

To: Brandi Minor, Durham County: Staff Working Group Administrator
Steven Schlossberg, GoTriangle: Administrator of Triangle Tax District - Durham County

From: Neisha Reynolds, Staff Working Group Representative, City of Durham

Date: August 31, 2026

Subject: **FY 2027 Q2 Work Program Amendment - City of Durham**

The City of Durham Transportation Department submits the following FY 2027 Q2 Work Program amendment. Financial impacts related to the amendment request are outlined in the table, below.

1. GoDurham 2-Year Service Plan (New) – This project will complete service planning for operating projects previously identified in the 2023 Durham County Transit Plan that have not yet been implemented, and service planning for other routes to meet GoDurham service standards. The GoDurham 2-Year Plan will identify service changes that can be implemented in FY28-29 ahead of the Durham Transit Plan Update.
2. GoDurham Repower (New) – This project is to repower (replace engine and transmission) the seven (7) 40' Diesel Gillig buses that the Transit Plan purchased in 2017. Buses are repowered every five (5) years to keep them in a state of good repair. This is the second and final repower for these Transit Plan funded buses. Capital dollars requested are based on executed contract with Coach Crafters to perform the work.
3. Durham Station Improvements (23DCICD02) – This request is for the fabrication and installation of signage at the Durham Station facility including wayfinding signage, building identification signage, dimensional letters, totem signage, bus bay identification, digital displays, and overhead directional signage. Capital dollars requested are based on negotiated contract with ASI Signage in Raleigh
4. Charging Equipment Install (21DCIVP02) – This project amendment is to install the six (6) charging stations purchased by the Transit Plan as part of 21DCIVP02. The cost of this project is based on DMRP's Independent Cost Estimate of \$1.5m for the entire project plus a 20% contingency.

Budget Impact

Project ID	Project Name	FY 27 Budget Revised	Overall Budget Impact
	GoDurham 2-Year Service Plan	\$175,000	
	GoDurham Repower	498,613	
23DCICD02	Durham Station Improvements	540,000	
21DCIVP02	Charging Equipment Install	1,438,969	
			\$2,652,582

Project ID

New

FY 2027

Durham Transit Work Plan

Project Amendment Request Form

Operating and/or Capital

Fiscal Year Start Date

July2026

Type of Amendment

Minor

☐

Major

☒

Minor Amendments:

a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$250,000;

b. Changes to any adopted financial assumptions supporting the applicable Work Program that does not have a significant impact on the overall revenue or expenditure forecast, which is defined to be no more than a one percent (1%) over the life of the plan;

c. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Program;

d. Changes in funding amounts less than \$250,000 for implementation elements programmed in future fiscal years;

e. Any other change that does not meet any of the criteria of a Minor Amendment is a Major Amendment.

Major Amendments are required when:

a. A project requested to be added to the Work Plan

b. A project requested to be removed from the Work Plan

c. Changes to any adopted financial assumptions supporting the applicable Work Program that does have a significant impact on the overall revenue or expenditure forecast, which is defined to be over one percent (1%) over the life of the plan;

d. Changes in scope for implementation elements programmed in current and future fiscal years;

e. Any amendment that requires a transfer of funds between capital or operating funding categories

f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Durham County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Durham Transit Estimated Operating Cost	
GoDurham 2-Year Service Plan	City of Durham	Jennifer Green jennifer.green@durhamnc.gov	Base Year (FY27)	\$ -
			FY 2028	\$ -
			Cumulative FY29-FY33	\$ -
			Durham Transit Estimated Capital Cost	
			Base Year (FY27)	\$ 175,000
			Cumulative FY28-FY33	\$ -
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
This project will complete service planning for operating projects identified in the 2023 Durham County Transit Plan that have not yet been implemented, and service planning for other routes to meet GoDurham service standards. The GoDurham 2-Year Plan will identify service changes that can be implemented in FY28-29 ahead of the Durham Transit Plan Update.				
The Durham Transit Plan will pay 100% of the cost of Transit Plan eligible activities.				
1. Enter Durham Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
NEW	GoDurham 2-Year Plan	Transit Infrastructure	175,000.00	0	
TOTAL			\$ 175,000	\$ -	

2. Durham Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year (FY27)	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year (FY27)	\$ 175,000
		Cumulative	\$ -

4. Is this New/Amended project Operating, Capital or Both?

Operating

☐

Capital

☒

Both

☐

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

One-time request

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

Review and analysis of unimplemented 2023 Durham Transit Plan projects (15-min service on Route 9, 30-min service on Route 13, and extend Sunday service from 9PM to 12AM). Service change package for Fall 2027, Spring 2028 and/or Fall 2028. If the request is not funded, staff will not be able to fully complete this work in this timeframe.

7. List any other relevant information not addressed.

The work will inform the Durham County Transit Plan Update that is occurring in 2027-2028.

8. Please enter estimated appropriations to support expenses. Enter FY 2027 and the estimated annualized cost in FY 2028 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2028 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2029 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Growth Factors			2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Park & Ride Lease and O&M			-	-	-	-	-
Maintenance		-	-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Operating GoPass & Fare Collection	-						
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Planning	175,000						
Design							
Construction							
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	175,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

REQUEST #

FY 2027

FY START DATE

Jul2027

Durham Transit Work Plan

Project Amendment Request Form

Operating and/or Capital

Type of Amendment

Minor☐

Major☒

Minor Amendments:

a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$250,000;

b. Changes to any adopted financial assumptions supporting the applicable Work Program that does not have a significant impact on the overall revenue or expenditure forecast, which is defined to be no more than a one percent (1%) over the life of the plan;

c. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Program;

d. Changes in funding amounts less than \$250,000 for implementation elements programmed in future fiscal years;

e. Any other change that does not meet any of the criteria of a Minor Amendment is a Major Amendment.

Major Amendments are required when:

a. A project requested to be added to the Work Plan

b. A project requested to be removed from the Work Plan

c. Changes to any adopted financial assumptions supporting the applicable Work Program that does have a significant impact on the overall revenue or expenditure forecast, which is defined to be over one percent (1%) over the life of the plan;

d. Changes in scope for implementation elements programmed in current and future fiscal years;

e. Any amendment that requires a transfer of funds between capital or operating funding categories

f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Durham County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Durham Transit Estimated Operating Cost	
Bus Charging Equipment Installation	City of Durham	Eric Simpson/Brian Fahey	Base Year	\$ -
			FY 2027	\$ -
			Cumulative	\$ -
			Durham Transit Estimated Capital Cost	
			Base Year	\$ 1,438,969
				\$ 1,438,969
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
This project amendment is to install the six (6) charging stations purchased by the Transit Plan as part of 20DCI_VP02				
1. Enter Durham Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
NEW	Bus Charging Equipment Installation	Vehicle Acquisition	1,438,969.00		
TOTAL			\$ 1,438,969	\$ -	

2. Durham Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ 1,438,969
		Cumulative	\$ 1,438,969

4. Is this New/Amended project Operating, Capital or Both?

Operating☐

Capital☒

Both☐

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

We expect this project to begin in early 2027 and completed within 18 months.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The expected outcome of this amendment is that the six charging stations purchased to charge the six battery electric buses funded by the Transit Plan can be properly installed and provide the buses with the electricity they need to run every day.

7. List any other relevant information not addressed.

The cost of this project is based on DMRP's Independent Cost Estimate of \$1.5m for the entire project plus a 20% contingency.

8. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2027 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Maintenance			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Operating Fare Collection	-						
Operating Youth GoPass	-		-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Planning							
Design							
Construction							
Equipment	1,438,969						
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	1,438,969	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

The cost of this project is based on DMRP's Independent Cost Estimate of \$1.5m for the entire project plus a 20% contingency.

REQUEST #

FY 2027

FY START DATE

Jul2027

Durham Transit Work Plan

Project Amendment Request Form

Operating and/or Capital

Type of Amendment

Minor☐

Major☒

Minor Amendments:

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b. A project requested to be removed from the Work Plan

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d. Changes in scope for implementation elements programmed in current and future fiscal years;

e. Any amendment that requires a transfer of funds between capital or operating funding categories

f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Durham County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Durham Transit Estimated Operating Cost	
Durham Station Improvements	City of Durham	Eric Simpson	Base Year	\$ -
			FY 2027	\$ -
			Cumulative	\$ -
			Durham Transit Estimated Capital Cost	
			Base Year	\$ 540,000
				\$ 540,000
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
This request is to for the fabrication and installation of signage at the Durham Station facility including wayfinding signage, building identification signage, dimensional letters, totem signage, bus bay identification, digital displays, and overhead directional signage.				
1. Enter Durham Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
23DCICD02	Durham Station Improvements	Transit Infrastructure	540,000.00		
TOTAL			\$ 540,000	\$ -	

2. Durham Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ 540,000
		Cumulative	\$ 540,000

4. Is this New/Amended project Operating, Capital or Both?

Operating☐

Capital☒

Both☐

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

We expect this project to begin in early 2027 and be complete before the end of the fiscal year.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

This request will install the signage that allows GoDurham riders to find their bus at the correct bay and provide other wayfinding assistance within the renovated Durham Station.

7. List any other relevant information not addressed.

The original budget for Durham Station did not include updating the signage throughout the facility. This package is only for static signage - digital displays will be procured with competitive Federal Funds at a later date after Durham Station renovations are complete and the need has been properly assessed.

8. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2027 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Maintenance			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Operating Fare Collection	-						
Operating Youth GoPass	-		-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Planning							
Design							
Construction	540,000						
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	540,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Capital dollars requested are based on negotiated contract with ASI Signage in Raleigh

REQUEST #

FY 2027

FY START DATE

Jul2027

Durham Transit Work Plan

Project Amendment Request Form

Operating and/or Capital

Type of Amendment

Minor☐

Major☒

Minor Amendments:

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b. A project requested to be removed from the Work Plan

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d. Changes in scope for implementation elements programmed in current and future fiscal years;

e. Any amendment that requires a transfer of funds between capital or operating funding categories

f. Any change that requires a change in budgeted reserves or fund balance.

These definitions are based on the Durham County Transit Work Plan Amendment Policy Update, which gives more clarity to the definitions without changing their meaning.

New/Amended Project Name	Requesting Agency	Project Contact	Durham Transit Estimated Operating Cost	
GoDurham Repower	City of Durham	Brian Fahey	Base Year	\$ -
			FY 2027	\$ -
			Cumulative	\$ -
			Durham Transit Estimated Capital Cost	
			Base Year	\$ 498,613
				\$ 498,613
			Cumulative	
Project Description/Scope	Enter below a summary of the project amendment and impact on approved plan.			
This project is to repower (replace engine and transmission) the seven (7) 40' Diesel Gillig buses that the Transit Plan purchased in 2017. Buses are repowered every five (5) years to keep them in a state of good repair. This is the second and final repower for these Transit Plan funded buses.				
1. Enter Durham Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
NEW	GoDurham Repower	Vehicle Acquisition	498,613.00		
TOTAL			\$ 498,613	\$ -	

2. Durham Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Durham Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ 498,613
		Cumulative	\$ 498,613

4. Is this New/Amended project Operating, Capital or Both?

Operating☐

Capital☒

Both☐

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

We expect this project to begin in early 2027 and be complete before the end of the fiscal year.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If this request is funded, then this will keep the buses that were purchased by the Transit Plan in a state of good repair.

7. List any other relevant information not addressed.

The City is already under contract with Coach Crafters LLC to perform the work at a cost of \$205,567 per bus

8. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2027 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS (If Applicable)	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Administration			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Maintenance			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Operating Fare Collection	-						
Operating Youth GoPass	-		-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

9. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Planning							
Design							
Construction							
Equipment	498,613						
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	498,613	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

10. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Capital dollars requested are based on executed contract with Coach Crafters to perform the work.