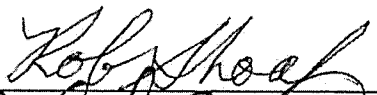


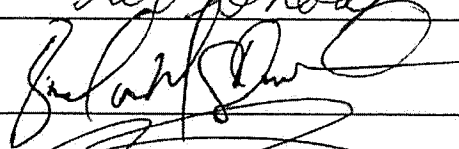
STATE OF NORTH CAROLINA
COUNTY OF DURHAM
IN THE GENERAL COURT OF JUSTICE

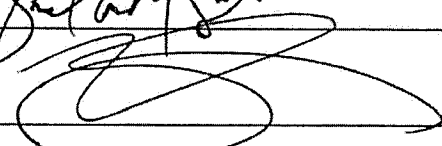
File No. 25-R- 25R000591-310

CERTIFICATION OF FILING OF MASTER JURY LIST
(G.S. 9-4)

The master jury list for the calendar year(s) 2026-2027 was delivered to the Durham County Clerk of Superior Court for filing on December 1, 2025. Public access to the master jury list containing an alphabetical list of names is allowed by requesting the assistance of a member of the clerk of court's office who will assist the individual requesting the information. Pursuant to G.S. 9-4(b), public access to juror information is limited to the alphabetized list of the names. Addresses of prospective jurors are confidential and not subject to disclosure without an order of the Court.


____ Jury Commissioner, Chair


____ Jury Commissioner


____ Jury Commissioner

Date December 4, 2025.

FILED
DATE: December 4, 2025
TIME: 4:59:41 PM
DURHAM COUNTY
CLERK OF SUPERIOR COURT
BY: Gilliam, Jane

Appendix D

Suggested Format for Jury Commissioners' Statement of Sources and Procedures

By using this format, jury commissioners can be assured of including all essential elements for the final report on their work. **Note:** The template **MUST** be amended based on the individual practices of each county.

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STATE OF NORTH CAROLINA
COUNTY OF DURHAM
IN THE GENERAL COURT OF JUSTICE

FILED
DATE: December 4, 2025
TIME: 4:59:57 PM
DURHAM COUNTY
CLERK OF SUPERIOR COURT
BY: Gilliam, Jane

File Number _____ R _____ 25R000591-310

**JURY COMMISSION STATEMENT OF SOURCES AND PROCEDURES USED TO
COMPILE THE MASTER JURY LIST**

[G.S 9-2(j); 9-4(a)]

A. JURY COMMISSION ORGANIZATION [G.S. 9-1]

1. Appointments

The following Jury Commissioners were appointed for the biennium, which begins on **January 1, 2026**, and ends on **December 31, 2027**. All appointees are qualified voters of Durham County. **Rob Shoaf** was appointed on **June 30, 2025**, by the Honorable **Michael O'Foghludha**, Senior Resident Superior Court Judge. **LiBria Stephens** was appointed on **June 30, 2025**, by the Honorable **Aminah M. Thompson**, Durham County Clerk of Superior Court. **Quandora Colvin** was appointed on **June 24, 2025**, by the Durham County Board of Commissioners. (Appointments are attached.)

2. Oaths or Affirmations

Oaths of Office or Affirmations of Office were administered to the Jury Commissioners by the Honorable **Aminah M. Thompson**, Durham County Clerk of Superior Court on **October 29, 2025**. Oaths or affirmations have been filed as a Registration with the Clerk of Superior Court. (Oaths are attached and assigned Registration File Number **25-R-000551-310**.)

3. Date of the First Jury Commission Meeting

The Jury Commission held its first meeting on **October 29, 2025**, electing **Rob Shoaf** as the Chair of the Commission for the current biennium. The first meeting was held on the **3rd floor of the Durham County Courthouse, 510 S. Dillard Street, in the Jury Assembly Room, Suite 3000**. The meeting was adjourned and was to be reconvened to allow JSI (Jury Systems Incorporated) time to complete the filtering process for the juror load for the raw master list on or before **November 17, 2025**

4. The Jury Commission held a second emergency meeting on November 18, 2025 on the 9th floor of the Durham County Courthouse, 510 S. Dillard Street, in the Multi-Use Conference Room, Suite 9000.

B. AUTHORITY

1. Compliance with the Statute

The Jury Commission compiled the jury list in strict accord with the directions provided in Chapter 9 of the North Carolina General Statutes. The jury commissioners removed only the names of those who were determined to be ineligible to serve as jurors, as specified in G.S. 9-3.

2. Electronic Data Processing

The Jury Commission utilized electronic data processing equipment for compiling the master jury list, as provided in G.S. 9-2(k), to wit: using electronic data processing equipment for "the functions of preparing and maintaining custody of the master list of prospective jurors, the procedure for drawing and summoning panels of jurors, and the procedure for maintaining records of names of jurors who have served, been excused or disqualified, or whose service has been deferred".

The contact information for the vendor that provided the data processing system is:

Jury Systems, Incorporated, 1985 Yosemite Avenue, Suite 135, Simi Valley, California 93063 phone 805-285-5800; Fax 805-285-5842; Product Support 800-222-6974. Nina Ayyar, Director of Projects & Data Services; Phone 800-222-6974 Ext. 202; Fax: 805-285-5842; E-mail: nina@jurysystems.com

Durham County IS&T (Information Services & Technology) 200 E. Main Street, 5th Floor, Durham, NC 27701; Office 919-560-7070; Fax: 919-560-7008. LaShawn Smith, Software Architect – E-mail: lsmith@dconc.gov

The data processing procedures, as detailed in the attached statement by the person responsible for the computer program that manages the jury system in this county were formally adopted by the Jury Commission on October 28, 2025.

C. SOURCES [G.S. 9-2(b)]

1. Required Sources Used

The source lists required by the North Carolina General Statutes were used. The combined list of licensed drivers and registered voters living in this county were provided to the Jury Commission by the Commissioner of Motor Vehicles, pursuant to G.S. 20-43.4 and G.S. 163-82.11.

2. Other Sources [G.S. 9-2(b)]

No other sources were used to compile the list.

D. PROCEDURES

1. Preparation of the Master Jury List:

(a) Number of names to be included, per G.S. 9-2(f).

The total number of jurors randomly drawn during the current biennium was **52,943** as provided by the Durham County Clerk of Superior Court. The number of jurors the Clerk expects to draw for the remainder of the biennium is **-0-**.

(b) Electronic culling of the names of disqualified persons [G.S. 9-3].

The names of the deceased and those who have been permanently excused by the Court were electronically removed from further consideration, by the NC DMV and NC Board of Elections. Citizens who served as jurors during the previous two years were electronically removed from further consideration, based on name and date of birth, using a database compiled by the office of the Clerk of Superior Court.

(c) Selecting names for the list [G.S. 9-2(e); 9-2(f)].

The Jury Commission did not reduce the number of names on the final jury list since this county summons a different panel of jurors each day of the week (the "one day/one trial" jury system). G.S. 9-2(f) places no limit on the number of names on the jury list in such counties. There were **229,035** names on the raw jury list after the computer matched any names of those previously recorded as deceased or ineligible.

(d) Manually culling disqualified persons from the raw list [G.S. 9-2; 9-3]

i. Lists were printed in alphabetical order of the names of jurors who have served within the past two years and who have been disqualified for disabilities or infirmity.

ii. The Jury Commission manually compared these lists with the raw list to ensure the electronic processing proceeded correctly. There were no persons manually removed at the discretion of the Jury Commission. The Jury Commission also manually checked the raw list for any duplicates that may have been missed by the previous automation process. Any such duplicates were electronically removed by Jury Systems, Inc.

iii. The Jury Commission applied all statutory qualifications, as statutorily prescribed, to the best of its ability.

iv. After the names of all those disqualified to serve were removed, there remained a total of **196,555** names on the final list.

2. Custody of the Jury List [G.S. 9-2 and 9-4]

(a) The Master Jury List as completed on **December 1, 2025**, shall be maintained on a flash drive (with a security code set by the Sr. Applications Systems Analyst) in the custody of the Clerk of Superior Court's office located at 510 S. Dillard Street, Durham, North Carolina. Only the authorized computer programmer and approved employees of the Durham County Clerk of Superior Court may access the jury data.

(b) A copy of the Master Jury List that includes only juror names listed in alphabetical order is available at the Office of the Clerk of Superior Court and is maintained there under lock and key, but the list is available for public inspection during regular office hours.

(c) Access to the file containing the full randomized list is prohibited to all except for authorized personnel, and their access is limited to the extent necessary to maintain and operate the system. "Authorized personnel" shall be those persons designated by the Durham County Clerk of Superior Court, Trial Court Administrator and/or the Jury Commission. After the Master Jury List is completed, a back-up computer file will be prepared and stored in a secure place.

3. Jury Selection and Summoning [G.S. 9-2]

(a) The procedures for the Clerk of Superior Court's drawing and summoning of jurors for terms of court as set forth in G.S. 9-5 and G.S. 9-10 will be followed.

(b) Lists instead of forms printed by the computer are as follows: There are no lists of forms.

4. Maintenance of the Jury List [G.S. 9-2(k), 9-6(e), 9-7, 9-11(a)]

The master jury list will be updated periodically to record the disposition of a jury summons (for example, the dates of a juror's service, and whether jurors were excused or deferred; reported deceased or requests to be permanently excused from jury duty on the basis that the person is not a citizen of the United States and recorded on AOC Form 400, etc.). Such updating of the jury list will only be completed by authorized personnel and is not available for public inspection.


E. Personnel to Maintain Jury Data

The Durham County Clerk of Superior Court is hereby directed and authorized by the Jury Commission to carry out the procedures outlined herein for the summoning of jurors and the maintenance of the jury data. The Clerk of Superior Court is also authorized to designate such other personnel or members of the Clerk's staff, as deemed necessary, to carry out the procedures outlined herein.

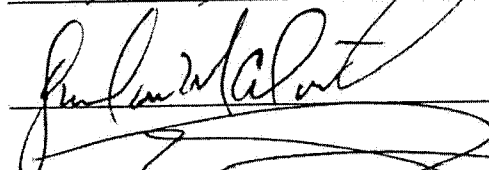
F. ATTACHMENTS

1. Appointments
2. Oaths
3. Agendas and Minutes of Jury Commission Meetings (optional)
4. Source List Processing Flow for Jury Systems, Incorporated.
5. Juror Summoning Yield and Analysis for jurors scheduled 1/1/2024-12/31/2025.


We further certify that all the statutory qualifications were applied and that the list was compiled in strict accordance with the statutory directions and was prepared utterly without partiality, favoritism or other unconstitutional factors.



Jury Commission - Chair



Jury Commissioner



Jury Commissioner

Date: December 4, 2025.



MICHAEL J. O'FOGHUDDHA
SENIOR RESIDENT SUPERIOR COURT JUDGE

JUDICIAL DISTRICT 16
DURHAM COUNTY

DURHAM COUNTY COURTHOUSE
510 S. DILLARD ST. - 9TH FLOOR
DURHAM, NC 27701
O 919-808-3016

June 30, 2025

Mr. Rob Shoaf
3 Goodyear Circle
Durham, North Carolina 27713

Dear Mr. Shoaf:

Thank you for accepting my appointment and agreeing to serve as my appointee to the Jury Commission in Durham County for the 2026-2027 biennium. According to Wikipedia, Durham County's estimated population as of 2023 was over 336,000, and is the sixth-most populous County in the state.

Your decades of service as a jury commissioner and dedication to compilation of our master jury list is an enormous task and your continued service is greatly appreciated.

Our TCA, E. Deneen Barrier, will be your contact person as you begin your duties.

Once all appointments have been made, E. Deneen Barrier, Trial Court Administrator, will be in touch regarding your first meeting. Thank you again for your service, and we look forward to the Commission's recommendations for improvements in 2026-2027.

Sincerely,

Michael J. O'Foghudha.
Senior Resident Superior Court Judge

cc: Aminah M. Thompson, Clerk of Superior Court
Nida Allam, Chair, Board of County Commissioners
E. Deneen Barrier, Trial Court Administrator

Oath of Office Information

All newly appointed members, including those serving reappointments, will need to receive the Oath of Office and sign the Code of Ethics. Please visit the Oath of Office Administration appointment system and book an in-person appointment to complete this requirement:

<https://outlook.office365.com/owa/calendar/OathsBoC@dconc.gov/bookings/>

Oath appointments are available on Mondays and Wednesdays, but we can accommodate different dates and times if those in the system do not work with your schedule. Please contact Tania De Los Santos, Senior Administrative Assistant, at (919) 560-0072 or tdelossantos@dconc.gov with any questions or concerns.

Please keep in mind that in-person appointments will likely require you to pay for parking as it is difficult to find free parking in Downtown Durham.

Durham County Boards and Commissions 2025 Orientation and Ethics Training Sessions

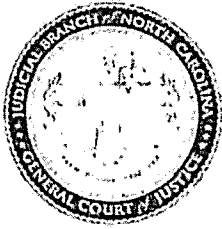
Quarter 1 Sessions	March 26 th at 2pm
	April 2 nd at 11am
Quarter 2 Sessions	May 28 th at 11am
	June 25 th at 2pm
Quarter 3 Sessions	August 27 th at 2pm
	September 10 th at 11am
Quarter 4 Sessions	October 8 th at 11am
	October 15 th at 2pm

Sessions are one hour long and held in-person at:

**Commissioners' Conference Room
200 E Main Street, 2nd Floor
Durham, NC 27701**

Please contact Tania De Los Santos, Senior Administrative Assistant, at (919) 560-0072 or tdelossantos@dconc.gov to let her know which session you will be attending.

You only need to attend one session.



AMINAH M. THOMPSON
CLERK OF SUPERIOR COURT
EX OFFICIO JUDGE OF PROBATE

JUDICIAL DISTRICT 16
DURHAM COUNTY

510 S. DILLARD ST., DURHAM, NC 27701-3644
T 919-808-3009
F 919-808-3001
AMINAH1THOMPSON@NCCOURTS.ORG

6/30/2025

Dear Attorney Stephens:

It is a pleasure to inform you that per our conversation on Tuesday, June 24, 2025, the Durham County Clerk of Superior Court appointed you to serve on the Jury Commission. Your term expires on June 30, 2027.

Your attendance at meetings is critical to the function of the Jury Commission. The Resolution regarding board and commission appointments approved by the County Commissioners states that if an appointee has absences (excused or unexcused) which constitute more than 50 percent of the meetings in any calendar year which he or she is required to attend pursuant to the appointment, or three (3) consecutive unexcused absences or five (5) consecutive excused absences in any calendar year he or she is obligated to resign.

New appointees and re-appointees to boards, committees, commissions, or authorities shall take an Oath of Office and attend an Orientation and Ethics Training Session presented by the County Attorney's Office and Clerk's Office within six months of appointment.

By copy of this letter to E. Deneen Barrier, Trial Court Administrator, I am pleased to inform her of your appointment and request that you be notified of meeting dates and other pertinent information.

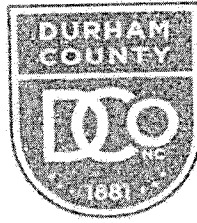
I want to thank you for your willingness to serve Durham County in this way.

Aminah M. Thompson
Durham County Clerk of Superior Court

cc: E. Deneen Barrier, Trial Court Administrator

Nida Allam, *Chair*
104 Wellwater Avenue
Durham, NC 27703
Email: nallam@dconc.gov

Dr. Mike Lee, *Vice-Chair*
607 Fanning Way
Durham, NC 27704
Email: mikelee@dconc.gov



COUNTY OF DURHAM BOARD OF COMMISSIONERS

Michelle Burton
3009 Stone Fence Court
Durham, NC 27703
Email: mlburton@dconc.gov

Wendy Jacobs
4308 Rivermont Road
Durham, NC 27712
Email: wjacobs@dconc.gov

Stephen Valentine
1115 Golden Crest Drive
Durham, NC 27704
Email: svalentine@dconc.gov

June 24, 2025

Quandora Colvin
113 Peninsula Ct
Durham, NC 27703

Dear Ms. Colvin,

It is a pleasure to inform you that at our meeting on Monday, June 23, 2025, the Durham County Board of Commissioners appointed you to serve a first term on the Jury Commission. Your term expires on June 30, 2027.

Your attendance at meetings is critical to the function of the Jury Commission. The Resolution regarding board and commission appointments approved by the County Commissioners states that if an appointee has absences (excused or unexcused) which constitute more than 50 percent of the meetings in any calendar year which he or she is required to attend pursuant to the appointment, or three (3) consecutive unexcused absences or five (5) consecutive excused absences in any calendar year he or she is obligated to resign.

Next Steps: new appointees and re-appointees shall take an Oath of Office as well as attend an Orientation and Ethics Training Session presented by the County Attorney's Office and Clerk's Office within six months of appointment.

By copy of this letter to E. Deneen Barrier, Trial Court Administrator, I am pleased to inform her of your appointment and request that you be notified of meeting dates and other pertinent information.

On behalf of the Commissioners, I want to thank you for your willingness to serve Durham County in this way.

Sincerely,

Nida Allam, *Chair*
Board of County Commissioners

Oath of Office Information

All newly appointed members, including those serving reappointments, will need to receive the Oath of Office and sign the Code of Ethics. Please visit the Oath of Office Administration appointment system and book an in-person appointment to complete this requirement:

<https://outlook.office365.com/owa/calendar/OathsBoC@dconc.gov/bookings/>

Oath appointments are available on Mondays and Wednesdays, but we can accommodate different dates and times if those in the system do not work with your schedule. Please contact Tania De Los Santos, Senior Administrative Assistant, at (919) 560-0072 or tdelossantos@dconc.gov with any questions or concerns.

Please keep in mind that in-person appointments will likely require you to pay for parking as it is difficult to find free parking in Downtown Durham.

Durham County Boards and Commissions 2025 Orientation and Ethics Training Sessions	
Quarter 1 Sessions	March 26 th at 2pm
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Quarter 4 Sessions	October 8 th at 11am
	October 15 th at 2pm
Sessions are one hour long and held in-person at: Commissioners' Conference Room 200 E Main Street, 2nd Floor Durham, NC 27701	
Please contact Tania De Los Santos, Senior Administrative Assistant, at (919) 560-0072 or tdelossantos@dconc.gov to let her know which session you will be attending. You only need to attend one session.	

25R000549

25R000551-310

JURY COMMISSIONER OATH

FILED

DATE: November 7, 2025

TIME: 3:15:54 PM

DURHAM COUNTY

CLERK OF SUPERIOR COURT

BY: Gilliam, Jane

Oath in Support of Federal and State Constitutions

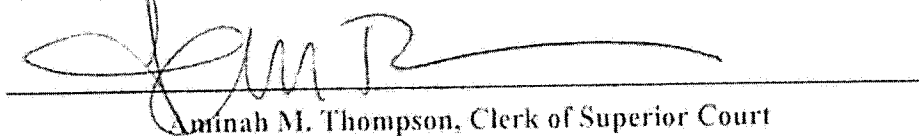
I, Robert Shoaf, do solemnly and sincerely swear/affirm that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability, so help me God.

Oath for Jury Commissioners

I, Robert Shoaf, do solemnly and sincerely swear/affirm that I will well and truly execute the duties of the office of Jury Commissioner of Durham County, according to the best of my skill and ability, according to law, so help me God.


Robert Shoaf

Sworn and subscribed before me this 29th day of October, 2025.


Aminah M. Thompson, Clerk of Superior Court

25R 000548

JURY COMMISSIONER OATH

25R000551-310

FILED

DATE: November 7, 2025

TIME: 3:13:57 PM

DURHAM COUNTY

CLERK OF SUPERIOR COURT

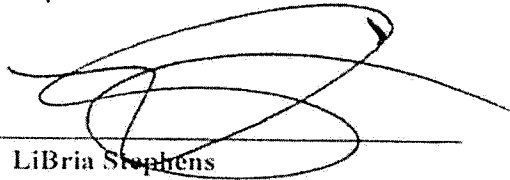
BY: Gilliam, Jane

Oath in Support of Federal and State Constitutions

I, **LiBria Stephens**, do solemnly and sincerely swear/affirm that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability, so help me God.

Oath for Jury Commissioners

I, **LiBria Stephens**, do solemnly and sincerely swear/affirm that I will well and truly execute the duties of the office of Jury Commissioner of Durham County, according to the best of my skill and ability, according to law, so help me God.



LiBria Stephens

Sworn and subscribed before me this 29th day of October, 2025.



Aminah M. Thompson, Clerk of Superior Court

25R000550

25R000551-310

JURY COMMISSIONER OATH

FILED

DATE: November 7, 2025

TIME: 3:17:32 PM

DURHAM COUNTY

CLERK OF SUPERIOR COURT

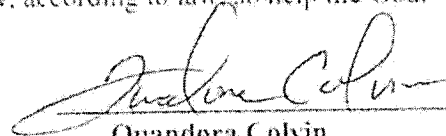
BY: Gilliam, Jane

Oath in Support of Federal and State Constitutions

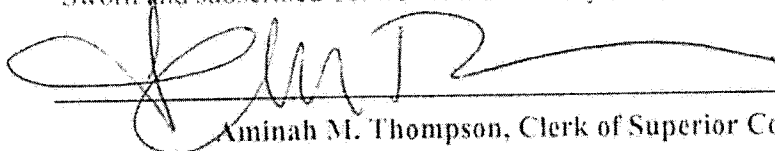
I, **Quandora Colvin**, do solemnly and sincerely swear/affirm that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability, so help me God.

Oath for Jury Commissioners

I, **Quandora Colvin**, do solemnly and sincerely swear/affirm that I will well and truly execute the duties of the office of Jury Commissioner of Durham County, according to the best of my skill and ability, according to law, so help me God.


Quandora Colvin

Sworn and subscribed before me this 29th day of October, 2025.


Aminah M. Thompson, Clerk of Superior Court

AGENDA

Jury Commission Meeting

Jury Assembly room 3rd floor suite 3000

Durham County Courthouse @ 510 S. Dillard St

October 29, 2025 at 1:30pm

I. Introductions of 2025-2026 Jury Commissioners:
LiBria Stephens, Robert Shoaf and Quandora Colvin

II. Election of Jury Commission Chair

III. Review and Approval of October 29, 2025 minutes

IV. Old Business

V. Beginning Process.

1. Swearing In

2. Select the Chair

3. Sizing the Pool=Setting the number for Automated Districts (no limit on size of the Master List)

Setting the felon list parameters

Source List (Division of Vehicles and Voter Registration)

1. The NC DOT/ DMV is charged with merging the DMV list and the Voters Registration list, purging duplicates, and distributing to each County the "raw list." The designees identify by the Clerk of Superior Clerk receives the raw jury list for the biennium and the raw list is transferred to the Durham County network.

Next steps:

2. Purge the "permanently excused" and "permanently disqualified" files

3. Purge who served for the 2-year biennium

4. Sample names to be viewed electronically and alphabetically on laptops.

5. File the master Jury list and statement of the "sources used, and procedures followed "with the Clerk's office.

Document should be assigned an "R" number and

registered with the Clerk's office.

6. File the certification of filling of Master Jury List (G.S.9-4)- will be assigned an "R" number and registered with the Clerk's office.

7. Jurors must be drawn by December 1, 2025 for January 2026 summonses to be delivered.

IV. Future Meeting Dates _____

VI. New Business "notes"

COVID-19 letters for question

Grand Jurors session as usual

Jurors Appreciation Month – 2025 pictures/snacks and water

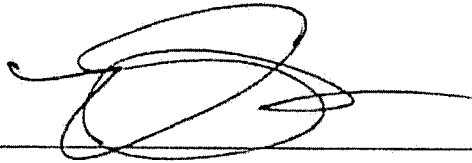
Durham County Bar (Coffee and tea, no more satellite)

Free parking continues by Durham County need a ticket machine

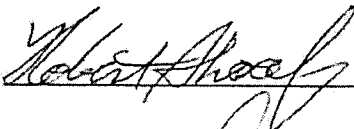
VII. Adjournment

Attendance
Jury Commission Meeting
3rd Floor Jury Assembly Room
Durham County Judicial Building
510 S. Dillard Street, Durham, North Carolina 27701
October 29, 2025

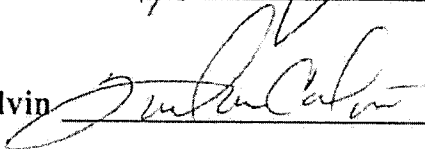
Libria Stephens



Robert Shoaf



Quandora Colvin



Notice: Meeting Dates must be posted on Durham County website

October 29, 2025 Minutes approved by the Jury Commission on November 18, 2025.

Meeting: Jury Commission initial Juror Biennium meeting [In-person] | AI Notes by Fellow

Summary

The Durham County Jury Commission conducted their initial Juror Biennium meeting, beginning with Judge Thompson administering the **official oath** to commissioners. The commission elected **Rob Shoaf as Chair** following member introductions that included new commissioner Quandora Colvin and returning commissioner Libria Stephens. The commission discussed their jury pool selection process, confirming they would maintain their policy of **not limiting the master jury list size** and would continue using both DMV and voter registration records despite no longer receiving felon lists from Raleigh. Several administrative matters were addressed, including the formal recommendation to **permanently remove the outdated Covid letter** from juror summons (though this had already been implemented for December), discussion of Jurors Appreciation Month activities, and challenges with the jury room TV service. The commission tabled approval of the raw jury list until their next meeting scheduled for **November 13th** when printed samples would be available for proper review, noting the critical December 1st deadline for drawing jurors for January summons.

Action items

- Libria Stephens to visit the second floor of the courthouse to sign jury commissioner oath document in person.

Decisions

- **Oath of office was administered** to the jury commissioners present at the meeting.
- Ms. Stephens will come to the courthouse to **sign her oath document in person** either Friday (October 31) or Monday (November 3).
- Rob Shoaf was **elected Chair** of the Durham County Jury Commission upon nomination by Libria Stephens and unanimous approval of commissioners.
- The commission will **continue their policy of not limiting the size of the master jury list**, using all available eligible citizens from both DMV and voter registration records.
- The commission will **proceed using the parameters they currently have** for jury selection since they no longer receive the felon list from Raleigh.
- The commission **tabled the approval of the raw jury list until the next meeting** when they can review printed samples properly.

October 29, 2025 Minutes approved by the Jury Commission on November 18, 2025.

- The commission **formally voted to recommend** to the clerk's office that the Covid letter be removed from juror summons as it is no longer necessary.
- The commission **scheduled their next meeting for Thursday, November 13th at 1:30pm** to review the status of the juror selection process.
- The commission agreed to **continue the practice of sending appreciation letters to jurors** without any changes to the current format.

Topics

Jury Commission Oath and Introductions

- Judge Thompson administered the official oath to the jury commissioners. The oath included affirming to **support the Constitution of the United States** and execute the duties of jury commissioner according to law.
- Ms. Stephens, who attended virtually due to being in a jury trial in Vance County, agreed to come in either Friday (October 31) or Monday (November 3) to **sign her oath document in person**.
- The meeting included **introductions of the jury commissioners** and court personnel. Judge Thompson was identified as the Clerk of Court for Durham County.
- Attendees introduced themselves for the benefit of new commissioner Quandora Colvin who has been a Durham resident for nine years, operates a small home healthcare agency, and joined the commission to become more involved in the community.
- Rob Shoaf introduced himself as a long-time courthouse affiliate through family connections with the Board of Elections and District Attorney's office, explaining he volunteered for the jury commission as a way to serve the community.
- Libria Stephens identified herself as a practicing attorney in Durham and Vance counties who has served approximately **four to five terms** on the jury commission, with a focus on ensuring fair jury pools for trials.

Commission Leadership and Procedures

- The commission elected Rob Shoaf as Chair by nomination from Libria Stephens and unanimous approval.
- There was a brief discussion about the biennium process, with a commissioner noting they are still learning the jury commission process and looking for guidance.

October 29, 2025 Minutes approved by the Jury Commission on November 18, 2025.

- IS&T mentioned that they have **downloaded the master list**.
- The commissioners were informed they need to be available for a photographer who is retiring and wants to take pictures of the commission members before his retirement.
- All commissioners will need to sign a record of attendance for today's meeting in addition to their oath documents.

Jury List Selection and Review Process

- The commission decided to **continue their established policy of not limiting the size** of the master jury list, opting to include as many eligible citizens as possible in the jury pool.
- Libria Stephens explained to the new commissioner that the jury pool is created by combining DMV records and registered voters in Durham County, with the commission typically including all available eligible citizens rather than setting limits.
- The commission discussed the felon list parameters, learning that they **no longer receive a felon list from Raleigh** that was previously used to screen potential jurors.
- It was explained that individuals with felony convictions typically self-identify when summoned, and judges in the courtroom make determinations about juror eligibility if former felons have completed their sentences.
- The Chair explained their usual process of examining a portion of the raw jury list by dividing it into three sections to scan for duplicates and other issues before approving it for use.
- The commission discussed how the approved list flows through the system - going to the clerk and trial court administrator who provide it to the **Administrative Office of Courts** at the state level.
- Libria Stephens clarified that the raw jury list is kept under **lock and key in the clerk's office** as an official record in case of any challenges or discrepancies regarding the jury pool.

Juror Summons and Covid Protocol

October 29, 2025 Minutes approved by the Jury Commission on November 18, 2025.

- The Chair noted several administrative items for future meetings including grand jurors, juror appreciation month, and thank you notes to the bar association and county commissioners for providing free parking.
- The commission discussed a **COVID-19 letter** that has been included with jury summons since 2017, with Libria Stephens noting that the information is now outdated as courthouse practices have changed.
- Commission members discussed the Covid letter in juror summons, determining it was **no longer relevant** as the court doesn't operate under those circumstances anymore.
- The letter was noted to have cost implications for the county since it required additional postage to send summons with the extra page included.
- IS&T confirmed that the Covid letter had already been **removed from the December summons**.

Grand Juror Selection Process

- The commission briefly reviewed the grand juror selection process, confirming that **summons are sent out twice a year in July and January**.
- It was noted that grand jury proceedings occur once a month, following the established selection schedule.
- The commission confirmed that no changes were needed to the current grand juror selection process, as it was functioning as designed.

Jurors Appreciation Activities

- The Jury Clerk explained that **Jurors Appreciation Month had been maintained** despite limited support, providing individually wrapped snacks, beverages, and decorations for jurors.
- It was noted that Durham County continues to observe North Carolina's Jurors Appreciation Month in July, consistent with other counties across the state.
- The Jury Clerk reported spending approximately **\$200 on decorations, food, water and other items** for the appreciation events, which was funded personally.
- Commission member Libria offered to personally contribute \$50-100 toward future Jurors Appreciation Month expenses, acknowledging it's difficult to secure organizational donations.

October 29, 2025 Minutes approved by the Jury Commission on November 18, 2025.

Juror Amenities and Facilities

- The commission discussed the **loss of satellite TV service for jurors** for the past two years due to licensing requirements and payment issues.
- The Jury Clerk explained they've been using YouTube and DVDs as alternatives, but these solutions are not ideal for juror entertainment.
- It was reported that Bert White from IT has all the necessary information regarding the technical requirements and licensing needed to restore the service.
- The Jury Clerk estimated the cost would be **less than \$70** for the service, but indicated there were administrative hurdles beyond just the payment.
- The commission decided to investigate further by consulting with Deneen and possibly Bonnie Diggs from the bar association, who had previously attempted to resolve the issue.

Juror Selection Timeline and Next Steps

- The commission discussed the sampling process for juror selection, learning that JSI must first load the data before sample reports can be generated.
- Lashawn noted that the data service request was just submitted the previous day, and JSI typically takes **4-6 weeks** to process the data.
- A critical deadline was identified: **jurors must be drawn by December 1st** for the January 26th summons to be delivered, creating timeline pressure.
- The commission scheduled their next meeting for **Thursday, November 13th at 1:30pm** to check on progress and potentially complete the juror selection process.
- The commission **decided to table the approval of the raw jury list** until the next meeting when they can properly review printed samples, as the electronic format was not conducive to thorough examination.

AGENDA (Emergency)
Jury Commission Meeting
Ninth Floor Conference Room
Durham County Courthouse
510 S. Dillard Street
November 18, 2025 at 12:00 p.m.

- I. 2026-2027 Jury Commissioners:
Robert Shoaf, LiBria Stephens and Quandora Colvin (25-R-000551-310)
- II. Call to Order - Jury Commission Chair: **Rob Shoaf**
- III. Reading, review and approval of Minutes from October 29, 2025 Meeting
 - A. Appearances
 - 1. Grand Jury has been in session for the 2024-2025 biennium. Lauren Reid in the District Attorney's Office handles Grand Jury. The Grand Jury has not visited the detention center. Sheriff's Office will coordinate with Detention Center supervisor and with Lauren Reid for the inspection to occur in the new year. See **§ 15A-628. Functions of grand jury; record to be kept by clerk. (attached)**
 - 2. Jury trials have resumed and there were no instances in which a judge sent deputies out for jurors because there were too few to begin a trial.
 - 3. COVID-19 letters are no longer included with the jury summons. (see **attachment A**). The courthouse still has COVID protocols in place.
 - 4. Changes in Jury Laws. Effective July 1, 2024, G.S. 9-6.2(b) requires the clerk of superior court to communicate information regarding requests to be excused from jury duty on the basis that the person is not a citizen of the United States to the State Board of Elections. **AOC Form 400**
 - 5. Online Jury Portal – requests to be excused, deferred and ADA accommodations
 - 6. Juror Yields for 2024-2025 Biennium from January 1, 2024 to November 18, 2025.
 - B. Juror Appreciation Month – July.
 - C. Continued strong support from the Durham County Bar. The Durham County Bar continues to provide free coffee and tea for our jurors. Cable TV is no longer accessible due to Durham County. (see **attachment B**). Videos streaming available and Jury Clerk may show DVDs.
 - D. Free parking continues to be provided by Durham County.
- IV. Beginning the Process (Shoebox to be available after **November 17, 2025**)
 - A. Source List (Division of Motor Vehicles and Voter Registration)

The NC Department of Transportation/Division of Motor Vehicles is charged with merging the DMV list and the Voter Registration list, purging duplicates, and distributing to each county the "raw list." The designees identified by the Clerk of Superior Court received the raw jury list for the 2026-2027 biennium on October 3, 2025. The raw list for 2026-2027 was transferred to the Durham County network on

or about the same day. The Clerk of Superior Court will be provided with an electronic copy of the raw list and the final purged master list after the November 18, 2025 meeting and will be in their care and custody. (**Two flash drives for Lashawn Smith**)

B. Next Steps

1. Purge those in our "permanently excused" and "permanently disqualified" files.
3. Purge those who served in the 2024-2025 biennium.
4. Sample of names to be viewed (approximately 1,000 -3,000 names in alphabetical order) Samples will be reviewed by the Jury Commission.
5. Finalize Jury Commission Statement of Sources and Procedures used to Compile the Master Jury List (**See Jury Commission Manual – Appendix D**)

C. Setting the Number (for automated districts, no limit on the size of the master list)

D. Setting the felon list parameters. No longer required by statute. (**see attached Memo C**)

IV. Future Meeting Dates: TBD (Send Agenda and Minutes to Clerk to the Board for Jury Commissioner Compensation).

ANNOUNCEMENT

Jurors must be drawn by December 1, 2025 for January 2026 summonses to be delivered.

ADJOURNMENT

Notes:

Attendance

**Jury Commission Meeting
Ninth Floor Conference Room
Durham County Courthouse
510 S. Dillard Street
November 18, 2025 at 12:00 p.m.**

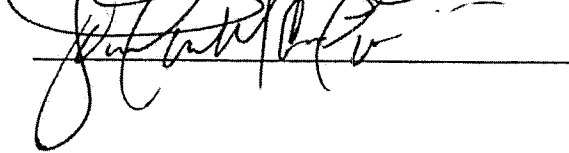
Rob Shoaf, Chair

Handwritten signature of Rob Shoaf in black ink, written over a horizontal line.

LiBria Stephens

Handwritten signature of LiBria Stephens in black ink, written over a horizontal line.

Quandora Colvin

Handwritten signature of Quandora Colvin in black ink, written over a horizontal line.

Notice: Meeting Dates must be posted on Durham County website

Meeting: Jury Commission meeting placeholder | AI Notes by Fellow

Summary

The Durham County Jury Commission meeting focused on administrative procedures and statutory compliance related to jury management. The commission **approved minutes from the previous month's meeting** with a correction to LiBria Stephens' name and addressed the grand jury's requirement to inspect the detention center, scheduling this for December 1st to fulfill statutory obligations under 15A-628. The commission reviewed changes in jury processes including the discontinuation of COVID letters in summonses, new requirements for documenting non-citizens requesting jury exemption, and accommodation procedures for jurors with disabilities including a legally blind participant. The meeting included discussion of jury summons statistics, with approximately **52,000-53,000 summonses issued** in Durham County year-to-date and a 40-50% appearance rate. The commission **unanimously approved the jury source list** after thorough review, scheduled January summonses to be sent by week's end, and planned their next meeting for December 4th to sign all required documentation.

Action items

- : E. Deneen Barrier to coordinate with the sheriff's office to arrange a jail inspection for the grand jury's final session on December 1st. 0:21:30
- : E. Deneen Barrier to order more grand jury handbooks and mail them to everyone on the Jury Commission. 0:22:31
- : E. Deneen Barrier to send draft thank you letter for Juror Appreciation Month for commission review and input 0:56:31
- Barbara Torian: Research additional contacts who might help resolve the TV/cable service issue for jury rooms 1:06:06
- : E. Deneen Barrier to prepare standard letter to commissioners about free parking for jurors 1:06:47
- : E. Deneen Barrier to email jury numbers from Jury Systems Incorporated and completed jury commission form with appointment dates to all commissioners by 5 o'clock today. 1:28:07
- : E. Deneen Barrier to scan and email the final version of the jury commission statement of sources and procedures document for commissioner signatures. 1:31:10

Minutes Approved by the Jury Commission on December 4, 2025

- : E. Deneen Barrier to scan and email the attendance form to send to Ms. Hernandez (clerk to the board). 1:32:21
- : E. Deneen Barrier to follow up regarding compensation issues for jury commissioners to ensure all paperwork requirements are met. 1:35:39
- : E. Deneen Barrier to email Ms. Hernandez to verify if Ms. Colvin's Board of Adjustments paperwork is sufficient for jury commission compensation. 1:36:29

Decisions

- **Minutes from the previous month's meeting were approved** with the modification to correct the spelling of LiBria Stephens' name. 0:14:53
- The grand jury will **conduct a jail inspection during their final session on December 1st** to fulfill the statutory requirement before their term ends. 0:21:51
- AOC Form G400 for non-citizens requesting jury duty exemption will be **scanned and uploaded to JSI profiles** rather than kept in a single location to improve record accessibility. 0:32:01
- Ms. Sands will **continue managing Juror Appreciation Month** with supplemental funding from the commission to support these activities. 0:55:40
- The commission will maintain the current arrangement for juror entertainment (using public Wi-Fi and DVDs) while exploring other options, as **no complaints have been received** about the current setup. 1:05:30
- The commission **unanimously approved** the sample source list as usable and directed it to be immediately processed for the total master list and juror selection. 1:26:39
- **January jury summonses will be sent out by the end of the week**, accomplishing the commission's established goal. 1:29:49
- The jury commission previously **set the number at unlimited** since they no longer receive vellum parameters from the state. 1:30:35
- The next jury commission meeting is scheduled for **Thursday, December 4th at 1:00pm** to sign all necessary documents. 1:35:11

Topics

Meeting Administration and Documentation

Minutes Approved by the Jury Commission on December 4, 2025

- LiBria Stephens noted that her name was misspelled in the previous meeting's minutes. The correct spelling was identified as S-T-E-P-H-E-N-S. 0:05:21
- The minutes were **unanimously approved** after a motion by LiBria Stephens and a second by Ms. Colvin. 0:14:53
- It was mentioned that the minutes were reorganized with the assistance of AI technology implemented by the IT team at Durham County. 0:15:14
- The commission acknowledged successful completion of their task **before the December 1st deadline**. They previously set numbers as unlimited since they no longer receive vellum parameters from the state. 1:30:09
- The jury commission statement of sources and procedures **requires signatures from all commissioners**. This document needs to be scanned and emailed to everyone for final approval. 1:31:01

Grand Jury Detention Center Inspection Requirements

- Statute 15A-628 subsection 5 was referenced, which mandates that the grand jury **must inspect the jail** and report results of inspection to the court. 0:16:29
- Deneen reported that Lauren Reed from the District Attorney's office has taken over grand jury matters, replacing Gloria Alexander who retired last year. 0:15:35
- It was discovered that the **grand jury has not visited the detention center** as required, likely due to the transition in personnel handling grand jury matters. 0:16:02
- Arrangements have been made with Keisha Loveless and the Sheriff's office to escort the grand jury to the detention center in January 2026 to fulfill the statutory requirement. 0:17:09
- AOC general counsel advised that **jail inspections must be conducted at least once with each grand jury**, though the statute doesn't specify frequency. This could mean inspections occur twice yearly or with each new grand jury. 0:18:24
- The clerk will coordinate with the sheriff's office to arrange for the grand jury to conduct a **jail inspection during their final session on December 1st**, as this is their last opportunity before their term ends. 0:21:35

Changes to Jury Protocols and Procedures

Minutes Approved by the Jury Commission on December 4, 2025

- December will be the **first month that the COVID letter will not be included in jury summonses**, marking a significant change in the county's COVID response procedures. 0:23:34
- COVID protocols remain in place with masks and hand sanitizers available. PPE materials are still accessible from AMC, and the clerk maintains sufficient inventory of these supplies. 0:23:57
- New requirements mandate that when someone requests to be **permanently excused from jury service** due to non-citizenship or non-residency, the clerk must record this information using AOC Form G400. 0:25:38
- A letter from Jamie Lyles at the State Board of Elections (dated June 28, 2024) explains that county boards of elections will maintain lists of individuals who report being non-citizens and request jury service exemption. 0:26:17
- The clerk must transmit these records to the State Board of Elections according to a **specific schedule through 2028**. The Board sends reminders if they haven't received the information by the deadline. 0:27:15
- A new process was established to **scan and upload the AOC G400 forms to the Jury Systems Incorporated (JSI) database** profiles rather than storing them in a single location, improving record accessibility. 0:32:01

Disability Accommodations for Jury Service

- The court system maintains an **online portal for disability accommodation requests** that serves multiple purposes beyond just jury service accommodations. 0:33:35
- A recent example was shared of Michael Penn, who submitted a request on November 16th for a sign language interpreter for his December 1st jury service scheduled to begin at 8:30 AM. 0:34:22
- A legally blind person who has been called for jury duty has requested to bring a **support person for mobility** and accommodations. The request was forwarded to the disability access coordinators (Nikki Smith and Krista Gaston) who must respond within 24 hours. 0:36:04
- For the jury trials scheduled the **week of December 1st**, staff recommended reaching out to judges presiding over trials that week to inform them about the accommodation request, as the jury pool lounge is typically limited to those summoned. 0:37:01

Minutes Approved by the Jury Commission on December 4, 2025

- The group concluded that the final decision on accommodation requests ultimately rests with the **presiding judge**. While legally blind status could be grounds for excusal, the person has the right to serve if they want to. 0:43:04
- The commission discussed how different categories of permanent juror excuses (physical incapacity and mental incompetence) are **grouped under a single code** rather than being tracked separately. 0:54:04

Jury Summons Statistics and Process

- The Jury Systems Incorporated software allows staff to generate statistics on jury summons. From January 1, 2024, through the present, **approximately 52,000-53,000 summons** for jury duty have been issued in Durham County. 0:44:10
- The process for changing jury duty dates was explained. Jurors can reschedule themselves up to three months out through an automated system, while longer deferrals require direct communication with the jury clerk. 0:44:41
- Issues with jury summons were discussed, including duplicates caused by differences between DMV and Board of Elections records, missing apartment numbers, and summons for people who have moved out of the county. 0:45:44
- Currently **40-50% of summoned jurors** are showing up, which is sufficient for court needs. For high-profile cases like murder trials, Superior Court typically receives the largest allocation of jurors. 0:47:21
- The jury summons scheduling process excludes holidays and Fridays. Summonses are only issued for Monday through Thursday, and the system tracks deferrals to ensure sufficient numbers for each date. 0:49:08
- Discussion clarified that individuals **over age 72 are not automatically exempted** from jury duty. They must make a request, but once done, they can be placed on the permanently disqualified list and won't be called again. 1:22:46

Jury Source List Review and Approval

- The commission received DMV file transfer on October 3rd, which was then downloaded to the county server for processing to create the jury pool lists. 1:07:26
- Three different sample lists were prepared for review in **different sorting orders (alphabetical and random)** to check for any potential duplicate entries. 1:07:46

Minutes Approved by the Jury Commission on December 4, 2025

- The commission reviewed the sample source list and found it to be exceptionally clean with **only one potential issue** identified - a case where a junior/senior relationship was evident but not marked as such. 1:25:23
- The potential duplicate was determined not to be an actual duplicate because the birthdates were different (one born in 1974, the other in 2000), despite sharing the same address. 1:26:07
- By unanimous acclamation, the commission **officially approved** the sample source list as usable and directed it to be immediately processed for the total master list and juror selection. 1:26:39
- The commission confirmed that **jury summonses for January would be sent by the end of the week**, successfully accomplishing their established goal despite tight timing. 1:29:49

Juror Appreciation and Amenities

- The commission decided that Ms. Sands will continue managing Juror Appreciation Month activities, with the commission **supplementing funds available** to support these efforts. 0:55:35
- A thank you letter will be sent to jurors as part of the appreciation activities, which will be drafted and circulated for review by commission members. 0:56:17
- Ms. Sands explained that providing TV/cable service in jury rooms is **not the county's responsibility**, though they did provide the physical TVs and equipment. 0:56:52
- Ms. Sands is currently managing by using public Wi-Fi, YouTube, and DVDs for juror entertainment, working with available resources to maintain a comfortable environment. 0:57:33
- When the courthouse first opened, Spectrum provided free cable service, but after that term expired, the county declined to continue the service and won't allow third-party payment arrangements. 0:57:52
- Brief discussion about the need to send a **standard letter to county commissioners regarding free parking** for jurors, which appears to be a routine request. 1:06:35

Next Steps and Meeting Schedule

Minutes Approved by the Jury Commission on December 4, 2025

- Next procedural steps identified include completing the purge process and finalizing the statement of sources and procedures document with information from Jury Systems Incorporated. 1:27:25
- The commissioners discussed options for document signing, including electronic signatures versus in-person signing. They **preferred meeting in person** to sign all documents simultaneously. 1:33:16
- Various dates were proposed including Tuesday (December 2nd) and Thursday (December 4th). After checking availability, the group **settled on Thursday, December 4th at 1:00pm**. 1:34:43
- The commissioners will finalize approval after the master list is complete. The process will conclude with the signing of all required documents at their next scheduled meeting. 1:35:36
- A follow-up regarding commissioner compensation was discussed, addressing **previous problems with jury commissioner payments** and ensuring all necessary paperwork is processed correctly. 1:35:39

AGENDA (Emergency)
Jury Commission Meeting
Jury Assembly Room, 3rd Floor, Suite 3000
Durham County Courthouse
510 S. Dillard Street
December 4, 2025, at 1:00 p.m.

- I. Call to Order - Jury Commission Chair: **Rob Shoaf**

- II. Reading, review and approval of Minutes from November 18, 2025 Meeting
 - A. Finalizing the Master List (Appendix I of Jury Commission Manual) Jury Commission Checklist for Clerks of Superior Court in Counties that Prepare a Master Jury List Every Biennium
 - 1. Ensure Master List is prepared and finalized by December 1, 2025.
 - 2. Attach all necessary documents to the JURY COMMISSION STATEMENT OF SOURCES AND PROCEDURES USED TO COMPILE THE MASTER JURY LIST.
 - 3. If the Statement meets the Jury Commission Approval, sign and date.
 - 4. Record the Statement with the Clerk of Superior Court and assign an "R" Registration number.
 - 5. Send all documents to the Clerk to the Board of the Durham County Commissioners. Send electronically.
 - 6. Clerk has custody of the raw and master lists on flash drives.

- III. Review of Letters -If letters meet the Jury Commission's Approval, sign and date. Letters will be mailed by E. Deneen Barrier, Trial Court Administrator.

- IV. Jury Commission Request for Durham County Commissioners to address cable television access to the Jury Assembly Room. Contact Bonnie Biggs, Executive Director, Durham County Bar, Sixteenth Judicial District.

- V. Request for Grand Jury to visit Durham County Detention Center – Status

- VI. (Send Agenda and Minutes to Clerk to the Board for Jury Commissioner Compensation).

ANNOUNCEMENTS:

Next Jury Commission Meeting Fall, 2027. Dates determined by DMV File Transfer

ADJOURNMENT

Notes:

Attendance

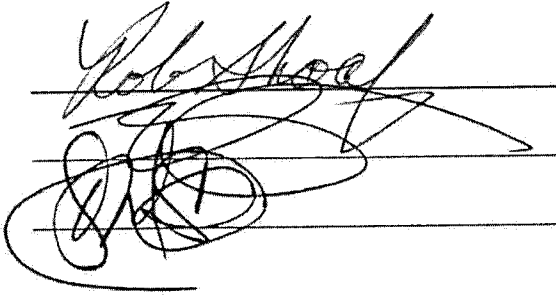
**Jury Commission Meeting
Jury Assembly Room, 3rd Floor, Suite 3000
Durham County Courthouse
510 S. Dillard Street
December 4, 2025 at 12:00 p.m.**

1:00 PM EDB/TCA

Rob Shoaf, Chair

LiBria Stephens

Quandora Colvin

Handwritten signatures of Rob Shoaf, LiBria Stephens, and Quandora Colvin over horizontal lines.

Notice: Meeting Dates must be posted on Durham County website

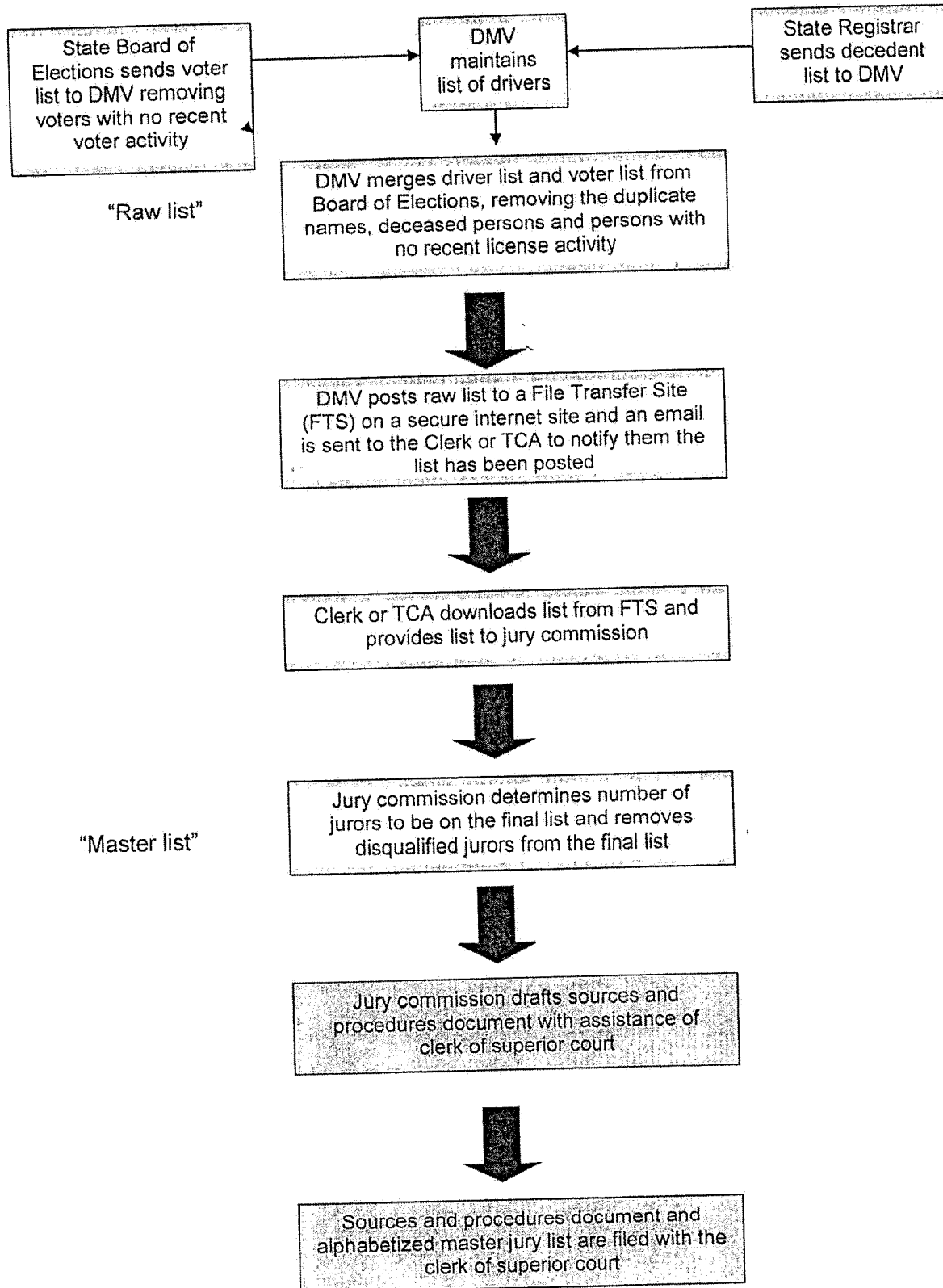
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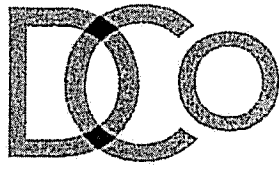
MINUTES HAVE NOT BEEN PREPARED OR APPROVED FOR THE DECEMBER 4, 2025

JURY COMMISSION MEETING

APPROVED MINUTES WILL BE FILED WITH THE CLERK IN JANUARY 2026.

Appendix G Master Jury List Development Flowchart





DURHAM COUNTY Information Technology

JSI Source List Processing Flow-DcoNC

Step 1:

The Create Suppression File Process will read the current JSI Jury database and a suppression file will be created and a Zip Code File will also be created. The Suppression File will contain the names of everyone that is currently permanently disqualified. The Zip Code File will contain ONLY the valid zip codes for our county.

Step 2:

The Conversion Process will convert the new Merged File from DOT and create a new Master Source File.

Step 3:

The Suppression Process will remove any names from the new Master Source File that should not be carried forward into the new biennium and creates a new Suppressed Master Source File.

Step 4:

The Internal Duplication Removal Process will remove duplicate records by name, address and DOB and create a Cleansed Master Source File with a unique single record for each juror.

Step 5:

The Zip Code Elimination Process will take Zip Code File from step 1 and remove any records with zip codes not valid for our county.

Step 6:

The Randomization Process will randomize all remaining records.

Step 7:

A Sequential Juror ID Number will be assigned to each record and then a Juror Load File will be created.

Step 8:

The Juror Load File will be loaded into the JSI Jury Database.

Step 9:

Biennium Processing is complete.

Juror Summoning Yield

DURHAM COUNTY COURTSLocation: **Durham Co. Superior Court**

For Jurors Scheduled:

01/01/2024 Thru 11/18/2025

Originally Summoned	
Number of Jurors	% of Scheduled

Schedule Changed	
Number of Jurors	% of Scheduled

Total	
Number of Jurors	% of Scheduled

A. Jurors Scheduled To Appear	52,943		308		53,251	
B. With Schedule Change Before Scheduled Date	519	0.98	0	0.00	519	0.97
C. With Service End On or Before Scheduled Date	41,633	78.64	262	85.06	41,895	78.67
D. Appeared before Scheduled Date	0	0.00	0	0.00	0	0.00
E. Total Possible Jurors (A - (B+C+D))	10,791	20.38	46	14.94	10,837	20.35
F. Jurors that Failed to Appear	3,789	7.16	4	1.30	3,793	7.12
G. Jurors that Appeared As Scheduled	5,307		42		5,349	
H. Yield From Scheduled (G / A) * 100		10.02%		13.64%		10.04%
I. Yield from Total Possible (G / E) * 100		49.18%		91.30%		49.36%
J. With Schedule Change After Scheduled Date	44	0.08	0	0.00	44	0.08
K. With Service End After Scheduled Date	1,527	2.88	0	0.00	1,527	2.87
L. Unscheduled Appearance After Scheduled Date	0	0.00	0	0.00	0	0.00
M. Total Expected Jurors (E - (J + K + L))	9,220	0.00	46	0.00	9,266	0.00
N. Yield From Expected (G / M) * 100		57.56%		91.30%		57.73%

Unscheduled Jurors:

U1. Unscheduled Jurors That Appeared and Served	0
U2. Adjusted Total Jurors That Appeared (G + U1)	5,349
U3. Adjusted Yield From Scheduled (U2 / A) * 100	10.04%
U4. Adjusted Yield From Total Possible (U2 / E) * 100	49.36%
U5. Adjusted Yield From Expected (U2 / M) * 100	57.73%

Juror Summoning Yield

DURHAM COUNTY COURTS

Location: **Durham Co. Superior Court**

For Jurors Scheduled:

01/01/2024 Thru 11/18/2025

Details -- Schedule Change Before Scheduled Date (From B. Above)

Total Schedule Changes For Period			519
Defer/Reschedule	519		100.00%
Continue Service	3	0.58%	0.58%
Juror Request	516	99.42%	99.42%

Details -- Schedule Change After Scheduled Date (From J. Above)

Total Schedule Changes For Period			44
Defer/Reschedule	44		100.00%
Continue Service	2	4.55%	4.55%
Juror Request	42	95.45%	95.45%

Juror Summoning Yield

DURHAM COUNTY COURTS

Location: Durham Co. Superior Court

For Jurors Scheduled:

01/01/2024 Thru 11/18/2025

Details -- Schedule Change Before Scheduled Date (From B. Above)

Total Schedule Changes For Period			519
Defer/Reschedule	519		100.00%
Continue Service	3	0.58%	0.58%
Juror Request	516	99.42%	99.42%

Details -- Schedule Change After Scheduled Date (From J. Above)

Total Schedule Changes For Period			44
Defer/Reschedule	44		100.00%
Continue Service	2	4.55%	4.55%
Juror Request	42	95.45%	95.45%

Juror Summoning Yield

DURHAM COUNTY COURTSLocation: **Durham Co. Superior Court**

For Jurors Scheduled:

01/01/2024 Thru 11/18/2025**Details -- Service End On or Before Schedule Date (From C. Above)**

Total Service Ended For Period			41,895
Disqualified	2,173		5.19%
Active Felony Sentence	5	0.23%	0.01%
Deceased	141	6.49%	0.34%
Non-Citizen	55	2.53%	0.13%
Non-Resident	1,928	88.73%	4.60%
Perm Physical/Mental Incomp	25	1.15%	0.06%
Physical/Mental Incompetence	2	0.09%	0.00%
Prior Service-2 yrs	17	0.78%	0.04%
Excused	6,413		15.31%
Age 72 years or older	80	1.25%	0.19%
Deceased	1	0.02%	0.00%
Disabled	35	0.55%	0.08%
Hardship	427	6.66%	1.02%
Medical Permanent	535	8.34%	1.28%
Permanent - Age 72 Years or older	2,626	40.95%	6.27%
Permanent - Disabled	11	0.17%	0.03%
Undelivered	2,698	42.07%	6.44%
Group Complete	33,309		79.51%
Not Called In	33,139	99.49%	79.10%
Served	170	0.51%	0.41%

Details -- Service Ended After Scheduled Date (From K. Above)

Total Schedule Changes For Period			1,527
Disqualified	43		2.82%
Non-Resident	43	100.00%	2.82%
Excused	1,301		85.20%
Medical Permanent	4	0.31%	0.26%
Permanent - Age 72 Years or older	47	3.61%	3.08%
Undelivered	1,250	96.08%	81.86%
Group Complete	183		11.98%
Not Called In	183	100.00%	11.98%

