**Minutes for the \_\_November 19, 2019\_\_\_\_\_meeting of the**

**Durham County Adult Care Home Community Advisory Committee**

**Attendance:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jan | Feb | Mar | April | May | June | July | Sept. | Oct | Nov | Dec |
| Austin, Jeffrey L | X | X | X | X | E | E | X |  | Resigned  |  |  |
|  Borer, Amanda | E | X | X | E | X |  E | X | E | E | X |  |
| Fox, Dean | X | X | X | X | E |  X | X | X | X | X |  |
| Frazier, Margie | X | X | E | X | X |  X | Resigned |  |  |  |  |
| Gaston, Christa (Asst Secr) | X | E | X | E | X |  X | X | X | X | E |  |
| Green, Shelbia | X | E | X | X | E |  X | X |  | Resigned |  |  |
| Howze, Tamario | X | X | X | E | E |  X | E | X |  | E |  |
| Kirby, Earl (Vice Chair) | X | X | X | X | X | X | E | X |  X | X |  |
| Leathers, Chiquetta Harris |  |  |  |  |  |  | X | X |  X | X |  |
| Pifer, Jennifer Melvin | X | X |  | E |  | Resigned |  |  |  |  |  |
| Price, Gwen |  | X | X | X | X | X | E | X |  X | X |  |
|  Roth, Sue (Chair) | X | X | X | X | X |  X | X | E | X | X |  |
| Schneider, Anne (Secretary) | E | X | X | X | E | E | X | X |  X | X |  |
| Simpson, Martha  | E | E | X | X | X | X | X | X | Resigned |  |  |
| Suiter, Gilda |  |  |  |  |  |  | X | X |  X | X |  |
| Winters, Vickie | X | E | X | X | X | X | E | X |  | X |  |
| Pam Palmer, Ombudsman | X | X | X | X |  X |  X | X | X | X | X |  |
| Matthew Thompson-DSSAdult Home Specialist | X | X | X | X | E |  X | X | X | X | E |  |

X = Attend E = Excused Absence Blank = Absence Shaded = Off Committee

**Call to Order**

The meeting was called to order by Sue Roth at 8:45 am. Quorum was reached at 8:55 a.m.

**Adoption of Agenda**

A motion to adopt the November 19, 2019 agenda was made by Dean Fox seconded by Gwen Price. Motion approved.

**Announcements from the Chair**

1. Introduction of team leadership-Sue Roth (Chair), Earl Kirby (Vice-Chair), Anne Schneider (Secretary), Christa Gaston (Assistant Secretary)
2. November is National Alzheimer’s Disease Awareness Month and National Family Caregivers Month.
3. Part of the December meeting will be a holiday celebration.

**Speaker—Jeffrey Austin, Elder Law Attorney**

Training defined terminology used in elder law and how it impacts aging adults and persons with disabilities. Terminology included: “Incompetency”, “Power of Attorney”, “Guardianship”, “Public Guardian” and “Guardianship ad litem”. Jeffrey used an example of obtaining guardianship as a means of demonstrating the different terminology.

**Approval of October 15, 2019 Meeting Minutes**

The minutes from the October 15, 2019 meeting were reviewed. A motion to accept the minutes by Earl Kirby and seconded by Gwen Price. Motion passed.

 **Visitation Reports**

1. Present Reports

 **Team 4:** Team members reported on the 11/11/2019 visits to Brookdale Durham, Croasdaile Village and Eno Pointe,

 August Estates at Umstead Pines FCH and Atterbury FCH.

1. Motion to Accept

 Gwen Price motioned to approve the visitation reports for the reported homes. Motion seconded by Anne

 Schneider. Motion passed.

**ACH Specialist Report (Matthew Thompson)**

Matthew Thompson could not attend. No updates given.

**Ombudsman Report (Pam Palmer)**

The Master Aging Plan for Durham County has been published.

**Subcommittee Work Groups—could not meet at this meeting.**

1. Recruitment/Retention-attendance is now at 11 members. Actively seeking other members.
2. Education-continue to seek out sources for training.
3. Special Projects- Activities by committee members at Family Care Homes and Adult Care Homes has been successful. Some suggested homes for planning 2020 activities might be Eden Springs and Elsie Dories #2.

**Adjournment**

Gwen Price motioned to adjourn meeting. Amanda Borer seconded the motion. Motion passed. Meeting was adjourned by Sue Roth at 10:00 am.

**Next CAC meeting is December 17, 2019 at 8:45a.m.**

Respectfully submitted by:

Anne Schneider, Secretary