# Durham Familiar Faces Initiative (formerly the Permanent Supportive Housing/FFI committee) Minutes, 10/13/2023

Attendees:

Wendy Jacobs

Ryan Smith

Russell Pierce

Marc Strange

Eliza Mathew

Leah Bergman

Shanta Addison

Kimberly Monroe

Roshanna Parker

Eric Johnson

Monique Holsey-Hyman

Nicole Schramm-Sapyta

1. From now on, this committee will be called the Durham Familiar Faces Initiative. The name change is consistent with a broadening of our mission, beyond the Carver Creek plan.
2. We established 3 subcommittees/workgroups. Going forward, the subcommittees will meet approximately monthly, and the larger initiative will meet quarterly, for the subcommittees to report out and to discuss items of general interest.

Descriptions of Subcommittees:

* + 1. **Supportive Housing and Support Services Subcommittee**: Tasked with identifying, creating, and providing comprehensive services for individuals in supportive housing or in need of supportive housing. This subcommittee will be **chaired by Shanta Addison**. **Goals** will include identifying services needed for this population, bringing partners into the conversation when needed, and developing the master plan for the Carver Creek Campus. Their first task will be a survey of current residents of Carver Creek. The committee will meet on the **first Thursday** of each month, 10-11am. **Members**: Leah Bergman, Monique Holsey-Hyman, Nicole Schramm-Sapyta, and Debra Clark Jones (as available).
    2. **Data Subcommittee**: The goal of this group is to create an Electronic Data Sharing plan to facilitate quality of services provided and to identify unaddressed needs. The county has allocated funds for software for this purpose, and Marc Strange and Beth Steenberg have begun exploring options. They are already collaborating with the HMIS service. **Beth Steenberg** from JSD and **Anise Vance** from HEART team will co-chair. **Members**: Nicole Schramm-Sapyta, Helen Tripp, Debra Clark Jones (as available), and hopefully a representative from the Police Department’s Data Analytics team.
    3. **Familiar Neighbors Pilot Project Subcommittee**: The **goal** of this group is to initiate a community-wide, small-scale pilot to identify and create true wrap-around services for 15-20 Familiar Neighbors. They will use data from the past 12 months to examine services used, then follow prospectively for the next 12 months to build trust and develop person-specific strategies. **Ryan Smith and Roshanna Parker** will co-chair. **Members**: Helen Tripp, Eric Johnson

1. Update on Carver Creek Campus. The ribbon-cutting ceremony at Carver Creek has been postponed to be sensitive to the needs of current residents. It will be rescheduled at a future time when their situations allow. The purchase is complete; everything else is on track.
2. Site visit to Charlotte. A small group will visit the Charlotte site in late October, to make plans for a bigger group to go at a future time.
3. FYI: the annual Point In Time (PIT) count of unsheltered neighbors will take place on January 24, 8pm-midnight.

Committee Co-Chairs: Please compile a list of all members of your committees (along with their organizations and contact information). Please include those who regularly attend the full Familiar Faces Initiative (this group) meetings and those whom you invite for any specific purpose.

 Committees, please meet by the end of November.

The next meeting of this group will be in January.

Minutes taken by Nicole Schramm-Sapyta.