

**Durham Staff Working Group
Meeting Agenda
September 20, 2023
Durham County Admin II Building, Room 466**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of August 2023 Minutes
 - ii. Agenda Request Form and Process
 - iii. Move the December SWG meeting date to December 18th
Recommended Action: Approve the new SWG meeting date
 - iv. Project Agreement Templates
Recommended Action: Approve the Project Agreement Templates
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - i. Review Project Sheet Templates
 - ii. FY25 Revenue Assumptions
 - c. Public Engagement and Communication
 - i. GoForward website updates GoTriangle
 - ii. Transit Tracker development Durham County
5. Work Program Brandi Minor, Durham County
 - a. FY24 Q2 Work Program Amendments
 - i. FAST 2 Study
 - ii. Mobile Ticketing Technology
Recommended Action: Approve the Q2 Amendments
 - iii. Public Comment Period
 - b. FY25 Work Program
 - i. Review Schedule and any upcoming tasks for October

6. Project Sponsor Updates

Doug Plachcinski, DCHC MPO

- a. Durham County**
- b. DCHC MPO**
- c. GoTriangle**
- d. City of Durham**

7. Next Meeting – October 18, 2023

8. Adjournment