

## **DURHAM COUNTY MEMORIAL STADIUM AUTHORITY**

(Minutes of the February 7, 2012 Regular Meeting)

The Durham County Memorial Stadium Authority (the "Authority"), convened at 12:00 noon on Tuesday, February 7, 2012 at the Durham County Courthouse (OLD) in Durham, North Carolina.

Members present included Chairman Tommy Hunt; Vice Chairman Willie Bradshaw; Dan Moushon; Frank Davis; and the undersigned as Secretary. Also present were Motiryo Keambiroiro, Director of General Services; Reco Chavis, Stadium Manager; Pam Karriker of the Durham County Board of County Commissioners; and Carol Hammett, Deputy County Attorney.

### **Minutes of the Last Meeting.**

The minutes of the November 8, 2011 meeting and the December 27, 2011 meeting were approved.

### **Agenda Items.**

#### **Item #3: Waiver of the 2012 Bull City Stand Down.**

On motion, the waiver of fees for the Bull City Stand Down for 2012 was unanimously approved. The 2011 Bull City Stand Down event was recognized as a rousing success from the standpoint of all involved. This citywide, countywide and statewide event, sponsored by the Stadium and the National Guard Armory, attracted approximately 2900 people and 80 vendors at the November, 2011 event. The 2012 meeting will occur at the Stadium from 8:00 a.m. to 3:00 p.m. on September 14, 2012. The event, participated in by people from Durham County, Durham City, the State of North Carolina, military and federal agencies, along with not-for-profit organizations, is designed to help all veterans with housing, clothing, jobs, health assistance, legal counsel and many other needs. The Stadium Authority was pleased to again accommodate this event, and to waive all fees.

#### **Item #4: Recap of Year to Date Revenues and Expenses.**

Stadium Manager Chavis presented budget report dated January 30, 2012 (recap of year to date revenue and expenses), attached hereto as Exhibit 1, reflecting such revenues and expenditures. Mr. Chavis commented that actual expenditures were well within the 2012 budget. This item was presented for information only.

#### **Item #5: Stadium Rental Fees for 2012.**


Chairman Hunt announced that we should depart from the usual practice of consideration of rental fees for the current year since the Durham County Memorial Stadium was an entirely different venue than it had been in the past by virtue of the eight million dollar renovation. Chairman Hunt proposed a work session by the Stadium Authority to review existing fees, usage plans, concessions and problem areas to formulate a strategic plan to best utilize the facilities at the Stadium which would be both fair to the potential users and the financial commitment of the Durham taxpayers. Chairman Hunt stated that this idea grew out of a meeting that he had participated in with Pam Karriker of the Durham County Board of Commissioners, who reported that the Durham County Board of

Commissioners (BoC) were also involved in a strategic planning session to coordinate all the activities of Durham County. Chairman Hunt stated that we would seek the assistance of an outside moderator who could assist the planning session in coordinating such a work session.

On the subject of rental fees, Frank Davis commented that he had been actively trying to promote a PAC-Six track meet for May 2012 at the Stadium. PAC-Six represents the association of the several high schools in Durham County. Mr. Davis commented that although he felt our existing fees were fair and reasonable, the participants in the PAC-Six group simply could not afford the expense associated with such a track meet since track meets usually involve only the athletes themselves, without the fan participation associated with football games. Mr. Davis stated that he felt that we could attract the PAC-Six event for May 2012 provided we waived the fees involved. It was pointed out both by Chairman Hunt and the Deputy County Attorney that the Stadium Authority must ensure that whatever action it took with reference to fees would be legal and uniformly applied. Mr. Hunt pointed out that this is exactly what the charge for the work session would be and stated that we would proceed with all due haste through the work session to come forth with Stadium fees that would have uniform application for the present and into the future. Mr. Hunt stated that he would notify the Stadium Authority as to the next meeting.

For information only, Mr. Chavis presented a schedule of future 2012 events at the Stadium, attached as Exhibit 2.

Respectfully submitted,

  
James T. Hedrick, Secretary  
Durham County Stadium Authority

**Durham County Budget Report**  
Date: 01/30/2012

**Financial Management Area DCNC Durham County FM Area**  
Durham County Memorial Stadium Fiscal Year 2012

2/6/2012

*Et 1*

REVENUES	Budget	Actual	Difference (\$)	Difference (%)
1001010000 General	\$ 125,000.00	\$ 112,761.95	\$ 12,238.05	9.8%
			\$ -	
			\$ -	
<b>FUND/FC/CI Expenditure</b>	<b>\$ 323,393.00</b>	<b>\$ 102,406.03</b>	<b>\$ 220,986.97</b>	<b>68.3%</b>
1001010000 GENERAL EXPEND	\$ 225,393.00	\$ 94,202.53	\$ 131,190.47	58.2%
4190470000 County Stadium	\$ 225,393.00	\$ 94,202.53	\$ 89,796.50	39.8%

Expenditures	Budget	Actual	Difference (\$)	Difference (%)
5100011000 Sal- Reg	\$ 60,000.00	\$ 34,216.81	\$ 25,783.19	43.0%
5100020100 Pay Plan Adj.	\$ 300.00	\$ -	\$ 300.00	100.0%
5100061000 FICA Expense	\$ 4,592.00	\$ 2,444.12	\$ 2,147.88	46.8%
5100061300 RETIREMENT	\$ 4,168.00	\$ 2,359.88	\$ 1,808.12	43.4%
5100063300 SUPP RETRMNT	\$ 3,000.00	\$ 1,697.73	\$ 1,302.27	43.4%
5200110200 TELEPHONE	\$ 1,200.00	\$ 16.67	\$ 1,183.33	98.6%
5200120300 UTILITIES	\$ 84,605.00	\$ 25,499.36	\$ 59,105.64	69.9%
5200140100 MR BLD/GROUNDS	\$ 21,431.00	\$ 8,563.87	\$ 12,867.13	60.0%
5200140300 M & R EQUIPMENT	\$ 7,255.00	\$ 893.08	\$ 6,361.92	87.7%
5200150300 GASOLINE	\$ 1,500.00	\$ 567.53	\$ 932.47	62.2%
5200159500 MISC SUPP	\$ 10,000.00	\$ 1,022.88	\$ 8,977.12	89.8%
5200160100 MISC CNT SRV	\$ 27,342.00	\$ 16,920.60	\$ 10,421.40	38.1%
1001500000 Benefits	\$ 7,000.00	\$ 8,203.50	\$ (1,203.50)	-17.2%
<b>Total Expenditures</b>	<b>\$ 357,393.00</b>	<b>\$ 215,167.98</b>	<b>\$ 142,225.02</b>	<b>39.8%</b>

*Maintained repair of the stadium*

# Durham County Memorial Stadium

## Schedule of Events 2012

EX 2

<b>FEBRUARY</b>		<b>EVENT</b>	<b>TIME</b>
1, 2, 6, 8, 9, 13 15, 16, 20, 22, 23,	Mon. Wed. Thurs.	Triangle United Soccer Association: Practice	5:30- 8:30 p.m.
<b>MARCH</b>			
1, 5, 7, 8, 12, 15, 19 21, 22, 26, 28, 29 29, 30, 31	Mon. Wed. Thurs.	Triangle United Soccer Association: Practice	5:30- 8:30 p.m.
	Thurs., Fri., Sat.	Little River Community: Carnival	
<b>APRIL</b>			
2, 4, 5, 11, 12, 16 18, 19, 23, 25, 26 1, 2, 3, 4, 5, 6, 7, 8	Mon. Wed. Thurs.	Triangle United Soccer Association: Practice	5:30 – 8:30 pm
	Sun. to Sunday	Little River Community: Carnival	
13, 14, 15	Thurs. Fri. Sat.	Southern Track & Field Championship	2 p.m. – 10 p.m. 8 a.m. – 7 p.m. 8 a.m. – 4 p.m.
20	Fri.	Shriner's Fundraiser	7 a.m. – 7 p.m.
21	Sat.	Carolina Phoenix Women's Football	6 p.m. – 9 p.m.
<b>MAY</b>			
5	Sat.	Carolina Phoenix Women's Football	6 p.m. – 9 p.m.
19	Sat.	Carolina Phoenix Women's Football	6 p.m. – 9 p.m.
<b>JUNE</b>			
2	Sat.	Carolina Phoenix Women's Football	6 p.m. – 9 p.m.
16	Sat.	Carolina Phoenix Women's Football	6 p.m. – 9 p.m.
<b>JULY</b>			
2, 3, 4	Mon. Tues. Wed.	Eno at the Park	8 a.m. – 10 a.m.
30	Mon.	Carolina Crown, Inc.: Drum & Bugle Corps.	5:30 – 10:30 p.m.