
**Alliance Behavioral Healthcare
Area Board Meeting
Tuesday, June 26, 2012
4:00 pm – 6:30 pm**

CORRECTED MINUTES

PLACE: The Durham Center, 414 E. Main Street, Third Floor

MEMBERS PRESENT: Lascel Webley, Jr., Chairperson
Dr. Nancy Henley
Ann Akland
John Barry
Dr. George Corvin
Jim Edgerton
Barbara Gardner
Phillip Golden
William Stanford
Scott Taylor
Ellen Holliman

MEMBERS ABSENT: George Quick, Monique Holsey Hyman, Michael Page

GUESTS PRESENT: Yvonne French, Dan Shaw, Kim Newsom

STAFF PRESENT: Rob Robinson, Sean Schreiber, Kelly Goodfellow,
Sara Pacholke, Jeanette Williams, Lena Klumper, Susan Knox,
Lorrie Beal, and Don Willis, Consultant

1. CALL TO ORDER

Chairperson, Lascel Webley Jr., called the meeting to order at 4:08 pm.

2. ANNOUNCEMENTS

Ellen Holliman announced the appointment of a Human Resources Director, Ms. Valiria Willis. Ms. Willis is a well-qualified individual who is retiring from her employment with the City of Cary, NC. She will start in mid-September.

Ms. Holliman also requested that all staff hand in their Durham County building access cards.

3. AGENDA ADJUSTMENTS

None

4. **PUBLIC COMMENT**

Mr. Dan Shaw, CFAC member, commented that he was pleased with the relationship that has been established between Alliance Behavioral Healthcare Board and CFAC.

5. **CONSENT AGENDA**

A request was made by Ellen Holliman to approve policies that were presented at the June 7, 2012 meeting.

A Motion was made by John Barry to approve the Consent Agenda as presented; **seconded by Scott Taylor.**

6. **FISCAL YEAR 13 BUDGET ORDINANCE**

Ms. Kelly Goodfellow, Chief Financial Officer for Alliance Behavioral Healthcare, presented information on the FY13 budget with some incorporated changes; she also handed out to the Board supplemental information for FY13 to review as a guide on how the Agency manages its dollars.

A Motion was made by John Barry to accept and adopt the FY13 Budget Ordinance and BECOMING GRANT as presented; **seconded by Jim Edgerton.**

A Motion was made by John Barry not to approve the Pitney Bowes folding machine as there is no funding allocation; **seconded by Jim Edgerton.**

7. **RESOLUTION TO ENROLL IN NORTH CAROLINA GOVERNMENTAL EMPLOYEES' RETIREMENT SYSTEM (LGRS)**

Sara Pacholke, Finance Director, led the discussion surrounding the need for the Board to approve a LGRS Resolution and LGERS Tax Shelter Resolution.

A Motion was made by John Barry to approve the LGRS Resolution; **seconded by Dr. Nancy Healey.**

A Motion was made by Dr. George Corvin to approve the LGRS Tax Shelter Resolution; **seconded by Jim Edgerton.**

8. **POLICY DISCUSSION**

The Board was asked to review and email Don Willis with any concerns/comments regarding the following policies:

- a. Clinical Staff Credentialing policy
- b. Community/ Family Advisory Committee (CFAC) policy
- c. Consumer's Right to Confidentiality policy
- d. Emergency Management Plan policy
- e. Employee Complaint policy
- f. Employee Grievance Policy

- g. Records Retention policy
- h. Strategic Planning policy

Mr. Willis will gather comments/suggestions by July 25, 2012 in order to present a final recommendation to the Board at the August 2, 2012 meeting.

9. **UPDATE ON WAIVER/MERGER ACTIVITIES**

Rob Robinson, Deputy Director, shared an update on the Waiver/Merger activities; Durham County and Wake County will officially merge on July 1, 2012. The staff will move into the new corporate facility during the first week of July.

10. **UPDATE ON LME GOVERNANCE LEGISLATION**

Ellen Holliman, Area Director, shared that House Bill 1075 was pulled from the Senate Committee, today, 6/26/2012; the concern is over the Appeals Process in a Managed Care Organization; the general consensus is that we should follow the Managed Care Organization rules under federal law to stay in compliance; under federal law the department of Health and Human Services has the final word.

11. **CHAIRMAN'S REPORT**

Chairman Webley commented on his appreciation for all of the hard work that the Durham and Wake staff have completed in order for the merger and move to come to its fruition; touched base with each board member as to the type of iPad wanted and forfeiture of monthly stipend to pay for the device.

Chairman Webley also suggested that Board members shadow staff in order to experience exactly how different types of staff duties are completed on a daily basis.

Chairman Webley stated that anonymous complaints can go through Monica Portugal, Compliance Officer.

Chairman Webley wished a happy and safe 4th of July to all.

12. **ADJOURNMENT**

With all business being completed, Chairman Webley adjourned the meeting at 5:43 p.m.

Respectfully submitted:



Ellen S. Holliman, Area Director

September 6, 2012

Date Approved