

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, May 21, 2007

3:00 P.M. Worksession

**AGENDA**

1. **Amendment to Stormwater Management Ordinance**

5 min.

The proposed amendment to the Durham County Stormwater Ordinance was approved by the Board at its meeting on May 14, 2007. As the entire Board was not present at the meeting, the ordinance amendment requires a second approval. Once the amendment is approved, it must then be approved by DENR in order to be effective. There is a July 1, 2007 deadline to have the amendment approved by DENR, or the State regulations will take effect which will require stormwater approvals by DENR instead of the County.

Resource Person(s): Glen Whisler, County Engineer; Joseph Pearce, Stormwater and Erosion Control Division Manager; and Curtis Massey, Assistant County Attorney

County Manager's Recommendation: The Manager recommends that the Board suspend the rules and approve the ordinance amendment.

2. **Cultural Master Plan Interlocal Agreement Extension**

15 min.

The Durham Cultural Master Plan was approved by the Board of County Commissioners on August 23, 2004 and the City Council on August 16, 2004. An Interlocal Agreement for implementation of the Cultural Master Plan was approved on June 10, 2005 for a period of two years. The Plan is funded through a portion of the County's Occupancy Tax and is led by a jointly appointed Advisory Board. As directed in the Interlocal Agreement, all expenditures that are not included in the administrative budget, including the grants to community agencies, shall first be reviewed by the Advisory Board and then be presented to the Board of County Commissioners for approval before any payment from the Implementation Funds can be made. As directed by the Interlocal Agreement, the Cultural Master Plan Project Manager is employed by the City of Durham Office of Economic and Workforce Development with salary, benefits and administrative expenses funded (through the Occupancy Tax funds) with an administrative budget approved by the Board of County Commissioners.

The Cultural Master Plan Advisory Board and the City of Durham Office of Economic and Workforce Development recommend that the Interlocal Agreement be extended for an additional one year, expiring June 30, 2008. In order to facilitate the extension, it is recommended that:

- The terms of current Cultural Master Plan Advisory Board members be extended to June 30, 2008. The Interlocal Agreement does not allow Board members to serve more than one term. The extension will allow for Advisory Board continuity without

- a more complicated revision of the Interlocal Agreement. It is anticipated that some Advisory Board members may choose to resign after two years. Their positions can be filled through the interim appointment provision of the Interlocal Agreement.
- All unspent Cultural Master Plan funds carry forward through June 30, 2008. This will allow the Advisory Board and the project manager to continue to function, without the need for new County or City funding, in order to develop new initiatives and to administer and review ongoing projects already in progress. In August 2006 the Board of County Commissioners approved projects totaling \$251,000, from the \$350,680 project funding pool, in the first round projects authorization, with \$99,680 remaining for second round initiatives which will occur in FY 2007-08. It is estimated that from the 2 year budget for salary and administrative expenses, \$20,740 will remain as of June 30, 2007. The total remaining for allocation in FY 2007-08 is \$120,420. With a proposed administrative budget of \$71,724, this will leave \$48,696 for second round initiatives. It is requested that if cost savings on the first round initiatives occur, any remaining first round initiative funds be available to increase the second round initiative fund pool.
  - The Board of County Commissioners approve an administrative budget, as presented to the County Manager and City Manager, including project manager salary and benefits and administrative expenses through June 30, 2008. The cost of this is \$71,724 from Occupancy Tax funds already allocated for the Cultural Master Plan.
  - All remaining funds, subject to Board of County Commissioners approval, as required by the Interlocal Agreement, would be available for project funding. This would include funds not yet allocated and any funds remaining from project funds already authorized by the Board of County Commissioners. Again, this amount is \$48,696 plus any unspent funds remaining from the first round initiatives authorization.
  - The Board of County Commissioners approve an amendment to the Interlocal Agreement to institute these revisions.

Resource Person(s): Barker French, Chair, Cultural Master Plan Advisory Board; Peter Coyle, Project Manager; and Heidi York, Assistant County Manager

County Manager's Recommendation: The Manager recommends that the Board review the proposed extension to the Interlocal Agreement and if appropriate, put this item on the May 29 consent agenda for approval.

### 3. **Adult Care Home Website Demonstration**

20 min.

The decision to place a loved one in a long-term care facility can be difficult for families. The decision is usually based on a decline in an individual's health or mental capabilities, or the realization that care needs can no longer be met in one's own home. Placement often happens as a result of hospitalization and often there is not much time to make a decision about where a loved one may be placed.

To meet the needs of families making these decisions, the Durham County Department of Social Services has launched a new website to provide information that will assist families when making choices regarding the placement of a loved one into a long term facility.

In conjunction with Older Americans Month, effective May 1, the new website can be accessed through the Department's website at: <http://www.durhamcountync.gov/departments/dssv> and by clicking on the link to the Adult Care Home website. The website is designed to:

- provide general information regarding the area of long-term care;
- provide information on facilities in Durham County that can be helpful when selecting a home; and
- refer to other resources that provide information regarding long-term care.

The website includes links to individual adult care facilities' information, including photos, contact information, maps to the facility and information on their compliance history. The information includes information on the type of facility, population served, number of beds, types of payments accepted, and the length of operation under the current owner. Compliance information includes Community Advisory Committee Reports, Corrective Actions, Complaints, and Negative Sanctions. The site has listings for 13 Adult Care Homes, 22 Family Care Facilities, and 12 Nursing Home Facilities in Durham County. The website also includes helpful consumer information including licensing information and how to file a complaint. The programming was done by the site's host, NexGen Digital Documents Solutions, out of Durham.

The Department is requesting time during the Commissioners' worksession to demonstrate the website and answer questions about this important new resource for the community.

Resource Person(s): Sammy Haithcock, DSS Director; Clay Holloway, Adult Services Program Manager; and Don Mende, NexGen Digital Document Solutions

County Manager's Recommendation: The Manager recommends that the Department demonstrate the website.

4. **Revisions to Capital Improvements Program (CIP)**

60 min.

The County Manager presented a recommended CIP to the Board during its March 5 Worksession. Special meetings were held to review the recommendation on March 19, March 29, and April 3 during which several changes were made to the County Manager's recommendation. These revisions will be reviewed with the Board along with the accompanying revisions to the Capital Finance Plan.

Resource Person(s): Mike Ruffin, County Manager; Pamela Meyer, Budget and Management Services Director; Keith Lane, Senior Budget Analyst; Glen Whisler, County Engineer; and George Quick, Finance Director

County Manager's Recommendation: The Manager requests that the Board review the information, make any changes that it deems appropriate, and move the adoption of the item to the May 29, 2007 Consent Agenda.

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5:00 P.M.

**FY 2007-2008 Recommended Budget**

45 min.

Durham County Manager Michael M. Ruffin will formally present the recommended budget for FY 2007-2008 to the Board of County Commissioners. This is in accordance with N.C.G.S. 159-12(b), the Local Government and Fiscal Control Act.

Resource Person(s): County Manager Michael M. Ruffin

County Manager's Recommendation: The Manager recommends that the Board receive his presentation.