



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, April 14, 2025

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and residents to conduct themselves in a respectful, courteous manner, both with the Board and fellow residents. At any time, should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[25-0200](#) Announcements (5min)

Agenda Text:

1. Entries Due Tomorrow for Budget Cover Contest - Our Budget

Department is looking for young Durhamites with a knack for art that want to be featured in this year's Budget Book! Youth Pre-K to 12th grade - design an image that showcases "What Is Your Favorite Park of Durham County?" to be featured on the cover of the Fiscal Year 2025-2026 Budget Book. Other submissions will be used throughout the book.

Download and print an entry here:

<https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:88090524-0240-4232-88b0-a2aaefcbe26d?viewer%21megaVerb=group-discover>. Submit here: <https://www.surveymonkey.com/r/BX2YMCN> by 5 p.m. on Tuesday, April 15!

2. **Durham County Government to Observe Good Friday** - Most Durham County Government offices will close on Friday, April 18, in observance of the Good Friday Holiday. All offices will reopen with normal business hours on Monday, April 21. To see impacts to certain services, read here: <https://www.dconc.gov/Home/Components/News/News/10605/>.
3. **North Carolina Emergency Management Experience** - Durham County young women in 9th-12th grades are encouraged by Durham City-County Emergency Management to apply for the North Carolina Emergency Management Experience, a free 5-day public safety career exploration. Running from June 23-27 at the N.C. State Emergency Operations Center in Raleigh, the sessions include field trips, career-building connections, hands-on experience, and more! Apply by April 21 at <https://ncdps.gov/ncem-management-experience>. Questions? Email EMExperience@ncdps.gov <mailto:EMExperience@ncdps.gov>.
4. **Little River Community Complex Fair** - The Little River Community Complex Fair returns to the Durham County Memorial Stadium parking lot through Sunday, April 20. The Fair runs from 5-10 p.m. on weekdays and 1-11 p.m. on the weekend. The mission of the Little River Community Complex in Bahama is to provide recreational, educational, health and social activities for the people of the Little River region and surrounding communities. Admission tickets, food, and ride tickets will be available for purchase at the Stadium, located at 750 Stadium Drive.
5. **In Touch with Durham County Show** - Watch the latest edition of the "In Touch with Durham County Show" from the Public Information Office. The April show features guests County Manager Claudia Hager and Commissioner Michelle Burton! Watch it here: <https://youtu.be/UqvT5B-edye>.
6. **Become a Bull City Strong Community Health Promoter!** - Are you a health advocate in your community and do you enjoy learning and

helping others? Combine your interest working in the African American community and improve health in Durham by joining the 5-week Durham County Community Health Promoter Training. Upon completion of the program, you will receive \$200 and community networking opportunities.

Session will meet on Tuesday and Thursdays; May 20th - June 26th via zoom from 5:30-7pm. Please contact Edeia Lynch at elynych@dconc.gov (919-560-0501) or B. Sult at bsult@dconc.gov (919-560-7720) for more information.

Continuous Announcement for Posting Only - Will Not be Read During the Meeting

Open Office Hours with Planning Staff - The Durham City-County Planning Department is updating the Unified Development Ordinance (UDO)! The UDO sets the rules for how land is developed in Durham, and we want your input! We will be hosting recurring office hours throughout the project. Drop in with your questions and feedback at the Durham County Main Library (300 N. Roxboro St.) on First Thursdays 3-6 p.m. and Third Thursdays 10 a.m.-1 p.m. through August 2025. Website: www.engagedurham.com Contact: NewUDO@DurhamNC.gov.

Cigna Healthcare has selected Durham County Government as a recipient of their 2024 gold level Healthy Workforce Designation for demonstrating a strong commitment to improving the health and vitality of its employees through a workplace well-being program.

Vitality is defined as the capacity to pursue life with health, strength and energy. It is both a driver and an outcome of health and work/life engagement, and Cigna Healthcare believes it is not only essential to individuals, but also a catalyst for business and community growth. Research conducted as part of the Evernorth Vitality Index confirms that those with higher vitality experience better mental and physical health along with higher levels of job satisfaction and performance. An opportunity remains for employers as less than one in five U.S. adults report having high levels of vitality. A workplace well-being program that takes a comprehensive approach to employee health can be critical in boosting vitality and building a workforce that experiences better overall health and job productivity.

The Cigna Healthy Workforce Designation evaluates organizations based on the core components of their well-being program, including leadership and culture, program foundations and execution, policies and accommodations, and additional areas. Organizations recognized with this designation set the

standard of excellence for organizational health and vitality. Cigna Healthcare is proud to honor Durham County Government with the gold level designation for having made strong progress towards a healthy work culture by establishing and growing their employee well-being and engagement program.

For more details, visit <https://cignahwd.com/>

4. Minutes (5 min)

[25-0199](#)

Minutes (5min)

Agenda Text: The Board is requested to approve the March 24, 2025, Regular Session Meeting Minutes.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board approve the March 24, 2025, Regular Session Meeting Minutes.

Attachments: [Regular Session - March 24, 2025](#)

5. Ceremonial Items (35 min)

[25-0145](#)

Proclamation - Fair Housing Month 2025 (5min)

Agenda Text: The Board is requested to proclaim April 2025 as Fair Housing Month in Durham County.

The purpose of this proclamation is to declare Durham County as an inclusive community committed to fair housing and to promoting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents of Durham County.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: Empowered Community

Resource Persons: Sharon Sunkel, Co-Chair DEI Committee - Durham Regional Associations of REALTORS, Inc

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 2025 as Fair Housing Month in Durham County.

Attachments: [Proclamation - Fair Housing Month - April 2025](#)

[25-0155](#)

Proclamation - Second Chance Month (5min)

Agenda Text: The Board is requested to proclaim the month of April 2025 as Second Chance Month in Durham County. Second Chance Month is dedicated to recognizing the collateral consequences of a criminal record and advancing efforts that

promote fairness and access to opportunities for people who have been directly impacted by the criminal legal system.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - Safe and Resilient Community

Resource Persons: Robin Heath, Assistant Director, Justice Services Department and Ontario Joyner, Local Reentry Council Coordinator, Justice Services Department

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 2025 as Second Chance Month in Durham County.

Attachments: [Proclamation - Second Chance Month - April 2025](#)

25-0160

Proclamation - Elizabeth Catlett Days in Durham County (5min)

Agenda Text: The Board is requested to proclaim April 7 - 15, 2025 as Elizabeth Cadlett Days in Durham County.

This proclamation is designed to honor the 110th anniversary of the birth of the famous artist, Elizabeth Catlett, and the 90th anniversary of her teaching job at Hillside High School in Durham, NC.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - Empowered Community

Resource Persons: Eddie Davis, Former Durham City Council Member, Retired Teacher and Community Member

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 7 - 15, 2025 as Elizabeth Cadlett Days in Durham County.

Attachments: [Proclamation - Elizabeth Catlett Days - April 2025](#)

25-0161

Proclamation - Black Maternal Health Week (5min)

Agenda Text: The Board is requested to proclaim April 11 - 17, 2025, as Black Maternal Health Week in Durham County, NC.

The purpose of this proclamation is to increase awareness around the state of Black Maternal Health and promote activism and investment in solutions.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - Health & Inclusive Community and Empowered Community.

Resource Persons: Aida Anderson, Duke Student and Durham Community Member

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 11 - 17, 2025, as Black Maternal Health Week in Durham County, NC.

Attachments: [Proclamation - Black Maternal Health Week - April 2025](#)

25-0162**Proclamation - Lineworker Appreciation Day (5min)****Agenda Text:**

The Board is requested to proclaim April 18, 2025, as Lineworker Appreciation Day in Durham County, NC.

Lineworkers are our hometown heroes, first responders, and skilled professionals who do what needs to be done to keep the electricity flowing to the families and businesses in our communities. The work they do-often in grueling and dangerous conditions-powers our lives.

Alignment With Strategic Plan: This item aligns with Strategic Plan Goal - Empowered Community

Resource Persons: Ray Trapp, District Manager, Government & Community Relations, Duke Energy

County Manager's Recommendation: The County Manager recommends that the Board proclaim April 18, 2025, as Lineworker Appreciation Day in Durham County, NC.

Attachments:

[Proclamation - Lineworker Appreciation Day - April 2025](#)

25-0185**Proclamation - Arab American Heritage Month (5min)****Agenda Text:**

The Board has been requested to issue a resolution celebrating and honoring Arab American Heritage Month in Durham County.

The purpose of this resolution is to acknowledge and honor Arab Americans in Durham County, bringing awareness and celebration to the contributions of Arab Americans in our community in Durham County and across our country and world. We are committed to fostering a culture of inclusivity, diversity, and understanding within Durham County. Together, we strive to acknowledge, learn from, and appreciate the diverse narratives that shape our collective history.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - Healthy & Inclusive Community

Resource Persons: Cassandra Kiger, Manager, Equitable Well-Being

County Manager's Recommendation: The County Manager recommends that the Board issues a resolution celebrating and honoring Arab American Heritage Month in April 2025.

Attachments:

[Proclamation - Arab American Heritage - April 2025](#)

25-0191**Proclamation - National Child Abuse Prevention Month Proclamation 2025 (5min)****Agenda Text:**

The Board of County Commissioners is requested to Proclaim April Child Abuse Prevention Month.

April is a time set aside each year to recognize Child Abuse Month and to highlight the support needed to ensure children are safe and can remain with families. It's also time to inform and raise awareness about the opportunities that members of our community can engage to support children who have been mistreated. The theme for 2025 is "Powered by Hope, Strengthen by Prevention".

Alignment with Strategic Plan: This aligns with Strategic Plan Goal "Health & Inclusive Community"; increasing safety and well-being of families and children through prevention and intervention.

Resource Persons: Maggie Clapp, Director; Valery Dambreville, Deputy Director; Jovetta Whitfield, Assistant Director; and LaVelle Chesney, Program Manager.

County Manager's Recommendation: The County Manager recommends that the Board Proclaim April Child Abuse Prevention Month.

Attachments: [Proclamation - Child Abuse Prevention - April 2025](#)

6. Consent Agenda (15 min)

25-0074 Award of Contract with Innovative Emergency Management (IEM) in the Amount of \$99,853 for the Joint City and County Crisis Communications Plan

Agenda Text: The Board is requested to authorize the County Manager to award a contract to Innovative Emergency Management (IEM) in the amount of \$99,853 to develop and provide a completed Joint City and County Crisis Communications Plan, applicable training and workshops that outline a clear and concise communications strategy during emergencies, disasters, and crisis events. IEM is the selected vendor following a competitive bid process.

Alignment with Strategic Plan: This item aligns with Durham County's Strategic Goal: Safe and Resilient Community.

Resource Persons: Nate Sanders, Office of Emergency Services Deputy Chief of Emergency Management and Mark Lockhart, Office of Emergency Services Director.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to award a contract to Innovative Emergency Management in the amount of \$99,853 to develop and provide a completed Joint City and County Crisis Communications Plan, applicable training and workshops that outline a clear and concise communications strategy during emergencies, disasters, and crisis events.

Attachments: [NC Durham - Service Contract with IEM \(002\) COD edits County Approved to F](#)
[County Legal Approval](#)
[City Approved to Form](#)
[MWBE Compliance Review Form-AAF RFP 25-003 Joint City-County Commu](#)
[AAF Supplemental Document -Joint Crisis Comms Contract Approval Feb 2025](#)

25-0103 **Approval of Updated Memorandum of Agreement (MOA) with Durham Public Schools (DPS) for Shelter Sites**

Agenda Text: The Board is requested to approve the updated Memorandum of Agreement (MOA) with Durham Public Schools (DPS) for the use of school facilities as mass care shelters and authorize the County Manager to execute the MOA. The original MOA was approved by the DPS Board of Education on August 9, 2021. The primary revisions include staff updates, schools that will be utilized as a sheltering site, and language regarding insurance and the process for repair or replacement related to associated property damages.

Alignment with Strategic Plan: This item aligns with Durham County's Strategic Goal: Safe and Resilient Community.

Resource Persons: Jinizha Johnson, Emergency Management Planner; Elizabeth Schroeder, Chief of Emergency Management; Mark Lockhart, Director of Office of Emergency Services

County Manager's Recommendation: The County Manager recommends that the Board approve the updated Memorandum of Agreement (MOA) with the Durham Public Schools (DPS) for the use of school facilities as mass care shelters and authorize the County Manager to execute the MOA.

Attachments: [2025 Sheltering MOA - DPS and DCo Legal Approval](#)
[DCEM DPS Mass Care Sheltering MOA 2024_Final](#)
[Sheltering MOA - Supplemental Contract Approval](#)

25-1108 **Approval of the Contract to Install a Partial Roof Replacement at Durham County Southwest Library Using Capital Funds Set Aside for the Purpose of Roofing Life Cycle Replacement in the Amount of \$71,000.**

Agenda Text: The Board is requested to authorize the County Manager to enter into an \$71,000 contract to install a Partial Roof Replacement at Durham County Southwest Library. The approved funding to support this project uses Pay-As-You-Go capital funds allocated to support the County's Roofing Life Cycle Replacement program.

The roof of the Durham County Southwest Library is approaching the end of its warranty period and is showing signs of aging. As the roof ages, it becomes increasingly susceptible to leaks and other forms of damage. The library's roof has served its purpose well over the years, but it is now at a critical juncture where proactive measures are necessary to prevent potential issues. Given the

roof's age and the expiration of its warranty, it is crucial to replace it to safeguard the library's infrastructure.

The selected vendor, Wayne Roofing & Sheet Metal Co. has worked successfully on similar size projects among other NC local jurisdictions.

Alignment with Strategic Plan: Sustainable Infrastructure and Environment by maintaining, protecting, and improving natural and built systems to support a sustainable community.

Resource Persons: Motiryo Keambiroiro, Director of General Services, Shawn Swiatocha, Assistant Director of General Services, and Lee Duncan, Project Facilitator of General Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract with Wayne Roofing & Sheet Metal Co for \$71,000 with Roofing CIP funds.

Attachments:

[AAF Supplemental Document - 2 26 25](#)

[MWBE Compliance Review Form-AAF for 25-019 RFP 021425](#)

[REI Engineers-Award Recommendation-1-30-25](#)

[RFP 25-019 Addendum 1 - Partial Roof Replacement DCo SW Library](#)

[RFP 25-019 Partial Roof Replacement at DCo SW Library](#)

[RFQ 25-0191 - Bid Tabulation - Partial Roof Replacement - DCo Southwest Lib](#)

[Wayne Roofing Bid](#)

25-0114

Approve Lease Agreement Between Bakers Dozen LLC and Durham County at Shoppes at Hope Valley for a 10-year term, with an Annual Lease Amount of \$30,250 and Annual Common Area Maintenance in the Amount of \$4,875, with Other Terms as Noted in the Attached Lease Agreement

Agenda Text:

The Board is requested to approve a lease agreement between Bakers Dozen LLC and Durham County at 3825 S. Roxboro Road Suite 150 at the Shoppes at Hope Valley for a 10-year term, with an annual lease amount of \$30,250 with a 3 percent annual escalation rate, and annual Common Area Maintenance fee of \$4,875, with other terms as noted in the attached lease agreement.

Baker's Dozen has submitted a Letter of Intent to lease 1625 square feet of vacant space at the Shoppes of Hope Valley to relocate from their current location on Highway 98. The proposed lease is for ten years. Any renewal of the lease beyond that period is subject to negotiation.

Landlord shall provide \$10,000 in a tenant improvement allowance to upgrade the space. This allowance will be paid 45 days after tenants open for business, inspection of work is completed and receipt of copies of any plans, permits and a signed lien waiver.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: Sustainable Infrastructure & Environment Plan for long-term use of County land, facilities, and equipment.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director Engineering and Environmental Services; Jay Gibson, Director, Engineering and Environmental Services; Julio Delgado, Assistant County Manager.

County Manager's Recommendation: The County Manager recommends that the Board approve a lease agreement between Bakers Dozen LLC and Durham County at 3825 S. Roxboro Road Suite 150 at the Shoppes at Hope Valley for a 10-year term, with an annual lease amount of \$30,250 with a 3 percent annual escalation rate, and annual Common Area Maintenance fee of \$4,875, with other terms as noted in the attached lease agreement.

Attachments: [Final SHV Lease form - Bakers Dozen Tenant Response 3-25-25](#)

25-0123

Authorization to Enter into a Contract with Siemen's Industry for the Replacement of Fire Alarm Systems at Six Durham County Facilities: Community Shelter- 412 Liberty St, Fire & Rescue Station 82- 1724 S Miami Blvd, Fire & Rescue Station 85- 4200 Farrington Rd, East Regional Library- 211 Lick Creek Ln, EMS #6- 226 Milton Rd, and North Regional Library- 221 Milton Rd. in the Amount of \$335,149.00

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with Siemen's Industry for the purpose of replacing the fire alarm systems in the 6 facilities, owned by Durham County, in the amount of \$335,149.00. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders or amendments associated with this contract, as necessary, so long as funds are available.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment- SI1a Develop and implement a sustainable and equitable infrastructure plan.

Resource Persons: Motiryo Keambiroiro- Director General Services, Shawn Swiatocha- Assistant Director General Services, Lee Duncan- Project Facilitator.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Siemen's Industry for the purpose of replacing the fire alarm systems in the 6 facilities, owned by Durham County, in the amount of \$335,149.00. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders or amendments associated with this contract, as necessary, so long as funds are available.

Attachments: [AAF Supplemental Document - Contract Approval](#)
[MWBE Compliance Review Form-AAF for 25-018 RFP 022725](#)
[RFP 25-018 Fire Alarm Replacement - Multiple County Facilities- Bid Tabulation](#)
[RFP- 25-018 Fire alarm replacement- multiple County Facilities Final](#)
[Siemen's Proposal](#)

25-0138 **Approval of Contract Amendment for Sanford Electrical Contractors, LLC, for Electrical Services in the Amount of \$19,504.97 Bringing the Total Amount to \$139,504.97**

Agenda Text: The Board is requested to authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97. The funding will be from the Sewer Utility Enterprise Fund operating budget.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment as this contract ensures electrical controls are maintained in a continual state of readiness.

Resource Persons: Jay Gibson PE, E&ES Director; and Stephanie Brixey, E&ES Deputy Director

County Manager's Recommendation: The County Manager recommends the Board authorize the County Manager to enter into a service contract amendment (FR# 24-484) with Sanford Electrical Contractors, LLC to provide scheduled and emergency electrical services (RFP# 23-031R1) for the Triangle Wastewater Treatment Plant (TWWTP), Collection System, and Rougemont Water System in an amount of \$19,504.97, bringing the total contract amount from \$120,000 to \$139,504.97.

Attachments: [Sanford Electric AAF Supplemental Document Amendment](#)
[Quote \\$19,504.97](#)
[SANFORD CONTRACTS FOR LEGISTAR, APRIL 2025 BOCC](#)

25-0143 **Execution of a Contract with Summit Design & Engineering Services, Inc. for Construction Materials Testing (CMT) and Special Inspections for the New Durham County Sheriff's Training Facility in the amount of \$128,550 plus ten percent (10%) contingency in the amount of \$12,855 for a total contract not to exceed \$141,405.**

Agenda Text: The Board is requested to authorize the County Manager to execute a contract with Summit Design & Engineering Services, Inc. to provide Construction Materials Testing (CMT) and Special Inspections Services for the New Durham County Sheriff's Training Facility, in the amount of \$128,550 (See Attachment 1) plus ten percent (10%) contingency in the amount of \$12,855, for a total

contract not to exceed \$141,405.

The Request for Qualifications (RFQ) for Construction Materials Testing/Special Inspections services was advertised on October 20, 2023. Five (5) responses were received on November 21, 2023, and were evaluated by a selection committee represented by County Engineering, Sheriff's Office, and the Supplier Diversity Office. Summit Design & Engineering was rated as the most qualified firm for the project. Summit Design & Engineering will provide observation and testing services of the construction materials during the project, including but not limited to soils and earthwork, utility installation and trench backfill, footings and foundations, cast-in-place concrete, concrete and steel reinforcing, mortar, unit masonry, structural steel framing, cold-formed steel, firestopping and fire-resistive joint sealants, acoustical panel ceilings, acoustical wood ceilings and asphalt paving. In addition to the CMT services, this project will require Special Inspections per the current North Carolina Building Code.

Summit Design and Engineering will be self-performing all activities, therefore there is no MWBE participation for this scope of work. Funding for this contract is budgeted and available in the Durham County Sheriff's Training Facility capital project account.

Alignment with Strategic Plan: This aligns with the Strategic Plan Goal - Sustainable Infrastructure and Environment - through the improvement of an existing facility while repurposing land that is the site of a closed landfill and by providing consolidated Basic Law Enforcement Training (BLET) services into one facility, providing more efficient training/service delivery.

Resource Persons: Joel T. Jones, Project Manager; Jim Faress, Senior Project Manager; Peri D. Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve execution of a contract with Summit Design & Engineering Services, Inc. for Construction Materials Testing and Special Inspections Services for the New Durham County Sheriff's Training Facility, in the amount of \$128,550 plus ten percent (10%) contingency in the amount of \$12,855 for a total contract amount not to exceed \$141,405.

Attachments:

[T25-0012 Durham County Sheriff Training Facility](#)

[RFQ 24-016 CMT Services for DCo Sheriff's Training Facility JTJ_R1_10.19](#)

[AAF Supplemental Document](#)

25-0144

Approval of Sole Source Exemption for Utilities Division Purchase of Reclaimed Water System Compressor in the Amount of \$23,409.11

Agenda Text:

The Board is requested to provide approval for sole source exemption for the purchase of an Ingersoll Rand 15 horsepower two-stage T30 reciprocating air compressor and a PolySep PSG-15 oil water separator in the amount of \$23,409.11. Attached is the sole source letter and quote.

This item has been reviewed by the Purchasing Division for compliance with the request for sole source exemption. North Carolina General Statute 143-129(e)(6) ii allows local governments to be exempted from competitive bidding requirements when a sole source is available, performance or price competition for a product is not available, a needed product is available from only one source of supply, or standardization or compatibility is the overriding consideration.

This purchase will be funded by the Sewer Enterprise Fund.

Alignment with Strategic Plan: This action is in accordance with Durham County Strategic Plan Goal 4: “Environmental Stewardship and Community Prosperity,” as this will result compliance with Reclaimed Permit WQ0032821.

Resource Persons: Jay Gibson PE, Director of E&ES; and Stephanie Brixey, Deputy Director of E&ES

County Manager’s Recommendation: The County Manager recommends the Board approve the sole source exemption for the purchase of an Ingersoll Rand 15 horsepower two-stage T30 reciprocating air compressor and a PolySep PSG-15 oil water separator in the amount of \$23,409.11.

Attachments: [AAF Supplemental Document for Compressor](#)
 [Sole Source Ingersoll Rand](#)
 [Quote Ingersoll Rand \\$23,409.11](#)

25-0146 **Authorization of an Amendment to Design Contract with RND Architects, PA for Design Development and Construction Administration Services Related to the Durham County Sheriff’s Training Facility (Project No. 4310DC091) in the Amount of \$186,000, plus approval of a 5% design contingency in the amount of \$47,425 for a Total Revised Contract Amount not to exceed \$995,925.**

Agenda Text: The Board is requested to authorize the County Manager to execute a contract amendment in the amount of \$186,000, plus 5% design contingency (\$47,425) for a total revised contract amount not to exceed \$995,925 for additional design and construction admin services related to the Sheriff’s Training Facility project.

The additional cost stems from unforeseen conditions related to a Dominion Energy gas line easement that conveys through a portion of the property and site re-design to relocate the vehicle impound. The fee also covers extended construction admin services (8 months) that have been incurred as a result of the unforeseen conditions. Funding for this amendment is available within the Durham County Sheriff’s Training Facility project account.

Alignment with Strategic Plan: This aligns with the Strategic Plan Goal - Sustainable Infrastructure and Environment - through the improvement of an

existing facility while repurposing land that is the site of a closed landfill and by providing consolidated Basic Law Enforcement Training (BLET) services into one facility, providing more efficient training/service delivery.

Resource Persons: Joel T. Jones, Project Manager; James Faress, P.E., Senior Project Manager; Peri Manns, ASLA LEED GA, Deputy Director of Engineering and Environmental Services; Charles Nickelson, AIA, Principal, RND Architects

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a contract amendment in the amount of \$186,000, plus 5% design contingency (\$47,425) with RND Architects, PA, for a total revised contract amount not to exceed \$995,925 for additional design and construction admin services related to the Sheriff's Training Facility project.

Attachments: [Fee 07.05.2023 Durham Firing Range Fee Amend03 Rev1 09.06.2023](#)
[Fee 10.29.2024 Durham Firing Range Fee Amend04 Rev0](#)
[DCSO TF Supplemental Document](#)

25-0150

Approval of Capital Project Amendment No.25CPA037 Transferring \$381,996 of PAYGO Funding in the 300 Block Rolling Door Capital Project (4190DC088) to the Ongoing HVAC Replacement Capital Project (4190DC076) to Cover Unanticipated Equipment Replacement Costs

Agenda Text: The Board is requested to approve Capital Project Amendment No.25CPA037 transferring \$381,996 of PAYGO Funds in the 300 Block Rolling Door Capital Project (4190DC088) to the Ongoing HVAC Replacement Capital Project (4190DC076) to cover unanticipated equipment replacement costs.

Project	Current Budget	Increase/ Decrease	Revised Budget
300 Block Rolling Door Capital Project (4190DC088)	\$381,996.00	(\$381,996.00)	\$0.00
Ongoing HVAC Replacement Project(4190DC076)	\$6,087,977.00	\$381,996.00	\$6,469,973.00
TOTAL	\$6,469,973.00	\$0.00	\$6,469,973.00

The 300 Block Rolling Door Capital Project has been placed on hold indefinitely, and the funds would be better suited to be transferred to cover the costs of replacement HVAC systems at the end of their life cycles in multiple county buildings.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal:

Sustainable Infrastructure and Environment Maintaining, protecting and improving natural and built systems to support a sustainable community.

Resource Persons: Shawn Swiatocha- Assistant Director General Services, Motiryo Keambiroiro- Director General Services, Claude Eubanks- HVAC Supervisor

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.25CPA037 transferring \$381,996 of PAYGO Funds in the 300 Block Rolling Door Capital Project (4190DC088) to the Ongoing HVAC Replacement Capital Project (4190DC076) to cover unanticipated equipment replacement costs.

Attachments: [Supplemental Document- CIP Budget Amendment](#)
[CPA-37 Transferring \\$381,996 from 300 Block Rolling to HVAC Replacement](#)

25-0153 **Authorize the County Manager to execute a Standard Non-Reimbursable Utility Agreement and any other required documents for the Relocation and Upsizing of a Durham County Lift Station and Related Appurtenances for Lumley Road Multifamily**

Agenda Text: The Board is requested to authorize the County Manager to execute the Utility Agreement for the relocation and upsizing of a Durham County Lift Station and related appurtenances for Lumley Road Multifamily. The scope of work includes a new Page Pointe lift station; abandonment of existing Page Pointe lift station; gravity sewer extension from existing lift station to new lift station; construction of new force main from new lift station to discharge manhole T-12-092 in Rathie Drive; and abandonment of existing force main per the County Utilities' approved construction plans.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment, as this lift station serves multiple home sites and businesses.

Resource Persons: Larissa Williamson, County Attorney; Curtis Massey, Deputy County Attorney; Jay Gibson PE, Director of E&ES; Stephanie Brixey, Deputy Director; Vince Chirichella PE, Senior Project Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the Utility Agreement and any other required documents for the relocation and upsizing of a Durham County Lift Station and related appurtenances for Lumley Road Multifamily.

Attachments: [250318 AAF Lumley Multifamily Supplemental Document - Non-contract](#)
[250318 Lumley Multifamily UEA - Clean](#)

25-0154 **Approve and Authorize the Manager to Sign the Interlocal Cooperation Agreement between the County of Durham and City of Durham for the Purchase and Storage of Sodium Chloride (salt)**

Agenda Text: The Board is requested to approve the Interlocal Cooperation Agreement (ILA) between the County of Durham and City of Durham ("City") for the purchase and storage of Sodium Chloride (salt) for the fiscal years of 2024-2025 through 2027-2028, and to authorize the County Manager to sign the ILA. For the fiscal year 2024-2025, the County will purchase the salt from City at a cost of \$160.00 per ton of consumption for use by the County during winter weather operations, up to 200 tons to the extent such quantities are available. For the

subsequent three (3) fiscal years (2025-2026, 2026-2027, 2027-2028) the per-ton unit price for the salt will be computed by the City as the actual per ton cost to City to purchase the salt from its suppliers plus a storage and handling fee of thirty dollars (\$30) per ton.

The City has the appropriate facilities to acquire, store, and dispense road salt. A joint agreement negotiated by staff allows the County General Services Department to address snow and ice conditions at County facilities, parking lots, and walkways. The General Services Department has budgeted funds in its Miscellaneous Contracted Services line to cover costs associated with this agreement Department.

The City Council approved the ILA at its February 17, 2025, session.

Attachments: Proposed ILA.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safe and Resilient Community.

Resource Persons: Larissa Williamson, County Attorney; Motiryo Keambiroiro, Director General Service; Shawn Davis, Assistant Director of General Services.

County Manager's Recommendation: The County Manager recommends that the Board approve the Interlocal Cooperation Agreement and authorizes the County Manager to sign the Agreement.

Attachments:

[ILA with City of Durham Salt Sale and Storage Agreement](#)

[AAF Supplemental Document - ILA Salt wirh City of Durham](#)

25-0156

Upgrade BAS Building Automation System with Schneider Electric for the HHS and Courthouse Buildings for the amount of \$774,045.00

Agenda Text:

The Board is requested to approve a contract with Schneider Electric in the amount of \$774,045.00 to upgrade the building automation system. Schneider Electric was selected because the system is sole proprietary. Schneider Electric will provide all the removal of old equipment and the installation of the new controls. The new controls will make the system more environmentally friendly. We will be able to access the system via IP address, giving us easier access to make the necessary changes to equipment in these buildings for customer comfort.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure and Environment Maintaining, protecting and improving natural and built systems to support a sustainable community.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, Claude Eubanks HVAC

Supervisor.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contract with Schneider Electric in the amount of \$774,045.00 to upgrade the Building Automation System in the HHS building and the Courthouse. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue service as required as long as funds are available in the CIP Programs.

Attachments: [AAF for BAS system upgrade for HHS and Courthouse](#)
[Schneider contract .docx](#)

25-0163

Approval of Easement Deed to City of Durham for a Sidewalk Easement at 750 Stadium Drive

Agenda Text: The Board is requested to approve an Easement Deed and its Exhibits for a Sidewalk Easement on County property at North Duke Street near Stadium Drive. (See attachments).

The City is requesting a Temporary Construction Easement (TCE) of 2,554 square feet (0.0586 acres) and a Right-of-Way (ROW) of 593 square feet (0.0136 acres) from the County of Durham. This is for the construction of a new 5-foot sidewalk along N. Duke St., between Wisteria Ave. and Crutchfield St. The Deed and its easement provision would grant permission and access for the construction of the sidewalk. Plat/drawings are shown on Page 5 of Attachment 4.

Attachments: 1. Deed; 2. Exhibit A (Fee Simple Area); 3. Exhibit B (Temporary Construction Easement); 4. Plat; 5) All project plats - see Page 5.

Alignment with Strategic Plan: The project is in accordance with Strategic Plan Goal 4 - Environmental Stewardship and Community Prosperity particularly Strategy 4.2.C - Regional Planning: Participate in smart growth practices and support regional planning partnerships to promote a high quality of life for all.

Resource Persons: Peri Manns, Engineering and Environmental Services; Larissa Williamson, County Attorney.

County Manager's Recommendation: The County Manager recommends that the Board Approve the Deed of Easement for the conveyance to City of Durham for a Sidewalk Easement and Right of Way.

Attachments: [County to City 750 Stadium Drive](#)
[FINAL Exhibit A - Fee Simple Area](#)
[Exhibit B - Temporary Construction Easement](#)
[2025-03-20 updated SW-50 exhibit 8](#)
[Duke St Rev Prelim Plat 250228](#)

25-0167 **Budget Ordinance Amendment No. 25BCC086 - Appropriate General Fund Fund Balance Totaling \$452,437.63 to Increase Expenditure Authority for the Sheriff's Office Medication-Assisted Treatment (MAT) grant and to Classify These Funds as Restricted**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC086 recognizing \$452,437.63 of General Fund fund balance to increase expenditure authority for the Sheriff's Office MAT in Jails grant. MAT in Jails is a North Carolina Department of Public Safety Grant received by the Durham County Sheriff's Office to be used at the County Detention Center. In addition to the requested spending authority, the DCSO is requesting that the funds be classified as restricted and any remaining funds at the end of FY2025 be placed in a restricted fund reserve for future use. This is due to the grant specifications that the grant funds be spent on MAT related purposes in the Detention facility. This grant received initial funding approval during the July 10, 2023, BOCC meeting through Budget ordinance 23BCC00004, approving \$226,600 of the total \$458,700 for Year 1 of this grant. Year 1 expenditures totaled \$6,262.37. Due to the initial appropriation not being expended by the end of the fiscal year 6/30/2024, these funds were returned to the general fund. The Sheriff Office has developed a plan to expend the remaining funds and are now requesting the spending authority to be able to do so.

This funding will increase opioid use disorder treatment and add support for individuals suffering from alcoholism by introducing Vivitrol into the treatment program. North Carolina continues to experience the harmful effects of the opioid epidemic. Researchers examined rates of fatal drug overdose among justice-involved individuals in North Carolina and found opioid overdose mortality rates more than 40 times higher than the general population. Those rates were highest during the first two weeks following release from custody. In accordance with Session Law 2021-180, the North Carolina Department of Public Safety (DPS) is soliciting applications from Sheriffs' Offices to establish, expand or maintain medication-assisted treatment (MAT) programs of non-opioid, long-acting, injectable medication for the treatment of alcohol and/or opioid use disorder as part of reentry programming in county jails.

Alignment with Strategic Plan: This request aligns with Durham County Strategic Goal: Financial Stewardship

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Crystally Wright, Chief Finance Officer, Durham County; Clarence Birkhead, Durham County Sheriff.

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 25BCC086 appropriating \$452,437.63 of General Fund fund balance to Increase Expenditure Authority for the Sheriff's Office Medication-Assisted Treatment (MAT) grant and to classify these funds as restricted.

Attachments: [AAF-86 LEGAL FORM Appropriate \\$452,437.63 of General Fund Fund Balance](#)

25-0180 **Approval of Contract Amendment with Brame Specialty Company in the amount of \$100,000 for the Durham County Detention Center**

Agenda Text: The Board is requested to approve a contract amendment with Brame Specialty Company in the amount of \$25,000 to purchase janitorial and cleaning supplies for the Durham County Detention Center. This brings the total contract amount to \$100,000.

Brame Specialty Company has provided janitorial and cleaning supplies to the Sheriff's Office for many years. During the last several years costs have increased requiring amendments to the contract amount. Funding for this request has been identified within the operating budget of the Sheriff's Office.

Alignment with Strategic Plan: This item aligns with Goal 3: Safe Community

Resource Persons: Bryce Meyers, Major of Detention Services, Durham County Sheriff's Office; David LaBarre, Director of Planning and Development, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve a contract amendment with Brame Specialty Company in the amount of \$100,000 to purchase janitorial and cleaning supplies for the Durham County Detention Center.

Attachments: [Brame Contract Amendment FY2025](#)

25-0181 **Authorize the County Manager to Execute an Amendment to the Interlocal Cooperation Agreement with the City of Durham Governing the Development of a New Durham Cultural Roadmap by the Durham Cultural Advisory Board**

Agenda Text: The Board is requested to approve the Amendment to authorize the County Manager to execute the first amendment to the interlocal agreement with the City of Durham governing development of the Durham Cultural Roadmap. The amendment to the Interlocal Cooperation Agreement would extend the date of the agreement until December 30, 2027, to complete all activities related to this project including presenting to Boards and Commissions and initial implementation of the plan. **The Durham City Council approved the amendment on December 16th, 2024.**

Background

On October 2, 2022, the Board suspended the rules and voted to authorize the

County Manager to execute the Interlocal Cooperation Agreement (ILA) with the City of Durham governing the development of a new Durham Cultural Roadmap by the Durham Cultural Advisory Board.

In June 2022, the City and County each allocated \$150,000 (\$300,000 total) in FY23 funding to support the creation of a cultural plan for Durham. On October 3, 2022, the City and County approved the Cultural Roadmap ILA authorizing the City to develop the Durham Cultural Roadmap in partnership with the DCAB. By April 2024, the City and County, with AMS Planning and Research, heard from over 1,300 residents through interviews, surveys, focus groups and events. This engagement resulted in the Durham Cultural Roadmap Phase I Report, completed in late April 2024. Following Phase I completion, the City and AMS Planning and Research ended the consultant contract through the Termination for Convenience. In September 2024, the City published a Request for Proposals (RFP) for cultural planning services for Phase II and Phase III and is proposing to enter a contract with MJR Partners, LLC (Consultant) to engage with the community and develop a cultural plan.

The City anticipates that Phase II and Phase III of the cultural plan will include review and collection of data, Phase I Report assessment, equitable engagement, funding analysis, plan recommendations, and strategies for implementation, ending in a plan presented for adoption for City Council and County Commissioners in May 2026. Extending the agreement end date until December 30, 2027 will support City and County's efforts to align with the plan creation and implementation timeline. The Consultant's proposed revised timeline is as shown in Exhibit 4, attached.

Alignment with Strategic Plan: This ILA aligns with Strategic Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Brenda Hayes-Bright, Assoc. AIA, CDT, MPM, Project manager/Public Art Manager and County Liaison to the Cultural Roadmap Planning group, Peri Manns, ASLA, LEED GA, Deputy Director of E&ES, Jay Gibson, PE, Director of E&ES, Rebecca Holmes, Cultural and Public Art Manager, City of Durham, E'Vonne Coleman, DCAB, Joseph Jordan, DCAB Chair, Jaci Field, City of Durham Division Manager, Arts Culture, Sustainable Communities

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute the first amendment to the interlocal agreement with the City of Durham governing development of the Durham Cultural Roadmap. The amendment to the Interlocal Cooperation Agreement would extend the date of the agreement until December 30, 2027, to complete all activities related to this project including presenting to Boards and Commissions and initial implementation of the plan.

Attachments: [AAf Supplemental Doc Cultural Roadmap Amendment](#)
[Attachment - 17424 - CONTRACT AMENDMENT - 2 - PROPOSED AMENDME](#)
[Attachment - 17424 - EXHIBIT - 3 - 2022 DURHAM CULTURAL ROADMAP DE](#)
[25-0181 Cultural Roadmap Exhibit 4 Amended Timeline](#)

25-0183 **Approve Acceptance of Impervious Surface Conservation Easement (19.302 acres, a portion of REID 237256 at 2421 Stagville Road) for Permanent Open Space**

Agenda Text: The Board is requested to approve the County's acceptance of a conservation easement to permanently protect 19.302 acres, a portion of REID 237256 located at 2421 Stagville Road, to offset excess impervious area at 105 Snow Hill Road (REID 187910) for the construction of the new Bahama Veterinary Medical Center.

As permitted by Durham County Unified Development Ordinance (UDO) Section 8.7.2, impervious limitations can be exceeded through an impervious surface credit transfer. In this case the permanent conservation easement will prohibit any impervious area on the 19.302-acre "donor parcel" transferring 50,488 square feet of impervious to 105 Snow Hill Road. The easement will also require that areas remain vegetated or natural, or as well-managed agricultural land. Durham County's Open Space Program staff assessed the proposed easement area and determined that the site meets the criteria for acceptance (Attachment 2). The easement area is entirely wooded, includes a perennial stream, is adjacent to the future Durham-to-Roxboro Rail Trail, is located along the North Durham Scenic Byway, and near other protected open space. The Durham Planning Department is currently reviewing this impervious surface credit transfer through their site plan and subdivision review processes.

There is no fiscal impact to the County's acceptance of this impervious surface conservation easement. The developer and/or landowner will incur any costs/fees related to conveying the conservation easement to Durham County.

Alignment with Strategic Plan: The acquisition of conservation easements for permanent open space aligns with Strategic Plan Focus Area: Sustainable Infrastructure and Environment, Objective SI 3: Preserve and restore the natural and built environment, and SI 3d: Protect and restore natural resources, land, recreational, historical, and rural spaces.

Resource Persons: Celeste Burns, Open Space & Real Estate Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board approve the County's acceptance of a conservation easement to permanently protect 19.302 acres, a portion of REID 237256 located at 2421 Stagville Road, to offset excess impervious area at 105 Snow Hill Road (REID 187910) for the construction of a new Bahama Road Veterinary Hospital.

Attachments: [AAForm - Supplemental - Impervious Surface Easement - 2421 Stagville Rd](#)
[Attachment 1 - Impervious Surface Conservation Easement - April 2025](#)
[Attachment 2 - DURHAM COUNTY IMPERVIOUS SURFACE ACCEPTANCE C](#)

25-0186 **Approval of Subaward Agreement to Central Pines Regional Council in the Amount of \$142,799 to Implement the Client Intake Process and Manage Contractors Conducting Low-Income Residential Energy Efficiency Improvements and Minor Home Repair Associated with the Energy Burden and Emissions Reduction Program**

Agenda Text: The Board is requested to authorize the County Manager to enter into a Subaward Agreement with Central Pines Regional Council in the amount of \$142,799 to implement the client intake process and manage contractors conducting low-income residential energy efficiency improvements and minor home repair associated with the Energy Burden and Emissions Reduction Program (EBERP). The funding is provided through a \$1.5 million Department of Energy Grant for this purpose.

EBERP is a new program to provide energy efficiency retrofits and limited home repair to low-to-moderate income households in Durham, Orange, and Granville Counties over a 3-year period. The goal is to retrofit at least 200 homes in the three-county area to reduce energy use, greenhouse gas emissions, and energy burden.

Alignment with Strategic Plan: This request aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Tobin L. Freid, Sustainability Manager; Megan Pendell, Sustainability Specialist; Peri Manns, Deputy Director Engineering and Environmental Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a Subaward Agreement with Central Pines Regional Council in the amount of \$142,799 to implement the client intake process and manage contractors conducting low-income residential energy efficiency improvements and minor home repair associated with the Energy Burden and Emissions Reduction Program (EBERP).

Attachments: [DCo Legal - Full Contract Approval 8.14.24 - CPRC](#)
[EECBG Subaward Agreement - CPRC revised final 3 25](#)

25-0187 **Authorize the County Manager to execute a Subaward Agreement with the North Carolina Sustainable Energy Association for \$49,820 to Provide Program Design and Support for the Energy Burden and Emissions Reduction Program**

Agenda Text: The Board is requested to authorize the County Manager to execute a Subaward Agreement with the North Carolina Sustainable Energy Association (NCSEA) in the amount of \$49,820 to provide program design and support for the Energy

Burden and Emissions Reduction Program (EBERP). The funding is provided through a \$1.5 million Department of Energy Grant for this purpose.

EBERP is a new program to provide energy efficiency retrofits and limited home repair to low-to-moderate income households in Durham, Orange, and Granville Counties over a 3-year period. The goal is to retrofit at least 200 homes in the three-county area to reduce energy use, greenhouse gas emissions, and energy burden. NCSEA will use their applicable experience assist County staff in designing and implementing EBERP, specifically providing help with marketing, community engagement strategies, data collection and analytics, and overall program design.

Alignment with Strategic Plan: This request aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment.

Resource Persons: Tobin L. Freid, Sustainability Manager; Megan Pendell, Sustainability Specialist; Peri Manns, Deputy Director Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to execute a Subaward Agreement with the North Carolina Sustainable Energy Association (NCSEA) in the amount of \$49,820 to provide program design and support for the Energy Burden and Emissions Reduction Program (EBERP).

Attachments: [EECBG Subaward Agreement - Revised NCSEA Final](#)
[NCSEA legal approval EECBG subaward](#)

25-0197 Approval of Capital Project Amendment No.25CPA039 Reallocating 2022 General Obligation Bond Funds Reducing the Durham Technical Community College (DTCC) Land Purchase Capital Project (5920CC022) Budget by \$390,000, Increasing the DTCC Campus Police Renovation Capital Project (5920CC023) Budget by \$90,000, and Increasing the New DTCC Conduit and Cabling Capital Project (5920CC026) Budget by \$300,000 to Fund Unanticipated Cost Increases

Agenda Text: The Board is requested to approve Capital Project Amendment No.25CPA039 reallocating 2022 General Obligation (GO) Bond Funds reducing the Durham Technical Community College (DTCC) Land Purchase Capital Project (5920CC022) budget by \$390,000, increasing the DTCC Campus Police Renovation Capital Project (5920CC023) budget by \$90,000, and increasing the New DTCC Conduit and Cabling Capital Project (5920CC026) budget by \$300,000. These budget increases will fund the installation of new conduit for fiber and telecom cabling, as well as additional cost in renovating the Bacon Street property for DTCC Campus Police.

Durham County Capital Projects	Current Budget	Increase/Decrease	Updated Budget
DTCC Land Purchase Project (59205300CC022)	\$3,200,000.00	(\$390,000.00)	\$2,810,000.00
DTCC Conduit and Cabling Project (59205300CC026)	\$0	\$300,000.00	\$300,000.00

DTCC Campus Police Office Renovation (59205300CC023)	\$300,000.00	\$90,000.00
\$390,000.00		

During the Campus Police Office Renovation Capital Project, contractors determined that additional funds were necessary to complete the project. Without these funds, the college would have to hold off on other facilities projects. The building will be the new home of DTCC campus police, which currently occupy a building that is slated for demolition to make way for the new DTCC Life Sciences building.

During the demolition of DTCC Building 8 - which is required to provide the space necessary for the new Life Science Building - contractors discovered that the existing conduit and cabling for the south side of Main Campus runs through Building 8. If the conduit and cabling are not moved, the demolition of Building 8 will cause the loss of internet and telecom capabilities on the South Side of Main Campus. Existing conduit on Main Campus does not allow for additional cabling to occur.

Additional conduit for fiber and telecom cabling on Main Campus needs to be completed soon to avoid significant delays in the schedules for the new Life Sciences and new Health Sciences buildings. This will also allow the college to increase the capacity for fiber and telecom to the south side of Main Campus to allow for expanded needs in the future.

Alignment With Strategic Plan: A well-functioning community college available financially and otherwise to its residents supports the County in many ways; this item aligns with Durham County Strategic Goal: Empowered Community.

Resource Persons: J.B. Buxton, DTCC President, Andrew Kleitsch, DTCC Chief Financial Officer, S. Keith Lane, Durham County Budget and Management Services Director

County Manager's Recommendation: The County Manager recommends approval of Capital Project Amendment No.25CPA039 reallocating 2022 GO Bond Funds reducing the Durham Technical Community College (DTCC) Land Purchase Capital Project (5920CC022) budget by \$390,000, increasing the DTCC Campus Police Renovation Capital Project (5920CC023) budget by \$90,000, and increasing the New DTCC Conduit and Cabling Capital Project (5920CC026) budget by \$300,000. These budget increases will fund the installation of new conduit for fiber and telecom cabling, as well as additional cost in renovating the Bacon Street property for DTCC Campus Police.

Attachments: CPA-39 Appropriating \$390,000 for Time Sensitive DTCC Cap Projects

7. Items Pulled from the Consent Agenda (20 min)

8. Closed Session

25-0202**Closed Session****Agenda Text:**

The Board is requested to adjourn to Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5).

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jay Gibson, Director of Engineering and Environmental Services; Peri Manns, Deputy Director of Engineering and Environmental Services; Julio Delgado, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as needed.

9. Adjournment