**DURHAM COUNTY MEMORIAL STADIUM AUTHORITY**

(Minutes of the November 8, 2017 Meeting)

The Durham County Memorial Stadium Authority (the “Authority”) convened at 12:00 noon on November 8, 2017 at the Durham County Administration Building 201 E. Main Street in Durham, North Carolina

Members present: Chairman Frank Davis, Commissioner Reckhow, Dan Moushon, Billy Ruffin, Larry Dixon, Pam Karriker and Crystal Massenburg, Also present were Reco Chavis, Stadium Manager,

The following agenda items were considered as follows:

Chairman Davis promptly convened today's meeting.

Motion made by Dan Moushon and seconded by Pam Karriker to approve minutes from the August 2017 meeting. Motion passed 7 to 0

Pam Karriker spoke to the Stadium Authority about additional information she received about the number of times the billboard could be changed each day.

Commissioner Reckhow made comments about updates to the County Strategic Plan.

Chairman Davis talked about the Sports Commission bringing the USA TRACK AND FIELD event to Durham. Representatives will be coming to Durham to look at the stadium to address any concerns or upgrades needed.

Crystal Massenburg asked about the possibility of volunteers from the school system that may be able to participate in this event.

Chairman Davis spoke about the N. C. Senior Games and their appreciation for the use of the County Stadium.

Chairman Davis spoke briefly about the event held at the stadium for the dedication for Tommy Hunt.

The Board has requested that staff replace the letters with darker lettering to visually better see the name on the press box in honor of Tommy Hunt.

Motion was made by Pam Karriker seconded by Dan Moushon to instruct staff to replace the letters as informed. Motion passed 6 to 0. Crystal Massenburg abstained from vote.

Cara spoke about how the DCCB could work with the Stadium Authority and staff promote events.

Motion made by Larry Dixon for meeting to go into closed session. Seconded by Dan Moushon. Motion passed 7 to 0.

Motion was then made by Commissioner Reckhow to seal closed session minutes. Seconded by Pam Karriker. Motion passed 7 to 0.

Motion was made by Commissioner Reckhow to end the closed session and return to the regular session. Seconded by Pam Karriker. Motion passed 7 to 0.

 Motion to adjourn meeting by Billy Ruffin seconded by Dan Moushon. Motion passed 7 to 0.

Respectfully submitted,

Larry Dixon, Recording Secretary

Durham County Memorial Stadium Authority

**DURHAM COUNTY MEMORIAL STADIUM AUTHORITY**

(Minutes of the December 7, 2017 Meeting)

**SPECIAL MEETING**

The Durham County Memorial Stadium Authority (the “Authority”) convened at 12:00 noon on December 7, 2017 at the Durham County Administration Building 201 E. Main Street in Durham, North Carolina

Members present: Chairman Frank Davis; Commissioner Reckhow; Dan Moushon; Billy Ruffin; Larry Dixon; Pam Karriker; also present were Reco Chavis, Stadium Manager; Motiryo Keambiroiro, General Services Director; Willie Darby, Assistant County Attorney

The following agenda items were considered as follows:

Chairman Davis promptly convened today's meeting.

Ashleigh Bachert, Sports Commission Director began to give the Stadium Authority Board Members an overview of the Bid Package for the 2019 USATF National Youth Outdoor Track & Field Championships event. She then showed an excellent video presentation presented to group that will be making the decision of where this meet will be held.

Chairman Davis commented on how well the video was made and how it really represented the diversity of Durham.

Motiryo Keambiroiro asked Ashleigh if she had contacted DPD about the traffic concerns this event could have on local roads.

Ashleigh said the commission would be working with local groups including security DPD and Sheriff's Office to address traffic concerns. Event is to be held in June 2019.

Attorney Willie Darby asked if the Sports Commission will allow the County's Legal department to review the contract document.

Ashleigh began to discuss the budget needed for this event and the available revenue stream for Durham County. She explained various highlighted items on the budget sheet. Some board members had additional questions.

Chairman Davis spoke about the Hammer Cage and the importance of the stadium to purchase one for the many events that it might be able to attract.

Motiryo Keambiroiro made comments on the improvements needed and or requested by Stadium Authority that need to be made and included in the General Services Budget.

Motion was made by Pam Karriker and seconded by Dan Moushon to officially asked Ashleigh to present the video presentation to Durham County Commissioners and Durham City Council as soon as possible to assist with getting local funding for the event. Motion passed 6 to 0.

Motion was made by Dan Moushon and seconded by Billy Ruffin to adjourn the meeting. Motion passed 6 to 0.

Respectfully submitted,

Larry Dixon, Recording Secretary

Durham County Memorial Stadium Authority