AGENDA

Jury Commission Meeting

Ninth Floor Conference Room

Durham County Courthouse

510 S. Dillard Street

# November 1, 2021 at 1:00 p.m.

1. Introductions of 2022-2023 Jury Commissioners: **Tonette Amos, Robert Shoaf and LiBria Stephens**
2. Administration of Oaths by Clerk of Superior Court Archie L. Smith III
3. Election of Jury Commission Chair
4. Appearances
   1. Grand Jury has been in session for the 2020-2021 biennium.
   2. Jury trials had been postponed since the pandemic began. Criminal and civil jury trials resumed in January 2021 under the November 2020 Jury Resumption Plan. We did not have instances in which a judge sent deputies out for jurors because there were too few to begin a trial.
   3. COVID-19 letters are included with the jury summons. Potential jurors appear at staggered times; i.e. 8:30 a.m; 9:00 a.m.; 10:00 a.m; 10:30 a.m., etc.
   4. Jurors have use of empty courtrooms during trials to allow social distancing, eating lunch and deliberation.
5. Juror Appreciation Month – July, 2021. Potential jurors were provided with pre-packaged snacks and bottled water.
6. Continued strong support from the Durham County Bar Association, which provides satellite TV connection and coffee and tea for our jurors.
7. Free parking continues to be provided by Durham County.
8. Beginning the Process
9. Source List (Division of Motor Vehicles and Voter Registration)

The NC Department of Transportation/Division of Motor Vehicles is charged with merging the DMV list and the Voter Registration list, purging duplicates, and distributing to each county the “raw list.” We were notified the delivery of the raw list would be delayed. On October 15, 2021 the designees received the raw jury list for the 2022-2023 biennium. On October 22, 2021, the raw list for 2022-2023 was transferred to the Durham County network yet. The Clerk of Superior Court was provided with an electronic copy of the raw list and is in his care and custody.

1. Next Steps

1. Purge those in our “permanently excused” and “permanently disqualified” files?

3. Purge those who served in the 2020-2021 biennium?

4. Sample of names to be viewed electronically (e.g., 1,000 -3,000 names in alphabetical order)

1. Setting the Number (for automated districts, no limit on the size of the master list)
2. Setting the felon list parameters.
3. Photographs

VI. Future Meeting Dates: November \_\_\_ . No later than November 13, 2021.

Jurors must be drawn by December 1, 2021 for January 2022 summonses to be delivered.

Notes: