



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, April 28, 2025

7:00 PM

Commissioners' Chambers

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### Regular Session

#### "Public Charge"

The Board of Commissioners asks its members and residents to conduct themselves in a respectful, courteous manner, both with the Board and fellow residents. At any time, should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

#### "Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[25-0220](#) Announcements (5min)

Agenda Text:

1. Apply to be a Student Election Assistant - Do you know a high school

student interested in getting paid to support the Durham community and our democracy? The Durham County Board of Elections is looking for Student Election Assistants! For more information, check out the Student Election Assistant section of the Precinct Officials page on our website at [www.dcovotes.com](http://www.dcovotes.com) <<http://www.dcovotes.com>>!

2. **CIAA Track and Field Championships on May 2-3** - The CIAA will host its annual Track and Field Championship meet at Durham County Memorial Stadium (750 Stadium Drive) on Friday, May 2 and Saturday, May 3. Gates open at 8 a.m. each day, with events starting at 9 a.m. For more information, visit <https://theciaa.com/tournaments/?id=352>.
3. **Bullseye Awards Nomination** - The "2025 Bullseye Awards" was developed to honor organizations/person(s) who are making significant contributions to their community through their time, actions, talents and dedication. The honorees selected should serve as role models for compassion and service and be striving to make Durham a better place. To submit your nominations, please visit [https://docs.google.com/document/d/1UuYfdkZUs5hI\\_wd1hhmWSGZmtNE\\_UQJ3/edit?tab=t.0](https://docs.google.com/document/d/1UuYfdkZUs5hI_wd1hhmWSGZmtNE_UQJ3/edit?tab=t.0). Nominations close May 2nd, 2025, at 5pm.
4. **Renegade Apartments Application Event** - Renegade Apartments, downtown Durham apartments built for comfort, convenience, and value - is hosting a pre-leasing event on Thursday, May 15th from 11am - 3pm at the Durham Bottling Co. (506 Ramseur Street). For more information, please visit <https://www.renegadedurham.com/>

Learn more at

<https://www.renegadedurham.com/apartments/nc/durham/apply>. The application fee is \$25 per person (18+). Bring your valid ID and money order or cashier's check (no cash, cards, or personal checks). First-come, first-served - don't miss your chance to apply! Learn about Renegade, part of the 300/500 East Main Street Redevelopment from Durham County, here

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<https://www.dconc.gov/county-departments/departments-a-e/engineering-and-environmental-services/project-management-division/current-projects/300-and-500-e-main-redevelopment>.

5. **Veteran Services Wants to Honor Gold Star Families** - The Durham County Veteran Services Department will hold its annual Memorial Day Remembrance Event on Monday, May 26 at 9 a.m. at the Administration II Building. Veteran Services wants to honor Gold Star Families during the program and invites family members to email [veteranservices@dconc.gov](mailto:veteranservices@dconc.gov)

[<mailto:veteranservices@dconc.gov>](mailto:veteranservices@dconc.gov) or call 919-560-8387 to let them know you are interested in attending.

6. **Help Shape Durham's Future** - The Destination Master Plan was created with input from over 2200 Durham residents, and community engagement is foundational in ensuring the ongoing work of Durham Next lives up to its vision to create a welcoming, inclusive, innovative and vibrant destination while honoring its history and people. Apply now to join the Durham Next Community Advisory Council by visiting [<https://durhamnext.org/community-advisory-council/>](https://durhamnext.org/community-advisory-council/)

**Continuous Announcement for Posting Only - Will Not be Read During the Meeting**

**Open Office Hours with Planning Staff** - The Durham City-County Planning Department is updating the Unified Development Ordinance (UDO)! The UDO sets the rules for how land is developed in Durham, and we want your input! We will be hosting recurring office hours throughout the project. Drop in with your questions and feedback at the Durham County Main Library (300 N. Roxboro St.) on First Thursdays 3-6 p.m. and Third Thursdays 10 a.m.-1 p.m. through August 2025. Website: [www.engagedurham.com](http://www.engagedurham.com)  
[<http://www.engagedurham.com>](http://www.engagedurham.com) Contact: [NewUDO@DurhamNC.gov](mailto:NewUDO@DurhamNC.gov)  
[<mailto:NewUDO@DurhamNC.gov>](mailto:NewUDO@DurhamNC.gov).

**Cigna Healthcare has selected Durham County Government as a recipient of their 2024 gold level Healthy Workforce Designation** for demonstrating a strong commitment to improving the health and vitality of its employees through a workplace well-being program.

Vitality is defined as the capacity to pursue life with health, strength and energy. It is both a driver and an outcome of health and work/life engagement, and Cigna Healthcare believes it is not only essential to individuals, but also a catalyst for business and community growth. Research conducted as part of the Evernorth Vitality Index confirms that those with higher vitality experience better mental and physical health along with higher levels of job satisfaction and performance. An opportunity remains for employers as less than one in five U.S. adults report having high levels of vitality. A workplace well-being program that takes a comprehensive approach to employee health can be critical in boosting vitality and building a workforce that experiences better overall health and job productivity.

The Cigna Healthy Workforce Designation evaluates organizations based on the core components of their well-being program, including leadership and culture, program foundations and execution, policies and accommodations, and additional

areas. Organizations recognized with this designation set the standard of excellence for organizational health and vitality. Cigna Healthcare is proud to honor Durham County Government with the gold level designation for having made strong progress towards a healthy work culture by establishing and growing their employee well-being and engagement program.

For more details, visit [<https://cignahwd.com/>](https://cignahwd.com/)

#### 4. Minutes (5 min)

##### [25-0221](#)

##### Minutes (5min)

**Agenda Text:**

The Board is requested to approve the April 7, 2025, Work Session minutes and the April 14, 2025, Regular Session meeting minutes.

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal - High Performing Organization.

**Resource Persons:** Monica W. Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board approve the April 7, 2025, Work Session minutes and the April 14, 2025, Regular Session meeting minutes.

**Attachments:**

[Work Session - April 7, 2025](#)

[Regular Session - April 14, 2025](#)

#### 5. Ceremonial Items (15min)

##### [25-0204](#)

##### Proclamation - Disaster Preparedness Week (Community Preparedness) (10min)

**Agenda Text:**

The Board is requested to proclaim June 28 - July 4, 2025 as Disaster Preparedness Week in Durham County.

This proclamation was requested by the community groups Partners Against Crime (PAC) District 1 and District 5 in preparation for their upcoming Disaster Preparedness Community Events scheduled for May 3rd and June 7th. These events will offer the residents an opportunity to ask questions about and be prepared for a natural disaster.

Durham County will recognize September as National Emergency Preparedness Month and more information will be shared prior to that time. For additional information on National Preparedness Month, please visit:

[<https://www.ready.gov/september>](https://www.ready.gov/september)

**Alignment with Strategic Plan:** This item aligns with Strategic Plan Goal: Empowered Community and Safe and Resilient Community

**Resource Persons:** James Chavis, PAC 1 Co-Facilitator; Charlitta Burruss, PAC 5

Co-Facilitator

**County Manager's Recommendation:** The County Manager recommends that the Board proclaim June 28 - July 4, 2025 as Disaster Preparedness Week in Durham County.

**Attachments:** [Proclamation - PAC1 and PAC5 Disaster Preparedness Week - 2025](#)

**25-0205** **Proclamation - Recognizing the 25th Anniversary of the Durham Library Foundation and Proclaiming June 5, 2025, as Durham Library Foundation Day in Durham County (5min)**

**Agenda Text:** The Board is requested to recognize and the 25th anniversary of Durham Library Foundation and proclaim June 5 as Durham Library Foundation Day.

Durham Library Foundation was established in 2000 to ensure the long-term financial strength of Durham County Library. The Foundation has significantly enhanced library services, notably securing a \$500,000 NEH Challenge Grant in 2005 and matching it with \$1.5 million in private contributions. Through ongoing fundraising and investment management, the Foundation supports vital library programs, collections, and capital projects. Its work continues to advance access to education, innovation, and lifelong learning for all Durham County residents.

**Alignment with Strategic Plan:** This item aligns with Durham County's Empowered Community Focus - Empowering the community to enhance their opportunities to thrive. Objective (EC 1), Initiative (a) Strengthen partnerships with diverse internal and external agencies and service providers.

**Resource Persons:** Tammie Hall, Assistant County Manager, Sara Stephens, Library Development Officer, Arthur Rogers, Durham Library Foundation - President, Kara Nunnally, Durham Library Foundation, Executive Director

**County Manager's Recommendation:** The County Manager recommends that the Board recognize and the 25th anniversary of Durham Library Foundation and proclaim June 5 as Durham Library Foundation Day.

**Attachments:** [Proclamation - 25th Anniversary Durham Library Foundation - April 2025 25-0205.docx](#)

## 6. Consent Agenda (15 min)

**25-0116** **Authorization to Execute Amendments to the Service Agreement and Cooperative Agreement for Participation in Duke Energy's Green Source Advantage Program in Alignment with the County's Renewable Energy Plan**

**Agenda Text:** The Board is requested to authorize the County Manager to execute Amendments to the Service Agreement and Cooperative Agreement for participation in Duke Energy's Green Source Advantage program in alignment with the County's Renewable Energy Plan.

Duke Energy's Green Source Advantage program (GSA) allows participants to partner with a solar developer to build a solar farm, agreeing to pay a set amount to offset their electricity purchases for up to 20 years. Duke Energy pays the customer back a credit on their bills that covers part of the cost of the payment to the developer. The customer does not pay any upfront capital costs, on-going maintenance, or decommissioning costs of the facility. Durham County is partnering with the City of Durham and Durham Public Schools on this project. Pine Gate Renewables is the solar developer selected to construct and maintain the solar farm. Once operational, it is anticipated that the solar farm will provide renewable energy to offset approximately 70% of the electricity used in Durham County facilities.

The Board approved participation in the program in January 2021 and the Service Agreement and Cooperative Agreement were signed in September 2022. Since that time, there have been market changes that necessitate amendments to the agreements. At the same time, staff have negotiated new terms with Duke Energy that are expected to lower the cost of participation to the county over the 20-year project period as compared to the original agreement terms.

**Alignment with Strategic Plan:** This request aligns with Durham County Strategic Goal: Sustainable Infrastructure and Environment.

**Resource Persons:** Tobin L. Freid, Sustainability Manager; and Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Jay Gibson, P.E., Director of Engineering and Environmental Services.

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to execute Amendments to the Service Agreement and Cooperative Agreement for participation in Duke Energy's Green Source Advantage program in alignment with the County's Renewable Energy Plan.

**Attachments:** [2025 GSA Cooperative Agreement amendment legal approval \(County\)](#)

[2025 GSA Service Agreement amendment legal approval \(County\)](#)

[Duke DCo Green Source Advantage Solar Program 2021 Overview](#)

### **25-0175**

### **Authorize Chair to execute a Resolution in Support of Application for a Water Resources Development Grant Program - Floodplain Resiliency Grant**

**Agenda Text:**

The Board is requested to authorize the Chair to sign a resolution in support of Durham County's Engineering & Environmental Services - Stormwater application for the Water Resources Development Grant Program - Flood Resiliency Grant. NC DEQ has authorized the Division of Mitigation Services (DMS) to oversee the development of the North Carolina Flood Resiliency Blueprint, a state flood planning process to increase community resiliency to flooding throughout North Carolina's River basins, serve as a resource for riverine and stream management to reduce flooding and support the establishment and furtherance of local government

stormwater maintenance programs. DWR has been allocated a portion of Blueprint funding to provide state funds to offer cost-share grants for projects that reduce flooding or increase flood resiliency. Durham County intends to apply for grant funding for the Whispering Pines Mobile Home Park Stream Restoration Project.

The Whispering Pines Mobile Home Park Stream Restoration Project was identified in the County Stormwater Nutrient Management Strategy as a potential project for compliance with the Falls Lake Nutrient Management Rules. The project consists of approximately 1,500 linear feet of stream restoration and a bioretention pond to treat stormwater on the property. The stream restoration project will remove sources of nitrogen and phosphorous from streambank erosion - helping the County meet the nutrient requirements of the Falls Lake Rules - while also reducing flooding impacts to residents of Whispering Pines Mobile Home Park.

The total estimated project cost is \$2.1 million. The County previously applied for and received a \$400,000 Local Assistance for Stormwater Infrastructure Investments (LASII) grant from the North Carolina Division of Water Infrastructure to cover the planning efforts for the Whispering Pines project. The County also received \$500,000 from the Division of Soil and Water's Streamflow Rehabilitation Assistance Program (StRAP). The County continues to seek additional grant funding for the project, an important part of meeting the County Stormwater Program's Guiding Principle of "Efficiency with Stormwater Utility Fee revenues." The County will apply for an additional \$600,000 in funding from the Water Resources Development Grant Program.

**Alignment with Strategic Plan:** This item supports County goals for Sustainable Infrastructure & Environment by improving and protecting water quality.

**Resource Persons:** Taylor Blausler, Grant Administrator for Engineering and Environmental Services; Ryan D. Eaves, PE, Stormwater and Erosion Control Division Manager; H. Jay Gibson, PE, Director of Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the Chair to sign the resolution of support.

**Attachments:**

[WRDG Resolution Durham County](#)

[FINAL WRDG No Conflict of Interest Form Fall 2017 DCo](#)

[Grant-Attachment E-No Overdue Tax Debt Template DCo](#)

**25-0194**

**Approval of Capital Project Amendment No.25CPA038 Appropriating \$2,000,000 of North Carolina Public School Lottery Fund Funding for Playground Renovations and Replacements at Eight Durham County Public Elementary Schools**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA038 appropriating \$2,000,000 of North Carolina Public School Lottery Fund funding for eight

(8) elementary school sites to receive playground renovations or replacements. The complete list of site upgrades include:

**Equipment and Resurfacing**

Creekside ES Pre-K equip + PIP surface  
 Eastway ES Area C: 3-5 equip + PIP surface  
 EK Powe ES Area B: K2 + 3/5 equip + PIP surfacing  
 George Watts ES Area B: PIP 3-5 equip + resurfacing  
 Mangum ES Area C: K-2 (swing set area) equip + PIP surface  
 YE Smith ES Area B: K2 equip + PIP surface

**Resurfacing Only**

George Watts ES Area A: K2 PIP surfacing only  
 Mangum ES Area A: 2nd-5th PIP surfacing only  
 Mangum ES Area B: PreK PIP Surfacing Only  
 Mangum ES Area D: K-1st PIP Surfacing Only  
 Parkwood ES Area A: Pre K PIP Surfacing Only  
 Sandy Ridge ES Area C: K2 PIP Surfacing Only  
 YE Smith ES Area A: 3-5 PIP surfacing only  
 YE Smith ES Area B: K2 Equip + PIP surface

*\*PIP= Poured in Place, the type of flooring that will be installed at each school*

*\*Area A-D= specific school playground; most schools have multiple playgrounds*

Lottery Funding will be used to provide safe play areas for students, as well as replace equipment that is passed its recommended lifespan. The projects include resurfacing playground flooring, installing new equipment, and replacing playground structures.

Project #	Project Name	Current Budget	Increase	Updated Budget
59105400SH325	Multiple Sites - Playground Equipment and Flooring Replacement			\$0
		\$2,000,000	\$2,000,000	

**Alignment with Strategic Plan:** This capital project amendment aligns with Goal 1-Community and Family Prosperity and Enrichment, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Micheal Lynch, Durham Public Schools Senior Executive Director of Building Services; Clifton Williams, Durham Public School Executive Director of Facilities

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners approve Capital Project Amendment No.25CPA038 appropriating \$2,000,000 of North Carolina Public School Lottery Fund funding for eight (8) elementary school sites to receive playground renovations or replacements.

**Attachments:**

[202503 320 ADMLottery \(003\)](#)

[CPA-38 Appropriating \\$2,000,000 for DPS Playground Repairs](#)

[Doc5](#)

**25-0207**

**Request for Board Approval of \$22,097.40 Increase to Contract with**

### **Biscuits and Banjos Festival for a Total Funding of \$62,097.40.**

**Agenda Text:**

The Board is requested to approve an increase of \$22,097.40 to the current contract with Biscuits and Banjos LLC in support of the Biscuits and Banjos Festival held in downtown Durham. The additional \$22,097.40 will bring the County's total funding to \$62,097.40, which matches the City of Durham's support for the festival, consistent with historical practices.

The festival champions Black artists and creators, offering robust musical performances alongside secondary programming to include lectures, workshops, and readings from authors, chefs, visual artists, and more.

Economic impact information received to support funding for the original contract:

According to Americans for the Arts' Arts and Economic Prosperity Calculator, the festival's estimated budget in the first year, combined with 10,000 expected attendees, will result in an estimated \$2.2 million in total expenditures, including money spent on festival production, as well as money spent on hotels and dining.

The festival will create at least 41 short-term jobs in Durham.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Regional Leadership: Durham County aims to be a regional leader in improving its inhabitants' quality of life.

**Resource Persons:** Shannon Trapp, Chief of Staff

**County Manager's Recommendation:** The County Manager recommends that the Board approve an additional \$22,097.40 to the Biscuits and Banjos Festival contract bringing total County support to \$62,097.40

**Attachments:**

[BISCUITS AND BANJOS, LLC FR 25-1265](#)

[Biscuits and Banjos 2025](#)

**25-0210**

**Approve Capital Project Amendment No.25CPA040 and Budget Ordinance Amendment No.25BCC088 Appropriating \$1,750,000.00 of Sewer Utility Enterprise Fund Fund Balance and Transferring \$1,200,000 to the Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064); \$47,000 to the Page Park Lift Station, Force Main and Outfalls Capital Project (SE065); and \$503,000 to the Slater Road Lift Station, Force Main, and Outfall Capital Project (DC001).**

**Agenda Text:**

The Board is requested to approve Capital Project Amendment No.25CPA040 and Budget Ordinance Amendment No.25BCC088 appropriating \$1,750,000 of Sewer Utility Enterprise Fund Fund Balance and transferring \$1,200,000 to the Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064); \$47,000 to the Page Park Lift Station, Force Main and Outfall Capital Project (SE065); and \$503,000 to the Slater Road Lift Station, Force Main, and Outfall Capital Project

(DC001).

Project	Current Budget	Increase/Decrease	Revised Budget
Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064)	\$ 1,875,250	\$ 1,200,000	\$ 3,075,250
Page Park Lift Station, Force Main and Outfalls Capital Project (SE065)	\$ 47,000	\$ 4,283,671	\$ 4,236,671
Slater Road Lift Station, Force Main and Outfall Capital Project (DC001)	\$ 503,000	\$ 22,852,654	\$ 22,349,654
<b>TOTAL</b>	<b>\$ 28,461,575</b>	<b>\$ 1,750,000</b>	<b>\$ 30,211,575</b>

The additional funding is to supplement the previously approved Phase I scope of work for each Capital Project. Phase I scope of work includes lift station, force main, and sewer outfall field evaluations, permitting/encroachment and associated preliminary activities like flow projections, siting, right-of-way analysis, easement acquisition, surveying, subsurface utility surveys, geotechnical services, and detailed design. Phase I will also result in the development of the GMP.

**Alignment with Strategic Plan:** This action is in accordance with both Durham County's *current* Strategic Plan and *proposed* DCo Forward 2029 Strategic Plan:

- Current Strategic Plan - Goal 4: "Environmental Stewardship and Community Prosperity," as this project will ensure quality delivery and promote economic development.
- Proposed Strategic Plan Goal - Financial Stewardship: Collecting, funding and managing resources for high quality service delivery.
- Proposed Strategic Plan Goal - Sustainable Infrastructure & Environment: Maintaining, protecting, and improving natural and built systems to support a sustainable community.

**Resource Persons:** Jay Gibson PE, Director of Engineering and Environmental Services; Stephanie Brixey, Deputy Director of Engineering and Environmental Services; Jerry Morrone, Project Manager, Vincent Chirichella, Sr. Project Manager

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA040 and Budget Ordinance Amendment No.25BCC088 appropriating \$1,750,000 of Sewer Utility Enterprise Fund Fund Balance and transferring \$1,200,000 to the Chin Page Road Lift Station, Force Main and Outfall Capital Project (SE064); \$47,000 to the Page Park Lift Station, Force Main and Outfall Capital Project (SE065); and \$503,000 to the Slater Road Lift Station, Force Main, and Outfall Capital Project (DC001).

**Attachments:**

[AAF Supplemental Doc-CPA Amendment-Chin Page Pk Slater Final Draft](#)  
[CPA-40 Appropriating \\$1,750,000 of Sewer Utility Fund Fund Balance for THREE](#)  
[AAF-88 Appropriating Sewer Utility Fund FB \(\\$1,750,000\)](#)

**25-0214**

**Approval of a Contract Renewal with Info-Tech Research Group to extend professional membership in the amount of \$51,016.64.**

**Agenda Text:**

The Board is requested to authorize the County Manager to approve the renewal of a contract with Info Tech Research Group to continue IT professional membership in the amount of \$51,016.64 using IS&T current FY 2024-2025 operational funds.

Renewing this contract is essential, as Info-Tech Research Group is a globally recognized leader in information technology research and advisory services. The vendor provides critical research, national data, and specialized tools that support both private industry and government entities in making strategic, data-driven decisions. Their services include actionable tools, analyst guidance, process improvement frameworks, project support, templates, benchmarking and diagnostic programs, all of which deliver measurable value to IT organizations. At this juncture, Info-Tech Research Group is providing critical data and insights for the DCO ERP (Enterprise Resource Planning) Strategic Initiative, offering access to resources what would otherwise be unavailable. These tools and research are instrumental in advancing Phase Two of the enterprise initiative, ensuring a well-informed and strategic approach to its successful implementation.

Additionally, as DCO embarks on a website refresh and other key technology projects, the continued access to Info-Tech's resources will be vital in driving progress toward DCO's high-performance organizational goals. Their expertise and data-driven tools will help sustain momentum and enhance the overall efficiency of these initiatives. Renewal of this contract will continue to provide DCO with the necessary insights and resources to achieve its strategic IT objectives.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: High Performing Organization.

**Resource Persons:** Greg Marrow, CIO, Tamara Minor, Senior IT Business Specialist

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to approve the renewal of a contract with Info Tech Research Group to continue IT professional membership in the amount of \$51,016.64 using IS&T current FY 2024-2025 operational funds. The County Manager also recommends the Board allow the County Manager to sign off on subsequent renewals, extensions or amendments associated with this contract as necessary to continue services as required.

**Attachments:**

[AAF Info-Tech Supplemental Document- Membership](#)  
[Info-Tech Research Group Membership - CP - 05-11-25 thru 05-11-26 - Update](#)

**25-0230****Approval of Property Tax Releases and Refund for March 2025****Agenda Text:**

The Board is requested to approve the Releases & Refunds for March 2025, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate

listings, and clerical errors, etc. the attached reports detail monthly releases and refunds for March 2025.

This month's report includes releases and refunds for tax year 2024 totaling \$ 251,466.89. Prior tax years' (2015-2023) releases and refunds are in the amount of \$ 7,587.93. March 2025, releases and refunds total \$ 259,054.82.

**Alignment with Strategic Plan:** This item aligns with Durham County Strategic Goal: Financial Stewardship. This request is to ensure the County complies with financial requirements mandated by North Carolina General Statutes which ensures we are accountable to our citizens.

**Resource Persons:** Keyar Doyle, Tax Administrator

**County Manager's Recommendation:** The County Manager recommends that the Board approve the property tax release and refund report for March 2025, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.).

**Attachments:** [Releases and Refunds Backup Detail-Mar 2025-Apr. 28, 2025](#)  
[Backup-Bill Release Report Mar 2025-Apr 28, 2025](#)  
[Backup-Pending Refund Report Mar 2025-Apr 28, 2025](#)  
[NCVTS February Refunds](#)

**25-0235**

**Approval of Capital Project Amendment No.25CPA041 and Budget Ordinance Amendment No.25BCC089 Appropriating \$558,485 of Debt Service Fund Fund Balance and Transferring it to the PAYGO Fund to Support the New Ongoing Countywide Equipment Replacement Capital Project (4190DC089)**

**Agenda Text:** The Board is requested to approve Capital Project Amendment No.25CPA041 and Budget Ordinance Amendment No.25BCC089 appropriating \$558,485 of Debt Service Fund Fund Balance and Transferring it to the PAYGO Fund to support the new Ongoing Countywide Equipment Replacement Capital Project (4190DC089).

Durham County Capital Projects	Current Budget	Increase/Decrease
<b>Updated Budget</b>		
Countywide Equipment Replacement Project (41904200DC089)	\$0.00	\$558,485.00
	\$558,485.00	

This new Capital Project will establish a consistent funding source for equipment replacement needs across the County. With diverse building types and functions, there are multiple pieces of equipment that require varied replacement cycles. Establishing this project will allow the County to plan for these cycles, and ensure adequate funding is available when urgent needs arise.

The initial funding for this project is provided for identified needs in the Detention Center. Some of the kitchen equipment has reached the end of its life cycle and needs

to be replaced to avoid downtime and future repair issues. Also, the personal property room has a conveyor system that has stopped functioning and needs to be replaced. Funding both items will allow conditions to remain safe for County staff, as well as persons who are detained. Funding is being requested now to ensure timely delivery, as well as adhere to existing price quotes. General Services, the Sheriff's Office, and County Management have worked collaboratively to bring these needs forward.

**Alignment with Strategic Plan:** This request is in alignment with Focus Area Sustainable Infrastructure and Environment's Initiative SI 1b (Assess utilization and maintenance needs of current County facilities, equipment, and vehicles

**Resource Persons:** Motiryo Keambiroiro- Director General Services, Shawn Swiatocha- Assistant Director General Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No.25CPA041 and Budget Ordinance Amendment No.25BCC089 appropriating \$558,485 of Debt Service Fund Fund Balance and Transferring it to the PAYGO Fund to support the new Ongoing Countywide Equipment Replacement Capital Project (4190DC089).

**Attachments:**

[AAF Supplemental Document - Detention Center Equipment](#)

[Updated Detention Kitchen Equipment per Ms Brown's Priorities](#)

[Durham County Equipment 2025 Poor Proposal](#)

[Durham County Equipment 2025 Replace Proposal](#)

[Personal Property Belt Proposal](#)

[CPA-41 Appropriating \\$558,485 of Debt Service FB to PAYGO for CW Replace](#)

[AAF-89 Appropriating Debt Service Fund FB](#)

**25-0236**

**Approval of a Support Letter for Head Start and Early Head Start**

**Agenda Text:**

The Board is requested to approve and sign a support letter for Head Start and Early Head Start to members of Congress to urge them to protect Head Start funding. Head Start and Early Head Start are federally funded programs that support families with young children who are living in poverty, in foster care, or experiencing homelessness. Head Start provides children from eligible families with high-quality early learning as well as medical, dental, vision, behavioral, health, and nutrition services. A recent White House draft budget document for FY 26 eliminates funding for Head Start.

Without Head Start, our County and State's most vulnerable children will lose access to high-quality early learning as well as meals, health and vision screenings, dental services, and the skills they need to enter kindergarten ready to learn. Additionally, parents may be forced to choose between employment and caregiving. In Durham County, more than 490 children are currently enrolled in Head Start and Early Head Start. Board members requested the opportunity to submit a letter and requested staff

to prepare a letter reflecting the local impact.

**Alignment with Strategic Plan:** Head Start programs most closely align with DCo Forward Empowered Community (EC 1a, EC 1b, EC 1c, EC 1d, EC 2a, EC 2b, EC 2c,) and Healthy and Inclusive Community (HI 1b, HI 3b) focus areas.

**Resource Persons:** Meytal Barak, County Early Childhood Coordinator; Donna Rewalt, County Extension Director; Terry David, NC Head Start Association.

**County Manager's Recommendation:** The County Manager recommends that the Board submit a signed letter to members of Congress confirming the Board's support of Head Start and Early Head Start funding.

**Attachments:** [Head Start Letter of Support - BOCC 04-28-2025](#)

## 7. Board and Commission Appointments (10 min)

**25-0190**

### Board and Commission Appointments (10min)

**Agenda Text:**

Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- City-County Appearance Commission
- Community Child Protection / Child Fatality Prevention Team

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

**Alignment with Strategic Plan:** This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

**Resource Persons:** Monica Wallace, Clerk to the Board

**County Manager's Recommendation:** The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

**Attachments:** [B&C Appt Memo - 4.28.2025](#)

## 8. Items Pulled from the Consent Agenda (20 min)

## 9. Closed Session

**25-0219****Closed Session****Agenda Text:**

The Board is requested to adjourn into Closed Session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to G.S. 143-318.11(a)(4)

**Alignment with Strategic Plan:** This item aligns with Strategic Goal: High Performing Organization

**Resource Persons:** Andy Miracle, Economic Development Director

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

**10. Adjournment**