

**Durham Soil and Water Conservation District  
721 Foster Street  
Durham, NC 27701**

Meeting Number: 8 (District Meeting)                      Date: September 10, 2012  
Meeting Number: 3 (for State reporting purposes)

**Supervisors Present:**

Talmage Layton, Chairman  
Ray Eurquhart, Supervisor  
Curtis Richardson, Supervisor  
Kathryn Spann, Associate Supervisor

**Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Administrative officer  
Jennifer Brooks, Soil Conservationist/EE Coordinator  
Mike Dupree, Watershed Conservationist/ Ag Dev  
Matthew Kinane, NRCS- District Conservationist  
Michelle Woolfolk, Public Works Stormwater  
Terri Davis, Student  
Jacquely Taylor, citizen  
Sherri Davis, citizen

*The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Monday September 10, 2012, and called to order at 5:33 pm by the Chairman. The meeting was held at the 721 Foster Street, the Chairman was present.*

1. **Minutes and Financial Report** – A motion was made by Ray Eurquhart to accept the financial statement and approve the minutes. Curtis Richardson seconded the motion. Motion passed without dissent.
2. **Old Business**
  - A. **Upper Neuse River Basin Issues Update** –
    - No report
  - B. **Environmental Affairs Board Issues Update** – Eddie Culberson reported the following:
    - **Soil & Water Representative**- Eddie Culberson reported that the board needs to appoint a Soil & Water representative to sit on the EAB Board. Item was tabled until next board meeting.
  - C. **Director’s Report** – Eddie Culberson reported on the following:
    - **Supervisor Reappointment**- tabled until next meeting
    - **NC Foundation of Soil & Water**- The NC Foundation of Soil & Water received an EEG Grant for lagoon closures and on farm water resource.
    - **NCASWCD**- Asking for supervisors that would like to serve in leadership positions with the NCASWCD.
    - **Associate Supervisor policy handbook**- Danielle Adams, Eddie Culberson & Lisa Marochak are scheduled to meet this Thursday to draft a policy for the Associate Supervisors.
  - D. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 8 plans and all were adequate as follows: Duke University Events Pavilion, Biomass Reactor Building, Ample Storage Center, TW Alexander Dr, Summit Church Parking Lot, Hope Valley Country Club Pool Complex, Durham Central Park Co-Housing Community, FedEx blg. Expansion,
  - E. **Agricultural Cost Share Program**- Jennifer Brooks reported on the following:
    - **Request for Payment** - Gerald Thacker, 32-12-09-09 in the amount of \$3,000 for Ag Pond Restoration/Repair-Sediment Removal Only. A motion was made by Ray Eurquhart to approve the RFP for contract # 32-12-09-09, in the amount of 3,000 as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

- **Application for Assistance-** Has 1 Application for Assistance for ag pond sediment removal on two ponds on contract # 32-13-01-09. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-13-01-09 for sediment removal on two ponds. The contract amount is \$6,000 for Gerald Thacker. A motion was made by Ray Eurquhart to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for ag pond sediment removal on contract # 32-13-02-09. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-13-02-09 for sediment removal on one pond. The contract amount is \$3,000 for Roy Berry. A motion was made by Ray Eurquhart to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for livestock exclusion/alternate watering source on contract # 32-13-03-09. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-13-03-09 for a well. The contract is for Hidden Hill Farm, LLC in the amount of \$6,000. A motion was made by Ray Eurquhart to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

F. **AgWRAP-** Jennifer Brooks reported on the following:

- **Request for Payment-** James McKenzie, 32-12-801-09 in the amount of \$3,547 for well/permit. A motion was made by Ray Eurquhart to approve the RFP for contract # 32-12-801-09, in the amount of \$3,547 as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

G. **CCAP –** Mike Dupree reported on the following:

- **Application for Assistance-** Has 1 Application for Assistance for a cistern and a critical area planting on contract # 32-2013-502. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for a rain garden and a critical area planting on contract # 32-2013-501. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for a rain garden and a cistern on contract # 32-2013-503. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for streambank stabilization on contract # 32-2013-504. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for a rain garden and grassed swale on contract # 32-2013-505. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for stream stabilization on contract # 32-2013-506. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for a riparian buffer on contract # 32-2013-507. A motion was made by Ray Eurquhart to approve the Application of Assistance as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Request for Payment-** Has 1 request for payment for Sarah Musser on contract #32-12-529-15. The request for payment is for a cistern for \$1,458. A motion was made by Ray Eurquhart to approve the request for payment as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Request for Payment-** Has 1 request for payment for Timothy Profeta on contract #32-12-525-15. The request for payment is for a rain garden for \$490. A motion was made by Ray Eurquhart to

approve the request for payment as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

- **Request for Payment-** Has 1 request for payment for Barbara & John Horton on contract #32-12-524-15. The request for payment is for a cistern, a rain garden and impervious conversion for \$2,427. A motion was made by Ray Eurquhart to approve the request for payment as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Request for Payment-** Has 1 request for payment for Maurice Darden on contract #32-12-516-15. The request for payment is for a cistern for \$827. A motion was made by Ray Eurquhart to approve the request for payment as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Request for Payment-** Has 1 request for payment for Vickey McKay on contract #32-12-533-09. The request for payment is for a rain garden for \$533. A motion was made by Ray Eurquhart to approve the request for payment as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

**H. Administrative Officer-** Lisa Marochak reported on the following:

- **State Fair** – Durham SWCD has signed up to volunteer at the Soil & Water booth during the NC State Fair. Durham SWCD will be able to highlight the Durham District on October 18<sup>th</sup>. We are in need of volunteers to help us man the booth. If you are interested in helping out please contact Lisa.
- **Gator Raffle tickets-** This year the NASWCD and NCCDEA will hold its annual Gator raffle during the NCASWCD Annual Meeting on January 8, 2013. Each supervisor is being asked to sell 10 tickets each and staff 5 tickets each. Marochak passed out the tickets to supervisors and staff.
- **Tree Seedling Sale-** Tree Seedlings have been ordered, for the 2012-2013 Annual Tree Seedling Sale. Tree Seedlings will go on sale next week.
- **Teachers Workshop-** Marochak reported that staff raised money from the teacher's workshops we had this past summer. All proceeds are to benefit Environmental Education in Durham. Staff asked for permission to spend \$500 on Environmental Education materials. A motion was made by Ray Eurquhart to allow staff to purchase \$500 in Environmental Education materials. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Area IV Fall Meeting-** The Area meeting will be held on November 15<sup>th</sup> in Vance County

**I. Environmental Education-** Jennifer Brooks reported on the following:

- **Field Days-** The Annual field days will be held October 9, 10 & 11<sup>th</sup> at the Dr. Marie Robert's Environmental Education Park in Bahama. If you would like to volunteer please contact Jennifer Brooks.
- **Big Sweep-** October 6<sup>th</sup> is the official day. Please register your groups with Jennifer Brooks.
  - **Big Sweep t-shirts-** Big Sweep volunteer t-shirt orders are due soon to the State Big Sweep office. We will need 20 t-shirts this year at \$10 each. A motion was made by Ray Eurquhart to approve the Big Sweep t-shirt order for 20 shirts. Curtis Richardson seconded the motion. Motion passed without dissent.
  - **Big Sweep Resolution-** On September 24th Jennifer Brooks will be attending the BOCC meeting at 7pm. Durham Soil and Water is asking the BOCC to proclaim October 2012 as "Big Sweep Month" in Durham County.

**J. Durham Farmland Protection-** Mike Dupree reported on the following:

- **Ag Development-**
  - **Triangle Land Conservancy has funds for easements-** Durham SWCD staff is going to get more info on this and bring back to the next meeting. Grant funds have to be used this year.
  - **BETC Program-** Received a NIFA Grant to help implement the BETC Program at Southern High School.
  - **Voluntary Nutrient Reduction Program Update-** Has met with 3 HOA's since the last meeting and is planning to attend another HOA meeting this Thursday.
- **JCCPC – Joint City County Planning Committee**
  - **UDO-** Date to be determined for Stakeholders meeting to discuss UDO about Farmers Markets
- **Meeting-** Next meeting is scheduled for October 18<sup>th</sup> at 8am.

**K. Stream Restoration and Stormwater Projects** – Eddie Culberson reported on the following:

- **Sandy Creek Phase V BMP Easement** – Culberson presented the easement for the BMP off of Duke University Dr, on Sandy Creek Phase V. The District will be responsible for monitoring the easement. A motion was made by Ray Eurquhart to approve the monitoring of the Sandy Creek/ Phase V BMP easement on Duke University Drive. Talmage Layton seconded the motion. Motion passed without dissent.
  - Duke is going to execute the plat.
- **Piedmont Conservation Council/Stormwater Project**- PCC received a EEG grant for design & structure assessment for a greenroof on the Durham County Ag building. The building is located at 721 Foster Street. PCC is in the process of working with Wildland Engineering on the design and structure assessment.
  - **EEG Grant**- Submitting a grant for the construction of the greenroof to EEG this week. The deadline for submitting grants to EEG is this Friday.

**L. Watershed Rules- Mike Dupree reported on the following:**

- **Jordan**- Met reductions requirements of 35% nitrogen.
- **Falls WOC**- Next meeting has not been set.

**M. NRCS** – Matt Kinane reported the following:

- **Joint Farm Service Agency & NRCS meeting/training**- Three joint meeting/trainings have been scheduled. The meeting is to provide guidance and updates on the two agencies. September 11<sup>th</sup> in Fayetteville, September 13<sup>th</sup> in Winston Salem and September 20<sup>th</sup> in Nashville. Kinane is planning to attend the meeting in Nashville.
- **Local Work Group**- The Durham Local Workgroup met on Wednesday August 29, 2012 at the Durham SWCD office.
- **Field Office of the future**- Kinane emailed a copy of the North Carolina Conservation Partnership's Field Office of the Future Strategy Plan to staff and the district supervisors.
- **NRCS Staffing Update**- The NRCS staffing changes for Durham, Wake, Franklin, Warren, Vance & Granville have been placed on hold until further notice.

**New Business:**

- **RCW Student- Terri Davis**, an RCW student sponsored by the Durham SWCD Board to attend the 2012 Resource Conservation Workshop attended the meeting. Davis thanked the board for sending her to the RCW and spoke to them about some of the things that she learned at the workshop.
- **Meeting Date**- Lisa Marochak reported that Robert Rosenthal and Danielle Adams have a conflict with Monday evenings through December 2012. A motion was made by Ray Eurquhart to move the next meeting to Thursday, October 4<sup>th</sup> at 5:30pm. The meeting will take place at 721 Foster Street in the 2<sup>nd</sup> floor conference room.

**3. Adjourn:** The chairman adjourned at 7:07 pm.

**Next Meeting: Thursday, October 4th at 5:30pm**

*Talmage Layton* – Chairman