

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, October 13, 2014

6:00 P.M. Closed Session

MINUTES

Place: Commissioners' Chambers, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Michael D. Page, Vice-Chair Brenda A. Howerton, and Commissioners Wendy Jacobs, and Ellen Reckhow

Absent: Commissioner Fred Foster, Jr.

Presider: Chairman Michael D. Page

Opening of Regular Session—Chairman Page opened the meeting and stated that the Board was requested to adjourn to closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, pursuant to G.S. § 143-318.11(a)(6).

Vice Chair Howerton moved, seconded by Commissioner Reckhow to adjourn to Closed Session.

The motion carried unanimously.

Commissioner Jacobs moved, seconded by Vice Chair Howerton to excuse Commissioner Fred Foster, Jr. from the October 13, 2014 Regular Session.

The motion carried unanimously.

7:00 P.M. Regular Session

Reconvene to Regular Session - Chairman Page announced that the Board met in Closed Session and no action was taken. He asked everyone to join in the Pledge of Allegiance.

Agenda Adjustments

There were no adjustments to the agenda.

Announcements

Chairman Page made the following announcements:

- 1) The Durham County Department of Public Health and Durham Diabetes Coalition are hosting a combined Robert Wood Johnson Foundation Culture of Health prize celebration and Take a Loved One to the Doctor event at the Durham County Human Services Building,

- Nov. 1, 10:00 a.m.-2:00 p.m. This year's event will begin with a short Culture of Health prize celebration and feature fitness and cooking demonstrations, activities for kids, free screenings for asthma, blood pressure, diabetes, HIV and other sexually transmitted infections and a fresh produce giveaway from Veggie Van. A limited supply of free flu shots will be available to children eligible for the vaccines for children program.
- 2) The FY2014-2015 Matching Grant Program of the Durham Open Space and Trails Commission application process will be from September 1 until November 14, 2014. The grants are to assist nonprofit organizations in preserving open space lands and promoting new or improved recreational opportunities for citizens. All Durham community nonprofits interested in applying for FY2014-15 Matching Grant funds must submit an application by the November 14, 2014 deadline. The Matching Grant Program application and FY 2014-15 Program Guidelines are available on the County's website. For additional information, please contact the Matching Grants Administrator, Bo Gattis, in the Budget and Management Services department at 560-0012.
 - 3) "In Touch with Durham County," the Durham County Television show, airs daily on Durham Television Network (DTN) Channel 8 or 97-5 at 10 a.m., 3:30 p.m. and 6:30 p.m. Our County Commissioners' meetings are also rebroadcast on Thursdays at 2:00 p.m., Saturdays at 9:00 p.m., and Sundays at 9:00 p.m.
 - 4) Durham County needs you! If you have a few hours to commit, Durham County has a number of boards and commissions that can benefit from your participation. We invite you to make a difference in our community. Contact the Clerk's Office at 919-560-0025, visit the County's website, or email Clerk@dconc.gov for more information. Please note that all City and County taxes must be current at the time of application.
 - 5) "Living Healthy," the Durham Diabetes Coalition Television show, airs daily on Cable TV Channel 8 or 97-5 at 7 p.m. Each episode features Durham County resources and residents successfully living with diabetes. This is also an initiative that supports Durham County's strategic goal Health and Well-being for All.
 - 6) As Chair of the Board of County Commissioners, I will hold office hours for citizens each Wednesday from 2:00 pm to 5:00 pm. Appointments can be made by calling me at (919) 949-4022.

Proclamation – Dysautonomia Awareness Month

The Board was requested to proclaim October as Dysautonomia Awareness Month in Durham County. Chairman Page read the following proclamation into the record:

DYSAUTONOMIA AWARENESS MONTH | 2014

WHEREAS, Dysautonomia is a group of medical conditions that result in a malfunction of the autonomic nervous system, which is responsible for essential bodily functions such as respiration, heart rate, blood pressure, digestion, temperature control and more; and

WHEREAS, many forms of Dysautonomia are considered rare or orphan diseases, such as Multiple System Atrophy and Pure Autonomic Failure, while other forms are quite common such as Diabetic Autonomic Failure, Neurocardiogenic Syncope and Postural Orthostatic Tachycardia Syndrome, there is a lack of awareness about these conditions amongst the medical community and the general public; and

WHEREAS, Dysautonomia can impact people of all ages, races and backgrounds, including individuals living in Durham County, North Carolina; and

WHEREAS, some forms of Dysautonomia can be very disabling and this disability can result in physical pain, social isolation, stress on the families of those impacted, and financial hardship; and

WHEREAS, increased awareness about Dysautonomia can help patients get diagnosed earlier, and can help foster support for individuals and families coping with Dysautonomia; and

WHEREAS, we seek to recognize the contributions of the professional medical community, patients and family members who are working to educate our citizenry about Dysautonomia in Durham County.

NOW, THEREFORE, I, Michael D. Page, Chairman of the Durham Board of County Commissioners and on behalf of the Durham Board of County Commissioners, do hereby proclaim month of October as

“DYSAUTONOMIA AWARENESS MONTH”

in Durham County, North Carolina and encourage all Durham citizens to increase their awareness of Dysautonomia.

this the 13th day of October, 2014

Michael D. Page, Chairman
Durham Board of County Commissioners

Ms. Connie Pruitt, the requester of the Proclamation, was present with her son who suffered from the condition, to thank the Board and to receive the Proclamation. Ms. Pruitt discussed how little was actually known about the condition. She expressed appreciation for the Board’s willingness to help heighten awareness in Durham County.

The Board thanked Ms. Pruitt for sharing the information with the Board and community.

Proclamation – Take a Loved One to the Doctor Day

The Board was requested to proclaim November 1, 2014 as Robert Wood Johnson Foundation Culture of Health and Take a Loved One to the Doctor Day in Durham County.

Chairman Page encouraged citizens to take part in the activities on November 1st. He read the following proclamation into the record:

DURHAM COUNTY CULTURE OF HEALTH | 2014

WHEREAS, Durham County is one of six national winners of the 2014 *RWJF Culture of Health Prize* awarded by the Robert Wood Johnson Foundation which honors communities that are harnessing the collective power of leaders, partners, and stakeholders to help residents live healthier lives; and

WHEREAS, Durham County is being recognized for its innovative strategies to improve health; and

WHEREAS, the Durham County Department of Public Health works with community partners to create healthier environments and collaborate on initiatives such as the Durham Diabetes Coalition; and

WHEREAS, the Durham Diabetes Coalition is a partnership of Durham County health and community organizations, faith-based groups, local government and universities, and community members. The Durham Diabetes Coalition provides resources and support to improve the health and quality of life for Durham adults living with type 2 diabetes; and

WHEREAS, our health encompasses the emotional, spiritual, social, environmental and physical; and

WHEREAS, these programs support improved health outcomes; and

WHEREAS, the continued efforts of the Durham Diabetes Coalition and Partnership for a Healthy Durham to improve the health of Durham County adults living with type 2 diabetes fits into the Durham County strategic plan goal of health and well-being for all; and

WHEREAS, Take a Loved One to the Doctor[®] is a campaign to increase health awareness and emphasize the importance of regular medical check-ups; and

WHEREAS, the Durham Diabetes Coalition and Partnership for a Healthy Durham in collaboration with Radio One Raleigh are hosting a community celebration and Take a Loved One to the Doctor[®] event to commemorate receipt of the *RWJF Culture of Health Prize* and to recognize the importance of preventive medical care and link to necessary community health and social resources.

NOW, THEREFORE, I, Michael D. Page, Chairman of the Durham County Board of Commissioners and on behalf of the Durham County Board of Commissioners, do hereby proclaim November 1, 2014 as

“RWJF CULTURE OF HEALTH AND TAKE A LOVED ONE TO THE DOCTOR DAY”

in Durham County and challenges its residents to recognize the importance of preventive health screenings and innovative efforts to build a culture of health.

This the 13th day of October, 2014

Michael D. Page, Chairman
Durham Board of County Commissioners

The Board thanked Public Health for all the help they provided to our citizens and stressed the importance of the concept of “taking a loved one to the doctor.”

Ms. Marissa Mortiboy, Partnership for a Healthy Durham Coordinator with the Public Health Department, was present to give more information and to accept the proclamation. She thanked the Board for the proclamation. Ms. Mortiboy spoke about the community events planned for November 1st.

Consent Agenda

- a. *Approve Budget Ordinance Amendment No. 15BCC000012 appropriating \$1,887,440.93 of FY 2013-14 General Fund revenue, now residing in FY 2014-15 General Fund fund balance, and transferring it to the Capital Financing Fund to comply with the County’s debt financing policy;
- b. Adopt a resolution to schedule a public hearing for November 10, 2014 to consider the closing of 470.25 linear feet of Hatteras Drive;
- c. Approve a mutual aid agreement between the County of Durham and the County of Wake for reciprocal emergency management aid and authorize the County Manager and Clerk to the Board to execute the agreement;
- d. Adopt a resolution to schedule a public hearing for November 10, 2014 to consider the closing of a 431.99 linear foot portion of Chanticleer Drive;

- e. Adopt a resolution to schedule a public hearing for November 10, 2014 to consider the closing of 717.21 linear feet of Buxbury Lane;
- f. Amend its September 8, 2014 approval of a 40-hour special leave awarded to eligible North Carolina Cooperative Extension Service employees by the State General Assembly from special leave to bonus leave with no expiration date;
- g. *Approve Budget Ordinance Amendment No.14BCC000068 recognizing the appropriation of the April 14, 2014 approved refunding bond issuance for the retirement/refunding of the Bond Anticipation Notes;
- h. Authorize the Manager to execute the contract in the amount of \$57,876 to begin the document imaging of Child Care records.

Chairman Page asked the Commissioners if they desired to pull any items. Commissioner Jacobs requested to comment on item “f;” and Commissioner Reckhow requested to pull item “h.”

Commissioner Jacobs recognized Cooperative Extension and expressed appreciation for their work. She commented on connecting the Sheriff’s Department with Cooperative Extension to use donated sewing machines and the Extension’s ability to have someone teach sewing to incarcerated individuals in the Detention Center.

Vice Chair Howerton moved, seconded by Commissioner Reckhow, to approve the above listed consent agenda items a-g.

The motion carried unanimously.

*Document(s) related to this item follow:

Consent Agenda Item a.

DURHAM COUNTY, NORTH CAROLINA
FY 2014-15 Budget Ordinance
Amendment No. 15BCC000012

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2014-15 Budget Ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Other Financing Sources	\$22,857,649	\$1,887,441	\$24,745,090

Expenditures:

<u>Function</u>			
<u>GENERAL FUND</u>			
General Government	\$93,298,671	\$1,887,441	\$95,186,112

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of September, 2014.

Consent Agenda Item No. g.

DURHAM COUNTY, NORTH CAROLINA
FY 2013-14 Budget Ordinance
Amendment No. 14BCC000068

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2013-14 Budget Ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>DEBT SERVICE FUND</u>			
Other Financing Sources	\$59,088,454	\$52,000,000	\$111,088,454

Expenditures:

<u>Function</u>			
<u>DEBT SERVICE FUND</u>			
General Government	\$59,871,757	\$52,000,000	\$111,871,757

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 13th day of September, 2014.

Public Hearing for the FY14-2015 Rural Operating Assistance Program Grant Application

The Board was requested to hold a public hearing on the FY15 Rural Operating Assistance Program (ROAP) Grant and approve submission of the grant application to the North Carolina Department of Transportation. The ROAP is a state-funded formula grant administered by the NCDOT-PTD. ACCESS, the Community Transportation Program within Cooperative Extension, is applying for the full allocation of the ROAP grant for Durham County. Grant Period is July 1, 2014 – June 30, 2015.

Elderly and Disabled Transportation Assistance Program (EDTAP)	\$ 115,069
Employment Transportation Assistance Program (EMPL):	\$ 35,860
Rural General Public Program (RGP):	<u>\$ 57,883</u>
Total ROAP Grant:	\$ 208,812

EDTAP funds would be used to provide transportation to the elderly, disabled and general public. No local match was required. **EMPL** funds would be used to provide work and work-related trips to transportation disadvantaged residents of the County. No local match was required. The Department of Social Services/Adult Services, Durham Center for Senior Life, ARC of the Triangle, Durham Exchange Club Industries and NC Services for the Blind partner with ACCESS to provide clients with transportation needs that comply with the grant requirements. Additional agencies may be added during the fiscal year. **RGP** funds would be

used to provide transportation to residents of Durham County. RGP required a 10% local match which would be collected through fares for the service (\$2.00).

Ms. Linda Thomas, Transportation Program Manager, was present to answer questions.

Chairman Page opened the public hearing. There were no citizens present who signed up to speak. The Chair closed the public hearing.

Commissioner Jacobs questioned the decrease in funding from last year. Ms. Thomas stated that she would provide the Board with a comparison in funding levels from last year.

Ms. Thomas commented that the focus was on the elderly and disabled. She commented that because Durham County is in an urban area, there was a push for us to seek additional funds.

Commissioner Reckhow asked Ms. Thomas to elaborate on the receipt of funds from the half cent sales tax. Ms. Thomas responded that the funds had made a tremendous difference. She stated that the funds had been used to fill gaps in services. Durham ACCESS did not provide transportation to children, but with the use of the additional funds, they were able to bridge the gap. The sales tax funds would also bridge the gap and allow transportation from Rougemont to farmers' markets.

The Board discussed better ways of marketing the services offered. Commissioner Reckhow requested that the Manager include more information on the website and social media regarding the services available to citizens.

Commissioner Reckhow moved, seconded by Commissioner Jacobs to approve the ROAP grant application.

The motion carried unanimously.

Public Hearing – Zoning Map Change –Rhododendron Drive (Z1400010)

The Board was requested to approve a request for a zoning map change for a 9.706 acre site located at 159 Rhododendron Drive, between Vintage Hill Parkway and Loblolly Drive.

Mr. Patrick Young, City/County Assistant Planning Director certified that public hearing had been properly advertised.

Mr. Young commented that the rezoning would allow up to nine single family units to be constructed on the property. Staff determined that this request was consistent with the Comprehensive Plan and other adopted policies and ordinances as presented in the staff report.

Mr. Young stated that because of a new law, two motions would be required for the item.

Commissioner Reckhow questioned the appropriateness of considering rezoning property on the other side of Rhododendron Drive as well. Mr. Young replied that the request was a private application and Planning would be willing to support future applications as they were received.

Chairman Page opened the public hearing. No one signed up to speak. The Chair closed the public hearing.

Commissioner Reckhow moved, seconded by Commissioner Jacobs to adopt a consistency statement as required by GS 153A-341, describing that the action taken was consistent with the Durham Comprehensive Plan.

The motion carried unanimously.

Commissioner Jacobs moved, seconded by Commissioner Reckhow to adopt an ordinance amending the Unified Development Ordinance to change the zoning designation from Science Research Park (SRP) to Residential Suburban – 20 (RS-20) zoning for the property.

The motion carried unanimously.

Public Hearing and Resolution to Permanently Rename Darcy Court to Elmsford Street

The Board was requested to hold a public hearing and to permanently rename Darcy Court to Elmsford Street.

Mr. Patrick Young, Assistant Director, explained that Darcy Court was an unbuilt street off Mineral Springs Road which connected Delmar Drive to Elmsford Street. The name change would ensure that Elmsford Street had consistency throughout its entirety and improve public safety in the area. Mr. Young stated that there were no negative impacts.

Chairman Page opened the public hearing. No one signed up to speak. The Chair closed the public hearing.

Commissioner Reckhow moved, seconded by Commissioner Jacobs to adopt a resolution to permanently rename Darcy Court to Elmsford Street.

The motion carried unanimously.

Items Pulled from Consent Agenda

- h. Authorize the Manager to execute the contract in the amount of \$57,876 to begin the document imaging of Child Care records.

Commissioner Reckhow expressed concerns regarding the amount of money being spent on document imaging and whether there was an exit strategy for the contract. She questioned whether it would be cost effective to have internal staff continue the work once the backlog was brought up to date.

Mr. Michael Becketts, DSS Director, responded that child care records were at the end of the scanning project. In May, the bandwidth was increased so that the childcare records could be accessed. He indicated that once the childcare records were scanned, there would not be a need for additional contract scanning.

Commissioner Reckhow asked that more information be provided in the future regarding whether contracts were ongoing or what the status was in the contract as to its completion.

Commissioner Reckhow moved, seconded by Vice Chair Howerton to approve the contract in the amount of \$57,876 to begin the document imaging of child care records.

The motion carried unanimously.

Adjournment

Vice-Chair Howerton moved, seconded by Commissioner Jacobs, to adjourn the Regular Session meeting.

The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Michelle", followed by a long horizontal line extending to the right.

V. Michelle Parker-Evans
Clerk to the Board