

**Durham Soil and Water Conservation District
721 Foster Street
Durham, NC 27701**

Meeting Number: 07 (District Meeting) Date: September 1, 2011
Meeting Number: 03 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Robert Rosenthal, Vice Chairman
Danielle Adams, Secretary/Treasurer
Ray Eurquhart, Supervisor
Kathryn Spann, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Administrative officer
Jennifer Brooks, Soil Conservationist/EE Coordinator
Mike Dupree, Ag Development/Watershed Conservationist
Steve Bennett, Area IV Coordinator

The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Thursday September 1, 2011, and called to order at 5:39 pm by the Chairman. The meeting was held at the Soil & Water office, the Chairman and Vice Chairman were present.

1. **Minutes and Financial Report** – A motion was made by Danielle Adams to accept the financial statement Ray Eurquhart seconded the motion. Motion passed without dissent. A motion was made by Danielle Adams to approve the minutes. Ray Eurquhart seconded the motion. Motion passed without dissent.

2. **Old Business**
 - A. **Upper Neuse River Basin Issues Update** – Danielle Adams reported on the following:
 - Over the past two days contract proposals have been presented to the UNRB for data on stage 2 Falls Lake Rules.
 - Next UNRB meeting will be held on September 21st at 9:30am
 - County Commissioner Ellen Reckhow has been asked to attend the UNRB meetings. Reckhow will take the place of former County Commissioner Becky Heron.
 - Looking for nominations for the *Greater Triangle Stewardship Develop Awards Program*.

 - B. **Environmental Affairs Board Issues Update** –Robert Rosenthal reported on the following:
 - Generic endorsement of transit plan.
 - There will not be a Golden Leaf Award this year- no money

 - C. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 14 plans and **12 were adequate as follows:** Greater Zion Wall Baptist Church; Dollar General at Gaynard Farm; Creative Schools; Apex School of Technology; Ronald McDonald House; North Groundwater RCRA Corrective Measures Scientific Study; RTP Multi-use trail/Phase XVII; Southeastern Freight Lines, Inc; Montessori Children’s Home of Durham; Merck North Parking lot expansion; Imperial Point Phase II; GSK Surface Parking Additions. **2 plans were inadequate as follows:** Ellen Cassilly Architect, Inc (no seeding plan or location map); IBM Leadership Data Center (items missing- location map, existing grades & gravel construction entrance).

 - D. **Agricultural Cost Share Program**- Jennifer Brooks reported on the following:
 - **Request for Payment**- Has 1 request for payment on contract #32-10-05-09. The request for payment is for a pond \$21,387. A motion was made by Robert Rosenthal to approve the request for payment for the Steve Shepherd contract 32-10-05-09. Danielle Adams seconded the motion. Motion passed without dissent.
 - **FY2012 Allocation**- Durham Soil & Water received \$47,420 for FY2012

Drought Funds

- **Application** – Has 1 Application for Assistance for 32/12/01/09 for a well. A motion was made by Danielle Adams to approve the Application for Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **Contract** – A motion was made by Robert Rosenthal to approve allocation of drought funds for Dead Broke Farm on contract 32/12/01/09 for a 450 linear ft well \$6,888. Danielle Adams seconded the motion. Motion passed without dissent.
- **Application** – Has 1 Application for Assistance for 32/12/02/09 for a well. A motion was made by Robert Rosenthal to approve the Application for Assistance as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- **Contract** – A motion was made by Robert Rosenthal to approve allocation of drought funds for contract 32/12/02/09 for a 400 linear ft well \$6,400. Danielle Adams seconded the motion. Motion passed without dissent.

E. CCAP – Watershed Conservationist, Mike Dupree reported on the following:

- Durham SWCD received \$4,891 in CCAP allocation for FY 2012
- Durham SWCD received \$7,117 in EEG Grant funds for FY 2012
- Durham SWCD has \$22,484 in CWMTF that has to be allocated by October 15, 2011 and spent by December 31, 2011.
- **Application for Assistance**- Has 1 Application for Assistance for Maureen Kurtz for a cistern and rain garden treating 2189 sq ft roof area on contract # 32-12-510-09. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent
- **Application for Assistance**- Has 1 Application for Assistance for Randy Bock for a rain garden to treat 3431 sq ft of impervious area on contract # 32-12-511-09. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent
- **Contract**- Has 1 contract 32-12-509-09 for Stirrup Creek HOA for Impervious surface conversion of 4389 sq ft to trees as a stream buffer. Asking for a supplement of \$2,969 to install trees and a stream buffer. \$750 of trees will be purchased from Southern High OCS Department and the students will help install them. Danielle Adams approved the supplement of \$2,969 for the project as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract**- Has 1 contract 32-12-505-15 for Forte for 161 linear ft of grassed swale. Engineer estimate for 75% cost share is \$5,416. Disturbed soil 2560 sq ft/73 cubic yards of soil to be removed. Robert Rosenthal made a motion to approve the contract as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- **Contract**- Has 1 contract 32-12-507-15 for Wilaby for 158 square ft rain garden and a 500 gallon cistern. Total \$2,063. Robert Rosenthal made a motion to approve \$2,063 for the project as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract**- Has 1 contract 32-12-508-15 for Lidowski for 76square ft rain garden. Total \$248. Robert Rosenthal made a motion to approve \$248 for the project as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract**- Has 1 contract 32-12-509-09 for Bingham for 400 gallon cistern. Total \$1,565. Robert Rosenthal made a motion to approve \$1,565 for the project as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract**- Has 1 contract 32-12-511-15 for Bock for a 371 square ft rain garden. Total \$1,177. Danielle Adams made a motion to approve \$1,177 for the project as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.

F. Administrative Officer– Lisa Marochak reported on the following:

- **Supervisor Travel** – Supervisors will no longer get paid for breakfast, lunch and dinner for attending a regular board meeting. If the board meeting is at night they will get reimbursed for dinner only.

- **Notary-** Lisa Marochak reported that it is time to renew her Notary license. The cost is \$52 to take the test online and \$10 to take the oath. A motion was made by Danielle Adams to approve the expenses for Marochak's Notary renewal. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **Tree Seedlings-**it's time to pre-order tree seedlings
- **State Fair-** Durham SWCD has signed up to volunteer at the Soil & Water booth during the NC State Fair. Durham SWCD will be able to highlight the Durham District on October 18th. We are in need of volunteers to help us man the booth. If you are interested in helping out please contact Lisa.
- **Becky Heron-** Mrs. Heron was unable to attend this month's board meeting but could attend in October. The next meeting is scheduled for October 6th but that is field day. The board decided to move the next meeting date to Thursday, October 13th at 11:30am so that Becky Heron could attend.
- **Aquashade (DYE) -** staff has found a good source for purchasing Aquashade at a good cost. We would like to start selling Aquashade out of our office if the board approves. A motion was made by Robert Rosenthal to allow staff to purchase 2 cases of Aquashade at \$152 a case. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Gator Raffle tickets-** This year the NASWCD and NCCDEA will hold its annual Gator raffle during the NCASWCD Annual Meeting on January 10, 2012. Each supervisor is being asked to sell 10 tickets each and staff 5 tickets each. Marochak passed out the tickets to supervisors and staff.

G. Environmental Education- Jennifer Brooks reported on the following:

- **Big Sweep-** Big Sweep will be held October 1st.
- **Field Days-** This year Field Day's will be held October 4th - 6th on the District's land. We had to add one additional day October 4th. We are asking for \$500 to help cover expenses (port-a-john, food for presenters, misc.) A motion was made by Robert Rosenthal to allow staff to spend up to \$500 for field days. Danielle Adams seconded the motion. Motion passed without dissent.
 - **Tent-** Jennifer Brooks reported that it would be nice if the district owned 10 tents. Right now we only have 1 tent. A motion was made to allow staff to purchase 1 tent a year until they have 10 at a cost of \$150 each. This cost will need to be added to the Durham SWCD State Budget. Robert Rosenthal seconded the motion. Motion passed without dissent.

H. Durham Farmland Protection- Kathryn Spann reported on the following:

- **Farmers Market**
 - Exploring idea of a mobile Farmers Market
 - Trying to get a second farmers market in Durham
 - Mike Dupree submitted a prospective grant that we could hear back from next week.
- **Next Farmland meeting-** is scheduled for September 15th at 8am.

I. Stream Restoration – Eddie Culberson reported on the following:

- **Sandy Creek Phase V-** CWMTF indicated that the application scored well. CWMTF only has 1.5 million in Stream Restoration funds. CWMTF trustees are going to cap each project at \$400,000. Need to look at downsizing project, by September 16th. Add matching funds or reducing scope of project. Going to propose doing the project in phases.
- **Southern High School Stormwater project –**
 - **CWMTF –** application scored well. CWMTF trustees are going to cap each project at \$400,000. Need to look at downsizing project, by September 16th. Adding matching funds or reducing scope of project.
 - **DWR-** received an additional \$20,000 today from DWR for the Southern HS Stormwater Project.
- **Stirrup Iron Creek-** have FEMA form for Stirrup Iron Creek Project that Chairman needs to sign.
- **John R. McAdams-** Meeting with John R. McAdams next week to look at a couple of buildings to capture water to flush commodes, as well as other potential projects.

J. Watershed Rules- Mike Dupree reported on the following:

- The next Falls Monitoring group meeting will be September 27th at 1:30pm at TGCOG
- **Falls brochures and sign-up sheets-** will be mailed to 170 PUV Ag parcel landowners.

- **Falls WOC** - has its first meeting on August 25th. John Huisman reviewed the history of the Falls rules.
 - a. Timeline March 2012 registration to be completed
 - b. July 2012 first report from LAC's due to WOC
- **Jordan WOC**- has requested data from each district for baseline.

K. Director's Report – Eddie Culberson reported on the following:

- **District Land/Park**- Northern Athletic Association is still working on getting the plan approved for the park. The plans should be permitted as long as it meets the criteria set forth by the UDO. It could take up to two years for the plan to be approved.
- **Green Roof Meeting**- Durham Downtown Inc. and American Rivers are planning a meeting on September 16th from 1-3 at the Temple building.
- **FAB Lab**- back for 6 month
 - Contact Piedmont Conservation Council Coordinator, Stephanie Grant to schedule to have the FAB Lab at your event.
- **Piedmont Conservation Council**- retreat scheduled for September 22nd 1-6pm

L. Area Coordinator- Steve Bennett reported on the following:

- Pat Harris is working on posting the vacant Area V Coordinator position
- Looking at moving coordinators out of area offices.
- **Association 2nd Vice President**- should be coming out of the Piedmont/Area 4.
- **DEW 2011**- Just finished up and several Durham SWCD staff helped out with the DEW this year.
- **NRCS**- supposed to hire some new DC's (one per county).

3. Old Business:

- A. **City partnership**-Ray Eurquhart and Danielle Adams reported that they are still waiting for the City to get back with them on coordinating a meeting for us all to get together.

4. Adjourn: The chairman adjourned at 7:47pm.

Next Meeting: Thursday, September 13th at 11:30am

Falmage Layton - Chairman

_____ - Secretary/Treasurer