

DURHAM COUNTY MEMORIAL STADIUM AUTHORITY

(Minutes of the November 6, 2012 Meeting)

The Durham County Memorial Stadium Authority (the "Authority") convened at 12:00 noon on Tuesday November 6, 2012 at the Administrative Building BOCC 2nd Floor, 200 Main Street, Durham, North Carolina.

Members present included Chairman Tommy Hunt; Frank Davis; Willie Bradshaw; Durham County Commissioner Pam Karriker; and the undersigned as Recording Secretary. Also present were Reco Chavis, Stadium Manager (the Manager); Carol Hammett, Assistant County Attorney; Motiro Keambiroiro, Director of General Services (the Director).

The following agenda items were considered as follows:

1. Minutes.

The minutes from the May 30 and August 7, 2012 Stadium Authority meetings were approved as submitted.

2. Recognition of new Stadium Authority member.

Omar Beasley was announced as the new Stadium Authority member.

3. Recap of YTD Revenue and Expenses.

The Manager reviewed the year to date statement with the Authority. A large crowd is expected for the CIAA Championship game on November 10. Members of the Authority encouraged the Manager to contact the appropriate personnel at the sheriff department to ensure coordination with the city and state for adequate traffic control for the game.

4. Concession Update.

The bid process for the concession update has taken longer than anticipated. The upgrade is expected to be completed prior to the 2013 football season. The RFP for the concessions will be sent once the concession upgrades are completed.

5. Sidewalk Addition Update.

The Manager provided the members with a map of the proposed sidewalk addition. When completed, the walkway will stretch from the ambulance driveway on the South side, pass in front of the scoreboard, and connect to the North side of the stadium.

6. Current Upcoming Scheduled Events.

The Manager distributed copies of the coming events calendar for the Authority to review. The Authority asked that the Manager prepare an application process for the Authority to review at the February meeting.

Motion was made and approved that all future Stadium Authority regular meetings be held at Durham County Memorial Stadium.

Upon motion the meeting was adjourned.

Respectfully submitted,

Dan Moushon, Recording Secretary
Durham County Memorial Stadium Authority

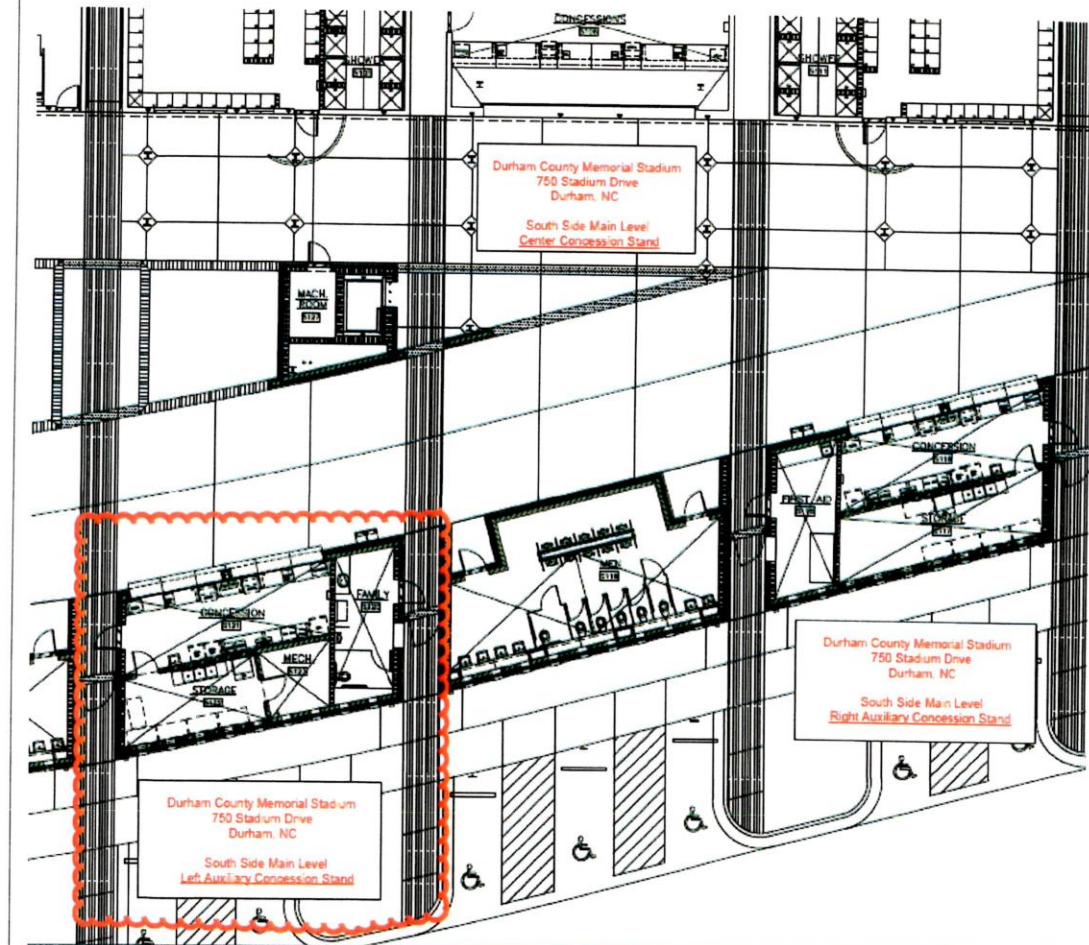
Attachment "2"
RECAP OF YEAR- END REVENUE AND EXPENSES

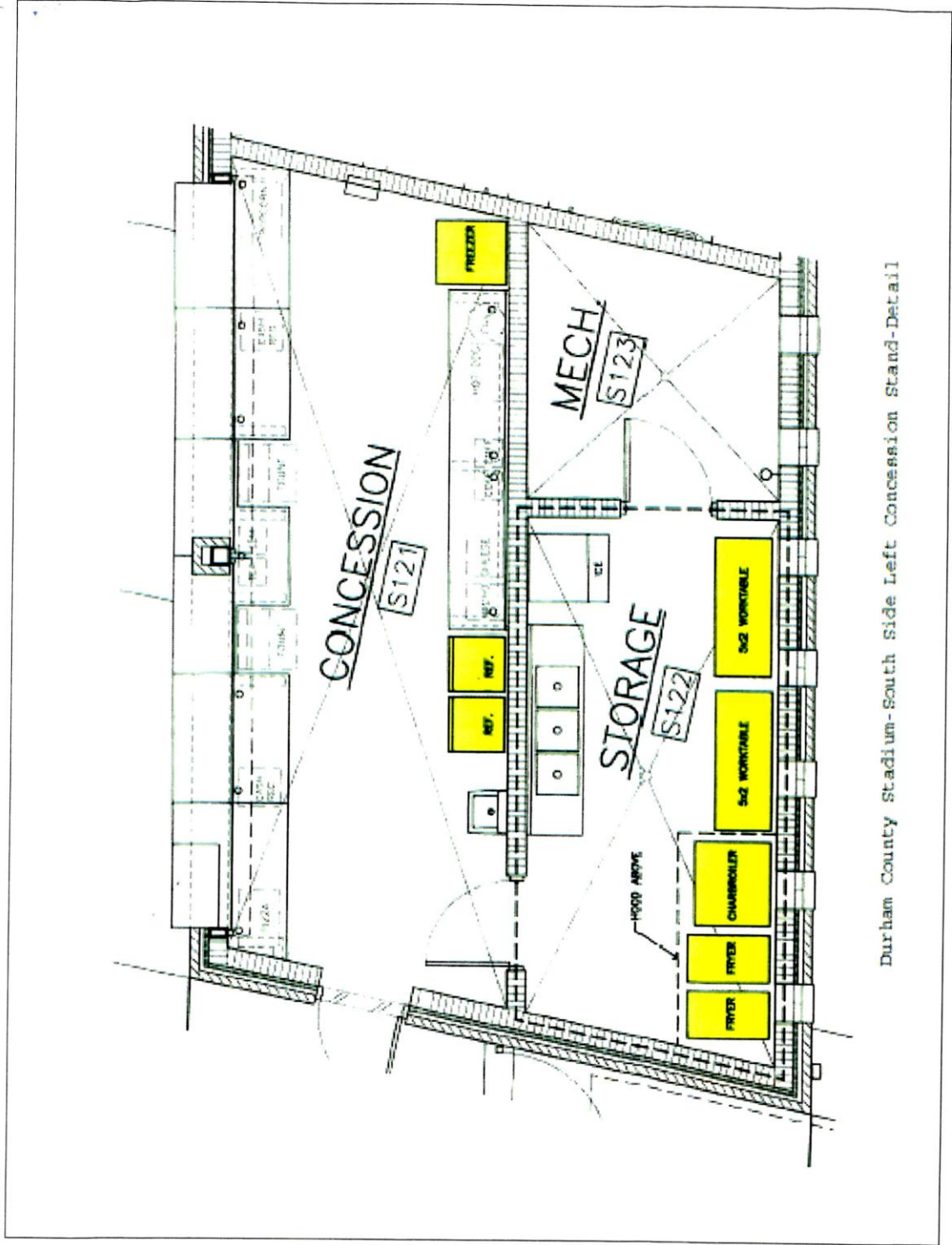
RENTAL	RENTAL AMOUNT	FY 11-12 TOTALS	FY 11-12 TOTALS
Battle of the Bands-Asymmertix Stadium	\$2,746.45		
Anonymous Content LLC	\$4,102.80		
CIAA	\$10,817.69		
DPS-City of Medicine	\$1,000.00		
Festival of the Eno	\$2,000.00		
Firebirds-WTBFL	\$10,991.85		
Kestrel Heights School	\$4,700.05		
Durham Public Schools	\$18,104.90		
Shaw University	\$24,672.20		
St. Augustine College	\$13,161.75		
Track	\$22,305.73		
Carolina Phoenix	\$3,544.75		
Little River Community	\$5,550.00		
Exculsive Combines USA	\$4,763.80		
Carolina Youth Soccer	\$13,796.80		
Carolina Crown	\$1,409.00		
Elite Mgmt	\$1,400.00		
Monte Evans	\$3,877.45		
Club Scout	<u>\$25.00</u>		
Total Rental		\$148,970.22	
Parking	\$2,060.00		
CIAA Parking	<u>\$6,934.00</u>		
Total Parking		\$8,994.00	
Concession Vendor	\$3,492.37		
Concession-DPS-one time fee	\$3,000.00		
Concession-Northern Booster Club	\$406.75		
Concession CIAA	\$1,104.00		
Winston Salem State-CIAA	<u>\$252.00</u>		
Total Concession		\$8,255.12	
Returned Check and fee		-\$1,500.00	
Utilities			\$50,469.40
Maintenance and Repair			\$18,860.73
Gasoline			\$1,159.07
Miscellaneous Supplies			\$15,431.34
Contracted Services			<u>\$26,683.75</u>
Total Expenses			\$112,604.29
Salaries for Stadium Manager & Staff			<u>\$100,330.57</u>
		\$164,719.34	\$212,934.86

Revenue & Expenses 2012- 2013

Vendor	Rental Amt	Expenses	Revenue	
		Attendant Fee Cost	Concession	Parking
7/14/2012 Carolina Phoenix		\$314.10		
7/30/2012 Crown Beat Drum & Bugle Liberias-Anniversary		\$1,023.09	\$668.10	
7/21/2012 Celebration		\$391.24		
8/10/2012 Northern Scrimmage		\$234.01		
8/17/2012 Northern Vs Middle Creek		\$270.35		
9/8/2012 Shaw Univ vs Miles College		\$891.73	\$523.40	
9/13/2012 Northern JV vs Roxboro		\$191.44		
9/8/2012 St Augustine		\$275.59	\$248.70	\$355.00
9/1/2012 St Augustine vs Wingate		\$854.93	\$495.60	\$1,050.00
8/31/2012 Northern vs W.F. Rolesville		\$261.10		
9/6/2012 Northern JV vs Millbrook		\$184.73		
9/15/2012 Shaw Univ vs Stillman		\$826.99	\$307.90	
9/22/2012 St Aug vs Bowie		\$457.80	\$358.60	\$560.00
9/22/2012 Shaw vs Chowan			\$471.20	
9/29/2012 Firebirds		\$407.26		
10/5/2012 Northern Vs E. Chapel Hill		\$277.00		
10/6/2012 Shaw vs Fayetteville		\$536.01	\$441.90	
10/11/12 Northern JV vs Apex		\$166.04		
10/13/12 Firebirds		\$513.09	\$180.40	
10/18/12 Northern JV vs Southern		\$197.04		
10/20/12 Shaw vs JC Smith		\$936.00	\$899.80	
Parking collection fee				-\$1,000.00
10/26/12 Northern vs Hillside		\$258.56		
10/27/12 Shaw vs WSSU		\$914.59	\$642.45	
11/03/12 Firebirds		\$417.84	\$195.00	
11/04/12 NC Marching Band		\$566.28	\$420.00	
11/10/12 CIAA				
11/11/12 1,000 Smiles				
12/02/12 Tri-United Soccer				
		\$ 64,572.05	\$9,209.54	\$5,853.05
				\$965.00
Returned Check and fee				
Utilities		\$11,251.00		
Maintenance & Repair Equi		\$5,914.00		
M/R Bld. Grounds		\$11,228.00		
Telephone		\$497.00		
Gasoline		\$374.00		
Miscellaneous Supplies		\$1,559.00		
Insurance & Bonds		\$1,111.00		
Sup Retirem.		\$901.00		
FICA Expense		\$1,310.00		
Contracted Services		\$13,136.00		
Expenses		\$47,281.00		\$47,281.00
Salaries Manager & Staff				\$18,248.00
		Total Expenses		\$65,529.00

Attachment "3"





Durham County Stadium-South Side Left Concession Stand-Detail

FEBRUARY 2012		EVENT	TIME
1, 2, 6, 8, 9, 13 15, 16, 20, 22, 23,	Mon. Wed. Thurs.	Triangle United Soccer Association: Practice	5:30- 8:30 p.m.

MARCH

1, 5, 7, 8, 12, 15, 19 21, 22, 26, 28, 29	Mon. Wed. Thurs.	Triangle United Soccer Association: Practice	5:30- 8:30 p.m.
29, 30, 31 30	Thurs., Fri., Sat. Fri.	Little River Community: Carnival Soccer Clinic	5:00 p.m. 7:00 p.m.

APRIL

2, 4, 5, 11, 12, 16 18, 19, 23, 25, 26	Mon. Wed. Thurs.	Triangle United Soccer Association: Practice	5:30 – 8:30 pm
1, 2, 3, 4, 5, 6, 7, 8	Sun. to Sunday	Little River Community: Carnival	
15	Sun.	Citi Bank Commercial Shoot	7 a.m. -7 p.m.
20	Fri.	Soccer Youth Clinic	5 p.m. – 7 p.m.
21	Sat.	Bull City BBQ Cook Off	7 a.m. – 7 p.m.

MAY

3, 7, 10, 14, 17	Mon., Thurs.	Triangle United Soccer Association: Practice	5:30 p.m. –8:30 p.m.
12	Sat.	“Get Your Grass Off Gas” Yard Appliance Exchange	8 a.m.- 3 p.m.
19	Sat.	Carolina Phoenix Women’s Football	6 p.m. – 9 p.m.
26	Sat.	Durham Striders Development Meet	9 a.m.- 6 p.m.

JUNE

16	Sat.	Carolina Phoenix Women’s Football	6 p.m. – 9 p.m.
24	Fri., Sat., Sun.	NC USA Track & Field JO Championships	9 a.m. – 6 p.m.

JULY

4, 7, 8	Wed., Sat. Sun.	Eno at the Park (parking lot use)	8 a.m. – 10 a.m.
14	Sat.	Carolina Phoenix Women’s Football	6 p.m. – 9 p.m.
21	Sat.	Liberia 165 th Yr. Anniv. Celebration	6 p.m.
30	Mon.	Carolina Crown: Drum & Bugle Corps.	5:30- 10:30 p.m.

August

		EVENT	TIME
4	Sat.	E-Waste Recycling	8 a.m.
10	Fri.	North H.S. F.B. Scrimmage	9 a.m.
17	Fri.	North H.S. vs. Middle Creek	7:00 p.m.
31	Fri.	Northern H.S. vs. Wake F. Rolesville	7:00 p.m.

September

1	Sat.	St. Augustine vs. Wingate	1:30 p.m.
6	Thurs.	Northern J.V. vs. Millbrook	6:00 p.m.

8	Sat.	Shaw Univ. vs. Miles College	1 p.m.
8	Sat.	St. Augustine vs. Univ. N. Haven	7:00 p.m.
13	Thurs.	Northern J.V. vs. Person	6 p.m.
14	Fri.	Veterans Stand Down Event	8 a.m.
15	Sat.	Shaw Univ. vs. Stillman College	1 p.m.
21	Fri.	Northern vs. Jordan High	7 p.m.
22	Sat.	Shaw Univ. vs. Chowan College	1 p.m.
22	Sat.	St. Augustine vs. Bowie State	7 p.m.
23	Sun.	Nat. Guard Am. Military Ceremony	12 noon
27	Thurs.	Northern J.V. vs. Riverside High	6 p.m.
29	Sat.	Firebirds Youth F.B.	8 a.m.
29	Sat.	Latino Festival (Parking use)	1 p.m.

October

4	Thurs.	Shaw Univ. Practice	7 p.m.
5	Fri.	Northern vs. E. Chapel Hill High	7 p.m.
6	Sat.	Shaw Univ. vs. Fayetteville State Univ.	1 p.m.
11	Thurs.	Northern J.V. vs. Apex High	6 p.m.
13	Sat.	Firebirds Youth F.B.	8 a.m.
18	Thurs.	Northern J.V. vs. Southern High	6 p.m.
20	Sat.	Shaw Univ. vs. JCSU	1 p.m.
25	Thur.	Shaw Univ. Practice	7 p.m.
26	Fri.	Northern vs. Hillside High	7 p.m.
27	Sat.	Shaw Univ. vs. WSSU	1 p.m.

November

3	Sat.	Firebirds Youth F.B.	8 a.m.
4	Sun.	N.G. Amory P. Fitness Test	7 a.m.
4	Sun.	Marching Band Event	4 p.m.
10	Sat.	2012 CIAA F.B. Championship	1 p.m.

November

11	Sun.	1,000 Smiles (Toy Drive for Christmas)	12 noon
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December

1, 8, 15		Triangle United Soccer Association: Practices	10 am- 4 pm
3, 5, 6, 10, 12, 13		Triangle United Soccer Association: Practices	5:30 pm – 8:30 pm

CALENDAR YEAR 2013

January

5, 8, 29		Triangle United Futbol: Practice	5:30 pm – 8:30 pm
12, 26		Triangle United Soccer Association: Practices	10 am- 4 pm
14, 16, 17, 23, 24, 28, 30, 31		Triangle United Soccer Association: Practices	5:30 pm – 8:30 pm
January		Triangle United Soccer Association:	9 am- 8 pm

19	GAME	
26	Shred/e-Waste Event	8 a.m. -3 p.m.
February		
2	Triangle United Soccer Association: Practices	10 am – 4 pm
5, 12, 19, 26	Triangle United Futbol: Practice	5:30 pm – 8:30 pm
4, 6, 7, 11, 13, 14, 18, 20, 21, 25, 27, 28	Triangle United Soccer Association: Practices	5:30 pm – 8:30 pm
9, 16, 23	Triangle United Soccer Association: GAME	9 am- 8 pm
March		
*8	Durham Acad. Lacrosse	1:30 – 6 pm
5, 12, 19, 26	Triangle United Futbol: Practice	5:30 pm – 8:30 pm
2, 9, 16, 23	Triangle United Soccer Association: GAME	9 am – 8 pm
4, 7, 11, 14, 18, 21, 25	Triangle United Soccer Association: Practices	5:30 pm – 8:30 pm
29, 30, 31	Little River Community: Carnival	
April		5:30 pm – 8:30 pm
1, 4	Triangle United Soccer Association: Practices	5:30 pm – 8:30 pm
1, 2, 3, 4, 5, 6, 7	Little River Community: Carnival	
*15, 16, 17	Cole Bros. Circus	4:30- 6:30 pm 7:30 – 9:30 pm
20	Shred/e-Waste Event	8 am -2 pm
May		
3, 4	BBQ Cook-off	6 pm – 1 pm
*4, 18	Carolina Phoenix Women’s Football	6 pm – 10:30 pm