

**Durham Staff Working Group  
Meeting Agenda  
May 15, 2024  
Durham County Admin II Building, Room 461**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
  - a. SWG Administration Brandi Minor, Durham County
    - i. Approval of Minutes
    - ii. Revise June 2024 Meeting Date  
**Action Requested: Approve new June meeting date**
    - iii. Quarterly Reimbursement Policy
  - b. Tax District Administration Steven Schlossberg, GoTriangle
  - c. Public Engagement and Communication
    - i. GoForward website updates Liz Raskopf, GoTriangle
    - ii. Transit Tracker development Ryan Eldridge, Durham County
5. Work Program Brandi Minor, Durham County
  - a. FY24 Work Program
    - i. FY24 Q4 Amendments Update
  - b. FY25 Work Program
    - i. Technical Corrections
    - ii. Global Operating and Capital Agreements Updates – **Due 6/30/24**
    - iii. Presentation to GoTriangle Board of Trustees – **On 5/22/24**
    - iv. Review Schedule and any upcoming tasks for next month
6. Project Sponsor Updates Doug Plachcinski, DCHC MPO
  - a. Durham County
  - b. DCHC MPO
  - c. GoTriangle
  - d. City of Durham
7. Next Meeting Date – June 17, 2024 (**tentative**)
8. Adjournment