

**Durham Staff Working Group
Meeting Agenda
February 19, 2025
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, Triangle West TPO
2. Adjustments to the Agenda Doug Plachcinski, Triangle West TPO
3. Public Comment Doug Plachcinski, Triangle West TPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of Minutes
Action Requested: Approve January 2025 meeting minutes
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - c. Public Engagement and Communication
 - i. Draft FY26 Work Program Brandi Minor, Durham County
 - ii. Transit Tracker Updates Curtis Scarpignato, Durham County
5. Work Program Brandi Minor, Durham County
 - a. FY25 Work Program
 - i. FY25 Q4 Amendments – due 2/28/25
 - b. FY26 Work Program
 - i. BOCC Presentation Overview
 - ii. Next Steps for Finalizing Work Program
 1. Project Schedules – due 2/28/25
 2. Project Implementation Metrics – due 2/25/25
 3. Project Budget Revisions – due 2/25/25
 4. Closeout List – due 3/7/25
 - iii. Review Schedule and any upcoming tasks for next month
6. Discussion Items Doug Plachcinski, Triangle West TPO
 - a. Funding Eligibility Rules for Capital Projects
 - b. Required Project Sponsor Contributions for Operating/Capital Projects

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7. Project Sponsor Updates

- a. City of Durham
- b. GoTriangle
- c. Durham County
- d. DCHC MPO

8. Next Meeting Date – March 19, 2025

9. Adjournment