

**Durham Staff Working Group
Meeting Agenda
February 21, 2024
Durham County Admin II Building, Room 461**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of January 2024 Minutes
 - ii. Quarterly Reimbursement Documentation Policy
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - c. Public Engagement and Communication
 - i. GoForward website updates Liz Raskopf, GoTriangle
 - ii. Engagement Update Liz Raskopf, GoTriangle
 - iii. Transit Tracker development Ryan Eldridge, Durham County
5. Work Program Brandi Minor, Durham County
 - a. FY24 Work Program
 - i. Q3 Amendments – Scheduled to be approved by BOCC 2/26/24
 - ii. Q4 Amendments – Due to SWG Administrator on 2/29/24
 - b. FY25 Work Program
 - i. Review Process of Next Steps for final FY25 Work Program
 1. Revisions to draft Work Program
 2. Completion of Previously Approved Project Exhibit A's
 3. Public Comment Period ends on 2/21/24
 4. Global Operating and Capital Project Agreements
 - ii. Review Schedule and any upcoming tasks for next month

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6. Project Sponsor Updates

Doug Plachcinski, DCHC MPO

- a. Durham County
- b. DCHC MPO
- c. GoTriangle
- d. City of Durham

7. Next Meeting Date – March 20, 2024

8. Adjournment