



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Minutes

Board of County Commissioners

Monday, June 25, 2018

5:00 PM

Commissioners' Chambers

Closed Session

Chair Jacobs stated the Board requested to adjourn to Closed Session for the following:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn into Closed Session.

The motion carried unanimously.

Adjournment

Chair Jacobs entertained a motion to adjourn the Closed Session meeting.

Commissioner Howerton moved, seconded by Vice Chair Hill to adjourn the Closed Session meeting.

The motion carried unanimously.

7:00 PM Regular Session

Opening of Regular Session - Pledge of Allegiance

Agenda Adjustments

Chair Jacobs announced there were no agenda adjustments.

Announcements

Chair Jacobs read the following announcements:

1. Reimagining 15-501 Corridor Study Public Workshop: The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) and the North Carolina Department of Transportation (NCDOT) are co-hosting a public workshop and visioning activity for this corridor study on Tuesday, June 26, 2018 from 5:00 p.m. to 8:00 p.m. at the Church of the Good Shepherd, 3741 Garrett Road, Durham. Parking is available in the church parking lot.

For more information about the project, visit the Reimagining 15-501 Corridor Study website at <http://www.reimagining15501.com/>. Residents who are unable to attend the June 26, 2018 workshop are encouraged to provide their input on the interactive map located on the website by Tuesday, July 10, 2018. Interested residents may also follow the DCHC MPO on Facebook and Twitter for #reimagining15501 updates.

2. The Durham County Juvenile Crime Prevention Council Presents LET'S TALK: A Community Conversation on Wednesday, June 27, 2018 at the Hayti Heritage Center located on 804 Old Fayetteville Street. Refreshments will be served from 5:00 p.m. to 6:00 p.m. with the program immediately starting from 6:00 p.m. to 8:00 p.m. Please RSVP at <http://durhamjcpc.eventbrite.com> or contact Nisha Williams at 919-748-2964 for more information.
3. National HIV Testing Day: Free HIV and STI Testing will take place on Friday, June 29, 2018 from 11 a.m. to 2:00 p.m. at 515 W. Pettigrew Street. Confidential testing includes the following: HIV, Syphilis, Chlamydia, Gonorrhea and Hepatitis C. For more information call or text 919-323-5346.
4. Libraries ROCK: Summer Reading 2018 - Join Durham County Library for a spectacular summer reading kickoff at Northgate Mall (on the plaza), at 1058 W. Club Blvd. This program runs through August 11, 2018. For more information please visit <http://durhamcountylibrary.org>.

Commissioner Reckhow added the summer calendar of activities was now available and encouraged families to check out all the free activities available at their local library.

5. Durham Neighborhood College Makes a Come Back: Residents looking to play a more active role in their neighborhoods and the Durham community will get their chance to learn more about the strategic plans in the 2018 Durham Neighborhood College, a class designed specifically for residents to learn about the organization, operations and services of their local City and County governments. After a two-year hiatus, the award-winning Durham Neighborhood College program will return this fall with an emphasis on showing participants how the strategic plans guide government officials in the development of sound planning and operations.

City and County employees are invited to apply for the seven-week course. For more information or to apply online, visit the County's Neighborhood College [webpage](#). The application deadline is August 3rd.

6. Durham Seeks Input on Zoning Changes to Expand Housing Choices. Fast-paced population growth, limited availability of developable tracts and a renewed preference for in-town living has led to a housing availability and affordability challenge for Durham. To address this issue, the Durham City-County Planning Department is now seeking input on changes that are needed to Durham's existing zoning rules to help eliminate regulatory barriers and expand housing options.

The deadline to complete the online survey is August 15, 2018. For more information about this project, contact Jacobson at (919) 560-4137, ext. 28247 or by email at Hannah.Jacobson@DurhamNC.gov.

7. Commissioner Howerton stated a letter was sent to her in response to the closing of the Kroger Grocery Stores in Durham County and how the job loss would affect numerous families. She forwarded the letter to the Clerk and asked the Board to review and sign it before July cut off date.

Chair Jacobs stated she spoke with Andre Pettigrew, Director of Economic and Workforce Development and was informed that NC Works and other entities were working with Kroger. She added 10 of the 14 stores would be converted to Harris Teeter or Food Lion grocery stores.

Minutes

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the April 2, 2018 Work Session meeting minutes and the May 29, 2018 Regular Session meeting minutes.

The motion carried unanimously.

Chair Jacobs stated there were a lot of directives (specifically on the April 2, 2018 minutes) and asked that they be included on the spreadsheet and communicated to Staff so questions could get resolved.

Ceremonial Items

Durham County Emergency Medical Services (EMS) Receives ‘Gold Plus’ Recognition from American Heart Association’s Mission: Lifeline Program

Kevin Underhill, Interim EMS Director expressed how grateful he was for the team he worked with and stated the award achieved was the highest level received by the American Heart Association. He mentioned dispatch data and thanked the Board for the equipment purchased which allowed them to opportunity to respond faster and provide better services to patients during emergency situations.

Chair Jacobs shared the following statement on behalf of the Board with regard to concerns mentioned at the recent public hearing held on June 11, 2018.

“Good evening. At our recent Public Hearing on the Budget, the issue of inmate safety in our Durham County detention center was raised by several speakers. Let me assure this community that your Board of County Commissioners believes that all inmates housed in the detention center should always be kept safe from the time they enter until the time they exit the facility.

This is an important community issue and I want to take the time to talk about the history of requests coming from the Office of the Sheriff to address safety concerns as well as the County’s budgetary response to those requests.

The County develops a Capital Improvement Plan, or CIP, to fund spending for major projects. Departments submit their requests to the Manager and Budget staff which in turn is presented to the Board for approval.

I asked staff to research our CIP from 2002 forward, to see what was requested by the Sheriff for detention center safety. In terms of Proposed Detention Center Projects in the 2004-13 CIP, there was a project of \$40,000 for anti-suicide window modifications for 432 windows, along with a \$1,230,000 proposal to install anti-suicide air vent grills for 12 pods, booking cells and in the medical wing. The first project was to be done in the 2004-2005 time frame and the other project was set for the following year of 2005-2006.

Formal approval for individual projects that are in the CIP must still be brought before the Board of County Commissioners. We could not find the actual capital project amendments for those referenced projects, so it appears they were not placed before our Board.

In addition, I have asked staff to research the history of funding for implementation of safety measures as part of the Sheriff's Department annual operating budget. In fiscal years 14 and 15, the office received \$19,500 dollars each year for replacement of HVAC vents. In fiscal year 16, that amount was increased to \$23,000. And in fiscal years 17,18 and in the budget we are set to approve this evening, that number has been raised to \$25,000 each year. The total spent and allocated for HVAC security vents for the 6-year period is \$137,000.00. A further examination indicated that by March 2017, the vents were replaced in more than 80 cells.

An additional \$90,000 was allocated to the Sheriff's Budget in late FY 2016-17 to complete aforementioned window fixes in the Detention Center. The cell window replacement project is now completed.

I would also like to share information related to our efforts to ensure that 16 and 17 year olds are housed appropriately. Last year, the General Assembly approved the Juvenile Justice Reinvestment Act which impacts youthful offenders and where they will be housed. In the current fiscal year, the County provided funding of \$87,600 to start the master planning process, and to complete an environmental assessment for the Durham Youth Home, the County's juvenile detention facility. Durham County is one of only a few counties to operate a facility for youth.

Youth between the ages of six and seventeen who have been charged with offenses prior to their sixteenth birthday, and have been detained by the courts now reside in our Youth Home. The County's understanding is that once the new "Raise the Age" legislation is enacted in December 2019, the Youth Home will be able to begin serving 16 and 17 year olds. The state legislature is clarifying this issue as it relates to A-G felonies, which is anticipated this summer.

Planning work continues on this capital project, which focuses on replacing the existing facility with a new facility. The new facility will add an additional 10 beds, bringing the total number of beds to 24 to accommodate additional 16 and 17 year olds. \$1.5 million will be placed in a project account in FY18/19 for design and preliminary activities for this capital project. This is one of several strategies the County is exploring in an effort to prepare for the new "Raise the Age" legislation and house eligible 16 and 17-year olds.

I want to finish my remarks by describing the range of physical and mental health care that is provided within the Durham County Detention Center. Let's start with physical health description.

Upon intake, individuals that will be detained are interviewed by a nurse regarding current medical issues, diagnoses, medications, treatment and history of past illnesses. A preliminary nursing pathway, also known as a care plan, is developed based on the information received.

Each detainee with a current chronic illness, i.e., hypertension, diabetes mellitus, congestive heart failure, etc., is automatically assigned a chronic care clinic appointment. In FY17, 6818 persons were evaluated. So far in FY18 the number is 6337.

Nursing personnel are available to inmates for Sick call appointments. While there is a kiosk to make a request, verbal requests are accepted as well. In FY17: 5819 appointments were addressed and in FY18 the number at this point is 4073

Sick call appointments involving Physicians or Advanced Practice Providers numbered 1633 in FY 17, and 1031 in the current year. This does not include chronic care, mental health or dental requests.

Additional services include blood pressure checks, fasting blood sugars, dressing changes, and requested services. Health assessments are completed after a detainee has been onsite for 14 consecutive days, and another one after a detainee has been on site for 12 months or more.

Examples of Chronic Care Clinic Services provided include Asthma/Chronic Obstructive Pulmonary Disease, Diabetics, Dialysis, HIV, Pregnancy, Hypertension, Seizure Disorders, and Thyroid Disorders.

A range of Infectious Disease Control Treatment Services are addressed including tuberculin skin tests, HIV testing, detainees diagnosed with HIV and receiving treatment, positive Hepatitis A, positive Hepatitis B, positive Hepatitis C, treatment for sexually transmitted infections and related issues.

Dental services, emergency services, same day surgery and other medical events are treated as required. Upon release from the detention facility, detainees receive discharge medication and community resources for care coordination for chronic illnesses.

Currently, all individuals booked into the jail complete an intake screening with the nursing staff from Correct Care Solutions (CCS), the entity under contract with the Durham County Health Department (DCHD) for medical screening and follow-up care. The intake also screens for a number of items related to alcohol and substance use, benzodiazepines, opioids and other drugs. The Brief Jail Mental Health Screen (BJMHS) is embedded in the initial intake. Positive screens on the BJMHS are referred to the Jail Mental Health Team for assessment (including suicidality and risk of harm to self and others) and determination of level of care. Those with severe and persistent mental illness are enrolled in the chronic care caseload, receive regular mental status exams and are seen by the contract Jail Psychiatrist.

Other inmates requiring psychotropic medications are also seen on a routine basis, and any inmate requesting to be seen by jail mental health staff will receive a face-to-face contact. The Jail Mental Health Team provides daily check-in and activities for individuals housed in the jail's mental health pod.

The team has a discharge planner who works with the public defender's office to obtain information about court dates and potential release dates. For inmates with mental illness released back to Durham County, the team assists with housing, medication re-fills and other basic needs. The discharge planner also works with Alliance Behavioral Healthcare to coordinate treatment appointments upon release. Current discharge plans may also include

referral to mental health court, drug treatment court, pretrial services, or the local reentry council.

The discharge planner uses information obtained by the assessment and the follow up process to create the discharge plan. As part of the Justice and Mental Health Collaboration Project (a current grant with DCSO), jail mental health staff began implementing an additional risk and needs assessment tool in early 2018 and complete this assessment on everyone on the caseload. Current funding for these services in \$544,542 in the 2018-2019 Budget. In addition, the county budgets more than \$3million dollars for physical healthcare for inmates.

The Board of County Commissioners stands ready to do all that we can to best address funding for the safety of all detainees in the Durham County Detention Center.”

Commissioner Reckhow stated she was troubled after hearing the comments and asked the Clerk to review the minutes from 2002 – 2017. She added the Clerk was not able to locate any reference to the Sheriff Department making a request for suicide preventions or changes that were not addressed.

Commissioner Howerton regretted the Board did not respond in any way to the parent who spoke during the meeting about losing their child.

Chair Jacobs stated staff was asked to do a search from the past 16 years of Budget documents, Capital Improvement Plans, Operational Budget and other information on current services. She added the Board was committed to providing a safe environment for all citizens and thanked the staff for the time spent researching this information.

Consent Agenda

Chair Jacobs stated citizens requested to pull item #18-0881. She asked the Board if they requested to pull any additional items or comment on any items from the Consent Agenda.

Item #18-0848

Commissioner Reckhow thanked Jim Groves, EM/FM Director and Jodi Miller, General Manager for spearheading and negotiating terms for this agreement. She stated this would improve the efficiency and effectiveness of fire service delivery.

Item #18-0866

Commissioner Reckhow commended Drew Cummings, Chief of Staff and Linda Chappel, Sr. Vice President of Childcare Services Association for the work completed on the contract. She added this would cover two (2) years that would lead to expansion of Pre-K, 13 additional classes and enhanced quality to classes in the community.

Item #18-0877

Commissioner Reckhow stated the background material for this item included a request from the Durham Chamber for additional resources. She asked that the Chamber come back before the Board to promote the labor force readiness.

Item #18-0867

Chair Jacobs stated the Memorandum of Understanding (MOU) for WG Pearson was specific in making sure the facility benefited the entire community. She expressed her excitement and added the renovation

should be completed by the Summer or end of Fall 2018.

Hearing no additional comments, Chair Jacobs entertained a motion for approval of all items on Consent with the exception of #18-0881.

Commissioner Reckhow moved, seconded by Vice Chair Hill to approve the following items on the Consent Agenda.

18-0848 Interlocal Agreement with the City of Durham for the Provision of Consolidated Fire, Rescue and First Responder Services in the Southern Part of the County

18-0853 Reappointment of Tax Administrator

*18-0854 Property Tax Releases and Refunds for May 2018

18-0857 Request to Approve Expenditures for the Purchase of eBooks, eAudiobooks and Streaming Video from Overdrive

18-0858 The Library Requests to Approve an Amendment to the Existing Contract for Books, Cataloging, and Processing Services with Baker & Taylor

18-0860 Contract Amendment for Relate Advocacy

18-0866 Approval of Contract with Child Care Services Association for Pre-K Expansion Management

18-0867 Approval of Memorandum of Understanding (MOU) for Community use of Renovated WG Pearson Building

18-0874 Approval of Increase in the Contract Amount for Intermedix for Emergency Medical Services (EMS) Billing and Collections in the Amount of \$85,000 to be funded within the Current EMS Budget

*18-0876 Budget Ordinance Amendment No. 18BCC000043 to Recognize \$250,000 from North Carolina Biotechnology Center for Local Economic Development Awards

18-0877 Approve Fiscal Year (FY) 2018-19 Contract with Greater Durham Chamber of Commerce for Industrial Recruitment and Economic Development Services

18-0878 Approve of Fiscal Year (FY) 2018-2019 Contract with Downtown Durham, Inc. for Identified Downtown Economic Development and Business Support Services

18-0883 Public Health: Approval of Contract Amendment between Durham County and Correct Care Solutions (CCS) to Provide Medical to the Detainees of the Durham County Detention Center and Durham Youth Home

18-0884 Approval of Contract with Reach Out and Read Carolinas

18-0885 Approval of Contract with Nehemiah Christian Center for Day Services

18-0886 Approval of Contract with Urban Ministries of Durham

18-0889 Revised Interlocal Agreement between Durham County and Alliance Behavioral Healthcare

18-0892 Appoint Voting Delegate - NACo Conference

Consent Agenda Item #18-0854

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings and clerical errors, etc. The attached report details releases and refunds for the month of May 2018.

Releases and Refunds – May 2018

Real Property	\$	0.00
Personal Property	\$	1,245.19
Solid Waste Fees	\$	0.00
VTS Refunds	\$	<u>12,416.21</u>
Total	\$	13,661.40

Releases & Refunds for Prior Years

2008----2017

Personal Property	\$	31,674.34
Real Property		<u>34,712.32</u>
Total	\$	66,386.66
 Grand Total	 \$	 80,048.06

Consent Agenda Item #18-0876

**Durham County, North Carolina
2017-2018 Budget Ordinance
Amendment Number 18BCC000041**

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the 2017-2018 budget ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Intergovernmental	\$45,149,363	\$250,000	\$45,399,363

Expenditures:

<u>Function</u>			
<u>GENERAL FUND</u>			
Economic and Physical Development	\$6,109,486	\$250,000	\$6,359,486

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 25th day of June 2018

Public Hearings

Approval of Resolutions for Installment Financing Agreement and Certain Related Documents Pursuant to General Statute (G.S.) 160A-20, Evidencing a Public Hearing and Designating the Chief Financial Officer to Declare Official Intent on Behalf of the County to Reimburse Certain Expenditures Under U.S. Department of Treasury Regulations

Jay Gibson, Acting County Manager shared background information on the item. He stated this public hearing contained two (2) items; one being a resolution adopted by the Board to moved forward on several projects and the second authorizing the Chief Financial Officer (CFO) to take actions on behalf of the County to reimburse certain expenditures under the United States Department of Treasury Regulations. Mr. Gibson added emails were sent to the Board from Suzan Tezi, Chief Financial Officer with additional information.

Ms. Tezi provided insight on recent projects and explained the importance of the approval of these resolutions.

Commissioner Reckhow inquired about the elevator project stating she was under the impression that it was completed this past year. Ms. Tezi responded it was an ongoing project.

Chair Jacobs opened the public hearing. No one was signed up to speak. Chair Jacobs closed the public hearing and asked to entertain a motion.

Commissioner Howerton moved, seconded by Commissioner Reckhow to approve the resolutions.

The motion carried unanimously.

Items Pulled From Consent Agenda

Adoption of the Fiscal Year (FY) 2018-2019 Budget Ordinance

Ricky Hart commented on the funding of School Resource Officers (SROs) in the Durham Public School (DPS) and the Sheriff Office and asked for an explanation of those funds. Chair Jacobs responded it was no longer in the County final budget to fund the \$300,000 mentioned. She added the Sheriff department would make the current budget work for those needs. Keith Lane, Budget Director clarified that there were 27 supported positions that did not go through the DPS budget. He added the amount was on the DPS page to inform citizens; not to mention the County also supported the SROs through the Sheriff budget. Mr. Lane stated \$300,000 was requested by DPS for temporary funding to support SROs during the lapse between the City ending support and the County starting support. Commissioner Reckhow thanked Mr. Hart for bringing this forward. She suggested the wording be changed so that it was clearly stated that the school funding was secondary. Mr. Lane stated those changes would be updated on the final budget.

Nicholas Graber-Grace thanked the Commissioners for the time spent and the research done on the community resource project. He added the citizens trust that the Board would support the initiative and allow them to move forward.

Commissioner Reckhow pointed out that the County did fully fund the DPS recommended budget with

the exception of the temporary funding of the SROs. She also highlighted that the Board provided significant additional resources for Pre-K and expansions, the mental health pod for women in the County Jail and expanding the paramedic program. Lastly, Commissioner Reckhow announced that citizens would have extra money in their wallet due to the decrease in the tax rate from 1.9 cent to 1 cent. She also thanked the staff for their quick response to all questions.

Commissioner Howerton thanked the staff for their work during this budget season.

Vice Chair Hill was thrilled to know that the County could support DPS, the Community Schools Project and advance Pre-K. He also thanked the staff for their hard work.

Chair Jacobs shared the following statement:

“We have just approved the fiscal year 2018-2019 budget for Durham County Government. I would like to highlight aspects of our adopted budget and budget process that are not apparent to someone reading the budget ordinance we have just approved.

This budget reflects our commitment to investing in the people of Durham, our greatest asset, to achieve Durham County’s goal that all people in our community achieve a sense of well-being, and share equitably in the prosperity many parts of Durham are experiencing. This budget reflects many of the priorities we heard from the people of Durham through the annual Resident Survey, the Community Conversations, PAC meetings, budget public hearings, emails, conversations or our on line budget portal. This final budget is a reflection of more than 27 hours of budget meetings spent in board deliberations and countless staff hours spent answering board questions and providing clarifying information to board requests. I am grateful for our outstanding staff and all those who have been part of this budget process.

This budget reflects our community’s priorities and aligns with the county’s Strategic plan goal areas. I am proud to highlight:

- Full funding for the Superintendent’s budget request for Durham Public Schools as our board seeks to support the work of our new superintendent. This budget includes more than \$138 million in funding to support our teachers, students, and families.
- Full funding for the request for two positions for Community Schools as our board seeks to support this exciting grass roots initiative of teachers, parents, students and principals.
- The launching of our Durham Pre K program- our initiative to bring high quality early childhood education to all children in Durham. We are investing \$2.15 million in 13 new classrooms as well as the conversion of 25 existing classrooms by investing in higher pay and improved benefits for teachers, professional development and low or no cost tuition for low income children.
- Our support for Eviction Diversion and Supportive Housing for people in Durham, a collaborative initiative in partnership with the City Government. We are investing more than \$300,000 to create Coordinated Intake for Adults within our Department of Social Services, fund two Supportive Housing positions with Alliance Behavioral Healthcare and adding \$90,000 in local emergency funding to the more than \$800,000 we currently spend on homelessness and emergency housing needs in our community.
- Our support for law enforcement and mental health needs in our community. This budget targets increased salaries for law enforcement as these positions were identified as 13% below market rates and the creation of a mental health pod for females in addition to the new pod for men to better serve the mental health needs of those in our Detention Center.
- Our commitment to effective and efficient government to keep our residents safe by approving a historic Fire Consolidation with the City of Durham Fire Department and

Durham County fire service in South Durham. This consolidation will result in better response times for our residents, lower insurance costs for home owners, better ability to meet the needs of a growing Research Triangle Park and will keep all Durham county employees whole in this transition.

- Also reflected in this budget are the many ways Durham County Government is implementing innovative programs and services to meet needs, investing in the people in our community and planning for our future with an expansion of our Community Medicine Program to better address substance abuse, mental health and other issues, increased support of El Futuro, serving our immigrant and refugee community, expansion of our Farmer Grant program, leveraging the capacity of small business owners, our local farmers, funding of a much needed Aging Plan for Durham County, targeting food insecurity with additional nonprofit funding and the expansion of our Reach out and Read initiative as Durham County seeks to create a strong Cradle to Career pipeline for every child in Durham.

I am proud to highlight that we are able to make all of these investments while reducing the proposed property tax increase from 1.9 cents to 1 cent as we recognize that we must balance needs in our community with the burden that a tax increase has on property owners living on low or fixed incomes and those already being negatively impacted by rising residential real estate prices in their neighborhoods.

Lastly, I want to acknowledge my fellow board members for all of your hard work, input and consensus that has resulted in this fiscal year 2018-19 budget document which is reflection of our strong commitment to investing in the people of Durham.”

Chair Jacobs entertained a motion to adopt the 2018-2019 Budget Ordinance.

Commissioner Howerton moved, seconded by Commissioner Reckhow to adopt the 2018-2019 Budget Ordinance.

The motion carried unanimously.

Consent Agenda Item #18-0881

**ANNUAL BUDGET ORDINANCE
Durham County
North Carolina
FY 2018-19**

WHEREAS, the proposed budget for FY 2018-19 was submitted to the Board of Commissioners on May 14, 2018 by the Durham County Manager and filed with the Clerk to the Board on that date pursuant to G.S. 159-11;

WHEREAS, on June 11, 2018, the Durham County Board of Commissioners held a public hearing on the budget pursuant to G.S. 159-12;

WHEREAS, on June 25, 2018, the Durham County Board of Commissioners adopted a budget ordinance making appropriations and levying taxes in such sums as the Board of Commissioners considers sufficient and proper in accordance with G.S. 159-13;

BE IT ORDAINED by the Durham County Board of Commissioners that for the purpose of financing the operations of Durham County, North Carolina for the fiscal year beginning July 1, 2018 and ending June 30, 2019, there are hereby appropriated from taxes and other revenues the following by function and fund:

Section 1. Summary of Appropriations by Fund and Function - FY 2018-19								
Function	General Fund	Swap Fund	Capital Financing Fund	Reappraisal Reserve Fund	Special Revenue Funds	Debt Service Fund	Enterprise Fund	Total Appropriation
General Government	\$115,885,679	\$3,162,949	\$75,397,976	\$1,476,006	\$5,567,439	\$73,821,688	\$750,000	\$276,061,737
Public Safety	\$62,370,410	---	---	---	\$7,473,068	---	---	\$69,843,478
Transportation	\$512,500	---	---	---	---	---	---	\$512,500
Environmental Protection	\$5,054,486	---	---	---	---	---	---	\$5,054,486
Economic and Physical	\$7,204,000	---	---	---	\$1,091,706	---	---	\$8,295,706
Human Services	\$80,560,102	---	---	---	---	---	---	\$80,560,102
Education	\$150,213,073	---	---	---	---	---	---	\$150,213,073
Cultural and Recreation	\$12,952,703	---	---	---	---	---	---	\$12,952,703
Utilities	---	---	---	---	---	---	\$9,630,080	\$9,630,080
Total Appropriations	\$434,752,953	\$3,162,949	\$75,397,976	\$1,476,006	\$14,132,213	\$73,821,688	\$10,380,080	\$613,123,865

Section 2. Summary of Revenues by Fund and Revenue Category - FY 2018-19								
Category	General Fund	Swap Fund	Capital Financing Fund	Reappraisal Reserve Fund	Special Revenue Funds	Debt Service Fund	Enterprise Fund	Total Appropriation
Taxes	\$341,369,595	---	\$35,881,693	---	\$9,282,822	---	---	\$386,534,110
Licenses and Permits	\$1,052,000	---	---	---	---	---	\$10,000	\$1,062,000
Intergovernmental	\$44,948,614	---	---	---	\$2,600,000	---	---	\$47,548,614
Contributions and Donations	\$65,093	---	---	---	---	---	---	\$65,093
Investment Income	\$950,000	---	\$10,000	---	---	\$368,221	\$35,000	\$1,363,221
Rental Income	\$253,470	---	\$586,628	---	---	---	---	\$840,098
Service Charges	\$22,226,423	---	---	---	---	\$500,000	---	\$22,726,423
Enterprise Charges	\$14,000	---	---	---	---	---	\$9,541,000	\$9,555,000
Sewer Connection Fees	\$5,000	---	---	---	---	---	\$794,080	\$799,080
Other Revenues	\$513,391	\$1,250,000	---	---	---	---	---	\$1,763,391
Other Financing Sources	\$23,355,367	\$1,912,949	\$38,919,655	\$1,476,006	\$2,249,391	\$72,953,467	---	\$140,866,835
Total Revenue	\$434,752,953	\$3,162,949	\$75,397,976	\$1,476,006	\$14,132,213	\$73,821,688	\$10,380,080	\$613,123,865

Section 3. For purpose of raising revenues to finance appropriations for the foregoing expenditures, the following ad valorem taxes are hereby levied on all property subject to ad valorem taxes within the county on January 1, 2018 at an anticipated collection rate of 99.60 percent. Rates are per \$100.00 of assessed valuation of taxable property.

District	Rate
Durham County-countywide	\$.7779

Section 4. For purpose of raising revenues to finance appropriations for the foregoing expenditures, the following ad valorem taxes are hereby levied on all property subject to ad valorem taxes within the county on January 1, 2018 at the anticipated collection rates noted below. Rates are per \$100.00 of assessed valuation of taxable property.

District	Rate	Collection Rate	District	Rate	Collection Rate
Bahama Fire District	\$.0987	98.7%	Parkwood Fire District	\$.0000	
Eno Fire District	\$.0778	98.3%	Redwood Fire District	\$.1344	98.3%
Lebanon Fire District	\$.1156	98.7%	Bethesda Fire & Rescue Service District	\$.0000	
New Hope District	\$.0874	98.7%	Durham Fire & Rescue Service District	\$.1451	98.7%

Section 5. There is hereby levied a tax at the rate shown below, per \$100.00 valuation of property listed for taxes as of January 1, 2018, for property located within the Durham County portion of the Durham-Wake Counties Research Triangle Park Research and Production Service District for the raising of revenue for said district. The anticipated collection rate is 98.7 percent.

	Tax Rate	Appropriation
Research & Production Service District	\$.0629	\$1,091,656

There is hereby appropriated to the Durham-Wake Counties Research and Production Service District from the net proceeds of this tax the amount of \$1,080,454 for use in said district in such manner and for such expenditures as is permitted by law from the net proceeds of this tax. In the event the actual net proceeds from the tax levy of the Research and Production Service District exceed the appropriated amount, the actual net proceeds from the tax shall constitute the appropriation from said tax levy.

Section 6. Charges for services and fees by county departments are levied in the amounts set forth in the attached Fee and Other Charges Schedules. (See Attachment 1)

Section 7. The following authorities shall apply to transfers and adjustments within the budget:

- a) The County Manager may authorize transfers within a function up to 15% cumulatively without report to the Board.
- b) The County Manager may transfer amounts up to \$20,000 between functions of the same fund with a report to the Board of Commissioners at the subsequent regular meeting of the Board.
- c) The Budget Officer may approve intradepartmental transfer requests between appropriation units and between departmental programs within the limits of the approved budget.
- d) The County Manager may enter into the following agreements within funds:
 - Form and execute grant agreements within budgeted appropriations;
 - Execute leases of up to \$15,000 for normal and routine business within budgeted appropriations (County as Tenant only);
 - Enter consultant, professional, maintenance, or other service agreements of up to \$40,000 within budgeted appropriations;
 - Approve renewals for service and maintenance contracts and leases;
 - Purchase of apparatus, supplies, materials or equipment and construction or repair work not requiring formal bids by law;
 - Reject any and all bids and readvertise to receive bids;
 - Waive any bonds or deposits, or performance and payment bonds requirements when authorized or permitted by applicable law.
- e) County Manager can transfer between functions, and/or funds for merit, pay plan adjustments, health benefits, and reclassifications.
- f) Transfers between funds and transfers from the contingency account may be executed **only** by the Board of Commissioners.

Section 8. In accordance with North Carolina General Statute 115D-54, the following appropriations are made to Durham Technical Community College. All accumulated and unexpended and unencumbered amounts at the end of the fiscal year shall be reported to Durham County within 30 days of the completion of the external audit.

Current Expense	\$7,210,703
Capital Outlay	\$347,500
<u>Total Appropriation</u>	<u>\$7,558,203</u>

- a) It is the intent of the Durham County Board of County Commissioners in appropriating these funds that Durham Technical Community College allocates current expense funding of \$1,354,275 for needs based financial assistance for enrolled students from Durham County and the Gateway to College program (an educational option for DPS students between the ages of 16-21 who have dropped out of high school but have a desire to now earn a diploma.)

Section 9. In accordance with G.S. 115C-429(b), the following appropriations are made to the Durham Public Schools. The budget resolution adopted by the Durham Public Schools Board of Education shall conform to the appropriations set forth in the budget ordinance.

The total local appropriation for Durham Public Schools for FY 2018-19 is as below:

Current Expense*	\$137,350,717
Capital Outlay	\$1,370,000
<hr/>	<hr/>
Total Appropriation	\$138,720,717

*Includes Article 46 Sales Tax		
Revenue:	DPS	Pre-K
<i>FY 2016-17 Over-collection</i>	<i>\$669,743</i>	<i>\$0</i>
<i>FY 2018-19 Estimated Revenue</i>	<i>\$9,463,920</i>	<i>\$0</i>
<i>Board Policy Pre-K amount</i>		<i>\$508,140</i>
<hr/>	<hr/>	<hr/>
FY 2018-19 Article 46 Total	\$10,133,663	\$508,140

- a) In addition, the Durham Public Schools budget should reflect local appropriations by purpose, function, and object. Once adopted, such resolution shall not be amended without the prior approval of the Board of Commissioners if the cumulative effect of such amendment would be to increase or decrease the amount of county appropriations allocated by purpose, function, or object by 15 percent or more.
- b) The Board of Commissioners and the County Manager shall be informed in writing of the audited fund balance amounts within 30 days of completion of the external audit.
- c) Transfers between capital outlay and current expense shall be approved by the Board of Commissioners.
- d) Durham Public Schools is authorized to use Public School Building Capital Funds, and Lottery Funds for capital outlay requests, with the approval of the Board of Commissioners.
- e) It is the intent of the Durham County Board of County Commissioners in appropriating these funds that the Board of Education allocate current expense funding of \$508,140 for expanded support of Durham Public School related Pre-Kindergarten programs.

Funding (including debt service) exceeds the required merger agreement rate of \$1,960 per pupil.

Section 10. In addition, it is the intent of the Durham County Board of Commissioners in appropriating these funds that the Board of Education allocates sufficient funds to continue the teacher supplement at a rate of 12.5 percent for teachers with less than 10 years' experience; 13.50% percent for teachers with 10 years' experience; and 0.25% annual incremental increases for each year after 10 years maxing out at 18.5% for teachers with 30 years or more experience.

Section 11. In accordance with G.S. 159-13.1, the following financial plans for intragovernmental service funds are hereby approved.

RISK MANAGEMENT FUND

Revenue	\$3,641,863
Expense	\$3,641,863

BENEFITS PLAN FUND

Revenue	\$27,185,058
Expense	\$27,185,058

Section 12. In accordance with G.S. 159-14, the following trust funds are established and the proceeds are estimated as follows:

Law Enforcement Officers Trust Fund	\$685,396
George Linder Memorial Fund	\$250

Section 13. This ordinance incorporates the County's Capital Financing Policy to designate up to 20% of dedicated revenues as County Contribution for pay-as-you-go projects. For Fiscal Year 2018-19, the County Contribution is designated at 17.07%.

Section 14. In accordance with G.S. 159-13, a copy of this ordinance shall be filed with the County Manager, the Finance Officer, the Clerk to the Board, and the County Tax Administrator.

Adopted this the 25th day of June 2018.

Board and Commission Appointments

Terri Hugie, Clerk to the Board, distributed ballots to the Board to make appointments to the boards and commissions.

The Board made the following appointments (incumbents are identified with an (i). Individuals who are recommended by a Board are underlined.) Individuals listed in bold print were appointed.

Adult Care Home Community Advisory Committee

(i)**Dean Fox** (Hill, Howerton, Jacobs, Reckhow)

(i)**Suzanne Roth** (Hill, Howerton, Jacobs, Reckhow)

Bicycle and Pedestrian Advisory Commission

Amanda De Hoedt (Hill, Howerton, Jacobs, Reckhow)

Board of Adjustment

(i)**Fredrick Davis** (Hill, Howerton, Jacobs, Reckhow)

Citizen Advisory Committee

Michelle Ketchum (Hill, Howerton, Jacobs, Reckhow)

City-County Appearance Committee

Anne Lebo (Hill, Howerton, Jacobs, Reckhow)

Criminal Justice Advisory Committee

(i)**Clarence Birkhead** (Hill, Howerton, Jacobs, Reckhow)

(i)**Lao Rubert** (Hill, Howerton, Jacobs, Reckhow)

Environmental Affairs Board

(i)**Donald Addu** (Hill, Howerton, Jacobs, Reckhow)

(i)**Matthew Herman** (Hill, Howerton, Jacobs, Reckhow)

(i)**Tyjuanna LaBennett** (Hill, Howerton, Jacobs, Reckhow)

Firefighter's Relief Fund Board of Trustees

(i)**Marshall Ross** (Hill, Jacobs, Reckhow)

Juvenile Crime Prevention Council

Kevin Allen (Jacobs, Reckhow)

(i)**Anita Daniels** (Hill, Howerton, Jacobs, Reckhow)

Dewarren Langley (Hill)

(i)**Cameron Phillips** (Hill, Howerton, Jacobs, Reckhow)

Dolly Reaves (Hill, Howerton, Jacobs, Reckhow)

(i)**Solina Richards** (Hill, Howerton, Jacobs, Reckhow)
Shannon Teamer (Hill, Howerton, Reckhow)
Dianne Thorne (Howerton)

Memorial Stadium Authority

(i)**Pam Karriker** (Hill, Howerton, Jacobs, Reckhow)

Nursing Home Community Advisory Committee

Shirley Gentry (Hill, Howerton, Jacobs, Reckhow)

Public Health Board

Robert Rosenstein (Hill, Howerton, Jacobs, Reckhow)

Sports Commission

Tied Vote – Will re-vote on July 23, 2018

Women’s Commission

(i)**Ruebe Holmes** (Hill, Howerton, Jacobs, Reckhow)
(i)**Shauna Johnson** (Hill, Howerton, Jacobs, Reckhow)
(i)**Tamika McRae** (Hill, Howerton, Jacobs, Reckhow)
(i)**Zion Tankard** (Hill, Howerton, Jacobs, Reckhow)

Workforce Development Board

(i)**Wanda Lester** (Hill, Howerton, Jacobs, Reckhow)
(I)**Henry McKoy, Jr.** (Hill, Howerton, Jacobs, Reckhow)

Closed Session

Chair Jacobs stated the Board requested to adjourn to Closed Session for the following:

1. To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session per G.S.143-318.11(a)(6).
2. The Board is requested to adjourn to Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session pursuant to G.S.143-318.11(a)(4).

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn into Closed Session.

The motion carried unanimously.

Reconvene to Open Session

Chair Jacobs announced the Board met in Closed Session and asked to entertain a motion for the

following:

Kim Simpson, Tax Administrator would receive \$145,306 and Sharon Davis, Register of Deeds would receive \$100,515 effective on their anniversary dates.

Commissioner Reckhow moved, seconded by Commissioner Howerton to approve the above mentioned salaries for Kim Simpson and Sharon Davis.

The motion carried unanimously.

Adjournment

Commissioner Reckhow moved, seconded by Commissioner Howerton to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,



Monica W. Toomer
Deputy Clerk to the Board