

**Durham Staff Working Group  
Meeting Agenda  
March 19, 2025  
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, Triangle West TPO
2. Adjustments to the Agenda Doug Plachcinski, Triangle West TPO
3. Public Comment Doug Plachcinski, Triangle West TPO
4. Administration
  - a. SWG Administration Brandi Minor, Durham County
    - i. Approval of Minutes  
**Action Requested: Approve February 2025 meeting minutes**
    - ii. Adjustment to April 2025 Meeting Date
    - iii. Sponsor Updates for Agenda Minutes
  - b. Tax District Administration Steven Schlossberg, GoTriangle
    - i. FY25 Q2 Financial Presentation
  - c. Public Engagement and Communication
    - i. Draft FY26 Work Program Brandi Minor, Durham County
    - ii. Transit Tracker Updates Curtis Scarpignato, Durham County
5. Work Program Brandi Minor, Durham County
  - a. FY25 Work Program
    - i. FY25 Q4 Amendments – Net Impact to Budget = \$40K increase
      1. Transit Assistance Program (TAP)
        - a. Youth GoPass
        - b. Fare Collection Technology
      2. Paratransit Expansion
      3. Direct Investment in Mobility Equity (DIME)
        - a. Route 16 Improvements
        - b. Route 13 Improvements**Action Requested: Release Amendments for Public Comment**

**Durham Staff Working Group  
Meeting Agenda  
March 19, 2025  
Durham County Admin II Building, Room 128**

- b. FY26 Work Program**
  - i. Last Steps for Finalizing Work Program**
    - 1. Project Schedules/Implementation Metrics**
    - 2. Cost Shares**
    - 3. Project Budget Revisions**
    - 4. Closeout List**
  - ii. Review Schedule and any upcoming tasks for next month**
- 6. Project Sponsor Updates**
  - a. City of Durham**
  - b. GoTriangle**
  - c. Durham County**
  - d. DCHC MPO**
- 7. Next Meeting Date – April 16, 2025**
- 8. Adjournment**