

**Durham Staff Working Group
Meeting Agenda
December 18, 2023
Durham County Admin II Building, Room 466**

1:00pm – 1:05pm

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|------------------------------|----------------------------|
| 1. Call to Order/Roll Call | Doug Plachcinski, DCHC MPO |
| 2. Adjustments to the Agenda | Doug Plachcinski, DCHC MPO |
| 3. Public Comment | Doug Plachcinski, DCHC MPO |

1:05pm – 1:35pm

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| 4. Administration | |
| a. SWG Administration | Brandi Minor, Durham County |
| i. Approval of November 2023 Minutes | |
| ii. Reimbursement Documentation | |
| b. Tax District Administration | Steven Schlossberg, GoTriangle |
| i. FY24 Q1 Financial Update | |
| ii. FY23 Annual Report (Info only) | |
| c. Public Engagement and Communication | |
| i. GoForward website updates | GoTriangle |
| ii. Transit Tracker development | Durham County |

1:35pm – 2:45pm

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| 5. Work Program | Brandi Minor, Durham County |
| a. FY24 Work Program | |
| i. Q3 Amendments | |
| 1. GoDurham DIGI Modems | |
| 2. GoDurham Transit Construction Team Leader | |
| 3. GoDurham Transit Construction Project Manager | |
| | <u>Requested Action: Release for Public Comment</u> |
| b. FY25 Work Program | |
| i. Review the FY25 Work Program Submission and compare to adopted Durham Transit Plan | |
| ii. Financial Feasibility of FY25 Work Program | |
| iii. Review Schedule and any upcoming tasks for next month | |

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2:45pm – 3:00pm

6. Project Sponsor Updates

Doug Plachcinski, DCHC MPO

- a. Durham County
- b. DCHC MPO
- c. GoTriangle
- d. City of Durham

7. Next Meeting Date – January 17, 2024

8. Adjournment