

THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA

Monday, May 11, 1998

7:00 P.M. Regular Session

AGENDA

1. Opening of Regular Session-Pledge of Allegiance
2. Agenda Adjustments
3. Minutes
  - a. April 6, 1998 Worksession
4. May Anchor Award Winner--Theodore Horton

Theodore Horton of General Services is the May 1998 Anchor Award winner.

Mr. Horton, Maintenance Technician II, primarily works in the Judicial Building. He is highly regarded for the pleasant way he performs his job each day. He was nominated for this award for helping to scare off a potential thief who was trying to steal a purse and Christmas presents. When Theodore observed a stranger in his neighbor's car, he literally jumped on the car and scared the would-be thief away. He received a few scrapes, but was happy that he managed to recover all the presents and money that belonged to his neighbor. Durham County is fortunate to have a caring individual like Theodore Horton as an employee.

5. Consent Agenda
  - a. Contract for audit services (approve request to allow Chairman Black to execute a Local Government Commission approved contract);
  - b. Request to schedule public hearing on proposed revisions to the Durham County Animal Control Ordinance (schedule the public hearing for Tuesday, May 26, 1998);

- c. Community Based Alternatives (approve FY 1997-98 Budget Ordinance Amendment No. 98BCC000037 in the amount of \$30,447); and
- d. Department of Social Services (approve FY 1997-98 Budget Ordinance Amendment No. 98BCCC000038 in the amount of \$612,210).

Note: The purpose of a consent agenda is to handle consensus items with one motion to save time on meeting agendas. Any item a Board member pulls for discussion should be placed at the end of the agenda so public hearings can be concluded as early as possible. This will provide for the least inconvenience to the general public attending the public hearings.

#### 6. Public Hearing on Proposed Secondary Road Construction Program-Durham County (1998-99)

Mr. D.A. Allsbrook Jr., P.E., Division Engineer, NC Department of Transportation, will present the Secondary Road Construction Program for Durham County (1998-99). Others assisting with the presentation will be:

- \* D.A. Allsbrook Jr., P.E., Division Engineer
- \* Lacy D. Love, P.E., Division Maintenance Engineer
- \* Jennifer P. Brandenburg, P.E., District Engineer
- \* T.B. Dover, P.E., County Maintenance Engineer

#### 7. Community Defibrillation Program

In May of 1997, the North Carolina Medical Board deregulated the use of automated external defibrillators. These automated external defibrillators (AEDs) are used to resuscitate a person who is in cardiac arrest. Even with the administration of CPR, a person in cardiac arrest must be defibrillated within ten minutes of the arrest to have a chance of survival. A program is proposed to facilitate the use of AEDs by coordinating the purchasing of equipment and the training of people in the use of the devices through the Durham County EMS unit. This program is designed to be a model program for North Carolina through a cooperative agreement with the American Red Cross and Laerdal Medical Corporation.

The County Attorney and Mickey Tezai, head of EMS, will be present to present the details of the program and answer questions. Bill Lyon,

Senior Vice President, Laerdal Medical Corporation, and Jean Wagaman, Director, Chapter Operations, National Headquarters, American Red Cross, will also be present to make remarks concerning their involvement in this program.

County Manager's Recommendation: Approve the program as presented and encourage participation by business and industry. This program should result in a reduction of deaths from cardiac arrest in Durham County.

## 8. Office Modular Workstations

The Board is requested to authorize the County Manager to enter into a contract with Triangle Office Equipment Inc. for \$34,100 to furnish, deliver, and install 50 office modular workstations. These workstations are needed to replace damaged and old desks at the Department of Social Services.

Invitation for Bid #98-024 was publicly advertised and mailed to eight companies on March 2, 1998. On March 19, 1998, bids from six companies were received and publicly opened. Triangle Office Equipment provided the lowest responsible bid at \$34,100 and met all the established minimum specifications of the bid package. The bid offered by Thrifty Office Furniture (\$26,250.00) failed to meet the minimum specifications of the bid package. In addition to examining the written specifications, the products offered by both companies were also physically examined by representatives from the Department of Social Services and the Purchasing Department. It was determined that the Thrifty product appeared to be better suited for home office use and not suited for the more demanding use in a professional environment. There were significant differences in the materials of construction, design components, and quality of construction. The Thrifty product carries a 12-year warranty whereas the Triangle Product carries a lifetime warranty.

After a thorough investigation of the two products, the Department of Social Services and the Purchasing Department determined it was in the best interest of the County to recommend award of this contract to Triangle Office Equipment.

Gael Hallenbeck, Department of Social Services; Sandra Phillips, Director of Purchasing; and Bahaa Jizi, Buyer, will be available to

discuss this recommendation.

County Manager's Recommendation: Authorize the County Manager to enter into contracts with Triangle Office Equipment for \$34,100 to furnish, deliver, and install office modular workstations as indicated above and detailed in IFB# 98-024.

#### 9. Contract for the Purchase of Library Books and Cataloging/Processing Services

The Board is requested to authorize the County Manager to enter into a contract with Baker & Taylor Inc. in an amount not to exceed \$418,300 to purchase library books and cataloging/processing services via an online automated ordering system. The contract period is from July 1, 1998, through June 30, 1999, with the option to renew by the County for four successive one-year periods. The funds for this acquisition will be from the FY '99 budget.

Request for Proposal #98-025 was publicly advertised and mailed to eight companies on March 10, 1998. On April 16, 1998, proposals were received from Baker and Taylor Inc. and Emery-Pratt Company. The evaluation committee from the Library Administration and the Purchasing Department evaluated the proposals to select the highest discount rates, order fulfillment rates, and other value-added services. The proposal submitted by Baker and Taylor Inc. met with all the proposal requirements and offered the best rates and value. The proposal submitted by Emery-Pratt Company offered less favorable discount rates and failed to provide adequate data and information as required in the RFP.

The Library's current fiscal year appropriated budget for books is \$583,600. Of this amount, \$397,650 has been expended with Baker & Taylor Inc. The remaining appropriated funds are expended with approximately 1,000 different publishers and book jobbers. The bid process will allow the Library to cover a normal inflation increase for the upcoming year and also purchase a marginally larger volume of books for approximately the same budgetary dollars.

Dale Gaddis, Director of Library; Sandra Phillips, Director of Purchasing; and Bahaa Jizi, Buyer, will be available to discuss this recommendation.

County Manager's Recommendation: Authorize the County Manager to enter into a contract with Baker & Taylor Inc. in an amount not to exceed \$418,300 to purchase library books and cataloging/processing services via an online automated ordering system as indicated above and detailed in RFP #98-025.

#### 10. Durham County Legislative Agenda for Upcoming Short Session

Based on discussions during the April 27 and May 4 meetings, staff has prepared the legislative agenda for adoption. The final package will be delivered to members of the Durham delegation this week. For consideration in this session, local bills must be submitted to the Bill Drafting Division by 4:00 p.m. on Wednesday, May 20, and filed for introduction in the Senate or introduced in the House of Representatives by 4:00 p.m. on Wednesday, May 27. The bill must be accompanied by a certificate signed by the principal sponsor stating that: (1) no public hearing will be required or asked for by a member on the bill; (2) the bill is noncontroversial; and (3) the bill is approved for introduction by each member of the House of Representatives and Senate whose district includes the area to which the bill applies.

County Manager's Recommendation: Approve the legislative agenda and forward to members of the Durham delegation.

#### 11. Approval of Standard Utility Contract for Extension of City Sewer to Service the Willowhaven/Placid Valley Area, Phase III (Bond Project # 33)

The Utility Division requests approval of the City of Durham's Standard Utility Contract for construction of phase III of the Willowhaven/Placid Valley Area Sewer Project. The project will provide public sewer service to approximately 100 lots on the following streets--November Drive, Thunder Road, Dawn Trail, and Continental Drive. This will complete the last project funded by the 1986 bond issue associated with phase II of the Master Utility Plan. The current estimated cost is approximately \$750,000.

Chuck Hill, Division Head, Environmental Engineering Office, will be present to discuss a recommendation to the Board.

County Manager's Recommendation: The County Manager recommends that the Board authorize execution of the above utility contract for construction.