

**Durham Staff Working Group  
Meeting Agenda  
September 18, 2024  
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
  - a. SWG Administration Brandi Minor, Durham County
    - i. Approval of Minutes  
**Action Requested: Approve August 2024 meeting minutes**
    - ii. Election of Chair and Vice-Chair  
**Action Requested: Approve election of Chair/Vice-Chair for FY 2025**
  - b. Tax District Administration Steven Schlossberg, GoTriangle
    - i. Review Preliminary FY24 Year-End Actuals
    - ii. FY26 Local Revenue Kickoff
  - c. Public Engagement and Communication
    - i. GoForward Website Updates Meg Scully, GoTriangle
    - ii. Transit Tracker Updates Curtis Scarpignato, Durham County
5. Work Program Brandi Minor, Durham County
  - a. FY25 Work Program
    - i. Review Q2 Amendments  
**Action Requested: Approve Release of Amendments for Public Comment**
    - ii. Global Agreement updates from Partners
  - b. FY26 Work Program
    - i. Review Pre-Lists
    - ii. Project Budget Sheets – **Due 10/11/24**
    - iii. Review Schedule and any upcoming tasks for next month
6. Project Sponsor Updates Doug Plachcinski, DCHC MPO
  - a. City of Durham
  - b. GoTriangle
  - c. Durham County
  - d. DCHC MPO

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**7. Next Meeting Date – October 16, 2024**

**8. Adjournment**