

**Durham Soil and Water Conservation District
721 Foster Street
Durham, NC 27701**

Meeting Number: 2 (District Meeting) Date: March 5, 2012
Meeting Number: 08 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Robert Rosenthal, Vice Chairman
Ray Eurquhart, Supervisor
Danielle Adams, Treasurer/Secretary
Kathryn Spann, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Administrative officer
Jennifer Brooks, Soil Conservationist/EE Coordinator
Mike Dupree, Ag Development/Watershed Conservationist
Matthew Kinane, NRCS- District Conservationist
Tatjana Vujic, Durham County Citizen
Aiden Graham, Durham County Citizen
Mark Dewitt, Durham County Citizen

The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Monday March 5, 2012, and called to order at 5:40 pm by the Chairman. The meeting was held at the Soil & Water office, the Chairman and Vice Chairman were present.

1. **Minutes and Financial Report** – A motion was made by Danielle Adams to accept the financial statement and approve the minutes. Robert Rosenthal seconded the motion. Motion passed without dissent.
2. **Old Business**
 - A. **Upper Neuse River Basin Issues Update** – No updates
 - B. **Environmental Affairs Board Issues Update** –Robert Rosenthal reported on the following:
 - In the process of finalizing recommendations on fracking to the City.
 - C. **Director’s Report** – Eddie Culberson reported on the following:
 - **Orientation for BOCC candidates**- An orientation will be held on March 12th at 9am for all of the BOCC candidates.
 - **BOCC Retreat**- The BOCC retreat was held on February 20th at the Ivy Center.
 - **Awards**-Danielle Adams will be presented with the Supervisor of the Year Award at the BOCC meeting on March 12th. Jennifer Brooks will also be presented with the Environmental Educator of the Year award.
 - **Open Mike**- County Manger, Mike Ruffin and his staff came to our office on February 29th to have an “Open Mike” forum. This was a chance for staff to let the County Manager know of any concerns they have.
 - **2012-2013 Budget**- We are in the process of working on our departments County budget. The budget is due to the Budget Office by March 9th. We are asking for a new position for the 2012-2013 budget, to help with the Nutrient Reduction. The Budget hearing is scheduled for April 13th at 9:30am.
 - D. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 10 plans and all were adequate as follows: Durham Academy Phase Two; Ashton Woods at Davis Dr.; NC 54 Office Complex; Hillandale Rd Front St.; O’Reilly’s-N. Roxboro Rd; Bayer Crop Science; McDonald’s; Sovereign Street office Building; Davita Dialysis Center; & Duke University LSRC Annex.

- E. Agricultural Cost Share Program-** Jennifer Brooks reported on the following:
- **Application for Assistance-** Has 1 Application for Assistance for long term no till on contract # 32-12-04-09. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.
 - **Contract-** Has 1 contract 32-12-04-09 for long term no till on 42.77 acres. The contract amount is \$6,416. A motion was made by Danielle Adams to approve the contract as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.
- F. AgWRAP-** Jennifer Brooks reported on the following:
- **Draft Ranking Form-** Brook's presented a copy of the AgWRAP draft ranking form to the board for approval. A motion was made by Robert Rosenthal to approve the AGWRAP ranking form with a few modifications. Danielle Adams seconded the motion. Motion passed without dissent.
 - **AgWRAP Cap-**
 - Have four applicants interested in AgWRAP
 - A motion was made by Danielle Adams to set a cap on AgWRAP. The cap will be set at 50% Cost Share. Ray Eurquhart seconded the motion. Motion passed without dissent.
- G. CCAP –** Watershed Conservationist, Mike Dupree reported on the following:
- **Applications for Assistance-** Has 1 application for assistance for Pauline Winston, contract #32-12-528-15 for a rain garden & grassed swale. A motion was made by Ray Eurquhart to approve the application as presented. Danielle Adams seconded the motion. Motion passed without dissent.
 - **VNRP Pledge Form (draft) -** Board members made a few changes to the Voluntary Nutrient Reduction Form. Dupree is going to send out the revised form to the board by the end of the week.
 - **Bahama Ruritan Club meeting-** Scheduled for March 13th at 6:45pm.
- H. Administrative Officer–** Lisa Marochak reported on the following:
- **Pond clinic –** The Pond Clinic will be held on April 28th at Gerald Thacker's pond. This year we have several sponsors for the event. We have added a fishing tournament, CEU's and a free fish fry.
 - **Awards Banquet-**The Awards Banquet will be held this year on May 31st. Marochak is going to contact Neil Frank about using the Bahama Ruritan again.
 - **3rd place-** Danielle Adams made a motion to give \$10 and a certificate to the third place winner if one is selected. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Tree Seedlings-** was very successful this year. Marochak will bring back total profit amount next meeting.
 - **Hall of Fame-**The NCASWCD is looking for nominees for the NCASWCD Hall of Fame.
- I. Environmental Education-** Jennifer Brooks reported on the following:
- **Envirothon-** This year Durham has 7 high school Envirothon teams. The Area IV Envirothon will take place on March 23rd and the State Envirothon will be held April 20-21.
 - **Contest Judges-**Lisa Marochak thanked Danielle Adams for helping with the contest judging.
- J. Durham Farmland Protection-** Kathryn Spann reported on the following:
- No meeting last month
 - **RAFI Grant-** Mike Dupree worked on a RAFI grant application last month to help with the new farmers market. The grant was funded for \$8,500 + to help launch the new farmers market.
 - **Farmers Market zoning-** no farmers market in Durham has the correct zoning. Kathryn Spann is planning to meet with JCCPC on Wednesday.
 - **Task Force-** Rick Sheldahl with DPS is looking for people to sit on the task force for the Ag Ed program at Northern High School.
 - **Piedmont Food & Agricultural Food Processing Center-** Durham is looking for representatives to sit on the Piedmont Food & Agricultural Food Processing Center committee.
 - **Next Farmland Board meeting -** March 15th at 8am.

K. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- **CWMTF**- We submitted 4 applications to CWMTF on January 27th. CWMTF will not know the funding amount until after July 1st. The trustees will meet August 11-12th.
- **Sandy Creek Phase V** (2011-403) – received contract back from CWMTF.
- **EEG Grant**- Piedmont Conservation Council submitted a grant to EEG for a green roof on the building at 721 Foster Street. The application is still being considered.

L. Watershed Rules- Mike Dupree reported on the following:

- **Falls Agriculture Subcommittee**- The meeting was held at the Raleigh office of the USGS to discuss/review the monitoring plan that was developed by the USGS for the Upper Neuse. Dr. Deanna Osmund & Anne Coan have recommended for Phase I, that Dan Line with NCSU should be hired to analyze the data from the Ag Survey completed in 2009 and two other research projects completed in the Upper Neuse. The proposal is estimated to cost \$30,000 to \$40,000.
- **Falls WOC** –The next meeting is scheduled for March 9th from 9am-12:00pm at Durham Farm Bureau Miami Blvd. The group is going to discuss the reporting requirements of the LAC's.
- **Jordan Baseline update**- Division is going to update the NLEW software and we will be able to run the numbers.

M. NRCS – Matt Kinane reported the following:

- **Section 1619 (Food Energy Act)** - Kinane is going to bring a copy to the next board meeting.
- **EQIP**-
 1. 2nd batching period closing March 30th.
- **Conservation Reserve sign-up**- March 12th-April 6th- farmers should contact their FSA office to sign-up.
- **Obligation deadline**-July 2nd
- **Minority Landowner meeting**- March 14th in Martin County. Mark Dewitt is planning to attend with Matt Kinane.
- **Conservation Compliance Review**- training is starting back-up

2. New Business: Danielle Adams reported on the following:

- **Documentation**- A motion was made by Danielle Adams for all documentation pertaining to CCAP, Ag Cost Share and S&E Plans be sent to board members prior to the meetings, so that they can have time to review the documents. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **BOCC Work Session**- A motion was made by Danielle Adams for permission to speak at the April 2nd BOCC meeting and explain what Soil & Water does. Adams made a friendly amendment to delay the motion until the next meeting. The board would like to have more time to discuss and possibly get on the May BOCC agenda.
- **Strategic Planning**- Danielle Adams reported that she would like the board to start working on a Strategic Plan. Mark Dewitt suggested a consultant for Mrs. Adams to contact about helping the board create a Strategic Plan. Adams reported that she would like the board members to have a retreat before June 30th. Please bring back possible meeting dates to the next meeting.
- **Appointed Supervisor**- Danielle Adams made a motion to have 1 Appointed Supervisor position as a permanent AG position. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **Employee Awards**- 8:09pm Board went into executive session to discuss employee awards. 8:11pm board came out of executive session. A motion was made by Danielle Adams to award employees for their performance. Robert Rosenthal seconded the motion. Motion passed without dissent.

3. Adjourn: The chairman adjourned at 8:12 pm.

Next Meeting: Monday, April 2nd at 5:30pm

Talmage Layton Chairman

- Secretary/Treasurer