

1 **DURHAM STAFF WORKING GROUP**

2 **October 19, 2022**

3 **MINUTES OF MEETING**

4 The Durham Staff Working Group met on Wednesday, October 19, 2022 at 3:00 p.m. in the
5 second floor committee room at Durham City Hall, as well as through the Zoom
6 teleconferencing platform. The following members and guests were in attendance:

7	Ellen Beckmann (Chair, Voting Member)	Durham County
8	Doug Plachcinski (Voting Member)	DCHC MPO
9	Jay Heikes (Voting Member)	GoTriangle
10	Aaron Cain	DCHC MPO
11	Andy Henry	DCHC MPO
12	David Miller	DCHC MPO
13	Sean Egan	City of Durham
14	Evian Patterson	City of Durham
15	Bill Judge*	City of Durham
16	Erin Convery*	City of Durham
17	Brian Fahey	City of Durham
18	Tom Devlin*	City of Durham
19	Tom Ten Eyck*	City of Durham
20	Eric Simpson*	City of Durham
21	Sheilah Faucette*	City of Durham
22	Meg Scully*	GoTriangle
23	Jenny Green*	GoTriangle
24	Saundra Freeman*	GoTriangle
25	Steven Schlossberg*	GoTriangle
26	David Jerrido III*	GoTriangle
27	Liz Raskopf*	GoTriangle
28	Paul Black*	GoTriangle
29	Rocio Antelis*	GoTriangle
30	James Carter*	GoTriangle
31	Michael Page*	North Carolina Central University

32 Quorum Count: 3 of 3 Voting Members

33 *Attended remotely

34 **1. Call to Order/Roll Call**

35 Chair Ellen Beckmann called the meeting to order at 3:00 p.m.

36 **2. Approval of September 21, 2022 Meeting Notes (MPO)**

37 Doug Plachcinski made a motion to accept the September 21, 2022 Durham Staff Working Group
38 (SWG) Meeting Minutes. Jay Heikes seconded the motion. The motion passed unanimously.

39 **3. Plan Updates**

40 **a) Durham County Transit Plan (MPO)**

41 Aaron Cain stated that an overview of the recommended Durham County Transit Plan (DCTP) will
42 be presented at the Durham-Chapel Hill-Carrboro Metropolitan (DCHC MPO) Technical Committee (TC)
43 and Board meetings prior to its release for a 21-day public comment period. Aaron Cain said that the
44 DCTP Phase 3 outreach efforts were presented to the MPO Board and TC during their last meeting
45 cycle. Aaron Cain shared the details to the upcoming presentations for the MPO Board, Durham County
46 Board of Commissioners, and GoTriangle Board.

47 **b. Transit Governance Study (Durham County)**

48 Chair Ellen Beckmann stated that the Transit Governance Study (TGS) is proceeding, that the
49 Interlocal Agreement (ILA) is in the process of being finalized, and that consultant Adam Howell is
50 expected to have it available for Board review in November. Chair Ellen Beckmann said that the Durham
51 County TGS is being coordinated with Orange County's efforts, and Aaron Cain shared the Orange County
52 Transit Plan's key approval dates.

53 **c. Wake-Durham Bus Plan (GoTriangle)**

54 Jenny Green shared that the Wake-Durham Bus Plan is currently planning public engagement
55 efforts for February and March 2023. Jenny Green said that concepts and transit schedules through
56 various corridors are being investigated for FY25-27, and that consolidation of bus routes to Durham are
57 expected.

58 **d. Commuter Rail (GoTriangle)**

59 Steven Schlossberg provided an update on the Greater Triangle Commuter Rail project, which
60 included information about the FY24 Work Plan for Wake County, as well as scenario planning.

61 **4. Budget Amendment Request – Three New Positions for Transit Construction Project Management**
62 **(City of Durham)**

63 Chair Ellen Beckmann introduced the City of Durham’s (COD) budget amendment request for
64 three new positions for transit construction project management. Aaron Cain said that this request is
65 for a budget amendment only, and that it will require review and approval from other Boards before it
66 is included in the Work Program. Doug Plachcinski asked for clarification on the COD’s financial
67 commitment, and Sean Egan replied that the COD will commit 50% to salaries and fringe benefits.
68 Aaron Cain stated he will work with Tom Devlin to include missing financial information within this
69 request.

70 Doug Plachcinski made a motion to accept the budget amendment request with the identified
71 updates. Jay Heikes seconded the motion. The motion passed unanimously.

72 **5. FY24 Work Program Schedule and Project Sheet (MPO)**

73 Aaron Cain provided an update of the FY24 Work Program Development Schedule. Aaron Cain
74 stated that the MPO will be setting up meetings with all transit agencies to discuss project submissions
75 for FY24, that project sheets are due to the MPO by December 9.

76 **6. Next Meeting – November 16**

77 Chair Ellen Beckmann stated that the next SWG meeting will occur on November 16, 2022 at 3:00
78 p.m. Chair Ellen Beckmann stated that an update about Durham’s Better Bus Project is scheduled to be
79 presented at the next SWG meeting.

80 Sean Egan asked if the SWG was continuing to investigate if it should be identified and act as a
81 public body. Aaron Cain replied that the SWG is currently being recognized as such in the draft ILA. Sean
82 Egan asked if the SWG was interested in moving forward with public body status before the draft ILA is
83 adopted, and members agreed that it would moving forward.

84 Doug Plachcinski recognized Chair Ellen Beckmann and Durham County for their recent 2022
85 Public Technology Institute Solutions Award for their work on the draft DCTP.

86 **7. Adjournment**

87 There being no further business before the MPO Board, the meeting was adjourned at 4:00 p.m.