Durham County Department of Public Health (DCoDPH)
Population Health Division Spring 2027 Internship Opportunity
Accreditation & Policy

Internship Responsibilities:

- Assisting the Population Health team with preparations for the North Carolina Local Health Department Accreditation (NCLHDA) site visit.
- Assisting the Population Health team with preparations for the Public Health Accreditation Board (PHAB) site visit.
- Supporting accreditation site visit readiness by organizing submitted documentation, preparing reference materials, and assisting with requests for supplemental documentation.
- Working with Population Health staff to catalog DCoDPH policies, identify duplication, and document opportunities for consolidation or standardization.
- Supporting Population Health and departmental quality improvement projects.
- Participating in required trainings, Population Health meetings, and departmental meetings.

Preferred Qualifications:

- Interest in public health accreditation, policy development, and quality improvement
- Strong organizational skills and attention to detail
- Experience reviewing, organizing, and summarizing documents
- Strong research and analytical skills
- Excellent written and verbal communication skills
- Ability to work independently and as part of a team

In order to complete an internship with us, your school must have an established learning agreement with the Durham County Department of Public Health. We currently have memorandums of agreement with the following schools:

- University of North Carolina at Chapel Hill, Gillings School of Global Public Health, School of Nursing, and Adams School of Dentistry
- University of North Carolina at Charlotte
- University of North Carolina at Wilmington
- East Carolina University
- Liberty University School of Nursing
- Meredith College
- North Carolina Central University
- Watts College of Nursing

If your school is not on this list, you will need to work with administrative staff at your school to facilitate a schoolwide agreement in addition to your individual learning contract. You should allow two to three months to establish an agreement with a new school, which would not be in time for this internship opportunity.

To Apply

To apply for this internship opportunity, please send an email to Antrel Branch, Project Manager for Quality and Policy at atbranch@dconc.gov with Population Health Internship Application in the subject line. The deadline is Friday, December 4, 2026, at 5 pm. Internship selections will be made by December 15, 2026.