



**DURHAM
COUNTY**

**MEMORIAL STADIUM
Minutes
February 5, 2019 - 12:00 PM**

200 East Main Street, Commissioner Conference Room

1. Meeting Called to Order – Chairman Davis at 12:10

Roll Call: xx Davis Dixon Karriker xx Moushon xx Reckhow xx Ruffin
xx Wilson Pam Karriker – Telephone conference

Also Present: Attorney Willie Darby, Peri Mann, James Farris, Attorney Curtis Massey,
Zach Pritchard, Ray Ellis, Deborah Booth, Motiryo Keambiroiro
Duke Regional members: Ben Snyder, Johnathan Hoy, Ryan Melton, Mitch.

Frank Davis announced that Larry Dixon has withdrawn his position as a Stadium
Authority member.

**2. Certify Minutes of the December 20, 2018 Special Meeting
Motion was given by Dan Moushon and Second by Billy Ruffin**

**3. Election of Stadium Authority Officers – Willie Darby
President: Pam Karriker
Vice President: Dan Moushon
Secretary: OPEN**

**4. Duke Regional Parking Update Proposal – Ben Snyder
Presented a presentation on Duke Regional Parking and the Long Range Plan for the
Stadium. The Duke presented a proposal to add gravel to several portions of the overall
lot in order to “square-off” the area and utilize the space as efficiently as possible.**

Motion was needed to regravel the Visitor side of the Parking Lot. Motion given by
Ellen Reckhow
Second by Billy Ruffin.

**Jim Farrer and Peri Mann presented a presentation on the Construction of the New
EMS Station I.**

5. Review of Existing Stadium Processes – Zach Pritchard

- a. Event Expenses
- b. Supplemental Revenue Opportunities
- c. Booking/Contracting Process
- d. Website, Social Media, Advertising
- e. Service Providers
- f. General Information

6. New Stadium Rental Rate Proposal – Zach Pritchard

Motion: The stadium recommended to increase the proposal rate for Category 1 by \$250.00 increase for Full Stadium Rentals. Category 2 would be accepted at the recommended rate.

Motion: Ellen Reckhow

Second: Pam Karriker

Opposed: Frank Davis and Billy Ruffin.

Motion approved.

7. Review of By-Laws for Stadium Authority – Willie Darby

By Laws Motion by Frank Davis, Second by Billy Ruffin.

8. Update on Stadium Renovation Projects – Zach Pritchard

- a. North Grandstand Wall
- b. Hammer/Discus Cage
- c. Track
- d. Additional Stadium Updates

9. Stadium Event Schedule – Zach Pritchard

- a. Impact of Schedule due to the Track Project
- b. WPFA Update

Adjourned at 2:09