



Durham County Memorial Stadium Authority Minutes

Virtual meeting due to COVID 19

Date: May 4, 2021 at noon

In Attendance

Pam Karriker, Chair; Dan Moushon, Vice-chair; Commissioner Nimasheena Burns, Ed Bryson, Secretary, Tyrone Wilson, E'Vonne Coleman

Also, in attendance: Zach Pritchard, County Stadium Manager; Motiryo Keambiroiro, Director General Services; Josh Edwards, Deputy Director General Services, Tre Hicks of Operation Elevate

Absent: Charles Epps,

Commissioner Nimasheena Burns and new member E'Vonne Coleman were welcomed to the Stadium Authority.

Approval of Minutes

The minutes from the February 2, 2021 meeting, upon motion of Dan Moushon and second by Tyrone Wilson to approve said minutes. The motion was unanimously approved.

Operation Elevate

Zach Pritchard introduced Tre Hicks of Operation Elevate to the Stadium Authority. Operation Elevate is a program that welcomes all boys and girls with the ages of K-12 that focus on recreational activities, structured personal development, therapy sessions, team building and community engagements to progress the youth of Durham. Mr. Hicks is seeking an outdoor location to host their events.

A motion was made by Dan Moushon and seconded by Ed Bryson to rent to Operation Elevate the practice field for their regular weekly camps at the standard practice field rental rate which would cover the stadium's staffing cost and the Stadium turf field if the turf field is not in use that day with the understanding that Operation Elevate would follow all stadium policies and procedures and with the further understanding that the Operation Elevate camp will not have access to the stadium's restrooms but would be responsible for providing a port-a-john as they would for a practice field event or a practice level Stadium event. The motion was unanimously approved.

Durham County Employee Appreciation Event Drive In Movie Waiver

Mr. Pritchard informed the Authority that the Durham County Human Resources will be renting the facility for an upcoming drive-in movie event as a reward for the County's employees. It is requested that the Authority waive the base rental fee which would be \$550.00 for the use of the parking lot. It would be paying the \$500 cleaning fee for the concourse so it can allow employees to access the concourse restrooms.

A motion was made by Tyrone Wilson and seconded by E'Vonne Coleman to waive the base rental fee of \$550.00 for the Durham County Human Resources for the upcoming drive-in movie event. The motion was unanimously approved.



Stadium Manager's Report

Mr. Pritchard provided an update on the ongoing operations of the stadium including a discussion of previous events, facility maintenance, programs and future event bookings. The update included the current operating status based on COVID19, a review of stadium events, facility maintenance repair updates and new Durham Sports Commission Initiatives.

Regarding the facility maintenance repair updates Mr. Pritchard advised that Beynon Sports is attempting to get an installer on-site within the last 2 to 3 weeks to make repairs. However, it was pointed out that the damage to the track does not impact the Stadium's ability to host events. In addition, Mr. Pritchard is waiting on the final bids for the storage room roofing repairs and the costs will determine the scope of work at this time. Regarding the stadium drainage on the eastside end zone, it has been determined that drainage was not installed as originally designed in the 2010 scope of work. A drain will be installed, and the base of the hill will be regraded. This should all be completed by the end of June 2021. Stadium lighting was completed in March 2021. Mr. Pritchard is of the opinion that the lighting needs to be reviewed as a long-term CIP project with potential transition to LED lights. Mr. Pritchard further brought to the attention of the Authority that the exterior drive lanes are to be paved at a time identified by General Services. The paving will assist with the ongoing water issues on the property. The Authority was advised that the project to replace the Stadium's bathroom and locker room HVAC should begin mid-summer. During a facility deep clean it was discovered that (a) the fryer oil drain was leaking, and a new valve was installed and (b) a hood vent fan was operating sporadically and electricians repaired a short within the system. As to the on-going plumbing repairs, it was reported that preventative maintenance was on-going and regarding the annual fire system inspection, it has been completed.

Durham County General Services Department Management Update

Both Motiryo Keambiroiro, director of General Services and Josh Edwards, Deputy Director General Services spoke on the General Services update advising that the Memorial Stadium Manager reports to the Deputy Director of General Services Division of Durham County Government. The Director and/or Deputy Director will provide necessary updates to the Stadium Authority from Durham County leadership that impacts stadium operations including but not limited to budget planning, policies, projects, and protocols.

Next Meeting and Adjournment

The last matter taken up by the Authority was the date of the August 3rd, 2021 meeting.

A motion to adjourn was made by Ed Bryson and seconded by E'Vonne Coleman. The meeting was adjourned at 1:30 pm.

Submitted by Ed Bryson, Secretary

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