

**Minutes for the September 19, 2017 meeting of the
Durham County Adult Care Home Advisory Committee**

Attendance:

	Jan	Feb	Mar	April	May	June	July	Sept	Oct	Nov	Dec
Alice Petersen	X		X	X	E	E	E				
Amanda Borer	E	X	E	X	X						
Anne Schneider	X	X	X	X	E	X	E	E			
Carol Wise	E	E									
Christa Gaston	X	X	X	X	E	X	E	X			
Clifton Daye III	X	X	X	E	E	E		X			
Corye Dunn											
Earl Kirby	X	X	E	X	X	X	E	X			
Gwendolyn Price	X	X	X	X	X	E	X	X			
Jeffrey Austin, Chair	X	X	X	X	X	X	E	X			
Jennifer Ashley	E	E		X	E						
Laura Martin	E	X	X	X	X	E	X	X			
Marjorie Lipscomb	E	X	X	X	X	E	X	X			
Martha Simpson, Vice Chair	X	E	X	E	X	X	X	X			
Mildred Harrison	E	X	E								
Tricia Howard											
Alia Granger	X	X	X	X	X	X	E	X			
Ashley Gentile					E	X	E	E			
Sue Roth							X	X			
Dean Fox							X	E			
Pam Palmer, Ombudsman		X*	X**	X**	X**	X**	X	X			
Matthew Thompson-DSS Adult Home Specialist	X	X	X	X	X	X	X	X			

* Jennifer Link

**Pam Palmer

X = Attend E = Excused Absence Blank = Unexcused Absence Shaded = Off Committee

Visitor at beginning of meeting: Macio Carlton III, Senior Administrative Assistant to Durham County Clerk distributed identification pictures/badges taken of ACA members in attendance at July 19, 2017 meeting. He also photographed CAC members not previously in attendance.

Call to Order

The meeting was called to order by Jeffrey Austin, Chair at 9:00 a.m. A quorum was present.

Announcements

Jeffrey thanked those who participated at the Durham Farmer's market in August. Jeffrey has the banner.

Approval of Minutes from June 20, 2017 and July 18, 2017:

The minutes from the June 20, 2017 meeting were reviewed. No changes were needed. A motion to accept the minutes as written was made by Alia Granger and seconded by Gwen Price. Motion approved.

The minutes from the July 18, 2017 meeting were reviewed. No changes were needed. A motion was made to accept the minutes as written by Sue Roth and seconded by Gwen Price. Motion approved.

Visitation Reports

Team 1: On 8/1/2017, team members visited the following Family Care Homes: Faith Homes #3. Suggested weather-stripping be added to the bottom of the front door to block drafts. Begin Again: no one home. Revisited on 8/31/2017. No concerns noted. Supreme Family Care: no answer. Spring Valley Oak Grove: No concerns noted. Staff is caring for a hospice patient when hospice staff is not available.

On 8/8/2017, Team 1 visited Ellison's, Season's at Southpoint, and, Spring Arbor: No concerns noted.

On 8/23/2017, Team 1 visited: BJ's#1, Ramsgate, and M&L Family Care. No one was home at M&L. No concerns noted at BJ's#1 and Ramsgate.

Team 2: On 9/16/2017, team members visited Brookdale of CH-MC: the fire extinguisher was not serviced and out of date. Staff made aware of the need. There was a strong urine odor which the staff were aware and was resolving. Noticed a resident was receiving PT. The resident was attached to a safety belt but appeared to be walking too fast. This was mentioned to the staff and they will discuss with PT. Also, on 9/16/2017, team members visited Brookdale of CH-AL: Noticed that the fire extinguisher housing was compromised, a medication cart was unlocked, and a water fountain was not working. Staff were informed of each of these concerns.

Team 3: On 8/15/2017, Team members visited Eden Springs, Camelia Gardens, Elsie Doris, Elsie Doris #2, Prestige Estates, and Durham Ridge. At Eden Springs the laundry room was unlocked. Staff were aware of the unlocked room. Camelia Gardens: no menu was posted and staff were notified. Elsie Doris: no concerns. Elsie Doris #2: exterior needs attention. Boards on the ramp need securing. Staff were notified. Prestige Estates: no concerns other than a dark interior. Durham Ridge: Wing 3 was extremely hot due to a faulty air conditioner which was being repaired. No other concerns noted.

Team 4: On 9/11/2017, team members visited Brookdale of Durham, Croasdaile Village, and Eno Pointe. Brookdale of Durham: a medication cart was unlocked and reported to staff. Croasdaile Village: no concerns. Eno Pointe: no issues. Noticed good interaction between staff and residents.

A Motion to Accept the Visit Reports as reported was made by Laura Martin and seconded by Gwen Price.

Sub-Committee Work Session

- A. **Education and Special Projects:** Discussed a joint effort to make the community and residents of adult care and family homes aware that October is Resident Rights month. Jeffrey will send a Resolution proclaiming October as Resident Rights month to the Durham County Commissioner's and ask that the resolution be read during October's County Commissioner's meeting. Jeffrey plans to attend the meeting and Martha agreed to be backup if needed. Also discussed viewing the website ConsumerVoice.org for ideas.

Recruitment and Retention: Members discussed networking with other groups as a means to recruit potential members. Laura Martin is a member of Chapel Hill and Durham Eldercare Resources (CHADER) and will explain the CAC purpose at the next meeting.

ACH Specialist's Report:

Matthew Thompson reported Central Family Care Home is now located at 916 Clayton Road.

August Estates at Umstead Pines is a newly opened family care home and is located at 2713 Green Lane Drive. This family care is assigned to Team 1.

Ombudsman Report

Pam Palmer reported that there are now changes in appointment to the CAC committee effective July, 2017.

All applicants will now go directly to the Ombudsman who will contact the applicant to determine if they meet minimum requirements and are free of conflict of interest. The regional ombudsman will train the applicant and then send the information to the State Long Term Care Ombudsman who will certify and designate the applicant for committee approval. The Regional Ombudsman notifies the county to appoint the applicant to the CAC committee. The SLTCO can refuse, suspend, and remove designation of a member. Upon de-designation, the county shall rescind appointment to the committee within 14 business days. Pam gave out copies of the new appointment process (HB 248) to each committee member. She also handed out a copy of "OMBUDS WHAT?" which explains the role of the ombudsman.

Update on Dementia Inclusive Durham

No Report.

Other

Quarterly Activity Reports for July, August, and September are due by the end of the month. Pam asked that the reports be sent as soon as possible since the Federal Accounting year ends September 30.

Mileage Reimbursement information will be sent to members.

Adjournment

With no further business, Gwen Price made a motion to adjourn and seconded by Marjorie Lipscomb. Motion passed. The CAC meeting was adjourned at 10:10 am.

Next meeting is October 17, 2017.

Respectfully submitted by:

Martha Simpson,

Vice Chair