

Durham County Nursing Home Community Advisory Committee
 Minutes for Tuesday, January 24, 2012
 5:30 – 7:00 PM
 East Parlor First Presbyterian Church
 305 E Main St, Durham, NC 27701

Call to order, welcome and roll call at 5:40pm

Name	Jan 2012	Feb 2012	Mar 2012	April 2012	May 2012	June 2012	July 2012	Sept 2012	Oct 2012	Nov 2012
Jennifer Albright	X									
Iris Carlton-LaNey	X									
Kendra Coggins	X									
Jessica Fines										
Kae Huggins	X									
Grace Livingston										
Linda Matich Lang	X									
Ben McCathern										
Dee Quiambo										
David Strausfeld	X									
Barbara Szombatfalvy										
Tiffany Washington	X									
Janette Warsaw	X									
Carmelita Karhoff- Ombudsman	X									

2. Approval of November 2011 Minutes – motion properly carried (unanimously) to accept the November minutes. No corrections.

3. Old Business:

- Presentation of remaining 2011 reports (and one 2012 report):
 - Treyburn by Jennifer Albright - motion properly carried unanimously to accept report
 - Pettigrew by Jennifer Albright – motion properly carried unanimously to accept report
 - Pettigrew (2012) by Kae Huggins – motion properly carried unanimously to accept report
 - The Cedars by Tiffany Washington - motion properly carried unanimously to accept report
 - Brian Center by Tiffany Washington – the new team agreed to follow up on noted concerns; motion properly carried unanimously to accept report
 - Croasdaile by Iris Carlton-LaNey – motion properly carried unanimously to accept report
 - The Forest at Duke by Kendra Coggins – motion properly carried unanimously to accept report

- **New Team Assignments** starting January 1, 2012.

Team A: Kae Huggins, Grace Livingston, Janette Warsaw, Dee Quiamboa, Linda Matich Lang

Team B: Ben McCathern, Iris Carlton-LaNey, Tiffany Washington, Dave Strausfeld

Team C: Jennifer Albright, Kendra Coggins, Barbara Szombatfalvy, Jessica Fines.

TEAM A	TEAM B	TEAM C
Brian Center	Croasdaile	Carver Living Center
Pettigrew	Grace Healthcare	Hillcrest
The Cedars	The Forest at Duke	Uni-Health
Treyburn	Rose Manor	

- Jennifer brought up - is everyone using the same form? The new form includes more culture change focused questions. Carmelita said the culture change page of the form is being revised so it would be better to wait and send out the new form when it is ready.

4. **New Business:**

- Jennifer noted that she and Barbara discussed bringing in speakers for every other meeting with specific educational content beneficial to our role. The group liked the idea of having outside visitors; however, perhaps not as frequently as every other month.
- Jennifer announced our “Going Green” initiative - we should reduce the amount of paper. She will no longer bring preprinted copies of the reports.
- Jennifer polled the group about the possibility to meet at other times (possibly during a weekday) and at a facility where there are technological capabilities (e.g., to utilize Skype perhaps). The group agreed to consider 4:00pm.
- Jennifer announced that she attended an AARP event where new officers were elected and she (along with an Adult Care Home Committee Member) staffed a table.

5. Ombudsman Update: Carmelita did not have time to give her full report but she asked for everyone to read the handouts about the national (and now a statewide project) on “Advancing Excellence” started in 2006. She provided brief instructions about how to get involved as consumers and how to access the website for more information.

6. Meeting adjourned at 7:01pm. The next meeting will be held in the East Parlor of the First Presbyterian Church at 305 E Main St, Durham, NC 27701 from 5:30 – 7:00 PM.

Facility	January-March 2012		April-June 2012		July-September 2012		October-December 2012	
	Visit Date	Report Date & by Whom	Visit Date	Report Date & by Whom	Visit Date	Report Date & by Whom	Visit Date	Report Date & by Whom
Team A: Kae Huggins, Grace Livingston, Janette Warsaw, Dee Quiamboa, Linda Matich Lang								
Brian Center								
Cedars								
Pettigrew	1/13/2012 Huggins, Lang, Quiamboa	1/24/2012 Huggins						
Treyburn								
Team B: Ben McCathern, Iris Carlton-LaNey, Tiffany Washington, Dave Strausfeld								
Croasdaile								
Grace Healthcare								
The Forest at Duke								
Rose Manor								
Team C: Jennifer Albright, Kendra Coggins, Barbara Szombatfalvy, Jessica Fines								
Carver Living Center								
Hillcrest								
UniHealth								

This information is privileged and is not to be forwarded to anybody who is not a current member of the committee.