

**Durham Soil and Water Conservation District  
721 Foster Street  
Durham, NC 27701**

Meeting Number: 06 (District Meeting)                      Date: August 1, 2011  
Meeting Number: 02 (for State reporting purposes)

**Supervisors Present:**

Talmage Layton, Chairman  
Robert Rosenthal, Vice Chairman  
Danielle Adams, Secretary/Treasurer  
Ray Eurquhart, Supervisor  
Curtis Richardson, Supervisor

**Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Administrative officer  
Jennifer Brooks, Soil Conservationist/EE Coordinator  
Mike Dupree, Ag Development/Watershed Conservationist  
Steve Bennett, Area IV Coordinator

*The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Monday August 1, 2011, and called to order at 5:54 pm by the Chairman. The meeting was held at the Soil & Water office, the Chairman and Vice Chairman were present.*

1. **Minutes and Financial Report** – A motion was made by Robert Rosenthal to accept the financial statement Ray Eurquhart seconded the motion. Motion passed without dissent. A motion was made by Robert Rosenthal to approve the minutes. Ray Eurquhart seconded the motion. Motion passed without dissent.
  
2. **Old Business**
  - A. **Upper Neuse River Basin Issues Update** – Danielle Adams reported on the following:
    - No UNRB meeting since last Soil & Water meeting
    - Next UNRB meeting is scheduled for Thursday 8/4
  
  - B. **Environmental Affairs Board Issues Update** –Robert Rosenthal reported on the following:
    - No EAB meeting since last Soil & Water meeting.
  
  - C. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 4 plans and 3 were adequate as follows: Isley Residential; Thompson Ridge-Phase 3,4,5 and Cole Mill Renovation-Summit Baptist Church. I plan was inadequate as follows: Wal-Mart/Sams Club Morrisville.
  
  - D. **Agricultural Cost Share Program**- Jennifer Brooks reported on the following:
    - No new business since last meeting.
  
  - E. **CCAP** – Watershed Conservationist, Mike Dupree reported on the following:
    - The Division of Soil & Water informed the district today that the remaining CWMTF money has been taken back until after the commission meeting on August 16<sup>th</sup>. After the Commission meeting the \$9,778 in CWMTF remaining should be reallocated to the district.
    - **Request for Payment**- Has 1 request for payment on contract #32-10-511-09. The request for payment is for pet waste receptacles for \$997. A motion was made by Robert Rosenthal to approve the request for payment as presented for the City of Durham Public Works contract 32-10-511-09. Curtis Richardson seconded the motion. Motion passed without dissent
    - **Contract**- Has 1 contract 32-12-505-15 for Minnie Forte-Brown for 161 linear ft of grassed swale. Engineers estimate for 75% is \$5,416. Disturbed soil area 2560 sq. ft., 94.8 cubic yards to be removed. Contract A motion was made by Danielle Adams to table this contract until we receive the

CCAP funds appropriated for the Jordan Watershed. Ray Eurquhart seconded the motion. Motion passed without dissent.

- **Contract-** Has 1 contract 32-12-502-09 for Rooney for Streambank Stabilization at 405 Gresham. Ms. Rooney has an estimate for \$7,533.80. 75% of the estimate would be \$5,659 and she has submitted a letter to the board. Danielle Adams made a motion to approve the contract as presented. A friendly amendment was made by Curtis Richardson to amend the motion for Melissa Rooney. A cap was set for \$5,000 for this contract. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-12-503-09 for Stirrup Iron Creek HOA for Impervious Surface Conversion of 4389 square feet to trees as a stream buffer. Estimate was \$13,167 based on Fy2011 Average Cost tables. Mr. Crawford the HOA representative made a verbal appeal of \$2,000 for the project. Robert Rosenthal approved \$2,000 for the project as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for Chamberlain for a cistern and rain garden on contract # 32-12-504-09. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent
- **Application for Assistance-** Has 1 Application for Assistance for Bingham for a cistern on contract # 32-12-506-09. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent
- **Application for Assistance-** Has 1 Application for Assistance for Wilaby for a cistern and rain garden on contract # 32-12-507-15. A motion was made by Robert Rosenthal to approve the Application of Assistance as presented. Danielle Adams seconded the motion. Motion passed without dissent
- **Application for Assistance-** Has 1 Application for Assistance for Lidowsky for a rain garden on contract # 32-12-508-15. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent
- **Cap-** Mike Dupree provided the board with a copy of the average cost per CCAP BMP spreadsheet. A motion was made by Danielle Adams for a cap to be set at 75% of actual cost not to exceed \$5,000 on Streambank stabilization and impervious surface. A friendly amendment to Danielle's motion was made by Curtis Motion for a cap to be set at 75% of actual/average cost not to exceed \$5,000 on all CCAP Programs per applicant/per year. Robert Rosenthal seconded the motion. Motion passed without dissent.

**F. Administrative Officer-** Lisa Marochak reported on the following:

- **New Supervisor Travel** – There has been an increase to the supervisor travel fund allowance but only temporary until the Commission meets on August 16<sup>th</sup>.

**G. Environmental Education-** Jennifer Brooks reported on the following:

- **Big Sweep-** Big Sweep volunteer t-shirt orders are due soon to the State Big Sweep office. We will need 25 t-shirts this year at \$10 each. A motion was made by Robert Rosenthal to approve the Big Sweep t-shirt order for 25 shirts. Curtis Richardson seconded the motion. Motion passed without dissent.
- **8<sup>th</sup> grade Public Speaking winner-** Jarod Diehl this year's 8<sup>th</sup> grade Public Speaking contest winner for the County, Area and State has been invited to the next BOCC meeting. The Board of County Commissioner meeting will take place on Monday, August 8<sup>th</sup> at 7pm. Jarod will be asked to recite his speech at the BOCC meeting.
- **Field Days-** This year Field Day's will be held October 5<sup>th</sup> & 6<sup>th</sup> on the District's land. We may add one additional day October 4<sup>th</sup> if we have enough schools interested.
- **Mangum Elementary-** The Cistern will be installed at Mangum Elementary on August 2<sup>nd</sup>. This is part of the grant that the district received from the NC Foundation of Soil & Water Conservation. The grant will also be used to install a rain garden at the school.

**H. Durham Farmland Protection-** Mike Dupree reported on the following:

- **Farmers Market-** Farmers Market subcommittee met earlier today at the Durham Farm Bureau building. Mike Dupree went over some of the items that they discussed during the meeting. A follow-up meeting has been planned for August 15<sup>th</sup> at 1pm.

- **Next Farmland meeting-** Lisa Marochak reported that the next meeting date is scheduled for August 25th at 8am.

**I. Stream Restoration** – Eddie Culberson reported on the following:

- **Sandy Creek Phase V-** Met with Clean water Management Trust Fund representative on Phase V of Sandy Creek to discuss the 1.2 million dollar application. CWMTF indicated that the application scored well. CWMTF only has 1.5 million in Stream Restoration funds.
- **Southern High School Stormwater project** –
  - CWMTF – application scored well. CWMTF asked if we could make the project smaller
  - DWR- has \$20,000 from DWR already. Need \$10,000 in match
- CWMTF is going to meet on August 14<sup>th</sup> and 15<sup>th</sup> to make a decision about the 1.5 million in Stream Restoration funds.
- **Stormwater BMP-** There was an article in the Durham section of the News and Observer that discussed the City wanting to do a stormwater project at the site of the old Duke Diet Center. This same idea was proposed two years ago by the Durham Soil & Water staff and board members.

**J. Watershed Rules- Mike Dupree reported on the following:**

- The next Falls Monitoring group meeting will be August 17<sup>th</sup> at 1:30pm at TGCOG
- **WOC-**Jordan Watershed Oversight Committee has requested data from each district for baseline.

**K. Director's Report** – Eddie Culberson reported on the following:

- **Shelia Carpenter-** Received a phone call from Shelia Carpenter saying that the contractor from the Willow Haven project would like to get paid. The Durham SWCD Board agreed that in order to turn any money over they have to receive a letter from DOT stating that they are satisfied with the project. Culberson is going to contact Shelia Carpenter and let her know the board's decision.
- **Becky Heron-** Becky Heron retired from the County of Durham BOCC effective August 1st. The board is planning to invite Becky Heron to the next Board meeting and present her with a gift. A motion was made by Ray Eurquhart to allow staff to spent up to \$200 on a gift for Becky Heron. Robert Rosenthal seconded the motion. Motion passed without dissent.

**L. Area Coordinator-** Steve Bennett reported on the following:

- **Contract Forms-** All contract forms are going to have to be changed to reflect the change over to the Dept. of Ag
- **Memorandum of Understanding-** A Memorandum of Understanding will have to be signed between the district and the Dept. of Ag.
- **DEW-** The District Employees Workshop will be held August 15<sup>th</sup>-18<sup>th</sup> at the North Raleigh Hilton. Lisa Marochak is in charge of the Administrative Track this year. Jennifer Brooks will be teaching a class in the Administrative Track and Eddie Culberson will be teaching a class in the Managerial Track.

**3. New Business:**

- A. Ultimate Frisbee-**Danielle Adams is planning to go before the BOCC to support the Ultimate Frisbee group being able to use land in Durham County.
- B. Board Meetings-** The board decided to move the board meetings to the First Thursday of the month for the months of September, October & November. Beginning in December the meetings will go back to the 1<sup>st</sup> Monday of the month.

**4. Adjourn:** The chairman adjourned at 8:15pm.

**Next Meeting: Thursday, September 1st at 5:30pm**

*Talmage Layton* - Chairman

*Robert Rosenthal* - Vice Chairman