

**Durham Staff Working Group
Meeting Agenda
May 21, 2025
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, Triangle West TPO
2. Adjustments to the Agenda Doug Plachcinski, Triangle West TPO
3. Public Comment Doug Plachcinski, Triangle West TPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of Minutes
Action Requested: Approve April 2025 meeting minutes
 - ii. Fare Support Policy Development
 - iii. FY26 SWG Admin Schedules
 1. Meeting Calendar
 2. Amendment Schedule
 3. Work Program Development Schedule
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - c. Public Engagement and Communication
 - i. Work Program Updates Brandi Minor, Durham County
 - ii. Transit Tracker Updates Curtis Scarpignato, Durham County
5. Work Program Brandi Minor, Durham County
 - a. FY25 Work Program
 - i. FY25 Q4 Amendments – approved by BOCC on 5/12/25
 - b. FY26 Work Program
 - i. Work Program – approved by BOCC on 5/12/25
 - ii. Global Agreements – Review Submission/Signature Process
 - iii. Review Schedule and any upcoming tasks for next month

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6. Project Sponsor Updates

- a. City of Durham
- b. GoTriangle
- c. Durham County
- d. Triangle West TPO

7. Next Meeting Date – June 18, 2025

8. Adjournment