

**Durham Staff Working Group
Meeting Agenda
August 21, 2024
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of Minutes
Action Requested: Approve June 2024 meeting minutes
 - ii. Real Property Policy
 - iii. Durham County SWG Website Updates
[Document Library | Durham County \(dconc.gov\)](#)
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - i. Revenue Amendment/Vehicle Rental Tax Discussion
 - ii. Financial Update Schedule
 - c. Public Engagement and Communication
 - i. GoForward Website Updates Meg Scully, GoTriangle
 - ii. Transit Tracker Updates Curtis Scarpignato, Durham County
5. Work Program Brandi Minor, Durham County
 - a. FY25 Work Program
 - i. Q2 Amendments – Due 8/29/24
 - ii. Global Agreement updates from Partners
 - b. FY26 Work Program
 - i. Pre-Lists – Due 8/29/24
 - ii. Project Budget Sheets – Due 10/11/24
 1. Overview of PBS – Steven Schlossberg
 - iii. Review Schedule and any upcoming tasks for next month

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- 6. Project Sponsor Updates** **Doug Plachcinski, DCHC MPO**
 - a. City of Durham**
 - i. August Service Changes Update**
 - b. GoTriangle**
 - i. August Service Updates**
 - c. Durham County**

 - d. DCHC MPO**

- 7. Next Meeting Date – September 18, 2024**

- 8. Adjournment**