



August 2025 Announcement

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (17 At-Large Positions)**
 - This committee's primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.
Special Requirements: 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.
- **Audit Oversight Committee (1 At-Large Position)**
 - Established by the Board of County Commissioners in 2005 to serve in an advisory capacity to the County Manager regarding functions of the Internal Audit Department. The committee maintains the following functions and responsibilities: provides oversight responsibilities of the audit function; serves in an advisory capacity to the County Manager regarding functions of the Internal Audit Department; facilitates communications among the Board of County Commissioners and County Manager; ensures internal controls are in place and implemented; ensures County management implements report recommendations; reviews annual audit plan and makes recommendation to County Commissioners for approval; reviews audit budget and makes recommendation to Board of County Commissioners for approval; works in concert with the Finance Director and the County Manager in making recommendations for the selection of the external auditor; and reviews and approves the County's Comprehensive Annual Financial Report, management letter and other required communications.
- **Discover Durham Tourism Development Authority (2 Positions: 1 "Limited-Service Lodging" and 1 "Retail/Transportation" Position)**
 - Actively promotes travel and tourism within the City and County. The County appoints five (5) members and jointly appoints the sixth (6) member with the City. Discover Durham was formally known as the Durham Convention and Visitors Bureau (DCVB).
- **Durham Planning Commission (1 "Lebanon Township" Position)**
 - Reviews recommended plans, policies and reports of the professional planning staff and makes recommendations concerning them to the governing bodies, including rezoning and zoning ordinance changes. Other duties include reviewing reports, proposing and reviewing policies and procedures for encouraging broad public input on all plans and reporting to the governing bodies on the conditions of the planning jurisdiction and the status of planning activities.
- **Environmental Affairs Board (1 At-Large Position)**
 - Established in 1991, in recognition of the importance of local cooperation on environmental issues. This is an advisory board of appointed volunteer citizens to provide to the City and County with expert and comprehensive advice on various matters related to environmental quality, environmental safety, equity, and environmental justice. The general purpose of the board is to advise and assist the City and County on matters related to the maintenance and improvement of the quality, accessibility, and safety of the environment and its people.
- **Historic Preservation Commission (2 Positions: 1 "Banker/Attorney" and 1 "Historian" Position)**
 - Holds quasi-judicial public hearings to determine whether requested changes to the exterior of historic district or landmark properties are appropriate by State law, local ordinance and historic preservation plans for the districts.
- **Homeless Services Advisory Committee (1 "Corporate/Private Sector" Position)**
 - Advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham.

- **Industrial Facilities and Pollution Control Financing Authority (4 At-Large Positions)**
 - o Aids in the financing of industrial and manufacturing for the purpose of alleviating unemployment or raising below average manufacturing wages by financing facilities that provides job opportunities or provides better wages than those prevalent in the area. Meets on an ad hoc basis.
- **Juvenile Crime Prevention Council (1 “Youth (Under Age 21) OR Member of the Public Representing the Interests of Families of At-Risk Juveniles” Position)**
 - o Reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners. Members do not directly interact with any juveniles.
- **Memorial Stadium Authority (1 At-Large Position)**
 - o Supervises and directs the general operation of Memorial Stadium. It establishes policies relative to maintenance, fees and use of the facility. Durham County Memorial Stadium was built in 1959 at the present site and became the home of major county sporting and community events. A newly renovated Durham County Memorial Stadium reopened in the fall of 2010 with new and upgraded facilities, features and services for the citizens of Durham.
- **Nursing Home Community Advisory Committee (16 At-Large Positions)**
 - o Responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.
Special Requirements: 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

Deadline for receipt of applications: August 30, 2025 at 5:00 p.m.

Appointments will be considered by the County Commissioners on
Monday, September 22, 2025, at 7:00 p.m.

Property tax listing must be current. County and City taxes may not reflect any delinquencies before an application is considered.

The online application may be accessed via the following URL link:
<https://durhamcounty.granicus.com/boards/forms/111/apply/>

For paper applications or additional information, please contact the Clerk to the Board’s Office at
 919-560-0025 | BoardsandCommissions@dconc.gov