

DURHAM HOMELESS SERVICES ADVISORY COMMITTEE

Wednesday, April 23, 2014

**Durham County Human Services Complex - Conference Room B - 2nd Floor
3:00 p.m.**

The Durham Homeless Services Advisory Committee (HSAC) met on the above date and time.

Committee Members Present: Vice-Chair John Bowman, Secretary, Dr. Deborah Bailey, Director of Academic Services Learning Program at NCCU; Mayor Pro Tempore Cora Cole-McFadden, Thomas J. Bonfield, City Manager, Edward Abdullah, Lindsey Jordan Arledge, VA Medical Center; Drew Cummings, Assistant County Manager; Charita McCollers, MSW, Lincoln Community Health Center; Shannon McLean, Chief Development Operations Officer, Durham Housing Authority; Kimberly Monroe, Fred Stoppelkamp, Reverend Chris Tuttle, Pearlie Williams, NAMI Durham and Stephanie Williams, Alliance Behavioral Healthcare.

Committee Members with Excused Absences: Mayme Webb-Bledsoe, Duke University and Jason Wimmer, OEWD.

Committee Members Absent: Chair Minnie Forte-Brown, County Commissioner Michael Page, Captain Stan Harris, Durham County Sheriff's Department, Reverend Warren Herndon and Jackie Love, Homeless & At-Risk Liaison for Durham Public Schools.

Also Present: Director Reginald Johnson, Project Managers Lloyd Schmeidler and Matthew Schnars (Department of Community Development); Brianna Bake (World Relief/AmeriCorps); Latasha Wilson (SAVE Health Care Services); Daniel Oladel (VOA); Ryan Fehrman (Genesis Home); Darryl P. Hicklen (USA Veterans/Healing with CAARE, Inc.); Rodney Crooms (Lincoln Homeless Services Clinic); Patrice Nelson (Urban Ministries of Durham (UMD)); Catherine Pliel (Durham Inter-faith Hospitality Network (IHN) and Angela Holmes (HSAC Subcommittee)

Subject: Call to Order/Welcome

The meeting was called to order at 3:05 p.m. by Vice-Chair Bowman who extended a welcome to everyone. The four goals of the HSAC were read aloud and members were asked to focus on them during a moment of silence.

Subject: Minutes Review & Approval – March 26, 2014

Motion by Committee Member Glenn seconded by Committee Member Harvin-Ravin to approve the minutes of March 26, 2014 was unanimously approved at 3:09 p.m.

Subject: Public Comment Period

No public comments were presented at this time.

Subject: Income Subcommittee – Matt Schnars (Department of Community Development)

On behalf of Jason Wimmer, Chair of the Income Subcommittee, Project Manager Matt Schnars (Department of Community Development) asked if any member of the HSAC would be interested in co-chairing the subcommittee or if members would like to join. Expertise in the area of accessing non-cash benefits such as social security benefits, food stamps and Medicaid is needed for this Subcommittee.

Currently, the subcommittee does not have a standing date set for meetings. Interested persons are asked to contact Committee Member Wimmer.

Subject: Structure Subcommittee

Reverend Tuttle pointed out that the Structure Subcommittee has focused on making sure the HSAC is more representative of the entire community as reflected in HUD's interim rule. Five members were added to the HSAC last year and partners at the Council to End Homelessness (CEHD) have endorsed the HSAC as Durham's Continuum of Care (CoC).

Joint HSAC and CEHD meeting was held in late November 2013 where collaboration was increased.

Currently, the Structure Subcommittee plans to make sure there are policies and procedures in place as the August 31, 2014 interim rule deadline approaches. They also hope to have begun a regular schedule of meetings of the full CoC with the first meeting of 2014 being June 19th which would be lieu of the HSAC's regular meeting on June 26, 2014.

Goals for this meeting would include:

- Compliance
- Recruitment
- Relationship building

Reverend Tuttle briefly reviewed a possible format of a draft agenda for the meeting of the full CoC. The Structure Subcommittee will hold their next meeting on Thursday, May 15, 2014.

Vice-Chair Bowman asked if the joint meeting of the CoC would be conducted in the manner it was last year with breakout sessions. Reverend Tuttle responded that for the sake of time they

would not use the same format but rather have presentations from the Chairs of the Results Teams that would include follow-up information.

In reference to CEHD's presentation on the draft agenda for the joint meeting, Mayor Pro Tempore Cole-McFadden wanted to know who makes up the membership of the group. Also, if they represent non-profits who receive any money through the city she asked if it would be possible during their presentation they would include the composition of their board of directors. She added that it is important to the community that each committee that they work with is representative of the population that they serve.

Motion by Committee Member Cummings seconded by Committee Member Stephanie Williams that the Durham Continuum of Care will meet on Thursday, June 19, 2014 at 4:00 p.m. and that this meeting would be in lieu of the HSAC's regular June 2014 meeting was unanimously approved at 3:20 p.m.

Subject: Point in Time Count & Homeless Housing Inventory

A power point presentation entitled "2014 Housing Inventory & Point in Time Count Results & Analysis" was given by HSAC Vice-Chair and Chair of Performance Management Subcommittee Bowman. The presentation covered the following:

- Important Reminders of the Point in Time Count
 - 2014 Count was held January 29th
 - Due to the weather, unsheltered count was cancelled
 - The sheltered count included only people in emergency shelters and transitional housing dedicated for occupancy for people without homes

Subject: HSAC Meeting Attendance & Subcommittees

Subject: Follow up Items

Subject: Adjourn

With no further business to come before the body, Chair Forte-Brown adjourned the meeting at 4:34 p.m.

Respectfully Submitted
Sheila Bullock, Office of the City Clerk