



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, March 24, 2025

7:00 PM

Commissioners' Chambers

Regular Session

"Public Charge"

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

"Land Acknowledgment"

As we convene for the Durham County Commissioners meeting, it's crucial to recognize the painful truth of history. We stand on the stolen ancestral lands of the Catawba, Eno, Occaneechi, Shakori, and Tuscarora peoples, whose deep connection to this land predates our arrival. We acknowledge with humility the unjust displacement and violence that occurred, leading to the dispossession of indigenous peoples from their homelands. Their resilience in the face of such adversity is a testament to their strength and spirit.

May we humbly honor the ancestors and elders of these nations, both past and present, by committing ourselves to fostering understanding, healing, and justice for all who inhabit this land. Let us walk forward together with open hearts, acknowledging the past and embracing a future guided by compassion, respect, and unity.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

[25-0158](#) Announcements (5min)

Agenda Text:

1. Chair Allam Participating in the 22nd Women's Forum - The City of

Durham and ISLA NC welcome everyone to the 22nd Annual Women's Forum: Moving Forward Together - Women Educating and Inspiring Generations on Thursday, March 27, in honor of National Women's History Month. This event will run from 5:30-7:30 p.m. at City Hall Council Chambers, 101 City Hall Plaza. BOCC Chair Nida Allam joins other local women on a panel to discuss education, creating balance, personal growth, and more! Live broadcast on Durham Television Network and YouTube. More info at <https://www.durhamnc.gov/CivicAlerts.aspx?AID=3833>.

2. **DCo Residents: Give Your Budget Priorities** - Durham County residents are invited to give their feedback on budget priorities as Durham County staff, management, and Durham Board of County Commissioners (BOCC) plan for the Fiscal Year 2025-2026 annual budget. Durham County Government has established an easy-to-use budget portal to collect input from residents at <https://www.surveymonkey.com/r/FY2025-26DCOResidentSurvey>. Resident participation in the budgeting process is key to deciding Durham County's operational, personnel, and capital spending. Open until May 30.
3. **Legal Eagle Community Day & Social Justice Fair** - Join Durham County Library in partnership with NCCU's School of Law, Legal Aid NC, Disability Rights NC, Emancipate NC, and more for a day of free legal resources for the whole community! This resource fair is from 10 a.m. to 3 p.m. on Saturday, March 29, at Main Library. Attendees can connect with programs and resources for their legal needs, while scheduled panels will provide insight into current legal issues like fair housing, restorative justice, and recent Supreme Court decisions. Register: <https://durhamcountylibrary.libcal.com/event/13285557>.
4. **Durham Youth Leadership Fund Grant Application** - The Durham Office on Youth is now accepting applications for the 2025-2026 Durham Youth Leadership Fund. The Durham Youth Leadership Fund funds community-based projects from young people, youth groups, community groups, and organizations that focus on at least one focus area. The DYLF will provide up to 15 one-year grants ranging from \$500-\$25,000! Learn more about DYLF including the focus areas for this year's awards, visit <https://bit.ly/OOYDYLF>. Applications due on Sunday, March 30!
5. **Schedule Reappraisal Information Meeting with DCo Tax** - Now that Durham County taxpayers have their reappraisal notices, they are encouraged to review the information and report any out of date/incorrect information to the tax office, compare the sale price of similar properties, and if you disagree with the assessed value, file an appeal with the Board of Equalization and Review. Property owners may schedule a Reappraisal Information Meeting

with a tax staff representative from now until April 12 at various locations in the County. See dates/times here -

<https://www.dconc.gov/county-departments/departments-f-z/tax-administration/2025-general-reappraisal-revaluation-copy>>. More info at www.dconc.gov/tax <<http://www.dconc.gov/tax>> or by calling 919-560-0300.

6. **Look for CHA Volunteers; Take Survey, Get a Gift!** - Volunteers and staff from the Durham County Department of Public Health, Partnership for a Healthy Durham, Duke Health, N.C. Central, El Centro and community partners will be stationed at various locations and events in Durham County to ask questions about the community's health as part of the Durham County Community Health Assessment (CHA) survey process. Look for volunteers wearing identical blue t-shirts that say "Survey Team" on the front. The CHA is a public health survey conducted every three years to assess Durham County's strengths and needs regarding the community's health and well-being. Each survey takes approximately 10-15 minutes and will be available in English and Spanish. Participants who complete the survey will receive a thank-you gift! All responses will remain anonymous. To view the 2023 Community Health Assessment document or executive summary, visit www.healthydurham.org <<http://www.healthydurham.org>>.
7. **Community Mural Paint Day on April 12!** - Join the Durham County Public Art Program for a community mural paint day on Saturday, April 12. Drop in between 10 a.m. and 2 p.m., at the 500 E. Main Street Parking Deck (located off Elizabeth Street) next to the City of Durham Police Department. All ages and experience levels are welcome! This project will see residents help in the creation of art through community building! Learn more about the team of artists for this project at www.artofanon.com. If you are coming with a group, please reach out to Sarah Martin at sarahmartin@dconc.gov <<mailto:sarahmartin@dconc.gov>> or 984-332-2390 to reserve a time slot!
8. **North Carolina Emergency Management Experience** - Durham County girls in 9th-12th grades are encouraged to apply for the North Carolina Emergency Management Experience, a free five-day public safety career exploration. Running from June 23-27 at the N.C. State Emergency Operations Center in Raleigh, the sessions include field trips, career-building connections, hands-on experience, and more! Apply at <https://ncdps.gov/ncem-management-experience>>. Questions? Email EMExperience@ncdps.gov <<mailto:EMExperience@ncdps.gov>>.
9. **Advance Public Comments on the Fiscal Year 2025-26 Budget** - As

County staff begins preparation of the FY 2025-26 budget, public input is being solicited on issues which may need to be addressed during the budget process. The County Manager's Recommended FY 2025-26 Budget will be presented to the Board of Commissioners on Monday, May 12, 2025, with individual budget work sessions with the BOCC to be scheduled for the period of May 12th until June 5th.

Tuesday, May 20th Budget Work Session (9am-3:30pm)

Thursday, May 22nd Budget Work Session (1pm-5pm)

Thursday, May 29th Budget Work Session (9am-3:30pm)

Tuesday, June 3rd Budget Work Session (9am-3:30pm)

Thursday, June 5th Budget Work Session (1pm-5pm)

There will also be a Public Hearing at the Commissioners' Regular Meeting on May 27th at 7:00 pm. Final adoption of the FY 2025-26 Budget Ordinance is scheduled for Monday, June 9, 2025.

Additional comments can also be e-mailed to commissioners@dconc.gov or residents are encouraged to use the Durham County's online FY 2025-26 Resident Portal to have their voice heard if they are unable to come in person.

FY 2025-26 Resident Budget Survey

<https://www.surveymonkey.com/r/FY2025-26DCOResidentSurvey>

Continuous Announcement for Posting Only - Will Not be Read During the Meeting

Open Office Hours with Planning Staff - The Durham City-County Planning Department is updating the Unified Development Ordinance (UDO)! The UDO sets the rules for how land is developed in Durham, and we want your input! We will be hosting recurring office hours throughout the project. Drop in with your questions and feedback at the Durham County Main Library (300 N. Roxboro St.) on First Thursdays 3-6 p.m. and Third Thursdays 10 a.m.-1 p.m. through August 2025. Website: www.engagedurham.com Contact: NewUDO@DurhamNC.gov NewUDO@DurhamNC.gov.

Cigna Healthcare has selected Durham County Government as a recipient of their 2024 gold level Healthy Workforce Designation for demonstrating a strong commitment to improving the health and vitality of its employees through a workplace well-being program.

Vitality is defined as the capacity to pursue life with health, strength and energy. It is both a driver and an outcome of health and work/life engagement, and Cigna

Healthcare believes it is not only essential to individuals, but also a catalyst for business and community growth. Research conducted as part of the Evernorth Vitality Index confirms that those with higher vitality experience better mental and physical health along with higher levels of job satisfaction and performance. An opportunity remains for employers as less than one in five U.S. adults report having high levels of vitality. A workplace well-being program that takes a comprehensive approach to employee health can be critical in boosting vitality and building a workforce that experiences better overall health and job productivity.

The Cigna Healthy Workforce Designation evaluates organizations based on the core components of their well-being program, including leadership and culture, program foundations and execution, policies and accommodations, and additional areas. Organizations recognized with this designation set the standard of excellence for organizational health and vitality. Cigna Healthcare is proud to honor Durham County Government with the gold level designation for having made strong progress towards a healthy work culture by establishing and growing their employee well-being and engagement program.

For more details, visit <https://cignahwd.com/>

4. Minutes (5 min)

25-0157

Minutes (5min)

Agenda Text:

The Board is requested to approve the March 10, 2025, Regular Session meeting minutes.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal: High Performing Organization

Resource Persons: Monica W. Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board approve the March 10, 2025, Regular Session meeting minutes.

Attachments:

[Regular Session - March 10, 2025](#)

5. Ceremonial Items (35 min)

25-0075

Proclamation - John Hope and Aurelia Whittington Franklin Orchid Appreciation Day (10min)

Agenda Text:

The Board is requested to proclaim March 29, 2025, as John Hope and Aurelia Whittington Franklin Orchid Appreciation Day in Durham, N.C.

Dr. John Hope Franklin and Aurelia Whittington Franklin have empowered North Carolinians and people across the United States of America and the world to fight for

racial equality, pursue educational opportunities and to “place a mirror” on American life and injustice wherever it stands.

The proclamation will be presented to the family at the African American Legacy in Gardening & Horticulture Symposium.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goals: Healthy & Inclusive Community and Empowered Community.

Resource Persons: Carter Cue, Senior Librarian and Durham Community Member

County Manager’s Recommendation: The County Manager recommends that the Board proclaim March 29, 2025, as John Hope and Aurelia Whittington Franklin Orchid Appreciation Day in Durham, N.C.

Attachments: [Proclamation - John Hope and Aurelia Whittington Franklin Orchid Appreciation](#)

25-0076

Proclamation - Pearl Fryar Gardening Appreciation Day (10min)

Agenda Text: The Board is requested to proclaim March 29, 2025, as the Pearl Fryar Gardening Appreciation Day.

The proclamation will be presented at the African American Legacy in Gardening & Horticulture Symposium.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goals: Healthy & Inclusive Community and Empowered Community.

Resource Persons: Carter Cue, Senior Librarian and Durham Community Member

County Manager’s Recommendation: The County Manager recommends that the Board proclaim March 29, 2025, as the Pearl Fryar Gardening Appreciation Day.

Attachments: [Proclamation - Pearl Fryar Gardening Appreciation Day - March 2025](#)

25-0148

Proclamation - National County Government Month 2025 (5min)

Agenda Text: The Board is requested to proclaim April 2025 as National County Government Month in Durham. NCGM is held each April as an annual celebration of counties. Since 1991, the National Association of Counties has encouraged counties to actively promote county roles and responsibilities in serving residents. Durham County looks forward to showcasing how our county supports a healthy, safe, and vibrant community.

Alignment with Strategic Plan: This proclamation aligns with Community & Family Prosperity and Enrichment, Health & Well-being for All, and Accountable, and Efficient, and Visionary Government

Resource Persons: Deborah Craig, Ray, Chief Communications Officer

County Manager’s Recommendation: The County Manager recommends that the Board proclaim April 2025 as National County Government Month in Durham.

Attachments: [Proclamation - County Government Month - March 2025](#)

25-0149

Resolution - Celebrating Women in Construction (10min)

Agenda Text: The Board is requested to approve the resolution Celebrating Women in Construction in Durham County.

Alignment with Strategic Plan: This item aligns with Durham County's Empowered Community Focus - Empowering the business community to enhance their opportunities to thrive.

Resource Persons: Tammie Hall, Assistant County Manager, Gloria Shealey, Former President of National Association of Minority Contractors, President/CEO, Danielle Company

County Manager's Recommendation: The County Manager recommends that the Board approve the resolution of Durham County, North Carolina, celebrating Women in Construction.

Attachments: [Resolution - Celebrating Women in Construction - March 2025](#)

6. Consent Agenda (15 min)

25-0070

Budget Ordinance Amendment No. 25BCC084 Appropriating \$125,000 in General Fund Committed Fund Balance to Increase Inmate Welfare Expenditure Authority for the Sheriff's Office

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC084 appropriating \$125,000 in General Fund committed fund balance to increase Inmate Welfare expenditure authority for the Sheriff's Office.

These funds will be used to purchase the following items for those housed inside the Detention Center: mattresses, cell bags, boots, thermal blankets, sheets, smocks and other consumables. These items, along with others, such as kitchen appliances and equipment, are allowable uses for this fund.

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - Safe & Resilient Community

Resource Persons: Keisha Gaither, Finance Manager, Durham County Sheriff's Office; Clarence Birkhead, Sheriff, Durham County Sheriff's Office.

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 25BCC084 appropriating \$125,000 in General Fund Committed fund balance to increase Inmate Welfare expenditure authority for the Sheriff's Office.

Attachments: [AAF-84 LEGAL FORM Sheriff Committed FB increase for Inmate Welfare funds](#)

25-0107

Approval of Capital Project Amendment No.25CPA034 And Budget

Ordinance Amendment No.25BCC078 Appropriating \$5,389,000 of Debt Service Fund Fund Balance to the PAYGO Fund to Support Three New County IT Hardware & Software Capital Projects: 25 IT Hardware Replacement (4200DC144), 25 Audio-Visual Technologies (4200DC145); and 25 Telecommunications (4200DC146)

Agenda Text:

The Board is requested to approve Capital Project Amendment No.25CPA034 and Budget Ordinance Amendment No.25BCC078 appropriating \$5,389,000 of Debt Service Fund Fund Balance to the PAYGO Fund to support three new County IT-related Capital Projects: 25 IT Hardware Replacement (4200DC144), 25 Audio-Visual Technologies (4200DC145), and 25 Telecommunications (4200DC146). The projects will replace and maintain key components of Durham County technology infrastructure, upgrade and extend Hardware lifecycle and improve long term functionality of existing equipment and systems.

Project	Current Budget	Increase/ Decrease	Revised Budget	
25 IT Hardware Replacement (4200DC144)		\$0.00	\$3,852,000.00	\$3,852,000.00
25 Audio-Visual Technologies (4200DC145)		\$0.00	\$1,323,000.00	\$1,323,000.00
25 Telecommunications (4200DC146)		\$0.00	\$214,000.00	\$214,000.00
TOTAL	\$0.00	\$5,389,000.00	\$5,389,000.00	

Durham County's infrastructure has grown to encompass over \$15 million in assets, including servers, systems, appliances, switches, routers, data backup solutions, and other hardware. This also covers more than 2,000 client systems, telecommunications networks, telephones, audio-visual equipment, mobile devices, scanners, printers, and testing tools. The inventory, along with legacy equipment, is continuously updated as new projects introduce additional devices or outdated equipment reaches the end of its lifecycle. This technological expansion aligns with the development of new county buildings, site expansions, and the increasing demand for audio-visual and other technologies essential for supporting departmental operations and growth. To ensure operational efficiency and reduce repair costs, technology is managed through a structured process that enables DCO to oversee the acquisition, maintenance, and replacement of equipment, optimizing functionality and productivity based on its role and business requirements.

The DCO Technology Life Cycle Replacement (LCR) strategy considers key factors such as growth projections and security risks to maintain a resilient and adaptable technology infrastructure that meets the evolving needs of County departments while mitigating technology-related security threats. DCO follows a standardized replacement cycle:

- Desktops and laptops: every four years
- Servers, storage, and appliances: every four to seven years
- Network and telecommunications equipment (including core and edge network switches): every four to seven years
- Audio-visual systems and displays: every four to seven years

This structured approach ensures Durham County's technology remains efficient, enhances employee productivity, and reduces costs associated with repairs and operational disruptions caused by outdated or underperforming equipment. Additionally, it ensures that technology assets remain adaptable to emerging business and operational requirements.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: High Performing Organization.

Resource Persons: Greg Marrow, CIO; Tamara Minor, Senior IT Business Specialist

County Manager's Recommendation: The County Manager recommends that the Board approve Capital Project Amendment No.25CPA034 and Budget Ordinance Amendment No.25BCC078 appropriating \$5,389,000 of Debt Service Fund Fund Balance to the PAYGO Fund to support three new County IT-related Capital Projects: 25 IT Hardware Replacement (4200DC144), 25 Audio-Visual Technologies (4200DC145), and 25 Telecommunications (4200DC146). The projects will replace and maintain key components of Durham County technology infrastructure, upgrade and extend Hardware lifecycle and improve long term functionality of existing equipment and systems.

Attachments:

[CPA-34 LEGAL FORM Appropriating \\$5,389.00 of Debt Service Fund FB \(\\$5.38](#)

[AAF-78 Appropriating Debt Service for 3 new IST Projects \(\\$5,389,000\)](#)

[AAF Supplemental Document - CIP Budget Amendment - March 2025](#)

25-0113

Approval of Thirumala Restaurant Lease Amendment to Extend Rent Commencement to August 1, 2025

Agenda Text:

The Board is requested to approve the amendment to the lease between Durham County and Thirumala Hospitality Durham, LLC extending the Rent Commencement date to August 1, 2025. The Tenant opened the restaurant for business in October 2024.

Thirumala Hospitality Durham, LLC entered into a lease agreement for the restaurant suite #140 in the County's Administrative Building II on September 30, 2021. They opened for business in October 2024.

Due to issues with the smoke detection system approved and installed in the kitchen, Anjappar experienced a number of false fire alarms during their first weeks of operations. It was ultimately determined that the smoke detection system needed to be removed and replaced with a heat detection system. Change orders like this are not at all unusual in construction projects. The Tenant has absorbed the costly removal and replacement of the smoke detectors and has asked that the rent commencement date be extended by 3 months. This is not a forgiveness of rent, but rather a delay in beginning of the full 120 month rent period commencement.

The financial consequence of the fire alarm system change is not something Durham County as the Landlord is responsible for in this case. That said, we do recommend delaying this final rent commencement date to August 1, 2025. We certainly want to make sure the restaurant is off to a great start and enjoys a long and successful tenure in Admin II.

Alignment with Strategic Plan: The attached Lease Agreement supports Sustainable Infrastructure & Environment by planning for long-term use of County facilities, and equipment.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director of E&ES; Jay Gibson, Director of E&ES.

County Manager's Recommendation: The County Manager recommends that the Board approve the amendment to the lease between Durham County and Thirumala Hospitality Durham, LLC extending the Rent Commencement to August 1, 2025.

Attachments: [THIRUMALA Lease Amendment #6 032425](#)

25-0120

Enter into Contract with Flooring by Design for \$88,674.95 for the Replacement of Carpets at Agriculture Building

Agenda Text:

The Board is requested to approve a contract with Flooring by Design, in the amount of \$88,674.95 to demolish old carpets, baseboards and install new carpets and baseboards at Agriculture Building. The installation contractor will provide a one-year installation warranty, and all applicable manufacturers warranties.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure and Environment Maintaining, protecting and improving natural and built systems to support a sustainable community.

Resource Persons: Motiryo Keambiroiro, Director General Services, Shawn Swiatocha, Assistant Director General Services, Kenneth Bridges Building Supervisor.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into contract with Flooring by Design in the amount of

\$88,674.95 to replace and install new carpets in the Agriculture Building. The County Manager also recommends the Board allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue service as required as long as funds are available in the CIP Programs.

Attachments: [AAF Supplemental Document-Agriculture Building](#)
[DURHAM COUNTY CP-OP \(CPT TILES 2-13\)](#)
[RFP 25-011R1 Carpet Replacement @ DCo Cooperative Extension Bldg](#)
[RFP 25-011R1 Addendum -Carpet Replacement @ DCo Coop Ext Bldg](#)
[MWBE Compliance Review Form-AAF for 25-011R1 RFP 030525](#)
[RFP 25-011R1 Proposal Tabulation Carpet Replacement @ DCo Coop Ext Blc](#)

25-0121

Approval to Enter into a Contract with Siemen's Industry for the Purpose of Upgrading the Fire Alarm System Initiating Devices Throughout the Durham County Detention Center, in the Amount of \$394,346.60. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders or amendments associated with this contract, as necessary, so long as funds are available.

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with Siemen's Industry for the purpose of upgrading the fire alarm system initiating devices throughout the Durham County Detention Center, in the amount of \$394,346.60. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders or amendments associated with this contract, as necessary, so long as funds are available.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Sustainable Infrastructure & Environment- Maintaining, protecting and improving natural and building systems to support a sustainable community.

Resource Persons: Motiryo Keambiroiro- Director General Services, Shawn Swiatocha- Assistant Director General Services.

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with Siemen's Industry for the purpose of upgrading the fire alarm system initiating devices throughout the Durham County Detention Center, in the amount of \$394,346.60. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders or amendments associated with this contract, as necessary, so long as funds are available.

Attachments: [AAF Supplemental Document - Contract Approval](#)
[MWBE Compliance Review Form-AAF for 25-017R RFP 022725](#)
[RFP 25-017R Detention Center Fire Alarm Upgrade](#)
[RFP No 25-017R Detention Center Fire Alarm Upgrade](#)
[Siemen's Proposal](#)

25-0122

Adoption of a Resolution to Convey Controlled Access Right-of-Way and Utility Easements to the North Carolina Department of Transportation.

Agenda Text:

The Board is requested to adopt a Resolution to convey easements for County-owned property required by the project at US 15-501 (Durham Chapel Hill Blvd) and SR 116 (Garrett Road), converting the at-grade intersection to an interchange. The easements would be conveyed to the North Carolina Department of Transportation (NC DOT). The Board approved the Easement conveyances on September 9, 2024 (24-0546), and the Resolution is an additional step necessary to NC DOT processes.

- Parcel 001- REID 140103 located at 4716 Durham-Chapel Hill Blvd. NCDOT to acquire a Permanent Utility Easement on this .92 acre parcel. Compensation to DCO will be \$1,325.
- Parcel 025- REID 140118 located at 4715 Durham-Chapel Hill Blvd. No land or easements to be acquired by NCDOT. The purpose of this easement is for Control of Access only. Compensation \$0.
- Parcel 026- REID 140106 located at 4702 Durham-Chapel Hill Blvd. NCDOT to acquire a Permanent Utility Easement and a drainage utility easement. Compensation to DCO will be \$1,000.

Attachment: Resolution. Prior Certification of approval of easements.

Alignment with Strategic Plan: This item supports County goals for Sustainable Infrastructure & Environment by planning for long-term use of County land, and preservation and restoration of the natural and built environment.

Resource Persons: Nancy Mitchell, Senior Real Estate Officer; Peri Manns, Deputy Director, Engineering and Environmental Services Department; Jay Gibson, Director of Engineering and Environmental Services Department; Nathan McKinney, Senior Assistant County Attorney.

County Manager's Recommendation: The County Manager recommends the Board adopt a Resolution to convey easements for County-owned property required by the project at US 15-501 (Durham Chapel Hill Blvd) and SR 116 (Garrett Road), converting the at-grade intersection to an interchange. The easements would be conveyed to the North Carolina Department of Transportation (NC DOT). The Board approved the Easement conveyances on September 9, 2024 (24-0546), and the Resolution is an additional step necessary to NC DOT processes.

Attachments:

[RESOLUTION - Garrett Road DOT easements](#)

[9.9.2024--24-0546-conveyance of easements to NCDOT on County-owned land](#)

25-0125

Approval of Contract Renewal with Evans and Associates Consulting Group for Tax Administration Business Auditing Services in the amount of \$70,000.00

Agenda Text:

The Board is requested to approve the contract renewal with Evans and Associates Consulting Group in the amount of \$70,000.00 for the 2024/2025 fiscal year.

Evans and Associates Consulting Group is an audit firm that provides business personal property audit services to the County. Durham County employs several audit firms to examine submitted Business Personal Property listing forms to ensure proper reporting. The audits make taxation fair and equitable among businesses.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safety and Resilience

Resource Persons: Keyar Doyle, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the contract renewal with Evans and Associates Consulting Group in the amount of \$70,000.00 for the 2024/2025 fiscal year. In addition, the County Manager recommends that the Board provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$70,000.00 annually for the next four years.

Attachments:

[Evans & Co Proposed Contract](#)

[Evans & Associates Original Contract FY2020](#)

[AAF Supplemental Evans and Associates](#)

25-0126

Approval to Enter into a Contract with Point Security, Inc. in the Amount of \$144,639.78 to Provide Security Equipment to Four (4) Durham County Locations (Admin I., Admin II, Main Library and Stanford Warren)

Agenda Text:

The Board is requested to approve and authorize the County Manager to execute a purchase of goods and services contract with Point Security, Inc. in the amount of \$144,639.78 utilizing General Service funding. The contract will allow for the installation, training, and service of Weapons Detection Devices.

Over the past few months, Durham County has seen an increase in activities that has driven the need to have additional security measures in place. As such to help mitigate these activities installing security equipment is necessary for the safety of Durham County staff, visitors and the community.

Alignment with Strategic Plan: This project aligns with the Strategic Plan Goals - Sustainable Infrastructure & Environment- ***SI2: Increase the physical security of the county*** SI 2a-Effectively implement a comprehensive security plan in County Facilities Safe & Resilient Community- ***SR2: Lessen the potential for harm and dangerous situations in the community.*** SR2a- Innovate and strengthen emergency response and prevention systems.

Resource Persons: Motiryo Keambiroiro, Director General Services and Issac Alderman, Security Manager

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a purchase of goods

and services contract with Point Security, LLC. in the amount of \$144,639.78 to provide security equipment and resources to Durham County Facilities. The County Manager also recommends the Board to allow the County Manager to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required if funding is available.

Attachments: [AAF Supplemental Document - Point Security](#)

[Attachment 1 - Scope Of Work Point Security purchase](#)

25-0127

Approval to Enter into a Contract with Intellicom Inc. in the Amount of \$361,072.06 to Install, Highspeed Roll Up Gates for the 7th Floor of the Queen Street Deck for DCO Motor Pool Operation.

Agenda Text:

The Board is requested to approve and authorize the County Manager to execute a purchase of goods contract with Intellicom, Inc. in the amount of \$361,072.06. utilizing General Service funding. The contract will allow for the installation of high-speed roll-up gates for the 7th Floor of Queen Street Deck. This project will completely secure the top level of the Queen Street deck for the County Motor Pool Fleet and include secure fencing, access control gate arms and high-speed roll up doors. Access Control System will integrate into the County existing Lenel S2 System.

Alignment with Strategic Plan: This project aligns with the Strategic Plan Goals - Sustainable Infrastructure & Environment- *SI2: Increase the physical security of the county* SI 2a-Effectively implement a comprehensive security plan in County Facilities Safe & Resilient Community- *SR2: Lessen the potential for harm and dangerous situations in the community.* SR2a- Innovate and strengthen emergency response and prevention systems.

Resource Persons: Motiryo Keambiroiro, Director General Services, Isaac Alderman, Security Manager and Felipe Gibbs, Warehouse Manager

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a purchase of goods contract with Intellicom Inc. in the amount of \$361,072.06 to install high speed roll up gates for the 7th Floor of the Queen Street Deck. The County Manager also recommends the Board to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required if funds are available.

Attachments: [AAF Supplemental Document - 7th Floor Queen St Deck \(002\)](#)

[Durham County Queen street Parking Garage \(Security\) P-473 Q-695 V2 2025](#)

25-0128

Approval of Contract Renewal with County Tax Services, Inc. for Tax Administration Business Auditing Services in the amount of

\$70,000.00**Agenda Text:**

The Board is requested to approve the contract renewal with County Tax Services, Inc. in the amount of \$70,000.00 for the 2024/2025 fiscal year.

County Tax Services, Inc. is an audit firm that provides business personal property audit services to the County. Durham County employs several audit firms to examine submitted Business Personal Property listing forms to ensure proper reporting. The audits make taxation fair and equitable among businesses.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safety and Resilience

Resource Persons: Keyar Doyle, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the contract renewal with County Tax Services, Inc. in the amount of \$70,000.00 for the 2024/2025 fiscal year. In addition, the County Manager recommends that the Board provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$70,000.00 annually for the next four years.

Attachments:

[County Tax Services Proposed Contract FY2025](#)

[County Tax Services Original Contract FY2020](#)

[AAF Supplemental County Tax Services](#)

25-0129**Approval of Contract Renewal with Turner Business Appraisers for Tax Administration Business Audits in the amount of \$70,000.00****Agenda Text:**

The Board is requested to approve the contract renewal with Turner Business Appraisers in the amount of \$70,000.00 for the 2024/2025 fiscal year.

Turner Business Appraisers is an audit firm that provides business personal property audit services to the County. Durham County employs several audit firms to examine submitted Business Personal Property listing forms to ensure proper reporting. The audits make taxation fair and equitable among businesses.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safety and Resilience

Resource Persons: Keyar Doyle, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the contract renewal with Turner Business Appraisers in the amount of \$70,000.00 for the 2024/2025 fiscal year. In addition, the County Manager recommends that the Board provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$70,000.00 for the next four years.

Attachments: [Turner Business Proposed Contract FY2025](#)
[Turner Business Original Contract FY2020](#)
[AAF Supplemental Turner Business Appraisers](#)

25-0130 **Approval of Farragut Systems, Inc Contract Amendment with Tax Administration in the Amount of \$259,000 Bringing the Total Contract to \$1,868,000.**

Agenda Text: The Board is requested to approve an amendment to the current contract with Farragut Systems, Inc. The contract was previously approved in the amount of \$1,609,000.00 and set to automatically renew annually through 2027. The contract will need to be increased to \$1,868,000 for the fiscal year 2024-2025 to cover maintenance and support fees totaling \$259,000.00.

Farragut Systems, Inc. has partnered with the North Carolina Association of County Commissioners to make the North Carolina Property Tax System (NCPTS) available to accomplish greater consistency in appraisals and a higher collection rate. Through this partnership the following solution modules have been made available; the Durham County Computer Assisted Mass Appraisal (CAMA) to automate, simplify and standardize appraisals; incorporate advanced appeal capabilities, simplify jurisdiction management, and improve collections results.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Safety and Resilience

Resource Persons: Keyar Doyle, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve an amendment to the current contract with Farragut Systems, Inc. for fiscal year 2024/2025 in an amount not to exceed \$1,868,000. In addition, the County Manager recommends that the Board provide approval for the County Manager to execute any other related contracts such as amendments and renewals, if necessary, not to exceed \$2,386,000.

Attachments: [Farragut Proposed Contract Amendment FY25](#)
[FR 21-887 Farragut Original Contract 032221](#)

25-0135 **Budget Ordinance Amendment No. 25BCC082 - Appropriate General Fund Restricted Fund Balance Totalling \$2,738,852.68 to Increase Expenditure Authority for Library, Justice Services, Register of Deeds, Social Services, Public Health, Office of Emergency Services, Open Space, and Tax Administration**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC082 appropriating \$2,738,852.68 of General Fund restricted fund balance to increase expenditure authority for Library, Justice Services, Register of Deeds, Social Services, Public Health, Office of Emergency Services, Open Space, and Tax Administration. This revenue is unspent monies that were received prior to June 30,

2024, for specific restricted purposes and became restricted fund balance at the end of FY 2023-24.

This budget amendment is an annual process in which County departments identify remaining (unspent) restricted revenue (e.g., grant, federal/state award, donations, etc.). Because they are restricted in General Fund fund balance, there is no impact on unassigned fund balance. This is a budgetary entry only for FY 2024-25 to allow the spending of the restricted monies for the purposes of which they were received rather than spending County funds which is in accordance with the County's spending hierarchy (e.g., restricted funding before unrestricted funding).

Below is a list of programs with restricted fund balance as of FY 2023-24 to be allocated in FY 2024-25:

Allocation of Restricted Funds	Amount
Library - State Aid ARPA	\$202,417.00
JSD - LRC and ABC Grants	\$269,142.00
ROD - ROD Automation	\$355,575.00
DSS - Adoption Promotion, Child Support, HOPWA	\$1,507,249.00
PH - Duke Health, NALBOH, PCORI, Back on the Bull, Gayle Harris Honorarium, Ann Wolfe Mini-Grant, GSK, Men's Health Council, Duke Endowment Grant, Delta Dental Foundation	\$202,796.68
OES - Duke Energy, EMPG	\$80,164.00
Open Space - Subdivision Dedication Fee	\$65,374.00
Tax - Tax Technology	\$56,135.00
TOTAL:	\$2,738,852.68

Alignment with Strategic Plan: This request aligns with Durham County Strategic Goal: Financial Stewardship

Resource Persons: Crystally Wright, Interim/Deputy Chief Financial Officer; Keith Lane, Budget and Management Services Director; David Ades, Budget and Management Services Assistant Director

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 25BCC082 appropriating \$2,738,852.68 to increase expenditure authority for Library, Justice Services, Register of Deeds, Social Services, Public Health, Office of Emergency Services, Open Space, and Tax Administration.

Attachments: [AAF-082 Restricted rollover supplemental form](#)
[AAF-82 Restricted Funds rollover LEGAL FORM v2](#)

25-0141

Approval to Enter into a Contract with Securitas Technology Corporation in the Amount of \$168,118.86 with a Contingency Amount of \$21,014.86 (the contingency amount is to offset any

foreseeable cost(s) associated with the software due to pending tariff cost(s)) to Renew and Install Software Licenses on all County Video Management Servers, Access Control Systems, Badging Servers and Intrusion Systems

Agenda Text:

The Board is requested to approve and authorize the County Manager to execute a purchase of goods contract with Securitas Technology Corporation in the amount of \$168,118.86 with a contingency amount of \$21,014.86 utilizing General Service funding. The contract will allow for the renewal and installation of software licenses for 32-Video Management Servers and the Lenel S2 Netbox Access Control Enterprise Server which includes license renewal for 14- DMP Intrusion Panels, Badging servers and 6- Magic Monitor Pro Licenses.

Over the past year the County has been upgrading their security software and licenses that will integrate with the new security systems that have been put in place.

Alignment with Strategic Plan: This project aligns with the Strategic Plan Goals - Sustainable Infrastructure & Environment- *SI2: Increase the physical security of the county* SI 2a-Effectively implement a comprehensive security plan in County Facilities Safe & Resilient Community- *SR2: Lessen the potential for harm and dangerous situations in the community.* SR2a- Innovate and strengthen emergency response and prevention systems.

Resource Persons: Motiryo Keambiroiro, Director General Services, Isaac Alderman, Security Manager

County Manager's Recommendation: The County Manager recommends that the Board approve and authorize the County Manager to execute a purchase of goods contract with Securitas Technology Corporation in the amount of \$168,118.86 and \$21,014.86 in contingency funds to renew and install software Licenses on all County Video Management Servers, Access Control Systems, Badging servers and Intrusion Systems. The County Manager also recommends the Board to sign off on subsequent extensions, change orders, or amendments associated with this contract as necessary to continue services as required.

Attachments:

[AAF Supplemental Document -Securitas](#)

[Attachment 1 - Scope Of Work Securitas](#)

[DURHAM CO GEN SERVICES - NETBOX MAGIC MONITOR QUOTE \(003\)](#)

25-0151

Approval of Property Tax Releases and Refunds for February 2025

Agenda Text:

The Board is requested to approve the Releases & Refunds for February 2025, which includes adjustments to the current year's levy as well as prior years' levies. Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc. the attached reports detail monthly releases and refunds for February 2025.

This month's report includes releases and refunds for tax year 2024 totaling \$ 692,247.99. Prior tax years' (2015-2023) releases and refunds are in the amount of \$ 71,578.72. February 2025, releases and refunds total \$ 763,826.71.

Alignment with Strategic Plan: This item aligns with Durham County Strategic Goal: Financial Stewardship. This request is to ensure the County complies with financial requirements mandated by North Carolina General Statutes which ensures we are accountable to our citizens.

Resource Persons: Keyar Doyle, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board approve the property tax release and refund report for February 2025, as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-Feb 2025-Mar. 24, 2025](#)
[Backup-Bill Release Report Feb 2025-Mar 24, 2025](#)
[Backup-Pending Refund Report Feb 2025-Mar 24, 2025](#)
[NCVTS January Refunds](#)

25-0164 **Approve Budget Ordinance Amendment No. 25BCC085 appropriating General Fund Balance Totaling \$1,043,587 to Increase Expenditure Authority for Functional Areas: General Government, Economic & Physical Development, and Human Services.**

Agenda Text: The Board is requested to approve Budget Ordinance Amendment No. 25BCC085 appropriating \$1,043,587 of General Fund balance to increase expenditure authority for the following functional areas and amounts.

Functional Area	Department	Amount
General Government	IS&T	\$284,087
Economic & Physical Development	Cooperative Extension	\$472,000
Human Services	Human Services, Grants	\$287,500

These funds were unspent in FY 2023-24 and require reauthorization in the current fiscal year. The technical amendment will support initiatives approved by the Board in FY 2023-24. For broadband expansion, 4-H Youth Programming and Human Services grants.

Alignment with Strategic Plan: This request aligns with Durham County Strategic Goal(s): Healthy Inclusive Community, Empowered Community & Financial Stewardship

Resource Persons: Donna Rewalt, County Extension Director; Crystally Wright, Interim Chief Financial Officer, John Keefer, Grants Administrator.

County Manager's Recommendation: The County Manager recommends approval of Budget Ordinance Amendment No. 25BCC085 appropriating \$1,043,587 to increase expenditure authority for functional areas: General Government, Economic & Physical Development, and Human Services.

Attachments: [AAF-85 Legal Form Appropriate General Fund Fund Balance \(\\$1,034,587\) for L](#)

7. Board and Commission Appointments (10 min)

[25-0159](#) Board and Commission Appointments (10min)

Agenda Text: Monica Wallace, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Adult Care Home Community Advisory Committee
- City-County Appearance Commission
- Durham County Women's Commission
- Durham Planning Commission
- Environmental Affairs Board
- Industrial Facilities and Pollution Authority
- Nursing Home Community Advisory Committee
- Raleigh-Durham (RDU) Airport Authority

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees, and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Monica Wallace, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint members to the aforementioned Boards and Commissions.

Attachments: [B&C Appt Memo - 3.24.2025](#)

8. Items Pulled from the Consent Agenda (20 min)

9. Closed Session

25-0147**Closed Session****Agenda Text:**

The Board is requested to adjourn to Closed Session for the following:

- To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; pursuant to G.S. 143-318.11(a)(5).

Alignment with Strategic Plan: This item aligns with Strategic Plan Goal - High Performing Organization

Resource Persons: Nancy Mitchell, Sr. Real Estate Officer; Jay Gibson, Director of Engineering and Environmental Services; Peri Manns, Deputy Director of Engineering and Environmental Services; Julio Delgado, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as needed.

10. Adjournment