



Social Services

Social Services Board

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Commissioner Stephen Valentine

Maggie Clapp
DSS Director

To: Maggie Clapp, Director
From: Margaret Faircloth, Assistant Director Finance
Re: Finance Report
Date: April 15, 2026

Highlights of Activities

- Financials Report** – Expenditures are currently at 65%, which is below the 75% benchmark. Revenues are at 78%.
- Salary Report** - Agency-wide, we are at 68% through Jan, which is 7% below the benchmark.
- Accounting**– Below are housing payments for the past quarter.

Housing /Rental Program	January	February	March
Eviction Diversion	\$19,476.99	\$44,546.13	\$62,250.30
Opening Doors	\$3,000	\$5,361.71	\$4,630.10
HOPWA	\$16,787.50	\$22,742.39	\$22,075.22

- Compliance** – DSS is currently engaged in four external audits and one internal audit. There have been no changes from the previous month, and we are currently awaiting final reports.
- Budget/Contracts** – The DSS budget was presented to the County Manager following our Board meeting, and we are now in the review and waiting phase of the process.

Annual contract training for staff was completed earlier this month. Vendors previously provided very positive feedback on the contract sessions, particularly the opportunity for one-on-one time with our team to review, sign contracts, and have questions addressed in a single setting. Based on that feedback, the team has communicated that we will offer this same approach again this year to continue improving efficiency and vendor experience.

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6. **Non-Emergency Medical Transportation (NEMT)** – Transportation trips for the past quarter.

Jan 6,410	Feb 6,389	Mar 6,580
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7. **Vacancies** – The Finance division currently has one vacancy, which we are working diligently to fill. This position is within the Contracts Team and given that we are at our busiest time of the year for contract execution, filling this role remains a priority. Additionally, we recently experienced the departure of a key staff member who served as the lead for the 1571 reporting process. Following this transition, we implemented a restructuring approach and reassigned these responsibilities to another team member who has stepped into the role and is doing an excellent job learning and managing the function. This position is critical, as it is responsible for completing the 1571 report for the State, which is used to request both Federal and State reimbursement for our operational costs.

Please find the attached documents: April 2026 Financial Report

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