



Durham County Memorial Stadium Authority Minutes

Virtual meeting due to COVID 19

Date: February 2, 2021, noon

In Attendance: Pam Karriker, Chair; Dan Moushon, Vice-chair; Ed Bryson, Secretary, Tyrone Wilson, Charles Epps Also, in attendance: Zach Pritchard, County Stadium Manager; Motiryo Keambiroiro, Director General Services; Willie Darby, County Attorney, Josh Edwards, Deputy Director General Services. Commissioner Nimasheena Burns was not in attendance.

Approval of Minutes

The minutes from the November 10, 2020 meeting were unanimously approved. Dan Moushon made the motion to approve and Tyrone Wilson seconded the motion.

Introduction of New Board Members

The first order of business before the Authority was the introduction of new member Charles Epps and the welcoming of Mr. Epps. It was also brought to the attention of the Authority that Commissioner Nimasheena Burns has become a member of the Authority but was unable to be present for today's meeting.

Stadium Board Elections

The second order of business before the Authority was the election of officers which was presided over by County Attorney Willie Darby. For the office of Chair, Pam Karriker was nominated by Dan Moushon and seconded by Ed Bryson. By common consent Pam Karriker was unanimously elected Chair.

For the office of Vice-Chair Dan Moushon was nominated by Ed Bryson and seconded by Tyrone Wilson. By common consent Dan Moushon was unanimously elected Vice-Chair.

For the office of Secretary Ed Bryson was nominated by Dan Moushon and seconded by Tyrone Wilson. By common consent Ed Bryson was unanimously elected Secretary.

At the request of Attorney Willie Darby it was decided that members of the Authority should review the drafted Memorial Stadium Authority By-Laws. Following this discussion, on motion of Ed Bryson, seconded by Dan Moushon, a member appointed to the Authority shall be allowed to serve two (2) consecutive four year terms. Thereafter he or she shall not be eligible to serve again until one (1) year after the expiration of his or her previous term. Provided, a person who is appointed to the fill the unexpired term of a member shall be eligible to serve two consecutive four year terms after serving the remainder of the unexpired term. Furthermore if after a member has served two consecutive four year terms there are extenuating circumstances which would necessitate this member serving an additional two four year terms, this would be permitted. The motion was unanimously passed.

Stadium Manager / Facility Use Job Responsibilities

The next order of business was a discussion regarding the Stadium Manager/ Facility Use Job Responsibilities. The Authority as advised that the Durham County General Services had restructured the Administrative Team inside of the department. As a result of the reorganization Zach Pritchard, the Stadium Manager, now oversees the Facility use of additional county meeting places and is now supervising Lonnie Forte, Project Facilitator of



the Facility Use whose responsibilities are booking and coordinating meeting room use in County Administration Building II, Health and Human Services Building and parking lots throughout the County.

Artificial Turf

The next order of business was a discussion lead by Stadium Manager Zach Pritchard regarding an update on artificial turf trends and infill based upon research which was conducted by Mr. Pritchard. Mr. Pritchard's research was necessitated by the fact that the Stadium's artificial turf is approaching the end of its life. As the replacement of the existing artificial turf is an upcoming capital improvement project, Mr. Pritchard presented information based upon his research on the current trends, technologies and research regarding the playing surfaces. He will be later seeking input from the Authority on this future project.

Renovation Projects Update

Next before the Authority was an update on the ongoing renovation projects. Mr. Pritchard advised the Authority that the final contract on repairing the Stadium's storeroom roof is on hold awaiting to move forward. There is a question about whether it is going to be necessary to replace one third or the full roof membrane. Mr. Pritchard further advised the Authority that the track repair by Beynon Repair crew has been delayed due to the weather but will be completed.

With regard to the Stadium drainage issues, there are still issues but with better weather the draining problem will be improved. It was also pointed out that there are ten stadium lights in need of repair and that a contract is pending for the repair of these lights.

It was also brought to the attention of the Authority by Mr. Pritchard that the previous contracts to keep the Stadium clean will be used.

Events Update

The next order of business on the Agenda was an update on events for 2020 and 2021. Mr. Pritchard advised the Authority that there had been a request from Durham Public Schools for use of the Stadium by schools other than Northern High School. When requesting "use" of the Stadium, the school district was not requesting use of the locker rooms, press box, etc. but only the use of the field. There would also be no use of the stadium seats. The only audience would be the students and coaches on the field. The issue was, does the school system pay a fee for the use of the lights, security and the cleaning of the field. A motion was made by Dan Moushon and seconded by Charles Epps to charge the Practice Fee for School Events if they did not have spectators. This would allow the Stadium to cover operating costs but provide a break to the schools as they wouldn't be able to offset some of the standard rental fees through ticket sales to the event. The motion passed unanimously by all members in attendance.

Mr. Pritchard then brought to the attention of the Authority the events pending:

1. Northern High School Football (March 2021)
2. Fair (March 24 – April 4)
3. Tobacco Road FB (Estimated 9 to 10 dates starting May 2021)
4. Raleigh Flyers (AUDL Frisbee – estimated 6 to 7 dates starting May 2021)
5. Durham Nativity School Drive In (May 21)



6. Body Armor Track & Field State Games (June 5)
7. Body Armor Lacrosse State Games (June 15)

Next Meeting and Adjournment

The last matter taken up by the Authority was the date for the May 2021 meeting. The meeting is normally scheduled for May 4th at noon and if possible because of a hopefully safer environment because of COVID 19, the meeting could be held at Durham County Memorial Stadium.

A motion to adjourn was made by Ed Bryson and seconded by Dan Moushon. The meeting was adjourned at 1:30 pm.

Submitted by Ed Bryson, Secretary
Durham County Memorial Stadium Authority