**JCPC Executive Committee Meeting Minutes**

**February 13, 2025, 12:00 noon**

**Attendees:** Kevin McIver, Abigail Holloway, Jonathan Wilson, Angela Nunn, Nicole Grant

**JSD Staff:** Eddie Crews, Roshanna Parker, Janice Williams

**Excused Absence:** LiBria Stephens

1. **Welcome:** Kevin McIver, Chair
2. **Central Area Consultant Update:**

Mr. Crews reported that the 3rd Quarter Program Reports are calculations through the end of February. It’s a form completed in NC Allies to see if they are on track to spend all of the funds that they’ve received. If they are not on track, funds can be allocated (transferred) to another program. Programs also submit a ledger to indicate that they are following their budget. If not, there is time to submit a budget revision.

This year, programs can apply for discretionary funds. Discretionary Funds are where programs had to pay back (refund) monies in FY 23-24 after Final Accounting. Programs received Discretionary Funds requests for various program needs. Over 100 programs state-wide are applying for these funds.

**This is a state process and does not require Board approval for Discretionary Funds.**

1. **Monitoring Report Update:**

Mr. Wilson reported that he has completed EPIC’s monitoring and will report on it in February’s full board meeting

1. **Finalize Agenda for February Board Meeting:**

* The agenda was approved with the correction of Nicole Grant’s title to ‘Chief Court Counselor’

1. **Other Business/Action Items:**

* Court Counselor report still being devised
* Ms. Nunn adamantly stated that no reminder should be given to programs about the deadline for the RFP
* Dates and time allotments for presentations TBD in March 13th’s Executive Committee meeting
* Ms. Holloway indicated that the funding meeting was made mandatory to take place in person
* Tentative dates are 3.17 & 3.18 from 1pm – 3pm
* New Member Orientation set for 3pm 2.26.25

Next Executive Committee Meeting will be Thursday, March 13, 2025.

Meeting Adjourned 12:51pm