

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, September 11, 2018

7:00 P.M. Regular Session

MINUTES

Place: Commissioners' Chambers, Second Floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, North Carolina

Present: Chair Wendy Jacobs, Vice-Chair James Hill and Commissioners Heidi Carter, Brenda Howerton and Ellen Reckhow

Presider: Chair Wendy Jacobs

Regular Session

Opening of Regular Session - Pledge of Allegiance

Agenda Adjustments

Chair Jacobs spoke briefly about the First Responders Breakfast held on September 7, 2018 at the Durham Convention Center and highlighted the speaker who was present during the tragic event on September 11, 2018. She added that the State of Emergency Proclamation was signed and encouraged citizens to join Alert Durham so that they could be kept up to date on weather alerts.

Wendell Davis, County Manager stated that the 20/20 Census was removed from the agenda as the representative had to travel back to Charlotte, North Carolina. He stated the report would be added to the agenda at a later date.

Announcements

Chair Jacobs read the following announcements:

1. **National Preparedness Month:** The Durham County Emergency Management Department will recognize September as National Preparedness Month (NPM), to remind citizens that we must all prepare ourselves and our families now and throughout the year.

This year's NPM will focus on planning, with an overarching theme: Disasters Happen. Prepare Now. Learn How.

Things you can do to prepare include:

- Make and practice your emergency plan
- Learn lifesaving skills
- Check your insurance coverage
- Save for an emergency

For more information on NPM, visit www.ready.gov/september.

2. **Food Shuttle to open new Child food Hub:** Grand Opening to be held on September 27th, 2018 DURHAM, North Carolina – Inter-Faith Food Shuttle is opening its new Child Food Hub, a 7,000 sq. ft. facility that will lead the way in fighting childhood hunger in the Greater Triangle. The Child Food Hub will be officially opened on September 27, 2018 at 10 a.m. with a dedication ceremony led by Dave Koch, President/CEO of Inter-Faith Food Shuttle, and Steve Schewel, Mayor of Durham. The new warehouse is located at 2436 S. Miami Blvd., Ste. 200-9, Durham, North Carolina 27703.

The dedication on September 27, 2018 will include tours of the new warehouse and a ribbon-cutting ceremony. It will also kick off the 2019 Band Together partnership, which has a goal of raising more than one million dollars to support the expansion of Food Shuttle child hunger programs. Tours and a light breakfast start at 10 a.m. with a ceremony following at 10:30 a.m.

3. **Art of Cool Festival 2018:** 5th Anniversary Edition on Friday, September 28, 2018. A cool remix of Black American Music takes place in downtown Durham for a weekend festival of forward-thinking Jazz, alternative Soul and mature Hip Hop. The mission of AOCFEST is to expand the audience for jazz, while championing innovative thought around music and culture. This experience will draw over 10,000 music lovers to the vibrant city of Durham, NC as a destination experience for all.

The 5th Anniversary AOCFEST will feature Nas, Erykah Badu, Maxwell, Meshell NDegeocello, Rahsaan Patterson, Dwele, Sango, Iman Omari, Damien Escobar, Sons of Kemet, Durham's own 9th Wonder featuring Spinderella, and many more to be announced!

Venues: Durham Bulls Athletic Park (DBAP), The Durham Armory, The Carolina Theater, The Motorco, The Pinhook, and more!

4. **Winner to be Selected** - The "I Voted" Sticker Contest ended on Friday, August 31, 2018 at 5:00 p.m. Since last month, the public was invited to weigh in on the look of new "I Voted" sticker. According to the Durham Board of Elections, response to participate has been tremendous. The Board of Elections will select the winning design at its Board meeting on Thursday, September 13, 2018. The winning design will be on all "I Voted" stickers handed out in the November 6, 2018 General Election and beyond! Mark your calendars - early voting begins on Wednesday, October 17, 2018! Thank you to all of our participants!
5. **County Seeks Response to Request for Proposal for Restaurant Spaces in Admin II Building:** Construction at the new building across the street from the Old Courthouse/County Administration Building I, now referred to as Admin II, is scheduled for completion in early September 2018. The County issued a Request for Proposal (RFP) on August 15, 2018 in search of well-qualified restaurant tenants to lease the available spaces. The RFP includes a detailed presentation of the restaurant concept, business operating plans and financial projections that demonstrate a solid plan for success.

Interested applicants seeking more information on how to prepare a response to the RFP will be able to access assistance through a partnership between Durham County Government and The Institute, the County's Minority and Women Business Enterprise program and North Carolina's Small Business and Technology Development Center at North Carolina Central University. More

information about these resources can be found at <https://www.theinstitutenc.org/> and at <http://www.sbtcd.org/>.

The RFP and required documentation for submission can be downloaded from the Durham County Government website at <http://www.dconc.gov/government/departments-f-z/finance/bid-opportunities>. Submissions should be mailed, or hand delivered to the County of Durham Purchasing Division, 4th Floor, Administrative Building, 200 E. Main St., Durham, NC 27701, no later than October 22, 2018.

6. **Durham Big Sweep** - Every September and October, groups from across Durham volunteer to pick up litter in their local neighborhoods, parks, and streams as part of Big Sweep. This is one of the longest running events hosted by Keep Durham Beautiful. Over 5,100 volunteers have picked up over 160,000 pounds of litter since Big Sweep's inception in 2005. Register [here](#).

In 2017, volunteers collected an astounding 30,000 pounds of trash, breaking the previous record, set in 2012, by over 10,000 pounds. You can help us set another new record by signing up as an individual or group to participate in Big Sweep 2018! Volunteers can create a cleanup team with a group of family/friends/co-workers or can volunteer as individuals and be assigned to a team. If you don't have a site in mind, our staff can assist you in locating a cleanup site.

7. **“Here Comes the Bus” Bus Tracking App** - Durham Public Schools is the first district in North Carolina to offer parents to option to track their child's bus in real time!

All you need is an account with our "Here Comes the Bus" application online, and you can track the bus using your computer, smart phone or tablet. Using the latest in GPS technology, this app lets you see where the bus is and confirms when the bus has arrived at the bus stop and at the school.

Plus, users can sign up to receive a text message or email when the bus is within a certain radius of the bus stop. No more rushing to get out of the house in time just to see the bus already pulling away!

Sign up today -- it's free and easy.

How to get started:

1. Visit herecomesthebus.com
2. Click the Sign Up Today! Button
3. Enter school code 97034 and click “Next” followed by “Confirm”
4. Complete the “User Profile” box
5. Under “My Students,” click “Add”. Enter the student’s last name and student ID number.
6. Confirm the information and you’re ready to begin using Here Comes the Bus! Please contact [Debbie Roberson](#), Transportation Technology Coordinator at 919-560-3822 ext. 29200 if you have any questions.

8. **2018-19 Durham County Open Space Matching Grant Cycle now Open!** The Durham County Open Space Matching Grant Program has opened the 2018-19 cycle for new applicants. This grant allows local non-profits to apply for recreation or open space-based grants at a 50-50 match. More information, guidelines, and application can be found on the Durham County Website below or on the Durham County Open Space Division Facebook page. Grant closes November 14, 2018! For more details, visit www.dconc.gov/matchinggrants.

9. **Alert Durham** - Sign Up Today: Durham County wants to keep its citizens informed and safe in the case of an emergency. Sign up for Alert Durham to receive notifications about severe weather, unexpected road closures, missing persons, and evacuations of buildings or neighborhoods. To sign up for Alert Durham, visit AlertDurham.com.
10. **Get Involved!** It's your County. Durham County Government has approximately 43 active advisory boards referred to as Boards and Commissions. Citizens of Durham County may volunteer to participate by applying for a vacancy.

Interested citizens should fill out an application and send it to the Clerk to the Board's Office. A description of the boards as well as a list of vacancies can be found on the County's website at <http://www.dconc.gov/government/departments-a-e/board-of-commissioners/boards-and-commissions>. If you need additional information, please contact the Clerk's Office at 919-560-0025 or email to: BoardsandCommissions@dconc.gov

11. **N.C. 98 Corridor Study:** You are invited to provide your comments on the draft plan for the N.C. 98 Corridor Study. The Board of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) released the draft plan on August 8 for a 30-day public comment period. The Board will conduct a public hearing and approve the draft plan at their meeting on September 12, 2018. The public can provide comments at the hearing or submit comments on the website at: http://nc98corridor.com/get_involved/comments.

Public Hearing

Wednesday, September 12, 2018

9:00AM

Committee Room in Durham City Hall

101 City Hall Plaza

Durham, NC 27701

The N.C. 98 Corridor Study is 27-miles long, extending from U.S. 70 in Durham County through Wake County to U.S. 401 in Franklin County, North Carolina. This project evaluated safety and congestion, planned and existing roads, bicycle/pedestrian facilities and transit use of N.C. 98 to create short- and long-term recommendations to improve multimodal travel in the corridor. The draft plan is available at the Web site above.

Persons who speak Spanish and do not speak English, or have a limited ability to read, speak or understand English, may receive interpretive services upon request prior to the meeting by calling 704-342-5419.

Aquellas personas que hablan español y no hablan inglés, o tienen limitaciones para leer, hablar o entender inglés, podrían recibir servicios de interpretación si los solicitan antes de la reunión llamando al 919-560-4366, extensión 36419.

Commissioner Reckhow clarified that the comment period for the N.C. 98 Corridor Study was extended to September 19. She added citizens had one additional week to get their comments submitted.

Consent Agenda

Chair Jacobs asked the Board if they requested to pull or comment on any items on the Consent Agenda. Hearing none, Chair Jacobs entertained a motion for approval.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the following items on the Consent Agenda.

18-0947 Lease Agreement with Coastal Horizons Inc. at the Criminal Justice Resource Center

18-0962 Request to Award Contract for Sole Source Purchase of Library Self-Checkout Systems from EnvisionWare

18-0965 Approval of Service Contract for Psychiatric Services at the Durham County Detention Facility

18-0969 Resealing of Kennel Floors at the Durham County Animal Shelter

*18-0978 Budget Ordinance Amendment No. 19BCC000013 - Recognize Durham County Library Revenue from Durham Library Foundation

*18-0979 Budget Ordinance Amendment No. 19BCC000012 to Recognize Durham County Library Grant Revenue: "Library Services and Technology Act (LSTA) 2018-2019 YALSA Symposium Scholarship"

18-0997 Approval of Durham County Alcoholic Beverage Control (ABC) Board Chair

18-0999 Request for Service Agreement Approval with Innovative Emergency Management, Inc. to Develop a Disaster Recovery Plan

18-1000 Discussion of Items for 2019 Legislative Goals Process

18-1001 Agricultural Lands Easement (ALE) Grant Award and 2018 Cooperative Agreement for the Scottie McFarland Farm Addition

The motion carried unanimously.

Consent Agenda Item # 18-0978

**Durham County, North Carolina
2018-2019 Budget Ordinance
Amendment Number 19BCC000013**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2018-2019 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Intergovernmental	\$45,512,088	\$115,229	\$45,667,317

Expenditures:

<u>Function</u>			
<u>GENERAL FUND</u>			
Cultural and Recreation	\$13,114,398	\$115,229	\$13,269,627

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

Approved September 11, 2018

Consent Agenda Item # 18-0979

**Durham County, North Carolina
2018-2019 Budget Ordinance
Amendment Number 19BCC000012**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2018-2019 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Intergovernmental	\$45,510,688	\$1,400	\$45,512,088

Expenditures:

<u>Function</u>			
<u>GENERAL FUND</u>			
Cultural and Recreation	\$13,112,998	\$1,400	\$13,114,398

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

Approved September 11, 2018

Public Hearings

Second Public Hearing for CDBG Neighborhood Revitalization Grant Application

Drew Cummings, Chief of Staff stated the Board was requested to hold the required second public hearing, receive any input offered and approve the attached resolution supporting the application.

The Board asked would the acquisition for affordable housing be pursued. Mr. Cummings responded no; there were no properties found that fit the program. The Board requested the Livability Study to review the number of senior citizens in Durham and the data backing up the needs for Durham. They also inquired about a job program being available to assist with repair or teaching skills. Mr. Cummings stated there was conversation being held with community partners and he would provide the Board with an update on their workforce development status.

Chair Jacobs opened the public hearing. No one was signed up to speak; the public hearing was closed, and Chair Jacobs entertained a motion from the Board.

Commissioner Howerton moved, seconded by Commissioner Reckhow to approve the attached resolution supporting the application.

The motion carried unanimously.

Directive:

- **Chair Jacobs asked that the information about the survey be provided to Terri Lea Hugie, Clerk to the Board so it can be shared with the public.**

Closed Session

Chair Jacobs stated the Board was requested to adjourn to Closed Session for the following:

- To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).
- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S. 143.318.11(a)(3).

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn into Closed Session.

The motion carried unanimously.

Reconvene to Open Session

Chair Jacobs stated the Board met in Closed Session and provided direction to staff.

Adjournment

Commissioner Reckhow moved, seconded by Commissioner Carter to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,



Monica W. Toomer
Deputy Clerk to the Board