollment and billing—decreases administrative fee income to the Center and presents further care coordination challenges

National HIPPA, Medicaid CPT code and other rate changes—increases our required administrative costs with no additional revenues—further restricts which professionals can bill for Medicaid

State budget cuts—Senate plans \$1.5 million cuts statewide to Area Programs—if per capita would mean about \$40,000 cut to us  
Public/private sector continued financial impacts—significant reduction in available services, particularly in inpatient and residential  
State MHDDSA system reform: uncertain governance, financing, priority populations, hospital downsizing, no state plan  
Olmstead federal decision—all states must begin to downsize their inpatient census to get citizens appropriately into the community; increased costs to Center with no revenues

The Commissioners asked questions and made comments about the Area Mental Health budget to which Dr. Ashby and Deputy County Manager Carolyn Titus responded.

### **Social Services Department**

Reverend Haywood Holderness, Social Services Board Chairman, made opening remarks about the Social Services Department's FY 2000- 2001 proposed budget. He thanked the Board for moving up the construction date of the human services building. He reviewed various Social Services Department operations including:

- Child Welfare Program Data
- Child Welfare Program Data, Child Welfare Placement Experiences
- Work First Family Assistance
- Durham Alliance for Child Care Access
- Child Support
- Medical Assistance

Chairman Holderness asked the Commissioners to reinstate the grants writer position in Social Services' budget. The previous grants writer retired from the department.

Daniel C. Hudgins, Director of Social Services, made remarks about the budget cuts. He expressed concern about insufficient funding for the placement of children.

The Commissioners asked questions and made remarks about Social Services' proposed budget to which Mr. Hudgins responded.

The following charts were prepared to show budget figures in summary form:

<u>Fiscal Year</u>	<u>Total Budget</u>	<u>Admin. Budget</u>	<u>%</u>
99	\$171,089,259	\$2,876,672	1.68
00	\$167,767,568	\$3,110,948	1.85
01	\$190,180,965	\$3,212,911	1.69
02	\$226,549,123	\$3,495,708	1.54

<u>Fiscal Year</u>	<u>Total Budget</u>	<u>County Dollars</u>	<u>%</u>
99	\$171,089,259	\$17,881,243	10
00	\$167,767,568	\$18,952,721	11
01	\$190,180,965	\$20,752,452	11
02	\$226,549,123	\$22,318,700	10

**Board Discussion**

Chairman Black said the Commissioners would not have the Board discussion as shown on the agenda due to the continuation of the ABC Board Hearing scheduled for 2:30 p.m.

Chairman Black asked the Commissioners not to leave the room after the hearing begins.

**Adjournment**

Chairman Black adjourned the worksession at 2:30 p.m.

Respectfully submitted,

Garry E. Umstead, CMC  
Clerk to the Board