**Durham County Nursing Home Advisory Committee Minutes**

Durham Center for Senior Life, 406 Rigsbee Ave, Suite 244, Durham, NC

**Tuesday, December 12, 2017**

**2017 ATTENDANCE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **January 2017** | **February 2017** | **March 2017** | **April 2017** | **May 2017** | **June 2017** | **July 2017** | **August 2017** | **September 2017** | **October 2017** | **November 2017** | **December 2017** |
| Anne Burgess | \* | E | X | X | X | E | E | \* | E |  |  |  |
| Marilyn Cash | \* | X | E | X | X | X | X | \* | X | E | E | X |
| Jennifer Hill | \* | \* | \* | \* | \* | X | X | \* | X | E |  |  |
| Pamela Humphrey-Stokes | \* | X | E | X | X | X | X | \* | E | E |  |  |
| Dorothy Justice | \* | X | X | X | X | X | X | \* | X | E | X | X |
| Thomas Murphy | \* | X | X | E | X | E | X | \* | E | X | E |  |
| Dana Pearson | \* | X | X | X | X | X | X | \* | X | X | X | X |
| Tashana Pettiford | \* | \* | U | U | U | \* |  | \* |  |  |  |  |
| Deirdre Thornlow | \* | E | X | X | X | X | E | \* | E | X | X | X |
| Janette Warsaw | \* | X | X | X | X | X | X | \* | X | X | X |  |
| Lascel Webley | \* | X | X | X | X | X | E | \* | X | X | X | X |
| Page Wingfield | \* | X | X | X | X | X | E | \* | X | E | X | X |
| Pam Palmer, Ombudsman | \* | E | X | X | X | X | X | \* | X | X | X | X |

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| **Attendance Key** |
| X | Present |
| E | Excused Absence |
| U | Unexcused Absence |
| \* | No Meeting Scheduled or Meeting was prior to Membership on Committee |

**Nursing Home Reports**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Team** | **NH Name** | **1st Quarter**Jan-March 2017 | **2nd Quarter** April-June 2017 | **3rd Quarter** July-Sept 2017 | **4th Quarter** Oct-Dec 2017 |
| A | Brian Center Health and Rehabilitation | V – 02/16/17Marilyn, LascelR – Lascel | V – 05/23/17Marilyn, LascelR – Lascel | V – 09/19/17Marilyn, LascelR – Lascel | V – 12/04/17Marilyn, LascelR -  |
| C | Carver Living Center | V – 02/13/17Janette, DorothyR – Janette | V – 05/15/17Janette, DorothyR – Janette | V – 08/09/17Janette, DorothyR - Dorothy | V – 10/18/17Dorothy, JanetteR – Janette |
| B | Croasdaile | V – Deirdre, PamR – Deirdre | V – 05/16/17Deirdre, Pam, PageR – Pam | V –R - | V – 11/30/17Deirdre, PageR – Deidre |
| B | Durham Nursing and Rehabilitation | V – 03/10/17Deirdre, Pam, PageR – Deirdre | V – 05/23/17Pam, PageR – Pam | V –7/10/17Pam, Page, DeirdreR –Pam | V – 12/04/17Deidre, PageR – Page |
| D | Hillcrest Convalescent Center | V – 02/17/17Anne, DanaR – Dana | V – 05/08/17Thomas, AnneR – Thomas | V –7/10/17Dana, ThomasR –Dana | V – 11/20/17Thomas, DanaR – Dana |
| A | Peak Resources-Treyburn | V – 03/29/17Marilyn, LascelR – Marilyn | V – 06/08/17Marilyn, LascelR – Marilyn | V – 09/26/17Marilyn, LascelR – Lascel | V – 12/20/17Lascel, MarilynR - |
| D | Kindred Transitional Care-Pettigrew | V – 03/16/17Anne, ThomasR – Anne | V – 05/15/17Dana, ThomasR – Dana | V – 09/29/17Dana, ThomasR – Thomas | V – 11/24/17Thomas, DanaR – Dana |
| C | Kindred Transitional Care-Rose Manor | V – 02/13/17Dorothy, JanetteR - Dorothy | V – 06/07/17Dorothy, JanetteR - Dorothy | V – 08/16/17Dorothy, JanetteR – Janette | V – 10/18/17Janette, DorothyR – Dorothy |
| A | The Cedars of Chapel Hill | V – 03/13/17Marilyn, LascelR – Lascel | V – 06/12/17Marilyn, LascelR – Lascel | V – 09/28/17Jennifer, LascelR – Lascel | V – 12/19/17Marilyn, LascelR - |
| C | The Forest at Duke | V – 02/20/17Dorothy, JanetteR - Dorothy | V – 06/07/17Dorothy, JanetteR - Dorothy | V – 08/16/17Dorothy, JanetteR - Janette | V – 10/18/17Janette, DorothyR – Dorothy |
| D | Pruitt Health of Durham | V – 02/20/17Dana, ThomasR – Tom | V –6/12/17Anne, DanaR -Anne | V – R - | V – 11/03/17Thomas, DanaR - Dana |

**5:34PM Welcome and Introduction**

*Lascel Webley, Jr.*

The committee members were welcomed to the December 2017 Meeting. Following the welcome, a discussion ensued regarding board positions and potential applicants.

**5:40PM 2018 Nursing Home Assignments**

*Lascel Webley, Jr.*

Committee members discussed the new nursing home assignments for the 2018 calendar year. They are notated below:

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| **Nursing Home CAC Visitation Teams** |
| **Team** | **Members** | **Nursing Homes** |
| A | Marilyn Cash, Lascel Webley | Croasdaile, Durham Nursing, Hillcrest, Pettigrew  |
| B | Deirdre Thornlow, Dana Pearson | Carver, Forest at Duke, Rose Manor |
| C | Dot Justice, Page Wingfield | Brian Center, Treyburn, Cedars, Pruitt |

**5:51PM Ombudsman Update**

*Pam Palmer*

New items were shared with committee members for discussion and/or consideration.

**Residents Rights Training**

A Residents Right Training will be provided on January 10, 2018 at the Brian Center in Durham, NC.

**5:55PM Action Items**

*Lascel Webley, Jr.*

**Approval of November 2017 Minutes**

Each member was provided a moment to review minutes from the November 2017 meeting and for concerns to be addressed.

 **Motion**

Acceptance of the minutes followed. A motion to accept the minutes was offered by Deirdre Thornlow. A second of the motion was made by Dana Pearson. The committee approved and the motion carried.

**Nursing Home Reports**

A representative of each nursing home visitation team presented details of visits to various facilities.

 **Croasdaile**

Deidre Thornlow

 The report was presented and members discussed observations.

**Motion**

Acceptance of the report followed. A motion to accept the report with the necessary corrections was offered by Dana Pearson. A second of the motion was made by Dorothy Justice. The committee approved and the motion carried.

 **Durham Nursing**

Page Wingfield

 The report was presented and members discussed observations.

**Motion**

Acceptance of the report followed. A motion to accept the report with the necessary corrections was offered by Dorothy Justice. A second of the motion was made by Marilyn Cash. The committee approved and the motion carried.

 **Hillcrest**

Dana Pearson

 The report was presented and members discussed observations.

**Motion**

Acceptance of the report followed. A motion to accept the report with the necessary corrections was offered by Deirdre Thornlow. A second of the motion was made by Marilyn Cash. The committee approved and the motion carried.

 **Pettigrew**

Dana Pearson

 The report was presented and members discussed observations.

**Motion**

Acceptance of the report followed. A motion to accept the report with the necessary corrections was offered by Page Wingfield. A second of the motion was made by Deirdre Thornlow. The committee approved and the motion carried.

**2017 Annual Report**

A copy of the Annual Report was shared with the committee and a brief discussion ensued.

 **Motion**

Acceptance of the report followed. A motion to accept the report was offered by Marilyn Cash. A second of the motion was made by Dorothy Justice. The committee approved and the motion carried.

 **Election of 2018 DC NHCAC Officers**

The Committee was reminded of previously closed nominations of officers for 2018 (i.e. Deirdre Thornlow as the Chairman and Page Wingfield as the Vice Chairman). They were also reminded that the Secretary position remains vacant. Following the announcement, committee members placed their votes for the uncontested offices.

**Motion**

Acceptance of the report followed. A motion to accept the report with the necessary corrections was offered by Dana Pearson. A second of the motion was made by Dorothy Justice. The committee approved and the motion carried.

**6:27PM Miscellaneous Items**

Members were informed of and provided details of various items. These items included:

**Dementia Inclusive Durham**

*Deirdre Thornlow*

The Dementia Inclusive Durham Conference was held December 7th at The Forest at Duke. Approximately 40 individuals from the area nursing homes attended the event in which Al Powers led discussions on enhancing the wellbeing of persons living with dementia in LTC homes.

 **Activity Reports**

Members were requested to submit their activities for the months of October, November and December to Pam Palmer using the new revised form.

**6:35PM Announcements and Upcoming Events**

*Lascel Webley, Jr.*

Announcements were solicited and upcoming events were shared with committee members for discussion and/or consideration.

 **Happy Holidays**

Members were wished Happy Holidays

 **January 2018 Meeting**

Members were reminded, per protocol, there would not be a committee meeting in January 2018.

**Dementia Beyond Disease Conference**

Members were reminded to “Save the Date” of May 2, 2018 for the Dementia Beyond Disease Conference. Topics of discussion will include persons living with dementia, Durham County LTCs, emergency preparedness, faith communities, legal services and medical communities.

**6:36PM Adjournment**

 *Lascel Webley, Jr.*

 As there was no further business, the meeting was adjourned.