

**JCPC Executive Committee January 10, 2019 Meeting Minutes**

**Members Present: Nisha Williams, Angela Nunn, Solina Richards, Drew Cummings, Amanda Fratrik, Tasha Jones-Butts, Viveca Deans, Eddie Crews, Gudrun Parmer, Jim Stuit**

**Recap of December 19, 2018 Meeting** Nisha review last month’s meeting items with all members present.

**FY 2019-2020 Funding Priorities**

Most important priority is finding funding for the Raise the age programs. Looking to have all members to consider requiring programs to show more initiative in presentations to justify getting funded in the upcoming year.

**RFP Development**

Talked about ongoing training for programs on how to us the system and getting through the paperwork. Finding funding for the 16 and 17 age programs may have to scale back on traditional funded programs and add a vocational program. Also understanding that the desire may not match the funding. Wording in the RFP has changed to include the 16 and 17 age group.

Programs should bring their best and not expect to show up and get funded. It was requested the board have a pre-bid meeting without the programs to review Durham Counties Risk and Needs for the upcoming year. Looking at February or March for a funding board meeting only. Drew Cummings will draft a new cover letter and Eddie Crews will forward the updated RFP so we can have a draft to give to the programs.

**Chief Court Counselor report/ DJJ System Flow Chart (Not Time Sensitive)**

It was suggested that there be a 15 minute discussion to explain the flow chart and what happens to it and how the information is gathered to assist JCPC. There may be several individuals that may not really understand.

**Gang Reduction Report**

It was requested that the board get updates on gang reports to give us a better understand of where we need to be. Check to see if there are any other gang assessments. Maybe a 10 to 15 minute report.

**Program Monitoring**

Amanda Fratrik informed us all was going well. The reports are due at the end of the month.

**Raise the age/state appropriation/cost per youth served estimates**

Eddie informed the board they needed a signed resolution for an overall increase of JCPC funds to support the raise the age program.

**Finalize agenda for January 23, 2019 meeting**

Agenda was finalized by Jim Stuit.

**Misc Items and Adjournment**

***Minutes recorded by: Viveca Deans***