



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

*Michael D. Page, Chair*  
*Brenda A. Howerton, Vice Chair*  
*Fred Foster, Jr., Commissioner*  
*Wendy Jacobs, Commissioner*  
*Ellen W. Reckhow, Commissioner*

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Monday, April 13, 2015

7:00 PM

Commissioners' Chambers

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### "Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chairman will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chairman will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[15-230](#) Announcements

**Agenda Text:**

- 1) "In Touch with Durham County," the Durham County Television show, airs daily on Durham Television Network (DTN) Channel 8 or 97-5 at 10 a.m., 3:30 p.m. and 6:30 p.m. Our County Commissioners' meetings are also rebroadcast on Thursdays at 2:00 p.m., Saturdays at 9:00 p.m., and Sundays at 9:00 p.m. Wendell Davis, County Manager, is the current guest.
- 2) Durham County needs you! If you have a few hours to commit, Durham County has a number of boards and commissions that can benefit from your participation. We invite you to make a difference in our community. Contact the Clerk's Office at 919-560-0025, visit the County's website, or email [Clerk@dconc.gov](mailto:Clerk@dconc.gov) <<mailto:Clerk@durhamcountync.gov>> for more information. Please note that all City and County taxes must be current at

the time of application.

- 3) "Living Healthy," the Durham Diabetes Coalition Television show, airs daily on Cable TV Channel 8 or 97-5 at 7 p.m. Each episode features Durham County resources and residents successfully living with diabetes. This is also an initiative that supports Durham County's strategic goal Health and Well-being for All.
- 4) As Chair of the Board of County Commissioners, I will hold office hours for citizens each Wednesday from 2:00 pm to 5:00 pm. Appointments can be made by calling me at (919) 949-4022.

#### 4. Minutes (5 min)

[15-204](#) Minutes

**Attachments:** [Redwood Meeting - Mar 10, 2015.pdf](#)  
[Regular Session - Mar 23, 2015.pdf](#)

#### 5. Ceremonial Items (35 min)

[15-328](#) Proclamation - The Week of the Young Child 2015

**Agenda Text:** The Board is requested to read **The Week of the Young Child 2015 Proclamation** on behalf of Durham's Partnership for Children, Child Care Services Association, and other local collaborating organizations during the April 13, 2015 BOCC meeting. This recognizes Durham County's commitment to children, birth to age 5, and the services being done through Durham's Partnership for Children and its partners.

Proclaiming this week the official Week of the Young Child 2015 helps to celebrate early childhood and recognizes the importance of investment in the Durham County by supporting the youngest population and their families.

**RESOURCE PERSONS:** Laura Benson, Executive Director, Durham's Partnership for Children.

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board read The Week of the Young Child 2015 Proclamation on behalf of Durham's Partnership for Children and its partners during the April 13, 2015 BOCC meeting.

**Attachments:** [Proclamation 2015 Week of the Young Child - County.doc](#)

[15-338](#) Proclamation - April 12 - 18 as National Volunteer Week 2015

**Agenda Text:** The Board is requested to proclaim April 12 - 18, 2015 as National Volunteer Week. The goals of National Volunteer Week are to inspire, recognize, and

encourage residents to seek creative ways to volunteer and engage in their communities. Volunteers are a valuable resource, during FY 2013-2014 over 55,000 volunteer hours were devoted to Cooperative Extension Program areas of Welcome Baby, Project BUILD, Agriculture including Briggs Avenue Community Garden/Master Gardeners, KidsVoting, Durham County ACCESS Transportation, 4H, Community Outreach Services and Family and Consumer Sciences, yielding a monetary impact in excess of \$1,116,950. Volunteerism is vital to our future as a caring and productive community.

**ALIGNMENT WITH STRATEGIC PLAN:** This proclamation aligns with Goal 3 of the Durham County Strategic Plan. Goal 3, the Safe and Secure Community goal increases resident engagement in communities.

**RESOURCE PERSONS:** Delphine Sellars, County Extension Director and Mae McLendon, Volunteer Services Coordinator

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board read and present the proclamation, adopting April 12-18, 2015 as National Volunteer Week and urge fellow citizens to volunteer in their respective neighborhoods.

**Attachments:** [Proclamation - National Volunteer Week.doc](#)

[15-356](#)

#### Resolution Honoring the Life of Dr. Franc A. Barada

**Agenda Text:**

The Board is requested to approve a resolution honoring the extraordinary life of Dr. Franc A. Barada, a Durham rheumatologist who made his transition on February 8, 2015. He was a lifelong athlete and strong proponent of exercise and healthy eating. Dr. Barada worked in this community to help others access quality healthcare by donating his talents to organizations such as Project Access and Senior PharmAssist.

Dr. Barada will always be remembered as a compassionate and gifted physician and an energetic, committed community leader who was a role model to many.

**ALIGNMENT WITH STRATEGIC PLAN:** Strategic Plan Goal 2 Health and Well Being for All

**RESOURCE PERSONS:** Chairman Michael D. Page

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve the resolution and present to the family of Dr. Franc Barada, along with sincere sympathies from the entire Durham County family.

**Attachments:** [Resolution - Barada13Apr15.doc](#)

[15-357](#)

#### Proclamation - April 2015 as National County Government Month

**Agenda Text:** The Board is requested to bring attention to Durham County residents that April is National County Government Month. Celebrated each April by the nation's counties, NCGM occurs annually to raise public awareness and understanding about the roles and responsibilities of county government. The 2015 theme is "Counties Moving America Forward: The Keys are Transportation and Infrastructure." Throughout the month, Durham County Government will host activities for the public and employees. Residents are encouraged to take this time to learn more about what county government do and what resources are available to the community.

**ALIGNMENT WITH STRATEGIC PLAN:** Strategic Plan Goal 5

**RESOURCE PERSONS:** Deborah Craig-Ray, Assistant County Manager and Dawn D. Dudley, Senior Public Information Specialist

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve the proclamation 2015 as National County Government Month and present to staff.

**Attachments:** [Proclamation - 2015 National County Government Month.doc](#)

[15-354](#) Resolution Honoring Retiring Emergency Management Director Jeff Batten

**Agenda Text:** The Board is requested to approve a resolution honoring Durham County Emergency Management Director Jeff Batten who recently retired on April 1st. During his tenure, Batten managed numerous and significant weather emergencies including Hurricanes Fran and Floyd. He directed Durham County's Emergency Operations Center during the 24 inch snow storm, the major ice storm that cut power to 90% of the county, several tornadoes, winter weather events and more. He also coordinated the effort to send relief supplies to Jackson, Mississippi after Hurricane Katrina and assisted with the relocation of some of the survivors of Hurricane Katrina.

**ALIGNMENT WITH STRATEGIC PLAN:** Goal 5 Accountable, Efficient and Visionary Government

**RESOURCE PERSONS:** Chairman Michael D. Page

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve this resolution and present it to Jeff Batten, along with best wishes for a well-deserved retirement.

**Attachments:** [Resolution - Jeff Batton13apr15.doc](#)

[15-364](#) Special Presentation to Jeff Batten, Recently Retired Emergency Management Director

**Agenda Text:** The Board is requested to hear from Emergency Director, Michael A. Sprayberry who will present recently retired Emergency Management Director

Jeff Batten with the “Director’s Award” from North Carolina Emergency Management. The Director’s Award is given by the Emergency Management Director to internal/external partners to “acknowledge the great things accomplished by Emergency Management professionals in their communities.”

**ALIGNMENT WITH STRATEGIC PLAN:** Goal 3 Safe and Secure Community

**RESOURCE PERSONS:** Chairman Michael D. Page

**COUNTY MANAGER’S RECOMMENDATION:** The County Manager recommends that the Board congratulate Jeff Batten upon receiving this outstanding recognition from N.C. Emergency Manager Director Michael Sprayberry for his exemplary service.

[15-379](#)

Introduction of Mr. Jay Gibson as new Director of Engineering and Environmental Services

**Agenda Text:**

The Board is requested to welcome Mr. Jay Gibson as Durham County’s new Director of Engineering and Environmental Services. Mr. Gibson replaces Glen Whisler, who retired from Durham County in 2014.

Mr. Gibson has an extensive and distinguished career in North Carolina. Some highlights include:

- Mr. Gibson has a broad-based engineering and public service background in the areas of environmental, transportation/multi-modal, and public facility project work.
- He is a graduate of NC State and also completed the Municipal & County Administration program at UNC-Chapel Hill, receiving the George C. Franklin Award as ‘Most Outstanding’ student in the class.
- Mr. Gibson has served as Town Engineer for several North Carolina communities including Chapel Hill and Pinehurst.

**ALIGNMENT WITH STRATEGIC PLAN:** This item aligns with Goal 5, Efficient and Effective Government.

**RESOURCE PERSONS:** Lee Worsley, Deputy County Manager and Jay Gibson, Director of Engineering and Environmental Services

**COUNTY MANAGER’S RECOMMENDATION:** The County Manager recommends that the Board welcomes Mr. Jay Gibson as Durham County’s Director of Engineering and Environmental Services.

**15-389**

Resolution Honoring Duke’s Basketball Team: 2015 NCAA Champions

**Agenda Text:**

The Board is requested to approve a resolution that has been prepared to recognize the Duke University Men’s Basketball Team, the 2015 NCAA

Basketball Champions. The Blue Devils defeated the Wisconsin Badgers on Monday, April 6th to win the title in Indianapolis. This is the team's 5th national title.

**ALIGNMENT WITH STRATEGIC PLAN:** Goal 1: Community and Family Prosperity and Enrichment

**RESOURCE PERSONS:** Chairman Michael D. Page

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve the resolution and present it to Coach Krzyzewski and the team along with sincere congratulations during the Community Celebration to be held April 14th.

**Attachments:** Resolution - Duke Basketball Championship.doc

## 6. Consent Agenda (15 min)

[15-265](#)

Architectural/Engineering Services for the Roof Replacement at the Durham County Detention Center

**Agenda Text:**

The Board is requested to authorize the County Manager to execute a contract for Design Consultant Services with Rooftop Systems Engineers, P.C. for the design and construction services for the Roof Replacement at the Detention Center in an amount not exceed \$102,500.00. The engineering firm will provide plans and specifications necessary for bidding and construction administration. Funds for this project are part of the \$1,500,000.00 Maintenance CIP budget for FY 2014-2015.

The General Services Department issued a Request for Qualification (RFQ NO. 15-011) for Architectural and Engineering Services for the Roof Replacement at the Durham County Detention Center. The objective was to enter into an agreement with an Engineer/Architect that has a proven track record in providing high quality engineering services to match the County's needs.

The RFQ was advertised on October 16, 2014 and statements of Qualifications were received on November 18, 2014. Six companies submitted proposals.

A review committee of selected County employees was charged with reviewing and ranking the proposals the committee selected the two most qualified companies and brought them in for an interview. Following the interviews, the committee selected Rooftop Systems Engineers, P.C. as the best qualified.

**ALIGNMENT WITH STRATEGIC PLAN:** The Design Services for the Roof Replacement at the Durham County Detention Center aligns with Goal 3, to partner with the community to prevent and address unsafe conditions, protect life and property and respond to emergencies.

**RESOURCE PERSONS:** Lowell Siler, County Attorney; Bryan Wardell, Senior Assistant County Attorney; Motiryo Keambiroiro, Director of General Services; Charles King, Project Facilitator

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board authorize the execution of the Agreement for Design Consultant Services with Rooftop Systems Engineers, P.C for the design and construction services for the Roof Replacement at the Detention Center in an amount not exceed \$102,500.00.

**Attachments:** [Det Ctr-Roof Repl Engineering Services RFQ 15-011 Contract with Rooftop Sys](#)

[15-271](#)

Department of Social Services Contract Amendment - One Source Contract for Document Imaging Project

**Agenda Text:** The Board is requested to approve an amendment to the One Source Contract in the amount of \$17,278 for document storage and shredding.

The Document Imaging Project (DMI), initiated in 2005 (RFP # 05-016), is an ongoing project of scanning and shredding active and terminated records. DSS entered into this contract with One Source in 2005. The contract has been amended as the scope of work progresses. The current contract in the amount of \$2,085,298 is an accumulation of the project costs to date. DSS request the contract amount be amended to \$2,102,576. Current year funding for the DMI project was approved by the BOCC and appropriated in the original FY2015.

**ALIGNMENT WITH STRATEGIC PLAN:** Digital documents provide a consistent format allowing for increased business efficiency and reduced operation cost which helps DSS provide excellent customer service in the Family Focus Initiative.

**RESOURCE PERSONS:** Michael Becketts, Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board authorize the Manager to execute an amendment to the One Source contract in the amount of \$17,278 for document storage and shredding.

**Attachments:** [One Source Scan Project FY14-15 \\$17,278 SOW](#)  
[One Source FY14-15 Amendment SOW \\$17,278](#)

[15-332](#)

Renewal of the Durham City/County Interlocal Cooperation Agreement for Planning

**Agenda Text:** The Board is requested to approve the renewal of the Durham City/County Interlocal Cooperation Agreement for Planning.

The Interlocal Cooperation Agreement between the City of Durham and the County of Durham that provides for the coordination of comprehensive planning and plan implementation. This will be the seventh renewal of the



agreement since its original approval in June of 1988.

**RESOURCE PERSONS:** Steven L. Medlin, AICP, Planning Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve the renewal of the Durham City/County Interlocal Cooperation Agreement for Planning.

**Attachments:** [2015 Interlocal Memo.doc](#)  
[Interlocal 2015.doc](#)

[15-337](#)

Budget Ordinance Amendment No. 15BCC000051 to Recognize Funds from NC Division of Public Health, Women and Children Health (WCH)/Children and Youth Branch

**Agenda Text:** The Board is requested to approve Budget Ordinance Amendment No. 15BCC000051 in the amount of \$2,653 from NC Division of Public Health WCH/Children and Youth Branch. This funding will be used to identify the causes of child deaths, and identify gaps or deficiencies that may exist in order to improve the delivery of services to children and families. It will also be used to make recommendations for changes and carry out changes.

Please note that this amendment requires no additional County funds.

**ALIGNMENT WITH STRATEGIC PLAN:** This grant aligns with Strategic Goal 2: Health and Well-being. The purpose of Child Fatality Prevention is to review deaths of certain children, ages 0 - 17, in order to help prevent future child fatalities.

**RESOURCE PERSONS:** Gayle Harris, MPH, Public Health Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 15BCC000051 in the amount of \$2,653 from NC Division of Public Health WCH/Children and Youth Branch to identify the cause of child deaths and prevent child fatalities in the future.

**Attachments:** [352 - Child Fatality Prevention Teams](#)  
[AAF-51 Legal Form Public Health NC Division of Public Health WCH-Children a](#)

[15-343](#)

Capital Project Amendment No. 15CPA000015 Transferring Funds From Two Durham Technical Community College Capital Projects (\$1,200,000) to the DTCC Campus Improvements Capital Project

**Agenda Text:** The Board is requested to approve Capital Project Amendment No. 15CPA000015 transferring \$1,200,000 from two Durham Technical Community College (DTCC) capital projects to the DTCC Campus Improvement capital project to begin projects that are ready for construction.



PROJECT	CHANGE	REVISED PROJECT BUDGET
DTCC-Newton Building (CC009)	(\$1,000,000)	\$3,000,000
DTCC-Main Campus Expansion (CC011)	(\$200,000)	\$1,800,000
DTCC Campus Improvements (CC007)	\$1,200,000	\$9,400,000

The source of these funds is 2007 voter approved General Obligation Bond funds. DTCC understands the importance of committing and expending these funds expeditiously. DTCC is not prepared to expend the Newton Building project funds at this time, however, it is prepared to expend additional funds in the Campus Improvement project to install a campus-wide emergency notification system, improve parking lot lighting on both the Main Campus and the Northern Durham Campus, upgrade the building control system and complete a new campus master plan.

In addition, DTCC acquired real property adjacent to the Main Campus in 2012 at a cost of \$1.8 million. DTCC requests the transfer of the remaining funds from the Main Campus Expansion Project because there is no further expansion of the Main Campus at this time.

**ALIGNMENT WITH STRATEGIC PLAN:** This capital project amendment aligns with **Goal 1-Community and Family Prosperity and Enrichment**, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement

**RESOURCE PERSONS:** Dr. Bill Ingram President, Durham Technical Community College, Keith Lane, Senior Budget Analyst

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends the Board approve Capital project Amendment No. 15CPA000014 transferring \$1,200,000 from two Durham Technical Community College (DTCC) capital projects to the DTCC Campus Improvement capital project to begin projects that are ready for construction.

**Sponsors:** Lane

**Attachments:** [CPA-15 Legal Form Moving funds between 2 DTCC Capital Projects \(\\$1.2 Milli](#)

[15-358](#)

Budget Ordinance Amendment 15BCC000050 and Capital Project Amendment No. 15CPA000014 Closing the Scattered Site Housing Capital Project (4120DC079) and the Related Capital Project Fund Transferring the Balance of Funds to the General Fund

**Agenda Text:** The Board is requested to approve Capital Project Amendment No. 15CPA000014, officially closing the original Scattered Site Housing Capital Project (4120DC09) and its related general ledger capital project fund (4004540000) transferring the balance of funds remaining to the County's

General Fund. With the closing of the general ledger capital project fund, an approximate net equity of \$1,683 will be transferred to the General Fund.

This project supported repairs to Durham County homes for residents whose income was at or below 50% of the area median income. Durham County is a non-entitlement unit of local government and therefore does not receive regular CDBG funding. It is eligible, however, to apply for various CDBG grants. The County applied for and received Scattered Site Housing CDBG funds on a three year cycle to use for housing assistance for low-income homeowners, but the 2011 was the last of these grants and the NC Department of Commerce is shutting down this program.

**ALIGNMENT WITH STRATEGIC PLAN:** This aligns with Goal 5 - Visionary and Efficient Government: By providing more efficient service delivery and better customer service within the organization.

**RESOURCE PERSONS:** Drew Cummings; Assistant County Manager; Keith Lane, Senior Budget Analyst

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve Capital Project Amendment No. 15CPA000014 to officially close the Scattered Site Housing Capital Project (4120DC09), the closing of the related general ledger capital project fund and Budget Ordinance Amendment No. 15BCC000050 transferring the balance of monies to the General Fund.

**Sponsors:** Lane

**Attachments:** [AAF-50 Legal Form Closing Scattered Site Housing Project and Related Grant f](#)

### **15-363 Award of Contractor for Linen Services for Emergency Medical Services**

**Agenda Text:** The Board is requested to authorize the Manager to execute the contract with Angelica, with an office in Durham, NC, for linen and laundry services, in the annual amount of \$66,033.00 based on anticipated usage of 86,000 lbs.; and authorize the Manager to execute amendments within budgeted appropriations, if necessary, should the actual usage exceed 86,000 lbs. The contract amount for the remainder of this fiscal year, January 22, 2015 - June 30, 2015, will be \$33,000.00. A RFP process was performed by EMS through purchasing with only Angelica submitting a bid for EMS linen services.

Durham County Emergency Medical Services is the primary provider of ambulance service for Durham County, North Carolina and responds to approximately 36,000 requests for service annually. Linens are used in the transport of the patients to the hospital including sheets, towels, and blankets. EMS anticipated use per year is 86,000 lbs.

**ALIGNMENT WITH STRATEGIC PLAN:** Aligns with Goal #2 (Health and

Well-Being For All), Goal #3 (Secure Community), and Goal #5 (Accountable, Efficient, and Visionary Government).

**RESOURCE PERSONS:** Skip Kirkwood, EMS Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board authorize the Manager to execute the contract with Angelica for linen and laundry services, in the annual amount of \$66,033.00 based on anticipated usage of 86,000 lbs.; and authorize the Manager to execute amendments within budgeted appropriations, if necessary, should the actual usage exceed 86,000 lbs. The contract amount for the remainder of this fiscal year, January 22, 2015 - June 30, 2015, will be \$33,000.00.

[15-366](#)

Budget Ordinance Amendment No. 15BCC000054 to Recognize Revenues from Public Health Medicaid Cost Settlement Funds to Replace the Tooth-Ferry Mobile Dental Unit

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 15BCC000054 for increased funding in the amount not to exceed \$475,000 for replacement of the Tooth-Ferry Mobile Dental Unit with the funding source of Public Health Medicaid Cost Settlement Funds received in the current fiscal year.

The Durham County Department of Public Health has been providing dental services to youth in Durham's public elementary schools for over a decade. Much of the work is completed aboard a specialized mobile treatment unit called the Tooth-Ferry. The unit is a 2000 Spartan Motorhome with a diesel engine. The Tooth-Ferry visits elementary schools with the highest number of free and reduced hot lunch recipients. Failure to prevent dental problems has long-term adverse effects that are consequential and costly. In particular, unchecked dental disease compromises children's ability to learn, to develop positive self-esteem, to eat and speak.

Since May, 2014, the Tooth-Ferry has spent an inordinate amount of time out-of-service for repairs. The major repair involved a cracked cylinder block. Due to the age of the vehicle, Advance Maintenance has anticipated additional repairs causing more out-of-service time over the following years. In the last 4 years, annual appointments have plummeted from 1,397 in FY 2012 to less than 300 as of February 2015.

The Board of Health has approved this amendment.

**ALIGNMENT WITH STRATEGIC PLAN:** This amendment aligns with Strategic Goal 2: Health and Well-being for All. Dental disease is one of the most prevalent chronic childhood diseases; yet it is entirely preventable.

**RESOURCE PERSONS:** Gayle B. Harris, MPH, Health Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 15BCC000054 for increased funding in the amount not to exceed \$475,000 for replacement of the Tooth-Ferry Mobile Dental Unit with the funding source of Public Health Medicaid Cost Settlement Funds received in the current fiscal year.

[15-370](#)

Budget Ordinance Amendment No. 15BCC000053 - Recognize revenue to the Soil and Water Conservation Department from an EPA 319 grant administrated by the Division of Soil and Water, NC Department of Agriculture (NCDA)

**Agenda Text:**

The Board is requested to approve \$42,857 for Budget Ordinance Amendment No. 15BCC000053. This revenue was received by the Soil and Water Department through an Environmental Protection Agency (EPA) 319 grant. These funds were paid to the Soil and Water Department for gathering data and reporting the nitrogen applied to crops in Durham, Person, Orange and Granville Counties.

The Soil and Water Department requests that the BOCC allow part of these funds (\$27,716) to be used to purchase a cloud hosted land and water resource planning software called "Practice Keepers". Practice Keepers was created by Worldview Solutions and will enable the Soil and Water Department to develop a nutrient control strategy plan required by the state mandated watershed rules. Additionally, the software includes modules for tracking all of the department's data related to conservation plans, nutrient management plans, best management practices and agriculture as defined by the watershed rules. Moreover, this software could be utilized for urban nutrient management as well as other County departments making it a cross-departmental tool. Once the software is purchase by the Soil and Water Department the only cost for other departments to utilize the software would be a \$600/year/user fee. A demo is scheduled for City and County departments to review its capabilities and how it can assist each department with its responsibilities. The software has been reviewed by IT as well as the City-County GIS Department with both approving its compatibility while recognizing its benefits.

Additionally, the Soil and Water Department requests that the remaining grant revenue supports the purchase of a new vehicle (Chevrolet Equinox) to conduct departmental business. The department has one vehicle to support the daily travel for all Soil and Water efforts. On average, there are 35 site visits per week with over 10,100 miles logged per year. Of the miles logged, 5,500 are from personal vehicle usage.

Having an additional (fuel-efficient) new vehicle would save the County approximately \$2,000 with decreased gas costs and less personal mileage

reimbursement. In addition, it would reduce the number of times staff would have to drive personal vehicles to terrains that are not favorable for personal vehicle use. Most travel is to county citizen's property, with the majority of the issues dealing with erosion, drainage, or some other natural resource concern.

The total cost of the Chevrolet Equinox is \$20,000, of which \$15,141 is covered by the EPA 319 grant and the remaining amount funded from current year operating budget savings.

**ALIGNMENT WITH STRATEGIC PLAN:** The two requests align with Goal 4, Environmental Stewardship, by improving water quality, protecting open space, preserving rural character while changing behaviors to achieve environmental quality. Additionally, the request aligns with Goal 5, Accountable, Efficient and Visionary Government, by encouraging innovation while providing exceptional customer service.

**RESOURCE PERSONS:** Eddie Culberson, Director Soil and Water Conservation Department

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 15BCC000053 to recognize revenue in the amount of \$42,857 from an EPA 319 grant and allow the purchase of the Practice Keepers software and a new department vehicle.

[15-375](#)

Budget Ordinance Amendment No. 15BCC000055 Public Health: Recognize Epidemiology / PH Preparedness & Response funds from NC DHHS, Division of Public Health to Support Ebola Virus Monitoring Activities

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 15BCC000055 to recognize \$19,735.00 from the Epidemiology/PH Preparedness & Response Branch of NC DHHS, Division of Public Health to support the development and implementation of active monitoring activities of travelers in North Carolina who may have been exposed to Ebola.

Exposure to Ebola poses a real threat to North Carolina. Public Health Preparedness and Response has identified systematic approaches to strategically assist the public health authority with the reduction of threats, responsiveness to travelers' needs, and a response system to better protect those potentially exposed individuals and the state of North Carolina.

The Board of Health has approved this amendment.

**ALIGNMENT WITH STRATEGIC PLAN:** This aligns with Strategic Goal 2: Health and Well-being for All. It is imperative to deploy a response system that is able to respond quickly when symptoms of Ebola are detected in order to

protect the public.

**RESOURCE PERSONS:** Gayle Harris, MPH, Public Health Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 15BCC000055 to recognize \$19,735.00 from the Epidemiology/PH Preparedness & Response Branch of NC DHHS, Division of Public Health to support the development and implementation of active monitoring activities of travelers in North Carolina who may have been exposed to Ebola.

## 7. Other Business

### 15-383 Action Items Relating to Sidewalk Maintenance

**Agenda Text:**

The Board is requested to consider a number of action items relating to sidewalk maintenance and, if they deem it appropriate, to approve some or all of them.

The Board of County Commissioners has held three Worksession discussions on this issue, which originated with the question of whether the County should accept long-term maintenance responsibility for some small sections of sidewalk NCDOT is willing to build near the intersection of Randolph Rd. and Erwin Rd. Hence, the first potential action item would be to authorize the County Manager to execute such a maintenance agreement with NCDOT for those sections of sidewalk.

A second potential action item would be to adopt a simple sidewalk policy stating that the County will agree to enter into such sidewalk maintenance agreements only when NCDOT constructs the sidewalk, only when no other entity can reasonably take on maintenance, only within ¼ mile of Durham Public School property, and only when the additional sidewalk offers important new pedestrian connectivity.

A third potential action item would be to discuss, modify, and potentially approve the attached plan outlining steps the County might take, along with the appropriate partners, to move towards an equitable and more comprehensive plan for improved pedestrian connectivity throughout Durham County.

One additional piece of information included in this item is a letter from NCDOT staff outlining the potential construction schedule for the proposed intersection signalization and improvements at the corner of Erwin and Randolph.

**ALIGNMENT WITH STRATEGIC PLAN:** Improved pedestrian connectivity relates closely to Strategic Plan goals 2 (Health), 3 (Safety), 4 (Environment) but also to Goal 1 (Community Prosperity) and 5 (Accountable,

Efficient, and Visionary Government).

**RESOURCE PERSONS:** Drew Cummings, Assistant County Manager

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board consider a number of action items relating to sidewalk maintenance and, if they deem it appropriate, to approve some or all of them.

**Attachments:** Draft Action Plan for Development of County-Wide Ped Connectivity Plan  
Cook Rd sidewalk history memo and DurhamWalks! Plan summary.pdf  
4-10-15 ltr from Div. 5 Engineer

[15-372](#)

Capital Project Amendment No. 15CPA000016 Creating a New Human Capital Management (HCM) SAP Software Upgrade Capital Project, Transferring Unspent Funds From and Then Closing the FY12 HR Upgrade Capital Project and the FY12 BW Capital Project and Budget Amendment No. 15BCC000052 Appropriating \$26,955 of Capital Financing Fund Fund Balance to Support the New Project

**Agenda Text:** The Board is requested to approve Capital Project Amendment No. 15CPA000016 closing the FY12 HR ERP Upgrade Project and FY12 BW Technical Upgrade Project and transferring the remaining available funds to a new HCM SAP Software Upgrade Project. The Board is also requested to approve Budget Amendment No. 15BCC000052 appropriating \$26,955.00 of Capital Financing Fund fund balance for the remainder of financing needed for the new project. In addition, the Board is requested to authorize the County Manager to execute the contract for the HCM SAP Software Upgrade Project.

The available funding from both capital projects is \$381,843.82 and \$29,621.92, respectively, for a total of \$411,465.74. These funds are unspent proceeds from the issuance of debt. They can only be used to fund a project or projects of the same purpose or to service debt. The total costs for the HCM SAP Software Upgrade Project is estimated to be \$438,420.74. The estimated costs less the available funding previously mentioned of \$411,465.74 leaves a balance needed in the amount of \$26,955.00 and is requested to be funded from Capital Financing Fund fund balance.

<b>Durham County Capital Projects Status</b>	<b>Increase/(Decrease)</b>	<b>P r o j e c t</b>
FY12 HR ERP Upgrade Project	(\$381,843.82)	Closing
FY12 BW Technical Upgrade Project	(\$ 29,621.92)	Closing
HCM SAP Software Upgrade Project	\$438,420.74	New

**ALIGNMENT WITH STRATEGIC PLAN:** Goal 5: Accountable, Efficient and Visionary Government

**RESOURCE PERSONS:** Greg Marrow, CIO; Cora Wilson, HR Director;



Claudia Hager, Budget Director

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve Capital Project Amendment No. 15CPA000016 closing the FY12 HR ERP Upgrade Project and the FY12 BW Technical Upgrade Project, transferring the remaining available funds to a new HCM SAP Software Upgrade Project, approve Budget Amendment No. 15BCC000052 appropriating Capital Financing Fund of \$26,955.00 for the remainder of financing needed for the new project and authorizing the County Manager to execute the contract for the HCM SAP Software Upgrade Project.

**Sponsors:**

Lane

**Attachments:**

[AAF-52 Legal Form Moving funds between 2 SAP Capital Projects to New SAP](#)

[CPA-16 Legal Form Moving funds between 2 SAP Capital Projects to New SAP](#)

[BOCC SuccessFactors Update Rev 2.pdf](#)

**15-384**

Resolution Authorizing the DMV to Distribute Certain Vehicle Registration Taxes Directly to Triangle Transit Authority

**Agenda Text:**

The Board is requested to approve a resolution authorizing the Division of Motor Vehicles to distribute the \$7 vehicle registration tax on motor vehicles registered in Durham County directly to GoTriangle (formerly Triangle Transit Authority) in a manner consistent with the Durham County Bus and Rail Investment Plan and Interlocal Implementation Agreement for the Durham County Bus and Rail Investment Plan.

**ALIGNMENT WITH STRATEGIC PLAN:** This action is in alignment with Strategic Plan Goal 4 as it reflects an increase in use of environmentally preferred transportation options.

**RESOURCE PERSONS:** Lowell Siler, County Attorney; Kathy Everett-Perry, Senior Assistant County Attorney

**COUNTY MANAGER'S RECOMMENDATION:** The County Manager recommends that the Board approve a resolution authorizing the Division of Motor Vehicles to distribute the \$7 vehicle registration tax on motor vehicles registered in Durham County directly to GoTriangle (formerly Triangle Transit Authority) in a manner consistent with the Durham County Bus and Rail Investment Plan and Interlocal Implementation Agreement for the Durham County Bus and Rail Investment Plan.

**Attachments:**

[RESOLUTION AUTHORIZING THE DMV TO DISTRIBUTE CERTAIN VEHICLE](#)

## 8. ITEMS PULLED FROM CONSENT AGENDA (20 min)

## 9. Adjournment

