

DURHAM COUNTY MEMORIAL STADIUM AUTHORITY
(Minutes of the February 7, 2017 Meeting)

The Durham County Memorial Stadium Authority (the “Authority”) convened at 12:00 noon on February 7, 2017 at the Durham County Administration Building 201 E. Main Street in Durham, North Carolina

Members present: Chairman Frank Davis, Dan Moushon, Larry Dixon, Pam Karriker, Billy Ruffin, and Crystal Massenburg. Also present were Reco Chavis, Stadium Manager; Motiryo Keambiroiro, General Services Director; Willie Darby, Assistant County Attorney

The following agenda items were considered as follows:

Willie Darby began the meeting with the election of Officers.

Pam Karriker nominated Frank Davis to serve as Chairman. Motion passed 6 to 0.

Dan Moushon nominated Pam Karriker as Vice-Chair. Motion passed 6 to 0.

Dan Moushon nominated Larry Dixon as Secretary. Motion passed 6 to 0.

Motion to approve minutes from November 1, 2016 meeting by Pam Karriker. Seconded by Billy Ruffin. Motion passed 6 to 0.

Pam Karriker asked staff about the CIP budget for the stadium.

Motiryo responded that the CIP (Capital Improvement Projects) will be included in the next year budget session.

Dan Moushon spoke about a plaque for former member Tommy Hunt as well as renaming of the press box in his honor.

The Authority then discussed the appropriate location and the proper type and size of lettering to be used for Tommy Hunt's name on the press box. The board agreed to have further discussions.

Reco discussed the county's new electronic signature procedure the county is implementing throughout county government.

Motiryo discussed the procedure of the electronic signature as it relates to getting contracts signed before they become expired.

Motiryo asked the board to consider if the Chair was not available to sign a document before it expires then the Director of General Services could sign.

Motion was made by Pam Karriker and seconded by Dan Moushon for the Chair Authority to be the primary person to sign documents, followed by the General Services Director and then the Deputy Director of General Services to sign electronic documents. The motion passed 6 to 0.

Frank Davis discussed many type of events he is hoping the County Stadium can host and cost the county may incur to secure them.

Pam Karriker asked if these cost could be some type of joint procedure with others partners.

Motiryo asked if the sports commission would be financially able to purchase equipment for many types of events.

Pam Karriker made a motion for the Authority to support the sports commission to market the stadium for sports events. Seconded by Crystal Massenburg. Motion passed 6 to 0.

Reco gave the Authority updates on the crumb rubber use at the stadium.

Billy asked about the specific concerns from the public about the use of crumb rubber and possible ways it could be treated to make it safe.

Reco stated the yard line numbers on the stadium wall would be painted by the May 2, 2017 meeting.

Reco also stated the calendar on the stadium website was now up to date.

Reco also talked about the concerns of drones flying at and over the stadium.

Reco also explained the Attendance, Concessions, Revenue and Expense Reports.

Authority members spoke on any concerns they may have had.

Dan asked about the lighting of the marquee and how often it runs.

Motiryo explained Duke Energy pole installation procedure and prices.

Billy asked Reco about the size of the lettering used on the marquee.

Motion was made by Crystal Massenburg to adjourn meeting. Seconded by Billy Ruffin. Motion passed 6 to 0.

Respectfully submitted,

Larry Dixon, Recording Secretary
Durham County Memorial Stadium Authority