

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, October 4, 2010

9:00 A.M. Worksession

**AGENDA**

1. **Citizen Comments**

5 min.

Dr. Harvey McMurray has requested to address the Board to comment on Durham Companions.

2. **Durham Technical Community College - CIP**

20 min.

The Board is requested to receive an update from Durham Technical Community College officials regarding its Capital Improvement Program (CIP). In 2007, the County issued General Obligation Bonds for the purposes of expanding and improving the facilities for Durham Technical Community College. The intent of the County and the Durham Tech at that time was to renovate an existing building known as the Newton Building. Recent due diligence on the project has brought Durham Tech officials to the conclusion that the project is not financially viable. The County Attorney's Office reviewed the bond issuance, consulted with bond attorneys and concluded that the bond funds may be used for expanding and improving the facilities for Durham Tech, including the renovation or construction of a facility other than the Newton Building. Therefore, Durham Tech is in the process of exploring other solutions to meet their classroom space needs. Durham Tech officials will work with the County Budget Office to devise a plan which will be included in the Board's CIP Update early next year.

Resource Persons: Dr. William Ingram, President, and Mr. Ed Moore, Vice President for Finance and Administration and Chief Financial Officer, Durham Technical Community College

County Manager's Recommendation: The Manager recommends that the Board receive the presentation and provide feedback as deemed appropriate.

3. **Presentation by the Durham County Child Fatality Prevention Team**

20 min.

The Board is requested to receive a presentation regarding child fatalities in Durham County from the Durham County Child Fatality Prevention Team, a state-mandated entity through the Health Department. A report to the Board is now mandated annually under the Health Department's agreement with the state.

Resource Persons: Gayle Harris, Health Director; and Sue Guptill and Karlene Fyffe, Co-Chairs of Child Fatality Prevention Team

County Manager's Recommendation: The County Manager recommends that the Commissioners receive the report and direct staff as indicated.

4. **Durham Chamber Of Commerce – Update On Workforce Development Initiatives**

30 min.

The Board is requested to receive an update from the Greater Durham Chamber of Commerce on efforts to link Durham citizens to available jobs in the county. Officials from the Chamber will discuss initiatives designed to connect residents to employment opportunities through such programs as The Straight Line Program, The College2Career, and the Middle School Expo. The Chamber will also discuss their on-going partnership with the Office of Workforce and Economic Development and the new Business Solutions Pipeline process that assists expanding businesses with talent connections.

Resource Persons: Casey Steinbacher, President and CEO, Greater Durham Chamber of Commerce; Kathy Hoffmeier, Director of Talent and Workforce Development, Greater Durham Chamber of Commerce

County Manager's Recommendation: The Manager recommends that the Board hear the presentation and provide feedback as deemed appropriate.

5. **Interlocal Agreement between Department of General Services and ABC Board for the Maintenance Services of ABC Locations**

20 min.

Since 1998, the Department of General Services has partnered with Durham County ABC Board to assist with the building maintenance of owned and operated ABC facilities. General Services provides Ground, Building, Pest Control and Administrative services at a rate which covers the cost of labor and materials. This has been a successful partnership which utilizes County resources and provides cost effective maintenance services to the ABC Board.

The Board had pulled the item off of consent July 26, 2010 with concerns that the proposed fee was not sufficient for services rendered. Staff provided Commissioner Reckhow with the calculations and justification for the fee.

Since that time, the ABC Board has attained an adjoining piece of property to store #1 and provided the following statement:

*Last Thursday we purchased the property at 1928 Holloway St, which is adjacent to our current store at 1930 Holloway. We would like to add the property to our General Services agreement at this time for lot and grounds upkeep. Over the next nine months or so the property will undergo major renovation and expansion to become our new store facility. It has not been finally decided but there is strong possibility that we will keep the current property, using the building for storage and keeping the parking access.*

The new Holloway Street property will be billed under the Special Services rate (hourly rate based on services performed) until the County has had sufficient experience working on this additional property and renovations have been completed.

Resource Person(s): Motiryo Keambiroiro, General Services Director; Deborah Booth, General Services Administrative Officer; Carol Louis, Quality Control/Contract Compliance Officer; Randy Mills, ABC General Manager

County Manager's Recommendation: The Manager recommends the Board authorize the County Manager to enter into an Interlocal agreement with the ABC Board to provide maintenance services to ABC locations.

6. **Follow Up Discussion on Public Comment Period**

20 min.

The Board of Commissioners is requested to hear a follow-up presentation by the Office of the County Attorney from August 2, 2010 Worksession on the statutorily required Public Comments Period to be held during Regular Board meetings.

Resource Person(s): Lowell Siler, County Attorney; Kathy R. Everett-Perry, Assistant County Attorney

County Manager's Recommendation: The County Manager recommends that the Board consider the information and possible changes to Durham County's current procedures, if appropriate.

7. **Review of August and September BOCC Directives**

10 min.

It was requested that at each month's worksession, the Board of County Commissioners have the opportunity to review the previous month's directives for staff and make comments as necessary.

Resource Person(s): Mike Ruffin, County Manager; Laura Jensen, Budget Analyst

County Manager's Recommendation: The Manager recommends that the Board review the August and September BOCC directives and make comments to staff as necessary.

8. **CLOSED SESSION**

60 min.

The Board is requested to adjourn into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, pursuant to G.S. § 143-318.11(a)(6).

The Board is requested to adjourn into Closed Session pursuant to G.S. §143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to G.S. §143-318.10(e).

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3 hrs. 5 min.